

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**May 19, 2014**  
**5:30 p.m.**

**REGULAR MEETING**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign minutes of Special Board Meeting May 5, 2014

**VII. Financial Section**

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for April 2014 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2014 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2014 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at April 30, 2014 to eliminate negative fund balances. They will be repaid during May, 2014.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Baseball Tournament Fund, 022-9005	\$780.00
General Fund, 001-0000	Softball Tournament Fund, 022-9006	\$470.00
General Fund, 001-0000	LHS Musical, 200-9009	\$7,767.09
General Fund, 001-0000	Recording Club, 200-9011	\$220.61
General Fund, 001-0000	LHS Class of 2015, 200-9020	\$153.68
General Fund, 001-0000	Bowman Media Center Fund, 018-9013	\$5,690.69
General Fund, 001-0000	Making Middle Grades Work Grant, 461-9014	\$1,500.00
General Fund, 001-0000	Early Literacy Grant, 499-9013	\$9,836.53

G. Resolution Right of Way

It is recommended to approve a resolution authorizing the President and Treasurer to Execute a Right of Way Dedication Plat for Berry Street and Harper Street for the benefit of the City of Lebanon, Ohio. (copy of resolution included in packet)

H. Approval of Memorandum of Understanding with Butler County ESC

It is recommended to approve the Memorandum of Understanding between Lebanon City Schools and Butler County ESC regarding the provision of Educational Audiology services and Teacher of the Hearing Impaired services for the 2014-2015 school year. (copy of memorandum of understanding included in packet)

**VIII. Communications**

A. Superintendent's Update

- Update-Per Pupil Expenditure

**IX. New Business**

A. Donations

1. Accept \$250.00 from Bill DeLord Cadillac Buick GMC to Lebanon High School. The purpose of this donation is to be used for the Daylight Prom.

2. Accept \$100.00 from D & E Machine Company to Lebanon High School. The purpose of this donation is to be used for the Daylight Prom.
3. Accept \$50.00 from Wells Fargo Foundation Educational Matching Gift Program (on behalf of Nikki Franciscus) to Bowman Primary School. The purpose of this donation is to be used for supplies at Bowman Primary School.
4. Accept \$50.00 from Jennifer Wilson to Lebanon Junior High School. The purpose of this donation is to be used as an addition to PTO Grant Fund.

B. Amended Board Policy

1. 5112 - Entrance Requirements (Students)

C. Final Reading of Board Policies

Final Reading for the following board policies:

1. 0157 – Appointment To Joint Vocational School District Board (Bylaws)
2. 0166 – Executive Session (Bylaws)
3. 1422 – Nondiscrimination And Equal Employment Opportunity (Administration)
4. 1619.01 – Privacy Protections Of Self-funded Group Health Plans (Administration)
5. 1619.02 – Privacy Protections Of Fully Insured Group Health Plans (Administration)
6. 1623 – Section 504/ADA Prohibition Against Disability Discrimination In Employment (Administration)
7. 2260 – Nondiscrimination And Access To Equal Educational Opportunity (Program)
8. 2260.01 – Section 504/ADA Prohibition Against Discrimination Based On Disability (Program)
9. 3122 – Nondiscrimination And Equal Employment Opportunity (Professional Staff)
10. 3123 – Section 504/ADA Prohibition Against Disability Discrimination In Employment (Professional Staff)
11. 3419.01 – Privacy Protections Of Self-funded Group Health Plans (Professional Staff)
12. 3419.02 – Privacy Protections Of Fully Insured Group Health Plans (Professional Staff)
13. 4122 – Nondiscrimination And Equal Employment Opportunity (Classified Staff)

14. 4123 – Section 504/ADA Prohibition Against Disability Discrimination In Employment (Classified Staff)
15. 4419.01 – Privacy Protections Of Self-funded Group Health Plans (Classified Staff)
16. 4419.02 – Privacy Protections Of Fully Insured Group Health Plans (Classified Staff)
17. 6800 – System of Accounting (Finances)

D. Adoption of Instructional Material

It is recommended to approve the following book:

Health  
 ISBN 978-0-13-327030-3  
 Publisher: Pearson

This book will be used in the Health course at Lebanon Junior High School & Lebanon High School beginning the 2014-2015 school year.  
 (a copy of this book is available for review in the Curriculum Office)

E. Personnel

1. Resignations/Retirements

- |   |               |
|---|---------------|
| a. Tom Russell, Teacher, retirement                         | eff: 6/30/14  |
| b. Tom Russell, LHS Head Girls Golf Coach                   | eff: 14/15 SY |
| c. Lee Day, School Counselor, retirement                    | eff: 6/30/14  |
| d. Carol Tibbs, Food Service Worker, retirement             | eff: 6/30/14  |
| e. Jeremy Hilen, Teacher                                    | eff: 6/6/14   |
| f. Jeremy Hilen, LHS Head Boys Soccer Coach                 | eff: 14/15 SY |
| g. Andrew Gottfried, LHS Assistant Boys<br>Basketball Coach | eff: 14/15 SY |

2. Employment – Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDLs

- a. Bert Turner, Bus Driver, Step 0 eff: 5/14/14
- b. Jamey Short, Custodian Class II/Mail Carrier, Step 0 eff: 5/20/14
- c. Vanessa Kylander, Teacher, BA-2 (1 year only) eff: 8/11/14
- d. Megan Hawley, Teacher-Intervention Specialist, BA-2 eff: 8/11/14
- e. Scott Chamberlain, Teacher-Intervention Specialist, BA+15-3 eff: 8/11/14
- f. Amanda Hoffman, Teacher-Intervention Specialist, BA-0 eff: 8/7/14
- g. Kelly Johnson, Teacher, BA+15-1 eff: 8/11/14
- h. Cameron Auer, Teacher, BA-0 eff: 8/7/14
- i. Katie Lacon, Teacher, BA-0 eff: 8/7/14

3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's (as applicable)

It is recommended the following be employed as substitutes for the 2013-2014 school year.

Substitute General Ed Aide

Tonya Schepker

Substitute Media Aide

Tonya Schepker

Substitute Special Ed Teachers Assistant

Jessica Boltz

Tonya Schepker

Substitute Cafeteria Worker

Tiffany Hasselbach

Patricia Peters

4. Volunteers

It is recommended that the following volunteers be approved for the 2013-2014 school year pending acceptable BCI/ FBI background checks.

Cynthia Gentry

Thomas Gentry

5. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2014-2015 School/Contract Year

**LHS**

- a. Coni Duning, Varsity Football Cheerleading Advisor, ½ Level 6, Step 1
- b. Karol Aylor, Varsity Football Cheerleading Advisor, ½ Level 6, Step 0
- c. Amanda Hoffman, Assistant Football Cheerleading Advisor, Level 4, Step 0
- d. Amanda Hoffman, Assistant Basketball Cheerleading Advisor, Level 4, Step 0
- e. Jessica Holmes, Freshman Football Cheerleading Advisor, Level 4, Step 0
- f. Jessica Holmes, Freshman Basketball Cheerleading Advisor, Level 4, Step 0

**LJHS**

- a. Keith Vinson, Head Cross Country Coach, Girl/Boy, Level 7, Step 0

6. Board Resolution for Employment of Non-licensed Coach

It is recommended to approve Board Resolutions for Employment of Non-licensed Coach. (copies of resolution included in packet)

7. Status Changes

It is recommended that the following Status Changes be approved.

- a. Jason Enix, Junior High School Principal, 2 Year Contract, 260 days, from Schedule C, Level 2 to Schedule C, Level 3, eff: 8/1/14
- b. Anna Sheanshang, Teacher, from Part-time LWECC to Full-time BPS, eff: 8/11/14
- c. Margaret Bierkan, Teacher, from Part-time LJHS to Full-time LHS, eff: 8/11/14

8. 2014 Summer School Support Program Staff and Pay Rate-Pending Acceptable BCI/FBI Checks and Appropriate Licensure/Certification

a. **Teachers or substitute teachers at a rate of \$20.00 per hour**

Margaret Brooks  
Sara Dixon  
Bret Gordon  
Josie Gottfried  
Stephen Jaynes  
Jessica Kaiser (ELA)  
Jami King  
Suzy Kramer  
Kathi McComb  
Lori Palmer  
Tracey Parrott (sub)  
Jamie Pelfrey  
Kathie Pendell  
Brenda Schwieterman  
Catherine Strecker (ELA)

b. **Secretary or substitute secretary at a rate of \$12.00 per hour (K-12)**

Julie McGinty

c. **Clinic Nurse at a rate of \$20.00 per hour**

Heather Wright RN

d. **Volunteers**

Don Juszczuk  
Gwen Juszczuk  
Meghan McComb

9. Stipends

a. It is recommended that the following Cooperating Teacher Stipends 1<sup>st</sup> Semester 2013-2014 school year be approved.

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Univ.</u>	<u>Amt.</u>
LHS	Liz Hartley	Cameron Auer	Univ. of Cincinnati	\$450.00

b. It is recommended that the following Cooperating Teacher Stipends 2nd Semester 2013-2014 school year be approved.

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Univ.</u>	<u>Amt.</u>
LJHS	Misty Belfrom	Molly Alford	Univ. of Cincinnati	\$450.00

c. Pamela Albright, RN, Medical Support, Washington D.C. Trip 2014-2015 SY, \$500.00 (donated by Classic Student Tours).

d. Rachael Lamb, RN, Medical Support, Washington D.C. Trip 2014-2015 SY, \$10.00 per working hour.

10. New Job Descriptions – Final Reading

Final Reading of the following job descriptions: (copies included in packet)

- a. Clinic Nurse (part-time)
- b. Secretary Class II (part-time)
- c. Occupational Therapist (full-time)
- d. Occupational Therapist (part-time)
- e. Physical Therapist (full-time)
- f. Physical Therapist (part-time)
- g. Certified Occupational Therapy Assistant (full-time)
- h. Certified Occupational Therapy Assistant (part-time)
- i. Physical Therapist Assistant (full-time)
- j. Physical Therapist Assistant (part-time)

11. New Job Description – First Reading

- a. Lebanon Junior High School Department Leader

12. 2014 Summer Transportation Workers

It is recommended that the following 2014 Summer Transportation Workers be approved:

Summer Work as needed. Rate of Hourly pay current negotiated seasonal rate of pay. Not to exceed 8 hours/day or 40 hours/week as needed:

Kathy Abbott  
Daniel Abbott  
Connie Adams  
Diann Alexander



Susan Alexander  
Frank Anello  
Jenny Arnold  
Debra Baker  
Larry Baker  
John Baker  
Ted Ball  
Randy Balogh  
Ruby Bishop  
Christine Boger  
Karen Boger  
Cheryl Bolin  
Margaret Branham  
Paul Brewer  
Paul D. Brewer  
Ronnie Brooks  
Brandy Burton  
Cheryl Bussell  
Donna Caplinger  
Edward Carrier  
Kathy Collins  
Lisa Cravens  
Steve Dalton  
Bobbie Dawes  
Dawn Duncan  
Janet Essig  
Amber Farr  
Tina Fornshell  
Whick Gross  
Betty Gross  
Sally Harris  
Lucinda Helsinger  
Robert Henry  
Robin Hensley  
Peggy Holland  
Nicole Hughes  
Terri Hunter  
Kristie Jameson  
Ashley Johnston  
Deanna Justice  
Donna Kattwinkel  
Thomas Kendrick  
Garrett Kessler

Judith Lamb  
Melissa Lamb  
Angela Lane  
Linda Marcum  
Mary McGowan  
Ronald McGrew  
Ruth McIntosh  
Lisa Miller  
Ann Moberly  
Melissa Neuhausser  
Rebecca Oeder  
Holly Ottke  
Diann Parks  
Brenda Reifenberger  
Glenn Renner  
Beverly Robinson  
Garnett Robinson  
Lynn Scott  
Pat Shaw  
Doug Slusher  
Lisa Sowders  
Ben Spaulding  
Holly Spencer  
George Stengl  
Rebecca Taulbee  
Kim Tewart  
Heather Theis  
Deborah Townley  
Melissa Wainscott  
Marion Williams

Field Trips as needed. Rate of pay current negotiated Field Trip rate of pay. Not to exceed 8 hours/day or 40 hours/week as needed:

Kathy Abbott  
Daniel Abbott  
Connie Adams  
Diann Alexander  
Susan Alexander  
Frank Anello  
Jenny Arnold  
Debra Baker  
Larry Baker  
John Baker

Ted Ball  
Randy Balogh  
Ruby Bishop  
Christine Boger  
Karen Boger  
Cheryl Bolin  
Margaret Branham  
Paul Brewer  
Paul D. Brewer  
Ronnie Brooks  
Brandy Burton  
Cheryl Bussell  
Donna Caplinger  
Edward Carrier  
Kathy Collins  
Lisa Cravens  
Steve Dalton  
Bobbie Dawes  
Dawn Duncan  
Janet Essig  
Amber Farr  
Tina Fornshell  
Whick Gross  
Betty Gross  
Sally Harris  
Lucinda Helsinger  
Robert Henry  
Robin Hensley  
Peggy Holland  
Nicole Hughes  
Terri Hunter  
Kristie Jameson  
Ashley Johnston  
Deanna Justice  
Donna Kattwinkel  
Thomas Kendrick  
Garrett Kessler  
Judith Lamb  
Melissa Lamb  
Angela Lane  
Linda Marcum  
Mary McGowan  
Ronald McGrew

Ruth McIntosh  
Lisa Miller  
Ann Moberly  
Melissa Neuhausser  
Rebecca Oeder  
Holly Ottke  
Diann Parks  
Brenda Reifenberger  
Glenn Renner  
Beverly Robinson  
Garnett Robinson  
Lynn Scott  
Pat Shaw  
Doug Slusher  
Lisa Sowders  
Ben Spaulding  
Holly Spencer  
George Stengl  
Rebecca Taulbee  
Kim Tewart  
Heather Theis  
Deborah Townley  
Melissa Wainscott  
Marion Williams

CDL Driver as needed rate of hourly pay current negotiated Driver rate of pay  
(based on individual pay step). Not to exceed 8 hours/day or 40 hours/week as  
needed:

Kathy Abbott  
Daniel Abbott  
Diann Alexander  
Susan Alexander  
Frank Anello  
Jenny Arnold  
Debra Baker  
Larry Baker  
John Baker  
Ted Ball  
Randy Balogh  
Ruby Bishop  
Christine Boger  
Karen Boger  
Cheryl Bolin

Paul Brewer  
Paul D. Brewer  
Ronnie Brooks  
Brandy Burton  
Cheryl Bussell  
Donna Caplinger  
Edward Carrier  
Kathy Collins  
Lisa Cravens  
Steve Dalton  
Bobbie Dawes  
Janet Essig  
Amber Farr  
Tina Fornshell  
Whick Gross  
Sally Harris  
Lucinda Helsinger  
Robert Henry  
Robin Hensley  
Nicole Hughes  
Terri Hunter  
Kristie Jameson  
Deanna Justice  
Thomas Kendrick  
Garrett Kessler  
Judith Lamb  
Melissa Lamb  
Angela Lane  
Linda Marcum  
Mary McGowan  
Ronald McGrew  
Ruth McIntosh  
Lisa Miller  
Melissa Neuhausser  
Rebecca Oeder  
Holly Ottke  
Brenda Reifenberger  
Glenn Renner  
Beverly Robinson  
Garnett Robinson  
Lynn Scott  
Doug Slusher  
Lisa Sowders

Ben Spaulding  
Holly Spencer  
George Stengl  
Rebecca Taulbee  
Kim Tewart  
Heather Theis  
Deborah Townley  
Melissa Wainscott  
Marion Williams

Bus Cleaners beginning 6/9/14 until all buses are ready for OSHP Inspection – date TBA. Current negotiated seasonal rate of pay. Not to exceed 8 hours/day or 40 hours/week:

Ronnie Brooks  
Ruth McIntosh  
Ann Moberly

On Board Instructor (OBI) as needed. Rate of hourly pay current negotiated Driver rate of pay (based on individual pay step). Not to exceed 8 hours/day or 40 hours/week:

Diann Alexander  
Cheryl Bussell  
Bobbie Dawes  
Rebecca Oeder

CPR Instructor as needed. Rate of hourly pay current negotiated Driver rate of pay (based on individual pay step). Not to exceed 8 hours/day or 40 hours/week:

Deanna Justice  
Rebecca Oeder

Bus Aide as needed. Rate of hourly pay current negotiated Bus Aide rate of pay (based on individual pay step). Not to exceed 8 hours/day or 40 hours per week.

Connie Adams  
Margaret Branham  
Dawn Duncan  
Betty Gross  
Peggy Holland  
Ashley Johnston  
Donna Kattwinkel  
Ann Moberly  
Diann Parks  
Pat Shaw

Sub Bus Aide pending current CPI/CPR Certification as needed. Rate of hourly pay current negotiated Sub Bus Aide rate of pay. Not to exceed 8 hours/day or 40 hours per week:

Kathy Abbott  
Daniel Abbott  
Diann Alexander  
Susan Alexander  
Frank Anello  
Jenny Arnold  
Debra Baker  
Larry Baker  
John Baker  
Ted Ball  
Randy Balogh  
Ruby Bishop  
Christine Boger  
Karen Boger  
Cheryl Bolin  
Paul Brewer  
Paul D. Brewer  
Ronnie Brooks  
Brandy Burton  
Cheryl Bussell  
Donna Caplinger  
Edward Carrier  
Kathy Collins  
Lisa Cravens  
Steve Dalton  
Bobbie Dawes  
Janet Essig  
Amber Farr  
Tina Fornshell  
Whick Gross  
Sally Harris  
Lucinda Helsinger  
Robert Henry  
Robin Hensley  
Nicole Hughes  
Terri Hunter  
Kristie Jameson  
Deanna Justice  
Thomas Kendrick  
Garrett Kessler

Judith Lamb  
Melissa Lamb  
Angela Lane  
Linda Marcum  
Mary McGowan  
Ronald McGrew  
Ruth McIntosh  
Lisa Miller  
Melissa Neuhausser  
Rebecca Oeder  
Holly Ottke  
Brenda Reifenberger  
Glenn Renner  
Beverly Robinson  
Garnett Robinson  
Lynn Scott  
Doug Slusher  
Lisa Sowders  
Ben Spaulding  
Holly Spencer  
George Stengl  
Rebecca Taulbee  
Kim Tewart  
Heather Theis  
Deborah Townley  
Melissa Wainscott  
Marion Williams

13. Leave of Absence

It is recommended to approve unpaid leave of absence for Jessica Bacher for the 2014-2015 school year.

14. 2014 Summer Transportation Workers

It is recommended that the following 2014 Summer Transportation Workers be approved:

Summer Work as needed. Rate of Hourly pay current negotiated seasonal rate of pay. Not to exceed 8 hours/day or 40 hours/week as needed:

Terah Banta  
Duane Gillen



Field Trips as needed. Rate of pay current negotiated Field Trip rate of pay. Not to exceed 8 hours/day or 40 hours/week as needed:

Terah Banta  
Duane Gillen

CDL Driver as needed rate of hourly pay current negotiated Driver rate of pay (based on individual pay step). Not to exceed 8 hours/day or 40 hours/week as needed:

Terah Banta  
Duane Gillen

Sub Bus Aide pending current CPI/CPR Certification as needed. Rate of hourly pay current negotiated Sub Bus Aide rate of pay. Not to exceed 8 hours/day or 40 hours per week:

Terah Banta  
Duane Gillen

F. Board of Education Communications

- Student Board Member  
Alec Albright
- Warren County Career Center Liaison  
Donna Davis Norris  
Esther Larson
- Student Achievement Liaison  
Esther Larson
- Legislative Information Liaison  
Brian DeGennaro
- Community Audit Advisory Committee Liaison  
Donna Davis Norris  
Ryan Patterson, Jr.
- Energy Management Committee Liaison  
Esther Larson  
Chip Bonny

**X. Adjournment**