

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**June 16, 2014**  
**5:30 p.m.**

**REGULAR MEETING**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign minutes of Regular Board Meeting May 19, 2014

**VII. Financial Section**

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for May 2014 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2014 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2014 as presented.

F. New Fund Approval

It is recommended that the Board Approve the establishment of the following funds:

401-9015 Saint Francis Auxiliary Service Fund FY15  
401-9115 LUMK Auxiliary Service Fund FY 15  
401-9215 Lebanon Christian Auxiliary Service Fund FY 15  
516-9015 IDEA-B Special Education FY 15  
551-9015 Title III FY 15  
572-9015 Title I FY 15  
572-9115 Title I Delinquent FY 15  
587-9015 IDEA Early Childhood FY 15  
590-9015 Title II-A Teacher Quality FY 15

G. Advances

The Treasurer reports the following advances of funds were made at May 31, 2014 to eliminate negative fund balances. They will be repaid during June, 2014.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Making Middle Grades Work Grant, 461-9014	\$1,500.00
General Fund, 001-0000	Early Literacy Grant, 499-9013	\$32,865.33

H. Advance of Funds

It is recommended to authorize the Treasurer to make advances from the General Fund to Other Funds as needed to clear deficit balances for the end of the fiscal year. The Treasurer shall report the actual amount of the advances to the Board at the Regular July Meeting.

I. Approval of May 31, 2014 Five-year Forecast

It is recommended to approve the May 31, 2014 Five-Year forecast as presented. (copy of the forecast and notes included in the packet)

J. Program of Requirements Stage Submission

It is recommended to approve the Program of Requirements Stage Submission for additions to Lebanon High School, Bowman Primary, Donovan Elementary Buildings, and for the New Middle School (copy of resolution included in the packet)

K. MOM Lease Agreement

It is recommended to approve the copier lease agreement with Modern Office Methods as presented. (copy of the agreement included in the packet.)

L. Approval of School Fees for the 2014-2015 School Year

It is recommended to approve changes to the following school fees for the 2014-2015 school year:

**Seventh Grade:                      \$35.00**

\$17.00 Paper/Consumables/Student Planner (includes copying worksheets and resources)  
\$13.00 Language Arts  
\$5.00 Science  
\$2.00 Art (Art students only)  
\$7.00 Band Method Book (Band students only)

**Eighth Grade:                      \$35.00**

\$17.00 Paper/Consumables/Student Planner (includes copying worksheets and resources)  
\$13.00 Language Arts  
\$5.00 Science  
\$2.00 Art (Art students only)  
\$7.00 Band Method Book (Band students only)  
\$12.50 Spanish I Workbook (Spanish I students only)

M. Fund Transfer

It is recommended to authorize the Treasurer to make the following transfers to cover salaries paid out of the athletic fund for sports tournaments:

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Boys Soccer Tournament Fund, 022-9001	LHS Athletic Fund, 300-9500	\$517.66
Girls Soccer Tournament Fund, 022-9002	LHS Athletic Fund, 300-9500	\$1,953.05
Girls Basketball Tournament Fund, 022-9003	LHS Athletic Fund, 300-9500	\$2,445.36
Wrestling Tournament Fund, 022-9004	LHS Athletic Fund, 300-9500	\$2,016.14

N. Breakfast and Lunch Prices for the 2014-2015 School Year

It is recommended to approve the Breakfast and Lunch Prices for the 2014-2015 School Year as presented (copy of the prices included in the packet)

## **VIII. Communications**

### **A. Superintendent's Update**

- Handbook Revisions
- Revisions of Mission & Logo – Mark Graler

## **IX. New Business**

### **A. Donations**

1. Accept \$100.00 from Sally and Steve Foster to Lebanon City Schools Summer School Program. The purpose of this donation is to help students in need to pay to attend the Summer School Program.
2. Accept \$500.00 from Friends of Academics to Lebanon High School. The purpose of this donation is for the Friends of Academics Louise H. Hayes Scholarship to be awarded to a graduating senior.
3. Accept \$500.00 from Ernst & Associates, Attorneys at Law to Lebanon High School. The purpose of this donation is for the David & Kimberly Ernst Scholarship to be awarded to a graduating senior.
4. Accept \$200.00 from Beverly A. Barr to Lebanon High School. The purpose of this donation is for the Dennis Barr Jeffery Memorial Scholarship to be awarded to a graduating senior.
5. Accept \$1,500.00 from Jeremy Michael to Lebanon High School. The purpose of this donation is for the Jerry Michael Scholarship Recipient(s) awarded to student(s) at Senior Award Night.
6. Accept 25 cases of water (approximate value \$75.00) from Kroger to Bowman Primary School. The purpose of this donation is for students during Field Day.
7. Accept \$30.00 from Sabrina Winchell to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
8. Accept \$25.00 from David Gregory to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.

9. Accept \$30.00 from Teresa Greenlee to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
10. Accept \$30.00 from Mark Graler to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
11. Accept \$25.00 from Clifton Franz to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
12. Accept \$30.00 from Bill Stewart to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
13. Accept \$25.00 from Laura Michaels to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
14. Accept \$30.00 from Sheri McHenry to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
15. Accept \$25.00 from Elizabeth Kletzly to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
16. Accept \$25.00 from Robert Buskirk to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
17. Accept \$30.00 from Andrew Boeke to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
18. Accept \$30.00 from Melissa McGahan to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
19. Accept \$30.00 from Scott Butler to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.

20. Accept \$30.00 from Ian Frank to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
21. Accept \$25.00 from Krista Foley to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
22. Accept \$30.00 from Butch Ferrero to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
23. Accept \$30.00 from Mary Conlon to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
24. Accept \$25.00 from Eric Sotzing to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
25. Accept \$30.00 from Mark North to Lebanon High School. The purpose of this donation is to be placed in the Administrators' Scholarship Fund to be awarded to a graduating senior.
26. Accept \$4,600.00 from Lebanon Youth Basketball to Donovan Elementary School. The purpose of this donation is to pay for the installation of new height adjusters, glass backboards, pads and goals on existing back stops at Donovan Elementary School.

B. 2014 Graduates

It is recommended the Board approve the 2014 graduates.  
(list included in packet)

C. Personnel

1. Resignations/Retirements

- |  |               |
|--|---------------|
| a. Jodi Malof, Teacher                             | eff: 6/6/14   |
| b. Rebecca Osborne, Teacher                        | eff: 6/6/14   |
| c. Aaron Gibson, Teacher-Intervention Specialist   | eff: 6/6/14   |
| d. Karyn Phillips, Teacher-Intervention Specialist | eff: 6/6/14   |
| e. Matthew Higgins, LHS Physical Fitness-Fall      | eff: 14/15 SY |

2. Employment – Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDLs

- |   |              |
|---|--------------|
| a. Mollie Baldwin, Teacher-Intervention Specialist, BA-0                | eff: 8/7/14  |
| b. Darien Elliott, Teacher, BA-1 (1 year only)                          | eff: 8/7/14  |
| c. Elizabeth Greiner, Teacher-Intervention Specialist, BA-0             | eff: 8/7/14  |
| d. Joshua Hannah, Teacher, MA-2   | eff: 8/7/14  |
| e. Jamie Hilen, Teacher-Intervention Specialist, MA-3                   | eff: 8/7/14  |
| f. Kristen Hodges, Teacher-Intervention Specialist, BA-0                | eff: 8/7/14  |
| g. Lisa Maynard, Teacher-Intervention Specialist,<br>BA-5 (1 year only) | eff: 8/7/14  |
| h. Tara Nye, Teacher-Intervention Specialist, BA-0                      | eff: 8/7/14  |
| i. Heather Sherman-Teacher, Intervention Specialist, BA-0               | eff: 8/7/14  |
| j. David Steinman-Teacher, Intervention Specialist, BA-1                | eff: 8/7/14  |
| k. Alyssa Stewart, School Counselor, MA-2                               | eff: 8/7/14  |
| l. Tiffany Martin, Teacher-Intervention Specialist, BA-5                | eff: 8/7/14  |
| m. Aaron Bacon, Teacher-Intervention Specialist, BA-0                   | eff: 8/7/14  |
| n. Margo Graler, Speech & Language Pathologist, BA-0                    | eff: 8/7/14  |
| o. Katherine Haddix, Speech & Language Pathologist, BA-0                | eff: 8/7/14  |
| p. Clint Nagel, School Counselor, MA-1 (1 year only)                    | eff: 8/7/14  |
| q. Danielle Collins, Secretary Class II-Guidance, Step 4                | eff: 8/12/14 |
| r. Gina Lodge, Secretary Class II – Attendance, Step 1                  | eff: 8/12/14 |
| s. Kimberly Tepe, Secretary Class II-Guidance, Step 6                   | eff: 8/12/14 |

3. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2014-2015 School/Contract Year

LHS

- |   |
|---|
| a. Kevin Higgins, Physical Fitness-Fall, Level 4, Step 0            |
| b. Erin Magness, Assistant Girls Tennis Coach, Level 8, Step 0      |
| c. Lynette Sharp, District Music Dept. Accompanist, Level 6, Step 3 |
| d. Courtney Thomas, Band Guard Advisor, Level 6, Step 1             |
| e. Courtney Thomas, Winter Guard Advisor, Level 6, Step 1           |
| f. Corrine Welch, Winter Guard Advisor 1/2, Level 6, Step 1         |
| g. Becca Stricker, Winter Guard Advisor 1/2, Level 6, Step 1        |
| h. David Iannelli, LHS Pep Band, Level 3, Step 6                    |
| i. Kristi Ross, Director of Musicals, Level 8, Step 1               |
| j. Will Kuhn, Technical Director of Musicals 1/2, Level 5, Step 1   |
| k. Ken Berta, Technical Director of Musicals 1/2, Level 5, Step 1   |
| l. Cheryl Cooper-Darragh, Drama Advisor, Level 6, Step 1            |
| m. Damian Stout, LHS Musical/Choral Director, Level 3, Step 0       |
| n. Shane Coe, Lebanon Singers Choreographer, Level 4, Step 1        |
| o. Jared Thomas, LHS Winter Percussion Coord, Level 9, Step 1       |
| p. Matt Hahn, LHS Fall Percussion Coord, Level 8, Step 1            |

- q. Matt Hahn, LHS Marching Band Choreographer, Level 5, Step 1
- r. Dan McCarty, LHS Intramurals, Level 6, Step 6
- s. Bethanie Lamb, Prom Advisor, Level 3, Step 4
- t. Eilene Nielsen, ROTC Drill Team, Level 6, Step 1
- u. Heather Nixon, Science Olympiad Advisor, Level 5, Step 6
- v. Dan McCarty, World Affairs, Level 3, Step 6
- w. Terri Harris, War of Wits, Level 6, Step 2
- x. Jared Thomas, Assistant Band Director, Level 12, Step 1
- y. Kristi Ross, LHS Choir Director, Level 9, Step 4
- z. Will Kuhn, District Music Coordinator, Level 5, Step 1
- aa. David Iannelli, Band Director, Level 20, Step 6
- bb. Deron Kuntz, Art Portfolio, Level 4, Step 6
- cc. Denise Baldwin, French Club 1/2, Level 4, Step 1
- dd. Jennifer Marsh, French Club 1/2, Level 4, Step 1
- ee. Jill Woeste, Spanish Club 1/2, Level 3, Step 2
- ff. Debbie Bryant, Spanish Club 1/2, Level 3, Step 2
- gg. Debbie Bryant, NHS Advisor 1/2, Level 5, Step 6
- hh. Christy Roy, NHS Advisor 1/2, Level 5, Step 1
- ii. Frank Back, FBLA Advisor, Level 5, Step 6
- jj. Coni Duning, FTA Advisor, Level 3, Step 0
- kk. Deron Kuntz, Art Coordinator 1/2, Level 5, Step 0
- ll. Craig Spencer, Art Coordinator 1/2, Level 5, Step 0
- mm. Bethanie Lamb, Student Council 1/2, Level 6, Step 6
- nn. Anne Maranda, Student Council 1/2, Level 6, Step 4
- oo. Terri Harris, Senior Class Advisor, Level 5, Step 6
- pp. Danielle Collins, Junior Class Advisor, Level 5, Step 1
- qq. Suzanne Taylor, Sophomore Class Advisor 1/2, Level 5, Step 0
- rr. Diane Rodgers, Sophomore Class Advisor 1/2, Level 5, Step 0
- ss. Jenna Kline, Freshman Class Advisor, Level 5, Step 0
- tt. Emily Hoying, Yearbook Advisor, Level 7, Step 1
- uu. Debbie Bryant, Foreign Language Dept. Head, Level 5, Step 6
- vv. Marty Collier, Science Dept. Head, Level 6, Step 3
- ww. Lisa Theuring, Math Dept. Head, Level 6, Step 6
- xx. Coni Duning, English Dept. Head 1/2, Level 6, Step 2
- yy. Christy Roy, English Dept. Head 1/2, Level 6, Step 1
- zz. Anne Rolfes, Vocational Arts Dept. Head, Level 3, Step 6
- aaa. Heather Lape, Special Education Dept. Head, Level 5, Step 1
- bbb. Justin Schneider, Guidance Dept. Head, Level 3, Step 0
- ccc. Jeff Swanson, District P.E. Coordinator, Level 5, Step 4
- ddd. Terri Harris, Social Studies Dept. Head 1/2, Level 6, Step 0
- eee. Bethanie Lamb, Social Studies Dept. Head 1/2, Level 6, Step 0



## **LJHS**

- a. Bob Duncan, Asst. Cross Country Coach Girl/Boy, Level 6, Step 0
- b. Kristina Speidel, Football Cheerleading Advisor - 7th grade, Level 5, Step 1
- c. Jessica Kaiser, Faculty Mgr. of Athletics-Winter, Level 3, Step 0
- d. Josie Gottfried, Power of the Pen Advisor 1/2, Level 5, Step 6
- e. Carmen Hurst, Power of the Pen Advisor 1/2, Level 5, Step 4
- f. Jennifer Duff, Math Team Coordinator, Level 3, Step 5
- g. Kathy Vaughn, Washington D.C. Advisor, Level 5, Step 1
- h. Sandra Offord, LJHS-Drama Club Advisor, Level 4, Step 6
- i. Beth Barsala, Student Council Advisor 1/2, Level 5, Step 0
- j. Jami King, Student Council Advisor 1/2, Level 5, Step 0
- k. Wendy Ferguson, Warrior Pride Yearbook Advisor, Level 4, Step 0
- l. Alissa Osborne, Warrior Pride Newspaper, Level 4, Step 1
- m. Heidi Calvert, Athletic Director, Level 16, Step 1
- n. Wade Cummings, 7th Grade Choir, Level 3, Step 1
- o. Wade Cummings, 8th Grade Choir, Level 3, Step 1
- p. Janis Rydalch, 7/8th Grade Orchestra Instructor, Level 12, Step 6
- q. Alex Brunk, Social Studies Dept. Head, Level 6, Step 0
- r. Sue Henry, Science Dept. Head, Level 6, Step 0
- s. Jennifer Wilson, Math Dept. Head, Level 6, Step 0
- t. Amy Wnek, English Dept. Head, Level 6, Step 0
- u. Will Kuhn, LJHS Stage Manager, Level 4, Step 1

## **BIS**

- a. Janis Rydalch, 5/6th grade Orchestra Instructor, Level 12, Step 6
- b. Michelle Crockett, BIS-Assistant Beginning Band Director 3/5, Level 12, Step 1
- c. Matt Hahn, BIS-Assistant Beginning Band Director 2/5, Level 12, Step 1

### 4. **Supplementals – Partial Payment**

- a. Christine Miller, LHS Choir Director, partial supplemental payment of \$400.00 for the 2013/2014 SY.

### 5. **Board Resolution for Employment of Non-licensed Coach**

It is recommended to approve Board Resolutions for Employment of Non-licensed Coach. (copies of resolution included in packet)

6. Status Changes

It is recommended that the following Status Changes be approved.

- a. Coni Duning, from Varsity Football Cheerleading Advisor, ½ Level 6, Step 1, to Varsity Football Cheerleading Advisor, ½ Level 6, Step 6, eff: 14/15 SY
- b. Karol Aylor, from Varsity Football Cheerleading Advisor, ½ Level 6, Step 0, to Varsity Football Cheerleading Advisor, ½ Level 6, Step 6, eff: 14/15 SY
- c. Jason Enix, Junior High School Principal, 2 Year Contract, 260 days, from Schedule C, Level 3 to Schedule C, Level 2, eff: 8/1/14
- d. Shahne Stone, from LJHS Assistant Girls Basketball Coach Level 7, Step 1, to LJHS Head Girls Basketball Coach, Level 9, Step 1, eff: 14/15 SY

7. 2014 Summer Substitute Employment

It is recommended the following be employed as a substitute for the 2014 summer session at the regular substitute secretary rate of pay of \$11.55 per hour.

Substitute Secretary

Jeanne Lavelle

8. 2014 Summer School Support Program Staff and Pay Rate-Pending Acceptable BCI/FBI Checks and Appropriate Licensure/Certification

- a. **Teachers or substitute teachers at a rate of \$20.00 per hour**  
Cindy Early  
April Friedrichs  
Mindy Gallagher  
Elizabeth Hunter  
Tammy Shircliff
- b. **Special Education Aides or Substitute Special Education Aides at a rate of \$10.00 per hour**  
Randy Callahan  
Peggy McCarty

9. 2014 Summer Transportation Workers

It is recommended that the following 2014 Summer Transportation Worker be approved:

Bus Cleaners beginning 6/9/14 until all buses are ready for OSHP Inspection – date TBA. Current negotiated seasonal rate of pay. Not to exceed 8 hours/day or 40 hours/week:

Shawna Longworth

10. 2014 Summer Temporary Technology Student Workers

It is recommended to approve the following Temporary Student Workers in the Technology Department for Summer 2014 at a rate of \$8.70 per hour with no benefits pending acceptable Drug Screens:

Bartek Bucher  
Jake Schrichten  
Justin Wegford

11. Interim Transportation Supervisor

It is recommended to approve Becky Hill as Interim Transportation Supervisor at a per diem rate of \$206.70 with no benefits pending acceptable BCI/FBI Background Checks and Drug Screens.

12. Additional Extended Days for the 2014-2015 School Year Only

It is recommended to approve the following personal for additional extended days for the 2014-2015 School Year only:

Justin Schneider                      10 days

13. New Job Description – Final Reading

a. Lebanon Junior High School Department Leader

14. New Job Description – First Reading

a. Custodian (Class II)/Mail Carrier

15. Leave of Absence

- a. It is recommended to approve unpaid childcare leave of absence for Lindsey Tepe from 4/10/14 through 5/21/14.
- b. It is recommended to approve unpaid childcare leave of absence for Kari Bolling from 5/8/14 through 6/6/14.

D. Board of Education Communications

- Warren County Career Center Liaison  
Donna Davis Norris  
Esther Larson
- Student Achievement Liaison  
Esther Larson
- Legislative Information Liaison  
Brian DeGennaro
- Community Audit Advisory Committee Liaison  
Donna Davis Norris  
Ryan Patterson, Jr.
- Energy Management Committee Liaison  
Esther Larson  
Chip Bonny

**X. Adjournment**