

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**March 17, 2014**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on March 17, 2014 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio at 5:30 p.m. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

**Call to Order**

Mrs. Donna Davis Norris called the meeting to order at 5:34 p.m.

**Pledge of Allegiance**

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mrs. Donna Davis Norris asked members of the LHS AFJROTC to introduce themselves. Present were Jake Moawad, Matt Moawad, Jacob Gressly and Tyler Rigg.

**Roll Call**

Mr. Ryan Patterson – Present  
Mrs. Brian DeGennaro – Present  
Mrs. Esther Larson – Absent  
Mr. Chip Bonny – Present  
Mrs. Donna Davis Norris – Present

**Others Present**

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer; Mr. Robert Buskirk, Director of HR; Kirsta Foley, Directory of Pupil Personnel; Rachel Hahn, LEA co-president; Eilene Nielsen and Barb Wright, LCS Teachers; Jim Swartzmiller and Clay Keith, Lend Lease (USA) Construction; and Crystal Allred, Matt Murphy, Dave Mueller and Samantha Farmer, members of the community.

**Resolution 27-14: Motion to Excuse Esther Larson from attending this meeting**

Mr. Chip Bonny moved to excuse Esther Larson's absence. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – absent, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Discussion was held regarding the Ohio Teachers Evaluation System (OTES) and Ohio Principal Evaluation System (OPES) and supplemental evaluation process.

**Resolution 28-14: Adoption of the Agenda**

Mr. Ryan Patterson moved to adopt the agenda. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – absent, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

**Hearing of the Public**

Mr. Matt Murphy from Lebanon Youth Basketball discussed their current program. Games were conducted at several school buildings, and local churches were also used for practice. Their goal is to be able to have enough teams where cuts are not needed, where the Lebanon basketball program can continue to grow, the children can learn life skills, and they can give back to the community. They presented a donation of \$150 for the athletic department for the high school.

**Resolution 29-14: Approval of the Minutes**

Mr. Ryan Patterson moved to approve and sign the minutes of the February 18, 2014, Regular Board Meeting. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mrs. Larson – absent, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

**VIII. Communications**

**A. Superintendent's Update**

- Robert Buskirk explained the process of recruiting and interviewing for the Junior High School principal. He then introduced Jason Enix, from the West Carrollton school district who accepted this position.

- Mark Graler and Robert Buskirk discussed the current school website, and plan to update and redesign this website. The cost of the new site and maintenance would be paid by advertisements by local merchants. The advertisements would be minimal and controlled by LCS. This could create potential revenue of \$20,000 per year for our technology department.

**Resolution 30-14: Approval of Financial Items VII A – Q.**

Mr. Ryan Patterson moved to approve financial items VII A – Q, except K and O. Mr. Brian DeGennaro seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

**VII. Financial Section**

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for February 2014 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2014 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2014 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at February 28, 2014 to eliminate negative fund balances. They will be repaid during March, 2014.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	K-6 Summer School, 001-9801	\$1,817.16
General Fund, 001-0000	Energy Conservation Fund, 004-9001	\$22,144.02

Regular Board Meeting  
March 17, 2014

General Fund, 001-0000	Uniform School Supplies-Louisa Wright, 009-9003	\$119.93
General Fund, 001-0000	Wrestling Tournament, 022-9004	\$224.00
General Fund, 001-0000	LHS Musical, 200-9009	\$12,438.52
General Fund, 001-0000	Recording Club, 200-9011	\$220.61
General Fund, 001-0000	LHS Yearbook, 200-9029	\$1,386.01
General Fund, 001-0000	Girls Basketball Tournament, 300-9992	\$0.59
General Fund, 001-0000	Early Literacy Grant, 499-9013	\$109,075.25

G. Resolution – Intent to Discontinue Identified Services with WCESC

It is recommended to approve the resolution to ratify prior written notice given to the Warren County Educational Service Center of the Board of Education's intent to discontinue identified services under its comprehensive contract for services (copy of the resolution included with the packet).

H. Tax Rates for 2015

Whereas, the Board of Education in accordance with the provisions of law has previously adopted as Tax Budget for the next succeeding fiscal year commencing July 1, 2015 and

Whereas, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Resolved, by the Board of Education of the Lebanon City School District, Warren County Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said school District the rate of each tax necessary to be levied within v and without the ten mill limitation as follows:

	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by the Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Outside 10 Mill Limitation
* <b>General Fund</b>	\$ 19,575,000	\$ 3,525,000.00	4.61	49.84
<b>Bond Retirement Fund</b>	\$ 5,305,000			6.90
* <b>Permanent Improvement Fund</b>	\$ 1,555,000			2.50
<b>Total All Funds</b>	<b>\$ 26,435,000</b>	<b>\$ 3,525,000.00</b>	<b>4.61</b>	<b>59.24</b>

I. Resolution – School Website Package Service Agreement

It is recommended to approve a resolution to accept a School Website Package Service Agreement with Legend Web Works LLC . (copies of service agreement in packet).

J. Approval of Purchase Order

It is recommended to approve the following purchase order and amount: (copies included in packet)

Tams-Whitmark Music Library	\$56.00
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L. One Time Payment Resolution

It is recommended to approve the One Time Payment Resolution for the 2013-14 School Year (copy of the resolution included with the packet)

M. Substitute Salary Schedule

It is recommended to approve the Substitute Salary schedule effective January 1, 2014 (copy of schedule is included with the packet)

N. Resolution Authorizing Issuance of General Obligation Unlimited Tax Refunding Bonds

It is recommended to approve a resolution authorizing the issuance of not to exceed \$3,850,000 General Obligation Unlimited Tax Refunding Bonds (copy of resolution included with packet)

P. Resolution For the Adoption of the Post-Issuance Compliance Policies and Procedures for the Tax Advantaged Obligations

It is recommended to approve the resolution for the adoption of the Post-Issuance Compliance Policies and Procedures for the tax advantaged Obligations (copy of the resolution and policy included in the packet).

Q. EPC Bus Purchase Resolution

It is recommended to approve the EPC bus purchase resolution. (copy of the resolution is included in the packet)

R. Classified Exempt Salary Schedules

It is recommended to approve the Classified Exempt Salary Schedules for the 2013-14 School Year Effective January 1, 2014, 2014-15 School Year and the 2015-16 School Year (copies of salary schedules are included in packet)

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**Resolution 31-14: Approval of Financial Items VII K and O.**

Mr. Chip Bonny moved to approve financial items VII K and O. Mr. Ryan Patterson seconded the motion.

**VII. Financial Section**

K. One Time Payment Resolution

It is recommended to approve the One Time Payment Resolution for the 2013-14 School Year (copy of the resolution included with the packet)

O. Memorandum of Agreement between the Lebanon Education Association and Lebanon City School District Board of Education

It is recommended to approve the Memorandum of Agreement between the Lebanon Education Association and Lebanon City School District Board of Education to address certain issues involving Unit Member travel time. (copy of the memorandum of agreement included in the packet)

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – absent, Mr. Bonny – Yes, Mrs. Davis Norris – abstain.

**Resolution 32-14: Approval of New Business Items IX A – F11.**

Mr. Ryan Patterson moved to approve new business items IXA – 14, Mr. Chip Bonny seconded the motion and discussion followed.

**I. New Business**

A. Donations

1. Accept \$110.80 from Susan Colangelo to Lebanon Junior High School. The purpose of this donation is for the Washington D.C. Trip Scholarship Fund.
2. Accept \$130.00 from Kona Ice to Lebanon High School. The purpose of this donation is for the Junior/Senior Prom 2016.
3. Accept \$1,100.00 from Lebanon Athletic Boosters to Lebanon High School. This donation is for improvements to the Weight Room.

B. Approval of 2015 Graduation Date

It is recommended the graduation for the class of 2015 will be Saturday, May 23, 2015 at 6:00 p.m. at the Wright State Nutter Center.

C. Approval of 2015-2016 Calendar

It is recommended to approve by the Calendar Committee the 2015-2016 School Calendar. (copies included in packet)

D. Approval of Resolution to Excuse Graduating Seniors from Calamity Make-up Days after Scheduled Graduation for the 2013-2014 SY

It is recommended to approve a resolution to excuse graduating 12<sup>th</sup> grade students from attending any days they would otherwise be required to attend as a result of calamity days after the district's scheduled graduation ceremony in the 2013-2014 school year. (copies included in packet)

E. Approval of Power of the Pen State Tournament Overnight Trip

It is recommended to approve the Power of the Pen State Tournament trip to Wooster, Ohio May 22 – May 23, 2014. (background included in packet)

F. Personnel

1. Resignations/Retirements

Regular Board Meeting  
March 17, 2014

- a. Kevin Flaig, PT Intervention Tutor, LJHS, eff: 3/6/14
- b. Aaron Hoyt, PT Intervention Tutor, LHS, eff: 3/10/14
- c. Tammy Froehle, Kitchen Manager, BIS, eff: 3/21/14
- d. Laurie Barham, Cafeteria Worker, LJHS, eff: 4/25/14
- e. Anne Maranda, LHS Varsity Basketball Cheerleading Advisor, eff: 14/15 SY
- f. Anne Maranda, LHS Varsity Football Cheerleading Advisor, eff: 14/15 SY
- g. Jennifer Young, LHS Asst. Basketball Cheerleading Advisor, eff: 14/15 SY
- h. Jennifer Young, LHS Asst. Football Cheerleading Advisor, eff: 14/15 SY
- i. Lindsey Tepe, LHS Freshman Basketball Cheerleading Advisor, eff: 14/15 SY
- j. Lindsey Tepe, LHS Freshman Football Cheerleading Advisor, eff: 14/15 SY

2. Employment

Jason Enix, Junior High School Principal, 2 Year Contract effective 8/1/14, 260 days, Schedule C, Level 2

3. Volunteers

It is recommended that the following volunteers be approved for the 2013-2014 school year pending acceptable BCI/ FBI background checks.

James Apking  
Scott Berry  
Susan Colangelo  
Heidi Cox  
Cheryl Fluxe  
Heidi Horst  
Karen Karnes  
Jennifer Kobos  
Krista Kuhns  
Stacey Ostrowski  
Julie Sapp  
William Schretter  
Edward Slaughterbeck  
Craig Zupke

4. Volunteer School Psychology Intern  
Elizabeth Osborne

5. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2014-2015 School/Contract Year

**LJHS**

- a. Paul Kemper, Head Boys Basketball Coach, Level 9, Step 6
- b. Randy Callahan, Asst. Boys Basketball Coach, Level 7, Step 5
- c. Randall Doughman, Asst. Boys Basketball Coach, Level 7, Step 6
- d. Alex Brunk, Asst. Boys Basketball Coach, Level 7, Step 2
- e. Allison Mishurda, Faculty Mgr of Athletics-Winter, Level 3, Step 1
- f. Jennifer Duff, Faculty Mgr of Athletics-Winter, Level 3, Step 1
- g. Shahne Stone, Assistant Girls Basketball Coach, Level 7, Step 1
- h. Donald Osborne, Assistant Girls Basketball Coach, Level 7, Step 1
- i. Thomas Randy Lane, Assistant Girls Basketball Coach, Level 7, Step 1
- j. Amanda Hoffman, Basketball Cheerleading Advisor-8th, Level 5, Step 1
- k. Kristina Speidel, Basketball Cheerleading Advisor-7th, Level 5, Step 1

**LHS**

- a. Matt Higgins, Head Boys Basketball, Level 18, Step 6
- b. Andrew Gottfried, Assistant Boys Basketball, Level 12, Step 1
- c. Trent Burns, Assistant Boys Basketball, Level 12, Step 1
- d. Matthew Scott Hayes, Head Freshman Boys Basketball (2/3 contract), Level 9, Step 1
- e. Timothy Bottles, Head Freshman Boys Basketball (1/3 contract), Level 9, Step 1
- f. Tony Bradberry, Head Wrestling Coach, Level 12, Step 2
- g. Matt Pence, Asst. Wrestling Coach, Level 10, Step 3
- h. Brad Maupin, Asst. Wrestling Coach 1/2, Level 10, Step 1
- i. George Moore, Asst. Wrestling Coach 1/2, Level 10, Step 1
- j. Rob Hodges, Head Girls Basketball Coach, Level 18, Step 6
- k. Brendan Spatz, Asst. Girls Basketball Coach, Level 12, Step 1
- l. John Huffman, Asst. Girls Basketball Coach, Level 12, Step 6
- m. Erin Edmonds, Head Freshman Girls Basketball, Level 9, Step 1
- n. Shawn Lamb, Physical Fitness- Winter, Level 4, Step 6
- o. Earl Daniel, Faculty Manager of Athletics-Winter, Level 8, Step 6
- p. Kathleen Hytla, Head Swimming Coach, Level 6, Step 1
- q. Ron Volmering, Head Bowling Coach, Level 3, Step 3

6. Supplemental Volunteers – Pending Acceptable BCI/ FBI Checks and Valid Pupil Activity Permits.

It is recommended to approve the following volunteer coaches for the 2013-2014 school year:

**LHS**

Vincent Milo – LHS Volunteer Track Coach

W. Scott Urton – LHS Volunteer Assistant Softball Coach

7. Tutors

It is recommended that the following Tutors for the 2013-2014 school year be approved pending acceptable BCI/FBI background checks and proper licensure (if applicable).

**Classified Intervention Tutors** for the 2013-2014 school year only (to be paid \$11.09 per hour from Title Funds) Part-time, up to 19.75 hours per week average.

**Lebanon Junior High School**

Nancy Mitchell

8. Supervisor Contract

It is recommended that the Board of Education approve the following supervisor to receive a two-year contract effective 7/1/14.

a. Casey Schrichten	Technology Supervisor, 260 Days, Schedule 1, Level 0
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9. Administrative Contracts

It is recommended that the Board of Education approve the following administrators to receive a two-year contract effective 8/1/14.

a. Krista Foley	Director of Special Services/Pupil Personnel, 260 Days, Schedule A, Level 0
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b. Scott Butler	Principal, Lebanon High School, 260 Days, Schedule B, Level 1
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c. Gerald Ferrero	Assistant Principal, Lebanon High School, 220 Days, Schedule F, Level 2
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d. Ian Frank	Assistant Principal, Lebanon High School, 220 Days, Schedule F, Level 6
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| e. William Stewart | High School Athletic Director, 260 Days,<br>Schedule H, Level 0                      |
| f. Teresa Greenlee | Assistant Principal, Lebanon Junior<br>High School, 220 Days, Schedule G,<br>Level 0 |
| g. Clifton Franz   | Principal, Donovan Elementary School,<br>220 Days, Schedule E, Level 2               |

#### 10. Status Changes

It is recommended that the following Status Changes be approved.

- a. Ann Moberly, from Bus Aide Class III Special Needs, Step 0 to Bus Aide Class III Special Needs, Step 8, eff: 2/19/14.
- b. Renee Lay, from Assistant Girls Volleyball Coach - LJHS, Step 1, Level 6 to Assistant Girls Volleyball Coach - LJHS, Step 3, Level 6, eff: 14/15 SY
- c. Garnett Robinson, from Bus Driver, Step 0 to Bus Driver Step 8, eff: 11/8/13.

#### 11. Contractual Services

It is recommended to approve a contract between Lebanon City Schools and Kim Stewart, LPN, as an independent nurse vendor to provide medically necessary nursing services to a student with disabilities at a rate of \$30.30 per hour beginning March 31, 2014.

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

#### G. Board of Education Communications

- Student Board Member  
Alec Albright – not present
- Warren County Career Center Liaison  
Donna Davis Norris
- Student Achievement Liaison  
Esther Larson

- Legislative Information Liaison,  
Brian DeGennaro
  - SB 416, addition of calamity days, has not been passed as of this date
- Community Audit Advisory Committee Liaison  
Donna Davis Norris  
Ryan Patterson, Jr.
  - Committee has not met
- Energy Management Committee Liaison  
Esther Larson  
Chip Bonny
  - Committee has not met
- Discussion occurred regarding the upcoming construction project
  - Both the Bowman and High School construction are moving forward. One of the Louisa Wright buildings will be taken down which will allow for an additional entrance to Donovan. The remaining buildings will be leased out as long as the revenue exceeds the maintenance cost. The Bowman project – the state is providing 63% of the financing, for this project, so the addition of the kindergarten wing will meet state standards, and will not look like the rest of the building.
  - The High School will add 10,000 additional square feet and 9-10 classrooms. The addition will be a single level, with the infrastructure to build a second level in the future should it be needed.
  - These buildings are expected to be finished for the 2015-2016 school year.

## II. Adjournment

### **Resolution 33-14: Motion to Adjourn**

Mr. Ryan Patterson moved to adjourn. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – absent, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:33 p.m.

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Eric Sotzing, Treasurer

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Donna Davis Norris, President