

## **LEBANON BOARD OF EDUCATION**

**Board Meeting Room**

**700 Holbrook Ave.**

**March 16, 2015**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on March 16, 2015 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio at 5:30pm. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

### **Call to Order**

Mrs. Donna Davis Norris called the meeting to order at 5:35 p.m.

### **Pledge of Allegiance**

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mrs. Donna Davis Norris asked members of the LHS AFJROTC to introduce themselves. Present were Izzy Boggs, Luke Dressler, Ryan Beck, Anthony Fuentes.

### **Roll Call**

Mr. Ryan Patterson – Present

Mrs. Brian DeGennaro – Present

Mrs. Esther Larson – Present

Mr. Chip Bonny – Present

Mrs. Donna Davis Norris – Present

### **Others Present**

Mr. Mark North, Superintendent; Mr. Eric Sotzing, Treasurer; Mr. Robert Buskirk, Director of HR; Mark Graler, Director of Curriculum, Krista Foley, Director of Pupil Personnel, and Barb Wright, LCS Teacher.

### **Resolution 23-15: Adoption of the Agenda with correction**

On page 5 of the agenda, Personnel should be item “D” and Board of Education Communications on page 8 should be item “E” Mr. Ryan Patterson moved to adopt the agenda with correction. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

**Resolution 24-15: Approval of the Minutes**

Mr. Ryan Patterson moved to approve and sign the minutes of the February 17, 2015, Organizational, Budget and Regular Board Meetings. Mr. Brian DeGennaro seconded the motion.

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Abstain, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Abstain, Mrs. Davis Norris – Yes.

**Resolution 25-15: Approval of Financial Items VII A – L, except C.**

Mr. Ryan Patterson moved to approve financial items VII A – L, except C. Mr. Brian DeGennaro seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for February 2015 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2015 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2015 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at February 28, 2015 to eliminate negative fund balances. They will be repaid during March, 2015.

From Fund	To Fund	Amount
General Fund, 001-0000	Girls Basketball Tournament Fund, 022-9003	\$2,608.78
General Fund, 001-0000	Wrestling Tournament Fund, 022-9004	\$3,117.16
General Fund, 001-0000	LHS Musical Fund, 200-9009	\$11,756.92
General Fund, 001-0000	LHS Class of 2015, 200-9020	\$2,139.29

G. Tax Rates for 2015

Whereas, the Board of Education in accordance with the provisions of law has previously adopted as Tax Budget for the next succeeding fiscal year commencing July 1, 2015 and

Whereas, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Resolved, by the Board of Education of the Lebanon City School District, Warren County Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said school District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	Amount to be Derived from Levies Outside 10 Mill Limitation	Amount Approved by the Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Outside 10 Mill Limitation
*General Fund	\$21,920,000	\$3,550,000	4.61	49.78
Bond Retirement Fund	\$5,300,000			6.90
*Permanent Improvement Fund	\$1,175,000			2.00
Classroom Maintenance	\$385,000			0.50
<b>Total All Funds</b>	<b>\$28,780,000</b>	<b>\$3,555,000</b>		

H. EPC Bus Purchase Resolution

It is recommended to approve the EPC bus purchase resolution. (copy of the resolution is included in the packet)

I. Fund Transfers

It is recommended to authorize the Treasurer to make the following transfers to cover salaries paid out of the athletic fund for sports tournaments.

From Fund	To Fund	Amount
Boys Soccer Tournament Fund, 022-9001	LHS Athletic Fund, 300-9500	\$815.63
Girls Soccer Tournament Fund, 022-9002	LHS Athletic Fund, 300-9500	\$896.03

J. Approval of School Fees for the 2015-2016 School Year

It is recommended to approve the school fees for the 2015-2016 school year. (copy included in packet)

K. Memorandum of Understanding for Audiology and IS-HI

It is recommended to approve memorandum of understanding between the Lebanon City Schools and Butler County ESC for the purpose of providing specialized services in the areas of Audiology and Intervention Specialist of the Hearing Impaired for the 2015-2016 school year. (copy included in packet)

L. Amended Substitute Salary Schedule

It is recommended to approve the Amended Substitute Salary Schedule (copy included in packet)

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**VIII. Communications**

A. Superintendent's Update –

- Groundbreaking for the new Junior High building will be Sunday March 22<sup>nd</sup> at 2pm. This will be held in the field north of the water tower, weather permitted.
- Tours of Bowman Primary School and Lebanon High School will be available for the board members after the ground breaking.
- Introduction of Carissa Womack, the new Assistant Principal at Bowman Primary for SY 15/16.

**Resolution 26-15: Approval of New Business Items IX A.**

Mr. Brian DeGennaro moved to approve new business items IXA. Mrs. Esther Larson seconded the motion and discussion followed.

**A. Donations**

1. Accept \$878.25 from Ryan Patterson, Jr., to LHS Athletic Department. The purpose of this donation is to help with the cost of a shelter/tent to be used by the Cross Country and other athletic teams at LHS.

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**Resolution 27-15: Approval of New Business Items IX B-C.**

Mr. Ryan Patterson moved to approve new business items IX B-C. Mr Brian DeGennaro seconded the motion and discussion followed.

**B. Approval of 2016 Graduation Date**

It is recommended the graduation for the class of 2016 will be Saturday, May 21, 2016 at 6:00 p.m. at the Wright State Nutter Center.

**C. Final Reading of Board Policies**

It is recommended to approve the Final Reading for the following board policies:

1. 2210 – Curriculum Development (Program)
2. 2430 – District-Sponsored Clubs and Activities (Program)
3. 2430.02 – Participation of Community/Stem School Students in Extra-Curricular Activities (Program)
4. 2510 – Adoption of Textbooks (Program)
5. 2520 – Selection of Instructional Materials and Equipment (Program)
6. 5223 – Released Time For Religious Instruction (Program)
7. 5330 – Use of Medications (Students)
8. 5336 – Care of Students With Diabetes (Students)
9. 5830 – Student Fund-Raising (Students)
10. 7540.02 – District Web Page (Property)
11. 7540.03 – Student Education Technology Acceptable Use and Safety (Property)
12. 7540.04 – Staff Education Technology Acceptable Use And Safety (Property)
13. 8325 – Receiving Legal Documents (Operations)

14. 8330 – Student Records (Operations)
15. 8400 – School Safety (Operations)
16. 8500 – Food Services (Operations)
17. 8540 – Vending Machines (Operations)
18. 8550 – Competitive Food Sales (Operations)
19. 8660 – Incidental Transportation Of Students By Private Vehicle (Operations)
20. 9211 – District Support Organizations (Relations)

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**Resolution 28-15: Approval of New Business Items IX D1-11.**

Mr. Chip Bonny moved to approve new business items IX D1-11. Mr Brian DeGennaro seconded the motion and discussion followed.

D. Personnel

1. Resignations/Retirements

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|--|--------------|
| a. Judith Lamb, Bus Driver                     | eff: 3/2/15  |
| b. Margaret (Bunny) Brooks, Teacher-Retirement | eff: 5/28/15 |
| c. Randy Balogh, Traffic Controller            | eff: 1/25/15 |

2. Employment

- |  |              |
|--|--------------|
| a. Gloria (Lori) Chastain, Food Service/Cafeteria Worker, Step 0 | eff: 3/17/15 |
| b. Ryan Nollen, Teacher, BA-3                                    | eff: 8/10/15 |
| c. Whitney Winters, Teacher, BA-0                                | eff: 8/10/15 |
| d. Carissa Womack, Assistant Principal, Schedule I, Level 4      | eff: 8/1/15  |

3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's (as applicable)

It is recommended the following be employed as substitutes for the 2014-2015 school year.

Substitute Teachers

Scott Barnhizer  
Alec Bradley

Substitute Custodian

Janet Essig, effective 5/1/15

Substitute Crossing Guard  
Janet Essig, effective 5/1/15

Substitute Traffic Controller  
Tyler Callahan

4. Volunteers

It is recommended that the following volunteers be approved for the 2014-2015 school year pending acceptable BCI/ FBI background checks.

Angela Burns  
Nicole Campbell  
Darlene Cooper  
Heather Dobbins  
Danielle Koch  
Penny Kueker  
Bobbie Schell

5. Board Resolution for Employment of Non-licensed Coach

It is recommended to approve a Board Resolution for Employment of Non-licensed Coach (copy of resolution included in packet)

6. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2014-2015 School/Contract Year

**LJHS**

- a. Amanda Turner, Assistant Track Coach, Level 6, Step 0
- b. Brandy Walton, Faculty Manager-Spring, Level 1, Step 0

**LHS**

- a. Chad Keil, Assistant Tennis Coach-Boys, Level 7, Step 0

7. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2015-2016 School/Contract Year

**LJHS**

- a. Bob Edwards, Assistant Football Coach, Level 6, Step 0
- b. Brian Lampart, Assistant Cross Country Coach-girl/boy, Level 5, Step 0

**LHS**

- a. Mark Bierkan, Cross Country Coach, Level 9, Step 6

8. Supplemental Volunteers – Pending Acceptable BCI/ FBI Checks and Valid Pupil Activity Permits.

It is recommended to approve the following volunteer coaches for the 2014-2015 school year:

LHS

- a. Mark Bierkan, Volunteer Track Coach
- b. Tim Ellis, Volunteer Track Coach
- c. Chad Everitt, Volunteer Baseball Coach
- d. Joshua Morgan, Volunteer Track Coach
- e. Robby Price, Volunteer Baseball Coach

9. Status Changes

It is recommended that the following Status Changes be approved.

- a. Kathy Vaughn, from Assistant Track Coach-LJHS Level 6, Step 6 to Head Track Coach-LJHS Level 7, Step 6, eff: 14/15 SY.

10. Stipends

It is recommended that the following Stipends be approved.

- a. Cooperating Teacher Stipend 1<sup>st</sup> Semester 2014-2015 School Year:

Bldg.	Cooperating Teacher	Student Teacher	Univ.	Amount
LHS	Stephen Shawn Lamb	Tyler Fugate	Xavier U.	\$500.00

- b. It is recommended to pay a stipend of \$500.00 to David Iannelli for the purpose of directing the pit orchestra for the 2015 LHS Spring Musical, The Sound of Music.

11. Job Description – Final Reading

It is recommended to approve the following Job Description (copy included in packet)

- a. Summer Support Program Site Manager (K-6 or 7-12)

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.



**Resolution 29-15: Approval of New Business Items IX D-12.**

Mr. Ryan Patterson moved to approve new business items IX D-12. Mrs. Esther Larson seconded the motion and discussion followed.

12. Volunteer

It is recommended that the following volunteers be approved for the 2014-2015 school year pending acceptable BCI/ FBI background checks.

Judy Bonny

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Abstain, Mrs. Davis Norris – Yes.

E. Board of Education Communications

- Student Board Member by Riley Williams - absent
- Warren County Career Center Liaison by Esther Larson
  - 400 sophomores have applied for the 15/16 SY
  - Preparation for the upcoming levy is continuing
- Student Achievement Liaison by Brian DeGennaro
  - 3<sup>rd</sup> quarter Student recognition was held recently.
  - Working with principals for more information updates
  - The girls and boys basketball team both had a very successful year this year, which is the first time in a very long time. Swimming, wrestling and bowling are also having a very successful year.
- Legislative Information Liaison by Brian DeGennaro
  - There is a lot of language changes and monitoring occurring with the legislature right now, but no decisions or activity at this time.
- Community Audit Advisory Committee Liaison  
Donna Davis Norris, Ryan Patterson, Jr.
  - No updates at this time
- Energy Management Committee Liaison  
Esther Larson, Chip Bonny
  - No update at this time.

**I. Adjournment**

**Resolution 30-15: Motion to Adjourn**

Mr. Brian DeGennaro moved to adjourn. Mr. Chip Bonny seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:10 p.m.

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Eric Sotzing, Treasurer

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Donna Davis Norris, President