

**LEBANON BOARD OF EDUCATION**

**Board Meeting Room**

**700 Holbrook Ave.**

**June 15, 2015**

**5:30 p.m.**

**REGULAR MEETING**

**I. Call to Order**

**II. Pledge to the Flag**

**III. Roll Call**

**IV. Adoption of the Agenda**

**V. Hearing of the Public**

**VI. Approval of the Minutes and Signing**

Approve and sign minutes of Regular Board Meeting May 18, 2015

**VII. Financial Section**

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for May 2015 as presented.

C. Public Record Requests

Report of public record requests submitted.

D. Amended Appropriations

It is recommended the Board of Education adopt the amended appropriations for fiscal year 2015 as presented.

E. Amended Certificate of Estimated Resources

It is recommended the Board of Education adopt the amended certificate of estimated resources for fiscal year 2015 as presented.

F. New Fund Approval

It is recommended that the Board approve the establishment of the following funds:

401-9016 Saint Francis Auxiliary Service Fund FY16  
401-9116 LUMK Auxiliary Service Fund FY 16  
401-9216 Lebanon Christian Auxiliary Service Fund FY 16  
516-9016 IDEA-B Special Education FY 16  
551-9016 Title III FY 16  
572-9016 Title I FY 16  
572-9116 Title I Delinquent FY 16  
587-9016 IDEA Early Childhood FY 16  
590-9016 Title II-A Teacher Quality FY 16

G. Advances

The Treasurer reports the following advances of funds were made at May 31, 2015 to eliminate negative fund balances. They will be repaid during June, 2015.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0001	Softball Tournament Fund, 022-9006	\$274.40

H. Approval of Purchase Orders

It is recommended the Board approve payment of the following purchase orders (copies included in packet):

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1513700	TNT Powerwash, Inc.	\$3,939.60
1512527	Banker's Advertising Company	\$ 426.04

I. Advance of Funds

It is recommended to authorize the Treasurer to make advances from the General Fund to Other Funds as needed to clear deficit balances for the end of the fiscal year. The Treasurer shall report the actual amount of the advances to the Board at the Regular July Meeting.

J. Approval of May 31, 2015 Five-year Forecast

It is recommended to approve the May 31, 2015 Five-Year forecast as presented. (copy of the forecast and notes included in the packet)

K. Breakfast and Lunch Prices for the 2015-2016 School Year

It is recommended to approve the Breakfast and Lunch Prices for the 2015-2016 School Year as presented (copy of the prices included in the packet)

L. Approval of Memorandum of Understanding Between the City of Lebanon and Lebanon City School District

It is recommended to approve the Memorandum of Understanding between the City of Lebanon and Lebanon City School District (copy included in the packet)

M. Approval of Real Estate Exchange Agreement

It is recommended to approve the Real Estate Exchange Agreement between the City of Lebanon and the Board of Education of Lebanon City School District (copy included in packet)

N. Resolution Authorizing Issuance of Bonds

It is recommended to approve the resolution authorizing issuance of not to exceed \$9,280,000 of bonds after submission to electors. (copy of resolution is included in packet)

O. Amendment to Lease Agreement

It is recommended to approve the Amendment to the lease agreement between the Lebanon City School District Board of Education and the Warren County Board of Developmental Disabilities. (copy of amendment is included in packet)

P. Substitute Salary Schedule

It is recommended to approve the Substitute Salary Schedule. (copy included in packet)

## **VIII. Communications**

A. Superintendent's Update

- Open House Dates for Bowman Primary and the High School
- Scheduling during state testing at Lebanon High School – Mark Graler

## **IX. New Business**

A. Donations

1. Accept the donation of 5 Wenger Sound Proof Booths from Capital University, to be used in the music department throughout the District.
2. Accept the donation of \$100.00 from Joyce Corkery to Berry Intermediate School in memory of Mark A. Aurigemma. The purpose of this donation is to purchase materials in the Science and Sports areas.
3. Accept the donation of \$200.00 from James and Ellen Greenwood to Berry Intermediate School Library in memory of Mark A. Aurigemma. The purpose of this donation is to purchase books/materials for the Media Center in area of Mark's interests of Science and Sports.

## B. Final Reading of Board Policies

Final Reading for the following board policies:

1. 1422 – Nondiscrimination and Equal Employment Opportunity (Administration)
2. 1662 – Anti-Harassment (Administration)
3. 3362 – Anti-Harassment (Professional Staff)
4. 4362 – Anti-Harassment (Classified Staff)
5. 5517 – Anti-Harassment (Students)

## C. First Reading of Board Policies

First Reading for the following board policies:

1. 2114 – Meeting State Performance Indicators (Program)
2. 2271 – College Credit Plus Program (Program)
3. 2413 – Career Advising (Program)
4. 5114 – Nonimmigrant Students and Foreign-Exchange Students (Students)
5. 5340 – Student Accidents (Students)
6. 5460 – Graduation Requirements (Students)
7. 6108 – Authorization to Make Electronic Fund Transfers (Finances)
8. 8390 – Animals on District Property (Operations)
9. 8400 – School Safety (Operations)
10. 6144 – Investments (Finances)

## D. Adoption of Instructional Material

It is recommended to adopt the following textbooks and books to be used beginning the 2015-2016 school year:

### **At Lebanon Junior High:**

For 7th and 8th grade science- 6 year adoption

Interactive Science Digital Courseware, 2012, publisher: Pearson

For World Language- Spanish I (first year of multi-year phase of materials)

*Descubre Level 1*, second edition, 2014, publisher: Vista Higher Learning, ISBN-13: 978-1-62680-359-6

### **At Lebanon High School:**

For AP US History

*By The People: A History of the United States* AP Edition, first edition, 2015, author: James Frazer, publisher: Pearson, ISBN-13: 978-0-13136-618-3

For Geography

*The Cultural Landscape*, eleventh edition, AP Edition, 2014, author: James Rubenstein, publisher: Pearson, ISBN-13: 978-0-13-311475-1

For AP Biology

*Campbell: Biology in Focus*, AP Edition, edition 1e, 2014, authors: Reece et al., Publisher: Pearson, ISBN-13: 978-0-13-31027-8

For European History

*The Western Heritage since 1300*, eleventh edition, AP Edition, 2014, author: Donald Kagan, publisher: Pearson, ISBN-13: 978-0-13-311475-1

For World Language- Spanish I (first year of multi-year phase in of materials)

*Descubre Level 1*, second edition, 2014, publisher: Vista Higher Learning, ISBN-13: 978-1-62680-359-6

For World Language- French I (first year of multi-year phase in of materials)

*D'accord! Level 1*, second edition, 2015, publisher: Vista Higher Learning, ISBN-13: 978-1-62680-266-7

E. 2015 Graduates

It is recommended the Board approve the 2015 graduates.  
(list included in packet)

F. Personnel

1. Resignations/Retirements

- |  |               |
|--|---------------|
| a. Misty Belfrom, Teacher, Intervention Specialist   | eff: 5/27/15  |
| b. Ian Frank, Assistant Principal                    | eff: 7/31/15  |
| c. Lisa Gilbert, Custodian, Class II                 | eff: 6/01/15  |
| d. Angela Lane, Bus Driver                           | eff: 5/11/15  |
| e. Katie O'Brien, Teacher                            | eff: 5/27/15  |
| f. Gerald Peters, Food Serv/Café Worker – Retirement | eff: 12/31/14 |
| g. Catherine Strecker, Teacher                       | eff: 5/27/15  |
| h. Bryan Wallingford, Teacher                        | eff: 15/16 SY |

2. Employment – Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDLs

- |  |              |
|--|--------------|
| a. David Alford, Teacher, BA0                                    | eff: 8/10/15 |
| b. Tammy Baldwin, Principal's Secretary, Exempt Class II, Step 0 | eff: 8/03/15 |
| c. Samantha Bergman, Teacher, BA0                                | eff: 8/10/15 |
| d. Claire Browne, Teacher, MA3                                   | eff: 8/10/15 |
| e. Katherine Gordin, Teacher, MA4                                | eff: 8/10/15 |
| f. Justin Guy, Teacher, Intervention Specialist, MA2             | eff: 8/10/15 |
| g. Joseph Lavelle, Teacher, BA0                                  | eff: 8/10/15 |
| h. Teresa McCool, General Aide, Class I, Step 0                  | eff: 8/13/15 |

- i. Kristin Neike, Teacher, MA0 eff: 8/10/15
  - j. Joseph Pearce, Teacher, MA10 eff: 8/10/15
  - k. Erica Riblet, Teacher, Intervention Specialist, MA2 eff: 8/10/15
  - l. Jaime Ricci, Teacher, BA0 eff: 8/10/15
  - m. Katrina Sarka, General Aide, Class I, Step 0 eff: 8/13/15
3. Approve Tutor-Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure

ESL Tutor

Amy Stevens, Full-time

eff: 8/10/15

4. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's (as applicable)

It is recommended the following be employed as substitutes for the 2015-2016 school year.

Substitute Crossing Guards

Robbin Thomas

Substitute Special Needs Bus Aides

Robbin Thomas

Substitute Bus Driver Trainees

It is recommended to approve the following Substitute Bus Driver Trainees-pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing for training:

Robbin Thomas

eff: 6/15/15

5. Supplementals – Pending Acceptable BCI/ FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2015-2016 School/Contract Year

**LHS**

- a. Lynette Sharp, District Music Dept. Accompanist, Level 5, Step 4
- b. David Iannelli, LHS Pep Band, Level 2, Step 6
- c. Kristi Ross, Director of Musicals, Level 7, Step 2
- d. Will Kuhn, Technical Director of Musicals 1/2, Level 4, Step 2
- e. Ken Berta, Technical Director of Musicals 1/2, Level 4, Step 2
- f. Cheryl Cooper-Darragh, Drama Advisor, Level 5, Step 2
- g. Shane Coe, Lebanon Singers Choreographer, Level 3, Step 2
- h. Jared Thomas, LHS Winter Percussion Coord, Level 8, Step 2
- i. Matt Hahn, LHS Fall Percussion Coord, Level 7, Step 2
- j. Matt Hahn, LHS Marching Band Choreographer, Level 4, Step 2

- k. Dan McCarty, LHS Intramurals, Level 5, Step 6
- l. Bethanie Lamb, Prom Advisor, Level 2, Step 5
- m. Eilene Nielsen, ROTC Drill Team, Level 5, Step 2
- n. Heather Nixon, Science Olympiad Advisor, Level 4, Step 6
- o. Dan McCarty, World Affairs, Level 2, Step 6
- p. Terri Harris, War of Wits, Level 5, Step 3
- q. Jared Thomas, Assistant Band Director, Level 10, Step 2
- r. Kristi Ross, LHS Choir Director, Level 8, Step 5
- s. Will Kuhn, District Music Coordinator, Level 4, Step 2
- t. David Iannelli, Band Director, Level 13, Step 6
- u. Deron Kuntz, Art Portfolio, Level 3, Step 6
- v. Michelle Leever, French Club 1/2, Level 2, Step 0
- w. Jennifer Marsh, French Club 1/2, Level 3, Step 2
- x. Jill Woeste, Spanish Club 1/2, Level 2, Step 3
- y. Debbie Bryant, Spanish Club 1/2, Level 2, Step 3
- z. Debbie Bryant, NHS Advisor, Level 4, Step 6
- aa. Frank Back, FBLA Advisor, Level 4, Step 6
- bb. Coni Duning, FTA Advisor, Level 2, Step 1
- cc. Deron Kuntz, Art Coordinator 1/2, Level 4, Step 1
- dd. Craig Spencer, Art Coordinator 1/2, Level 4, Step 1
- ee. Bethanie Lamb, Student Council, Level 5, Step 6
- ff. Danielle Collins, Senior Class Advisor, Level 4, Step 2
- gg. Suzanne Taylor, Junior Class Advisor 1/2, Level 4, Step 1
- hh. Diane Rodgers, Junior Class Advisor 1/2, Level 4, Step 1
- ii. Maggie Bierkan, Sophomore Class Advisor, Level 4, Step 0
- jj. Megan Hawley, Freshman Class Advisor, Level 4, Step 0
- kk. Vickie Bishop, Yearbook Advisor, Level 6, Step 0
- ll. Debbie Bryant, Foreign Language Dept. Head, Level 4, Step 6
- mm. Marty Collier, Science Dept. Head, Level 4, Step 4
- nn. Lisa Theuring, Math Dept. Head, Level 4, Step 6
- oo. Coni Duning, English Dept. Head, Level 4, Step 3
- pp. Libby Turpin, Vocational Arts Dept. Head, Level 4, Step 0
- qq. Tiffany Martin, Special Education Dept. Head, Level 4, Step 0
- rr. Justin Schneider, Guidance Dept. Head, Level 4, Step 1
- ss. Jeff Swanson, District P.E. Coordinator, Level 4, Step 5
- tt. Terri Harris, Social Studies Dept. Head 1/2, Level 4, Step 1
- uu. Bethanie Lamb, Social Studies Dept. Head 1/2, Level 4, Step 1
- vv. Rachel DeBord, Head Freshman Girls Basketball Coach, Level 8, Step 0
- ww. Tom Zsembik, Head Girls Tennis Coach, Level 9, Step 1
- xx. Jamie Hilen, Assistant Boys Soccer Coach, Level 9, Step 0

## **LJHS**

- a. Carmen Hurst, Power of the Pen Advisor 1/2, Level 4, Step 5
- b. Kathy Vaughn, Washington D.C. Advisor, Level 4, Step 2
- c. Sandra Offord, LJHS-Drama Club Advisor, Level 3, Step 6
- d. Beth Barsala, Student Council Advisor 1/2, Level 4, Step 1
- e. Jami King, Student Council Advisor 1/2, Level 4, Step 1
- f. Wendy Ferguson, Warrior Pride Yearbook Advisor, Level 3, Step 1
- g. Alissa Osborne, Warrior Pride Newspaper, Level 3, Step 2
- h. Heidi Calvert, Athletic Director, Level 11, Step 2
- i. Wade Cummings, 7th Grade Choir, Level 2, Step 2
- j. Wade Cummings, 8th Grade Choir, Level 2, Step 2
- k. Janis Rydalch, 7/8th Grade Orchestra Instructor, Level 10, Step 6
- l. Kari Bolling, Social Studies Dept. Head, Level 3, Step 0
- m. Sue Henry, Science Dept. Head, Level 3, Step 1
- n. Jennifer Wilson, Math Dept. Head, Level 3, Step 1
- o. Amy Wnek, English Dept. Head, Level 3, Step 1
- p. Karrie Whitsel, Special Ed. Dept. Head, Level 3, Step 0
- q. Will Kuhn, LJHS Stage Manager, Level 3, Step 2

## **BIS**

- a. Janis Rydalch, 5/6th grade Orchestra Instructor, Level 10, Step 6
- b. Matt Hahn, BIS-Assistant Beginning Band Director 2/5, Level 10, Step 2

### **6. Board Resolution for Employment of Non-licensed Coach**

It is recommended to approve Board Resolutions for Employment of Non-licensed Coach. (copies of resolution included in packet)

### **7. Status Changes**

It is recommended that the following Status Changes be approved.

- a. Jeanne Borja, from Teacher .5 FTE (end date 14/15 SY), to Teacher .75 FTE, eff: 15/16 SY.
- b. Brian Lampart, from LJHS-Assistant Cross Country Coach-girl/boy, Level 5, Step 0, to LJHS-Assistant Cross Country Coach-girl/boy, Level 5, Step 2, eff: 15/16 SY.
- c. Jennifer Marsh, from French Club Advisor 1/2, Level 3, Step 1 to French Club Advisor, Level 3 Step 1, eff: 14/15 SY.
- d. Marla Norman, from 1<sup>st</sup> year of a two-year contract, to Continuing Contract, eff: 15/16 SY.
- e. Rebecca Satullo, from 1<sup>st</sup> year of a two-year contract, to Continuing Contract, eff: 15/16 SY.
- f. Janet Terrell, from ESL Tutor (end date 14/15 SY) to Teacher, MA5, eff: 8/12/15.



8. 2015 Summer School Support Program Staff and Pay Rate-Pending Acceptable BCI/FBI Checks and Appropriate Licensure/Certification

**Teachers or substitute teachers at a rate of \$20.00 per hour**

Amy Bonhaus  
Alisonne Hicks  
Nicole Han  
Heather Hutchinson  
Kristin Neike  
Katrina Sarka  
Tammy Shircliff  
Catherine Strecker

9. 2015 Summer Temporary Technology Student Workers

It is recommended to approve the following Temporary Student Workers in the Technology Department for Summer 2015 at a rate of \$8.70 per hour with no benefits pending acceptable Drug Screens and BCI/FBI Checks.

Emily Sotzing  
Evan Sotzing

G. Board of Education Communications

- Warren County Career Center Liaison  
Esther Larson
- Student Achievement Liaison  
Brian DeGennaro
- Legislative Information Liaison  
Brian DeGennaro
- Community Audit Advisory Committee Liaison  
Donna Davis Norris  
Ryan Patterson, Jr.
- Energy Management Committee Liaison  
Esther Larson  
Chip Bonny

**X. Adjournment**