

LEBANON BOARD OF EDUCATION

Board Meeting Room

700 Holbrook Ave.

February 17, 2015

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on February 17, 2015 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio at 5:30pm . A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Donna Davis Norris called the meeting to order at 5:33 p.m.

Roll Call

Mr. Ryan Patterson – Absent

Mrs. Brian DeGennaro – Absent

Mrs. Esther Larson – Present

Mr. Chip Bonny – Present

Mrs. Donna Davis Norris – Present

Others Present

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer; Mr. Robert Buskirk, Director of HR; Mark Graler, Director of Curriculum, Eilene Nielson, Jacki Kuntz, and Randi Michna, LCS Teachers; Brooke Smith and Maygan Boehcher, students; Toni Crawford, Angela Greene and Biran Mohler, members of the community.

Resolution 17-15: Approval to Excuse Ryan Patterson and Brian DeGennaro from attending this board meeting

Mrs. Esther Larson moved to excuse Mr. Patterson and Mr. DeGennaro from this board meeting. Mr. Chip Bonny seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Resolution 18-15: Adoption of the Agenda

Mr. Chip Bonny moved to adopt the agenda. Mrs. Esther Larson seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Hearing of the Public

Mr. Brian Mohler, a member of the community expressed his concern and frustration regarding the method in which grades are calculated and assigned. He indicated that he spoke with his child's teacher, the administrator and the Director of Curriculum prior to bringing the concern to the Board. He requested that additional information be available to the students and parents to help them understand the grading system.

Resolution 19-15: Approval of the Minutes

Mrs. Esther Larson moved to approve and sign the minutes of the January 12, 2015, Organizational, Budget and Regular Board Meetings. Mr. Chip Bonny seconded the motion.

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Resolution 20-15: Approval of Financial Items VII A – G, except C.

Mr. Chip Bonny moved to approve financial items VII A – H, except C. Mrs. Esther Larson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for January 2015 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2015 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2015 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at January 31, 2015 to eliminate negative fund balances. They will be repaid during February, 2015.

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|------------------------|--|---------------|
| General Fund, 001-0000 | Girls Basketball Tournament Fund, 022-9003 | \$12,117.78 |
| General Fund, 001-0000 | Wrestling Tournament Fund, 022-9004 | \$6,117.16 |
| General Fund, 001-0000 | LHS Musical Fund, 200-9009 | \$8,926.14 |
| General Fund, 001-0000 | LHS Class of 2015, 200-9020 | \$2,244.61 |
| General Fund, 001-0000 | LHS Yearbook Fund, 200-9029 | \$1,580.78 |

G. Payment in Lieu of Transportation

It is recommended to approve the list of transportation reimbursements for the 2014-2015 School Year. (list included in packet)

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VIII. Communications

A. Superintendent's Update –

- Construction Update
 - High School – this construction is moving along as scheduled, with the addition under roof
 - Bowman – the walls are up
 - Junior High and Donovan Ground Breaking will be this June
- Donna Davis Norris presented renderings of the new Junior High building
- College Credit Plus – This is a combination of the Dual Credit classes and Post-Secondary Education Opportunity (PSEO) which are available to the students. The new piece to this program, allows 7th grade students to participate, which is younger than the current options. As additional information is received, it will be shared with the board.
- Test Standards and Opting-Out – LCS has addressed concerns of the additional testing and costs involved with the state legislatures over the past 2 ½ years. At this point, there is nothing more that the district can do, but accept the requirements set forth by the state.

Resolution 21-15: Approval of New Business Items IX A – D15 except C and D14.

Mr. Chip Bonny moved to approve new business items IXA – D15 except C and D14. Mrs. Esther Larson seconded the motion and discussion followed.

A. Donations

1. Accept a Skill Attack Volleyball Training Machine (approximate value \$650.00) from Joe Hahn to Lebanon High School Athletic Department. The purpose of this donation is to be used as a Volleyball training aide.
2. Accept \$25.00 from Laura Brzygot to Lebanon High School. The purpose of this donation is to be deposited into the Audrey Aileen Kite Scholarship Fund.

B. Approval of 2015-2016 Junior High School Curriculum Guide

It is recommended to approve the 2015-2016 Junior High School Curriculum Guide (copies included in packet).

C. First Reading of Board Policies

First Reading for the following board policies:

1. 2210 – Curriculum Development (Program)
2. 2430 – District-Sponsored Clubs and Activities (Program)
3. 2430.02 – Participation of Community/Stem School Students in Extra-Curricular Activities (Program)
4. 2510 – Adoption of Textbooks (Program)
5. 2520 – Selection of Instructional Materials and Equipment (Program)
6. 5223 – Released Time For Religious Instruction (Program)
7. 5330 – Use of Medications (Students)
8. 5336 – Care of Students With Diabetes (Students)
9. 5830 – Student Fund-Raising (Students)
10. 7540.02 – District Web Page (Property)
11. 7540.03 – Student Education Technology Acceptable Use and Safety (Property)
12. 7540.04 – Staff Education Technology Acceptable Use And Safety (Property)
13. 8325 – Receiving Legal Documents (Operations)
14. 8330 – Student Records (Operations)
15. 8400 – School Safety (Operations)
16. 8500 – Food Services (Operations)
17. 8540 – Vending Machines (Operations)
18. 8550 – Competitive Food Sales (Operations)
19. 8660 – Incidental Transportation Of Students By Private Vehicle (Operations)
20. 9211 – District Support Organizations (Relations)

D. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations/Retirements:

- | | |
|---|---------------|
| a. Alicia Nason, Food Service/Cafeteria Worker | eff: 1/30/15 |
| b. Jill Kirk, Teacher | eff: 5/26/15 |
| c. Allison Ryan, Teacher | eff: 5/26/15 |
| d. Sabrina Winchell, Assistant Principal | eff: 6/20/15 |
| e. Jessica Kaiser, LJHS Faculty Manager Spring | eff: 14/15 SY |
| f. Amy Wnek, LJHS Head Track Coach | eff: 14/15 SY |
| g. Michelle Breen, LHS Assistant Softball Coach ½ | eff: 14/15 SY |
| h. Nicholas Stotts, LJHS Assistant Football Coach | eff: 15/16 SY |
| i. Janet Essig, Bus Driver – Retirement | eff: 2/28/15 |
| j. Susan Richardson, Teacher – Retirement | eff: 5/26/15 |

2. Employment – Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's (as applicable)

It is recommended to approve the following New Hires:

- | | | |
|------------------|--------------------|---------------|
| a. Candita Davis | Bus Driver, Step 0 | eff: 02/17/15 |
| b. Greg Marsh | Bus Driver, Step 0 | eff: 02/04/15 |
| c. Mary McGowan | Bus Aide, Step 0 | eff: 11/18/14 |

3. Substitute Employment – Pending Acceptable BCI/ FBI Checks and Proper Licensure/Transcripts/Current CDL's (as applicable)

It is recommended the following be employed as substitutes for the 2014-2015 School Year:

Substitute Teachers

Brooke Curtis
Emma Foltz
Jazmyne Frazier
Bryan Mitchell
Michelle Osborne
Katey Parks
Cynthia Rovai
Emily Schwieterman

Substitute Secretary

Glenn Renner

Substitute Special Ed Teacher Assistant

Sherri Rambacher

Substitute General Ed Teacher Assistant

Sherri Rambacher

Substitute Media Teacher Assistant

Sherri Rambacher

Substitute Bus Aides

Roderick Adler

Alex Gillen

Tim Rose

Lorie Smallwood

Amanda Walters

Mark Wilson

Substitute Crossing Guards

Roderick Adler

Alex Gillen

Tim Rose

Lorie Smallwood

Amanda Walters

Mark Wilson

Substitute Bus Driver Trainees

It is recommended to approve the following Substitute Bus Driver Trainees – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training:

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| Alex Gillen | eff: 2/17/15 |
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| Tim Rose | eff: 2/17/15 |
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| Lorie Smallwood | eff: 2/17/15 |
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| Amanda Walters | eff: 2/17/15 |
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|-------------|--------------|
| Mark Wilson | eff: 2/17/15 |
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4. Transportation Summer/Extra Work

It is recommended to approve the following Transportation Summer/Extra Work beginning 2/9/15 for up to 2 hours per day at a pay rate of \$11.88.

- a. Greg Marsh

5. Volunteers

It is recommended that the following Volunteers be approved for the 2014-2015 School Year pending acceptable BCI/ FBI background checks.

| | |
|------------------|------------------|
| Jodi Adkins | Corey Parlett |
| Joan Amato | Cynthia Perez |
| Jenna Anderson | Brandy Purdon |
| Russell Brown | Adam Snoznik |
| Sandi Gehres | Taylor Thomas |
| Amanda Hogg | Jacki Tinti |
| Tiffany Keller | Renee Vick |
| Dana Ketcham | Cindy Warrington |
| Joyce Kjorvestad | Heather Wesley |
| Robert Kuhns | Tina Winders |
| Julie Maines | |

6. Board Resolution for Employment of Non-licensed Coach

It is recommended to approve a Board Resolution for Employment of Non-licensed Coach (copies of resolution included in packet)

7. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2015-2016 School/Contract Year

LJHS

- a. Charles Brandon Taulbee, Assistant Football Coach, Level 6, Step 0

8. Supplemental Volunteer – Pending Acceptable BCI/ FBI Checks and and Valid Pupil Activity Permits – Effective 2014-2015 School/Contract Year

- a. Walter Scott Urton, Volunteer Assistant Softball Coach, LHS

9. Supplemental Volunteer – Pending Acceptable BCI/ FBI Checks and and Valid Pupil Activity Permits – Effective 2015-2016 School/Contract Year

- a. Nick Stotts, Volunteer Assistant Football Coach, LJHS

10. Home Instruction Physical Therapist

It is recommended that the following Home Instruction Physical Therapist for the 2014-2015 School Year be approved pending acceptable BCI/FBI background checks and proper licensure (if applicable).

- a. Elizabeth McCormack

11. Surrogate Parent

It is recommended to approve the following to be a Surrogate Parent for the 2014-2015 School Year:

- a. Bridget Michaels

12. Status Changes

It is recommended that the following Status Changes be approved.

- a. Tammy O'Rourke, Teacher, from MA-13 to MA+20-13, effective 2nd semester 14-15 SY.
- b. Linda Kearney, from Special Ed Teacher Assistant, Class III, Step 0 to Special Ed Teacher Assistant, Class III, Step 2, eff: 12/1/14.
- c. Shelly Kilgallon, from General Ed Aide, Class I Step 0, to General Ed Aide, Class I Step 2, eff: 9/29/14.
- d. Tracey Pierce, from Bus Driver Step 0 to Bus Driver Step 1, eff: 9/19/14.
- e. Mark Pierett, from Assistant Boys Basketball Coach-LHS, Level 10, Step 0 to Assistant Boys Basketball Coach-LHS, Level 10, Step 6, eff: 14/15 SY.
- f. Keith Vinson, from Head Cross Country Coach girl/boy-LJHS Level 6, Step 0, to Head Cross Country Coach girl/boy-LJHS Level 6, Step 6, eff: 14/15 SY.
- g. Keith Vinson, from Head Cross Country Coach girl/boy-LJHS Level, 6 Step 1, to Head Cross Country Coach girl/boy-LJHS Level 6, Step 6, eff: 15/16 SY.
- h. Chelsea Ball, from Assistant Softball Coach-LHS ½ , Level 9, Step 1 to Assistant Softball Coach-LHS, Level 9, Step 1 eff: 14/15 SY.
- i. Tyler Ball, from Teacher .6 FTE, BA-3, 5/27/15, to Teacher, BA-4 eff: 8/12/15.
- j. Vanessa Kylander, from Teacher, BA-2 (one-year only) 5/27/15, to Teacher, BA-3 eff: 8/12/15.

13. Leaves of Absences

- a. It is recommended to approve unpaid childcare leave for Julie Bernier from 1/28/15-3/13/15.

14. Job Description – First Reading

It is recommended to approve the following Job Description (copy included in packet)

- a. Summer Support Program Site Manager (K-6 or 7-12)

15. Transportation Summer/Extra Work

It is recommended to approve the following Transportation Summer/Extra Work beginning 2/9/15 for up to 2 hours per day at a pay rate of \$11.88.

- a. Jennifer Banta

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

E. Board of Education Communications

- Student Board Member by Riley Williams
 - Ski club went to Seven Springs
 - Last Tuesday was the Hoops for Hope basketball game. \$3,000 was raised for the American Cancer Society
 - Springboro game is Friday, 2/20
- Warren County Career Center Liaison by Esther Larson
 - No update at this time.
 - The levy will re-run in May
- Student Achievement Liaison by Brian DeGennaro
 - No update at this time
- Legislative Information Liaison by Brian DeGennaro
 - No update at this time
- Community Audit Advisory Committee Liaison
 - Donna Davis Norris, Ryan Patterson, Jr.
 - No update at this time. The next meeting will be in May.
- Energy Management Committee Liaison

Esther Larson, Chip Bonny

- No update at this time. Data will be presented in the future when it is available.

I. Adjournment

Resolution 22-15: Motion to Adjourn

Mrs. Esther Larson moved to adjourn. Mr. Chip Bonny seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:33 p.m.

Eric Sotzing, Treasurer

Donna Davis Norris, President