

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
April 21, 2014
5:30 p.m.

REGULAR MEETING

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Adoption of the Agenda

V. Hearing of the Public

VI. Approval of the Minutes and Signing

Approve and sign minutes of Regular Board Meeting March 17, 2014

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for March 2014 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2014 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2014 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at March 31, 2014 to eliminate negative fund balances. They will be repaid during April, 2014.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Uniform School Supplies - Louisa Wright, 009-9003	\$83.43
General Fund, 001-0000	Donovan Media Center, 018-9011	\$5,308.08
General Fund, 001-0000	LHS Class of 2014, 200-9002	\$20,019.74
General Fund, 001-0000	LHS Musical, 200-9009	\$8,837.27
General Fund, 001-0000	Recording Club, 200-9011	\$220.61
General Fund, 001-0000	LHS Class of 2015, 200-9020	\$688.37
General Fund, 001-0000	LHS Yearbook, 200-9029	\$731.01
General Fund, 001-0000	Girls Softball Tournament, 300-9992	\$0.59
General Fund, 001-0000	Making Middle Grades Work Grant, 461-9014	\$1,500.00
General Fund, 001-0000	Early Literacy Grant, 499-9013	\$7,406.53
		\$44,795.63

G. Approval of School Fees for the 2014-2015 School Year

It is recommended to approve the school fees for the 2014-2015 school year.
(background included in packet)

H. Approval of Resolution Declaring Necessity of Renewal of Tax Levy

It is recommended to approve resolution declaring the necessity of levying tax in excess of the ten-mill limitation and requesting the county auditor certify matters in connection therewith. (copy of resolution included in packet)

I. Approval of the Classroom Facilities Assistance Program Project Agreement

It is recommended to approve the Project Agreement between the Lebanon City Schools and the Ohio School Facilities Commission (copy of resolution included in packet)

J. Approval of field house construction project and declaring urgent necessity

It is recommended to approve the resolution declaring that an urgent necessity exists and authorizing the procuring of proposals and entering into a contract for the addition of restroom facilities at the fieldhouse (copy of resolution included in packet)

VIII. Communications

A. Superintendent's Update

- Evaluations – Robert Buskirk
- Jr. High Department Heads – Mark Graler
- Kindergarten Entrance Date – Mark Graler

IX. New Business

A. Donations

1. Accept \$1,000.00 from David P. Fornshell to Lebanon High School. The purpose of this donation is for the Daylight Prom.
2. Accept \$150.00 from Rittgers & Rittgers, Attorneys at Law, to Lebanon High School. The purpose of this donation is for the Daylight Prom.
3. Accept \$800.00 from Lebanon Choral Parents Organization to Lebanon High School. The purpose of this donation is for the LHS Musical.
4. Accept 2 fireproof locking four-drawer file cabinets, 7 four-drawer file cabinets, 24 trapezoid tables, 1 teacher desk, 4 trash cans, and 1 storage cabinet (approximate value \$7,500.00) from Shi Medical Massage School to Lebanon High School. The purpose of this donation is to be used in classrooms and offices throughout Lebanon High School.
5. Accept \$50.00 from Wells Fargo Community Support Campaign (on behalf of Nikki Franciscus) to Bowman Primary School. The purpose of this donation is to be used for supplies for Bowman Primary School.
6. Accept \$150.00 from Lebanon Youth Basketball, Inc. to Lebanon High School Athletic Department. The purpose of this donation is to offset ticket sales for the Boys' playoff game.
7. Accept \$25.00 from Tammy Adam to Lebanon City Schools Food Services Department. The purpose of this donation is to be applied to students that owe money on their lunch accounts.
8. Accept \$200.00 from Scott Norris to Lebanon High School. The purpose of this donation is for the Daylight Prom.

B. Resolution to Change Entrance Date for Kindergartners

It is recommended to approve a resolution to change the district's entrance date for Kindergartners from September 30 to August 1 beginning with the 2015-2016 school year (background included in packet)

C. First Reading of Board Policies

First Reading for the following board policies:

1. 0157 – Appointment To Joint Vocational School District Board (Bylaws)
2. 0166 – Executive Session (Bylaws)
3. 1422 – Nondiscrimination And Equal Employment Opportunity
(Administration)
4. 1619.01 – Privacy Protections Of Self-funded Group Health Plans
(Administration)
5. 1619.02 – Privacy Protections Of Fully Insured Group Health Plans
(Administration)
6. 1623 – Section 504/ADA Prohibition Against Disability Discrimination In
Employment (Administration)
7. 2260 – Nondiscrimination And Access To Equal Educational Opportunity
(Program)
8. 2260.01 – Section 504/ADA Prohibition Against Discrimination Based On
Disability (Program)
9. 3122 – Nondiscrimination And Equal Employment Opportunity (Professional
Staff)
10. 3123 – Section 504/ADA Prohibition Against Disability Discrimination In
Employment (Professional Staff)
11. 3419.01 – Privacy Protections Of Self-funded Group Health Plans (Professional
Staff)
12. 3419.02 – Privacy Protections Of Fully Insured Group Health Plans
(Professional Staff)
13. 4122 – Nondiscrimination And Equal Employment Opportunity (Classified
Staff)
14. 4123 – Section 504/ADA Prohibition Against Disability Discrimination In
Employment (Classified Staff)
15. 4419.01 – Privacy Protections Of Self-funded Group Health Plans (Classified
Staff)
16. 4419.02 – Privacy Protections Of Fully Insured Group Health Plans (Classified
Staff)
17. 6800 – System of Accounting (Finances)

D. Personnel

1. Resignations/Retirements

- a. Patricia Keegan, Teacher, Retirement, eff: 5/30/14
- b. Andrew Monk, Teacher, eff: 4/16/14
- c. Jody Monk, Teacher, eff: 4/16/14
- d. Emily Campbell, Custodian II/Mail Carrier, eff: 4/4/14
- e. Teri Koroman, Teacher, eff: 6/6/14
- f. Noah Waspe, LHS Assistant Girls Tennis Coach, eff: 14/15 SY
- g. Tony Bradberry, LHS Head Wrestling Coach, eff: 14/15 SY
- h. Allison Mishurda, Faculty manager of Athletics – Winter, LJHS, eff: 14/15 Sy

2. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's (as applicable)

It is recommended the following be employed as substitutes for the 2013-2014 school year.

Substitute General Ed Aide

Natalie Collins
Karen Richard
Susan Wheeler

Substitute Media Aide

Natalie Collins
Karen Richard
Susan Wheeler

Substitute Special Ed Teachers Assistant

Natalie Collins
Karen Richard
Susan Wheeler

Substitute Clinic Aide

Natasha Arentz, RN
Jayne Eads, RN

Substitute Custodian

Don White

Substitute Cafeteria Worker

Natalie Collins
Karen Richard
Susan Wheeler

Substitute Secretary

Natalie Collins
Susan Wheeler

Substitute Bus Aide

Nancy Godsey

3. Volunteers

It is recommended that the following volunteers be approved for the 2013-2014 school year pending acceptable BCI/ FBI background checks.

Olivia French
Kathryn Hill
Jennifer Keeton
Stefanie Keller
Sherri Kennedy
Tatiana Mavridis
Erin Bryant
Christine Miller
Ronald Shelestak
Chad Sieve
Tiffany Sieve
Paul Sweetman
Mary “Emily” Weikert

4. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective **2013-2014**
School/Contract Year

LHS

- a. Michelle Breen, Assistant Softball Coach ½, Level 10, Step 0

5. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective **2014-2015**
School/Contract Year

LJHS

- a. Ryan Taylor, Head Wrestling Coach, Level 8, Step 6
b. Kameron Maupin, Assistant Wrestling Coach, Level 6, Step 1

6. Board Resolution for Employment of Non-licensed Coach

It is recommended to approve Board Resolutions for Employment of Non-licensed Coach. (copies of resolution included in packet)

7. Tutors

It is recommended that the following Tutors for the 2013-2014 school year be approved pending acceptable BCI/FBI background checks and proper licensure (if applicable).

Classified Intervention Tutors for the 2013-2014 school year only (to be paid \$11.09 per hour from Title Funds) Part-time, up to 19.75 hours per week average.

Donovan Elementary School

Heather Hegarty

8. Administrative Contracts

It is recommended by the Superintendent that the Board of Education approve the following administrators to receive a two-year contract effective 8/1/14.

- | | |
|---------------------|--|
| a. Laura Michaels | Principal Louisa Wright Early Childhood Center, 220 Days, Schedule E, Level 2 |
| b. Sabrina Winchell | Assistant Elementary Principal, Bowman Primary School, 220 Days, Schedule I, Level 0 |

9. Teacher Contracts

It is recommended by the Superintendent that the Board of Education approve the following teacher contracts.

A. 2nd One Year Contract (2014-2015 SY)

Margaret Bierkan .60 fte
Emily Bosdell
Marie Julie Clendenen
Casey Collins
Jennifer Gutzwiller
Susan Herrmann
Jamie Jacobs
Abigail Lawton

Beth McGarry
Karen Miranda
Jason Simcoe
Beth Smith
Lisa Stilwell
Catherine Strecker
Barbara Sutton

B. **3rd One Year Contract (2014-2015 SY)**

Denise Baldwin
Chelsea Ball
Rachael Earley
Jennifer Edmonds
Austin Halsey
Emily Hoying
Kathleen Hytla
Jenna Kline
Cody Klueter
Eilene Nielsen
Cara Pease .60 fte
Tyna Rehberg
Megan Stastny

C. **1st Year of a Two Year Contract (2014-2015 and 2015-2016 SYs)**

Jeffrey Bergman
Kari Bolling
Sandra Dilbeck
Emily Jefferson
Kristin Kreps
Deron Kuntz
Sandra Lonneman
Sarah Messner
Thomas Russell
Janice Rydalch .56 fte
Sue Saari
Tammy Shircliff .70 fte
Christen Stidd
Jeffrey Swanson
Lindsey Tepe

D. **One Year Limited Contract (2014-2015 SY)**

Dawn Utter

E. Continuing Contract

Jacki Kuntz
Karen Mills .50 fte
Eugenia Papanikolou
Emily Cartaya
Misty Belfrom
Suzette Kaatz .50 fte

10. Status Changes

It is recommended that the following Status Changes be approved.

- a. Tyler Fugate from LHS Assistant Baseball Coach ½, Level 10, Step 0 to LHS Assistant Baseball Coach, Level 10, Step 0, eff: 13/14 SY

11. 2014 Summer School Support Program and Staff-Pending Acceptable BCI/FBI Checks and Appropriate Licensure/Certification

a. 2014 Summer School Support Program Dates:

K-12 Mondays through Thursdays, June 16 – July 10

b. K-12 Principal Stipend of \$3,750.00

Ian Frank

12. Cooperating Teacher Stipends Semester 2013-2014 SY

It is recommended that the following Cooperating Teacher Stipends 1st Semester 2013-2014 school year be approved.

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Univ.</u>	<u>Amt.</u>
DES	Amy Combs	Amber Lewis	Miami U.	\$600.00
DES	Julie (Mehl) Bernier	Wenjun Yang	Miami U.	\$600.00
LHS	David Iannelli	Jonathan Head	Ohio U.	\$250.00

It is recommended that the following Cooperating Teacher Stipends 2nd Semester 2013-2014 school year be approved.

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Univ.</u>	<u>Amt.</u>
LHS	Jill Kirk	Eric Blanton	Ohio U.	\$250.00

13. New Job Descriptions – First Reading

First Reading of the following job descriptions: (copies included in packet)

- a. Clinic Nurse (part-time)
- b. Secretary Class II (part-time)
- c. Occupational Therapist (full-time)
- d. Occupational Therapist (part-time)
- e. Physical Therapist (full-time)
- f. Physical Therapist (part-time)
- g. Certified Occupational Therapy Assistant (full-time)
- h. Certified Occupational Therapy Assistant (part-time)
- i. Physical Therapist Assistant (full-time)
- j. Physical Therapist Assistant (part-time)

14. Contractual Services

It is recommended to approve Becky Hill for 8 days at \$389.00 per day, not to exceed \$3,112.00 for CCIP and Curriculum Consulting.

15. Leaves of Absence

- a. It is recommended to approve unpaid childcare leave of absence for Darcy Maney for the 2014-2015 school year.
- b. It is recommended to approve unpaid childcare leave of absence for Dori Friend for the 2014-2015 school year.
- c. It is recommended to approve unpaid leave of absence for Emily Linsley for the 2014-2015 school year.
- d. It is recommended to approve unpaid leave of absence for Mary Beane from May 30 – June 5, 2014.

E. Board of Education Communications

- Student Board Member
Alec Albright
- Warren County Career Center Liaison
Donna Davis Norris
- Student Achievement Liaison
Esther Larson
- Legislative Information Liaison
Brian DeGennaro
- Community Audit Advisory Committee Liaison
Donna Davis Norris
Ryan Patterson, Jr.
- Energy Management Committee Liaison
Esther Larson
Chip Bonny

X. Adjournment