

**LEBANON BOARD OF EDUCATION**  
**Board Room**  
**700 Holbrook Avenue**  
**October 16, 2017**  
**5:30 pm**

**REGULAR MEETING**

**I. Call to Order**

**II. Pledge to the Flag**

**III. Roll Call**

**IV. Adoption of the Agenda**

**V. Hearing of the Public**

**VI. Approval of the Minutes and Signing**

Approve and sign minutes of Special Meeting October 4, 2017.

**VII. Student Board Member Update**

- Lauren Patterson

**VIII. Financial Section**

**A. Treasurer's General Fund Analysis & Financial Reports**

**B. Monthly Reports**

It is recommended to accept the financial reports for September 2017 as presented.

**C. Public Record Requests**

Report of public record requests as submitted.

**D. Amended Appropriations**

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

**E. Amended Certificate of Estimated Resources**

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

**F. Advances**

The Treasurer reports the following advances of funds were made at September 30, 2017 to eliminate negative fund balances. They will be repaid during October, 2017.

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
General Fund, 001-0000	Summer School, 001-9800	\$4,399.60
General Fund, 001-0001	Berry School Fees, 009-9007	\$119.76
General Fund, 001-0001	Bowman Media Center, 018-9013	\$529.22
General Fund, 001-0001	Donovan Building Fund, 018-9019	\$4,440.86
General Fund, 001-0001	Berry Media Center, 018-9028	\$7,556.69
General Fund, 001-0001	Volleyball Tournament, 022-9000	\$8,494.59
General Fund, 001-0001	Boys Soccer Tournament, 022-9001	\$6,773.13
General Fund, 001-0000	Girls Soccer Tournament, 022-9002	\$7,279.66
General Fund, 001-0000	Baseball Tournament, 022-9005	\$42.43
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$289.95
General Fund, 001-0000	LHS Athletics, 300-9500	\$22,393.30
General Fund, 001-0000	Making Middle Grades Work, 461-9017	\$231.36
General Fund, 001-0000	Making Middle Grades Work - Berry, 461-9118	\$500.00
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$236,766.45
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$140,235.09
General Fund, 001-0000	Title III FY 17, 551-9017	\$4,750.00
General Fund, 001-0000	Title III FY 18, 551-9018	\$5,145.00
General Fund, 001-0000	Title I FY 17, 572-9017	\$141,330.79

General Fund, 001-0000	Title I FY 18, 572-9018	\$69,683.86
General Fund, 001-0000	IDEA, Early Childhood Education, 587-9018	\$9,618.93
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$14,892.39

**G. Approval of Purchase Orders**

It is recommended to approve Purchase Orders. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order #</u>	<u>Amount</u>
Marshall Memo	1801451	240.00
Warren County ESC	1802050	595.00

**H. Approval of Memorandum of Understanding Between the Ohio Association of Public School Employees and Its Local No. 511 And The Lebanon City School District Board of Education**

It is recommended to approve a Memorandum of Understanding between the Ohio Association of Public School Employees and Its Local No. 511 and the Lebanon City School District Board of Education. (copy included in packet)

**I. Approval of Berry Intermediate Change Order #77 Floor Leveling**

It is recommended to approve a Berry Intermediate Change Order #77 Floor Leveling. (copy included in packet)

**IX. Communications**

**A. Superintendent's Update**

- Construction Update
- Workforce Development

**X. New Business**

**A. Donations**

It is recommended to approve the following donations.

<b>Donor</b>	<b>Amount</b>	<b>Purpose</b>
Jodean Jones	Yamaha Clavinova CLP-130 Electric Piano Approx. Value \$600.00	For use in the music classroom of Heather Hutchinson at Donovan Elementary School.
LJHS PTO	\$1,200.00	To provide supplies for Renaissance Program at LJHS
LJHS PTO	\$800.00	To provide lunches for Mentor Luncheons at LJHS
Lebanon Optimist Club	\$4,000.00	To cover ½ of cost of ReDo Day at LJHS
Kim & Christa Stevens	Subway Gift Card \$30.00 Game Stop Gift Card \$45.00 Chick Fil A Gift Card \$10.00	Prizes for Red Ticket Program at LJHS

**B. Overnight/Out of State Extended Student Trip**

1. It is recommended to approve an overnight/out of state extended student trip for FBLA State/National Fall Leadership Conference from November 2 - 4, 2017 at Hyatt Regency Hotel, Buffalo, NY. (copy included in packet)

**C. Personnel**

**1. Resignations/Retirements**

It is recommended to approve the following **Resignations**:

- a. Patty Thomas - Faculty Manager Winter- LJHS, eff: 17-18 SY
- b. Cathie Cuffman - Teacher, eff: 10/20/17
- c. Nancy Cochran - LHS-Intervention Tutor, eff: 10/6/17
- d. Staci Farmer - LHS - Freshman Basketball Cheer Coach, eff: 17-18 SY
- e. Greg Riley, Custodian, eff: 9/29/17
- f. Lauren Miller, Special Education Teacher Assistant, eff: 10/20/17

It is recommended to approve the following **Retirement**:

- a. Alice Scott, Principal Secretary, eff: 12/31/17

**2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable**

It is recommended to approve the following New Hires:

- a. Melissa Smith, Special Education Teacher Assistant, Class III, Step 0, eff: 10/18/17
- b. Michael Loge, Mechanic, Step 0, eff: 10/23/17

**3. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable**

It is recommended to approve the following Permanent Building Substitutes effective with the 2017-2018 school year:

Bowman Primary School- Lauren Miller  
Lebanon Junior High School-Tracey Parrott

**Substitute Teachers**

Melissa Brooks  
Charles DeMasie  
Robin Limpert  
Roben Logsdon  
Tim Martin  
Krysalea Monheim  
Adam Ping  
Anda Roberts-Bryant  
Patricia Siebert  
Cheryl Zotter  
Roy Nickerson  
Ashley Sweet  
Bridget Faler  
Cheryl Spillman  
Brooke Elkin  
Sara Huber  
Julie Hengle  
Julia Zody  
Sandra Simpkins  
Mary Engel

Jill Davidson  
Lauren Miller

**Substitute/Trainee Bus Drivers**

Christy Ellis, eff: 10/2/17  
James Sargent, eff: 10/10/17  
Alisha LeMaster, eff: 10/11/17  
Cassandra Bunnell, eff: 10/11/17

**Substitute Special Needs Bus Aide**

Jennifer Collier

**Substitute Special Education Aides**

Sherrri Yaekle  
Tina Hull  
Reba Cassini  
Jill Davidson  
Kelly Vance  
Angelina Maxwell  
Dena Schroeder  
Julie Everitt  
Elaine Finch  
Amy Holbrook-Roddy  
Mary Engel  
Courtney Wise

**Substitute Media Aides**

Jill Davidson  
Tina Hull  
Sherrri Yaekle  
Angelina Maxwell  
Dean Schroeder  
Julie Everitt  
Elaine Finch  
Amy Holbrook-Roddy  
Courtney Wise

**Substitute General Aides**

Sherrri Yaekle  
Tina Hull  
Julie Everitt

Jill Davidson  
Angelina Maxwell  
Dena Schroeder  
Elaine Finch  
Amy Holbrook-Roddy  
Courtney Wise

**Substitute Cafeteria Workers**

Dena Schroeder  
Julie Everitt  
Elaine Finch

**Substitute Secretaries**

Sherry Yaekle  
Tina Hull  
Angelina Maxwell  
Dena Schroeder  
Julie Everitt  
Elaine Finch  
Amy Holbrook-Roddy  
Tammy Diel

**Substitute Clinic Aides**

Angela Woods, RN

**4. Board Resolution for Employment of Non-Licensed Coaches**

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet)

**5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2017/2018 School/Contract Year.**

**Lebanon High School**

- a. Milton Davis, Varsity Boys Assistant Basketball Coach, Level 10, Step 0, eff: 17/18 SY
- b. Jeremy Lovy, ½ Assistant Wrestling Coach, Level 9, Step 0, eff: 17/18 SY

- c. Jennifer Sokoloski, - LHS - Science Olympiad Advisor, Level 4, Step 0, eff: 17/18 SY

**Lebanon Junior High School**

- a. Jeromy Guerra, ½ Assistant Wrestling Coach, Level 5, Step 1, eff: 17/18 SY
- b. Chad Hilyard, ½ Assistant Wrestling Coach, Level 5, Step 0, eff: 17/18 SY
- c. Jacob Strahm, Assistant Boys Basketball Coach, Level 6, Step 0, eff: 17/18 SY
- d. Whitney Gorsuch, Warrior Pride Newspaper, Level 3, Step 0, eff: 17/18 SY
- e. Ryan Taylor, Faculty Manager of Athletics-Winter, Level 2, Step 0, eff: 17/18 SY

**6. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2017-2018 School/Contract Year**

It is recommended to approve the following Volunteer Coaches for the 2017-2018 School Year:

**Lebanon High School**

- a. Jordan Jacobs, Assistant Boys Basketball Coach, eff: 17/18 SY

**Lebanon Junior High School**

- a. Alison Russell, Assistant Girls Basketball Coach, eff: 17/18 SY

**7. Changes of Status**

**It is recommended to approve the following Changes of Status:**

- a. Kari Fuerst, Special Education Teacher Assistant, from Step 0, to Step 5, eff: 8/15/17
- b. Tom Russell, LHS Assistant Girls Golf Coach, from Level 4 Step 0, to Level 4, Step 1, eff: 17/18 SY
- c. Erica Hudson, Special Education Teacher Assistant, from Step 0 to Step 2, eff: 8/15/17
- d. Allison Laird, Bus Driver, from Step 0, to Step 3, eff: 8/10/17



- e. Mary Dulle, Teacher, from BA-Step 0 to BA+15-Step 0, eff: 8/10/17
- f. Trent Burns, Teacher, from BA-Step 0, to MA-Step 0, eff: 8/10/17
- g. Faith Elleman, Teacher, from MA-Step 13, to MA+20-Step 13, eff: 8/14/17
- h. Rachel Evans, Teacher, from MA-Step 10, to MA+20-Step 10, eff: 8/14/17
- i. Joan Lauricella Franklin, Teacher, from MA-Step 16, to MA+20-Step 16, eff: 8/14/17
- j. Whitney Gorsuch, Teacher, from BA-Step 3, to BA+15-Step 3, eff: 8/14/17
- k. Shelly Housley, Teacher, from MA-Step 21, to MA+20-Step 21, eff: 8/14/17
- l. Melissa Hutchinson, Teacher, from MA-Step 8, to MA+20-Step 8, eff: 8/14/17
- m. Megan Lakes, Teacher, from BA-Step 5, to BA+15-Step 5, eff: 8/14/17
- n. Sandra Lonneman, Teacher, from BA+15-Step 7, to MA-Step 7, eff: 8/14/17
- o. Brenda Schwieterman, Teacher, from BA+15-Step 10, to MA-Step 10, eff: 8/14/17
- p. Christine Shaw, Teacher, from BA-Step 7, to BA+15-Step 7, eff: 8/14/17
- q. Jessica Stuart, Teacher, from BA-Step 1, to BA+15, Step 1, eff: 8/10/17
- r. Jennifer Young, Teacher, from MA-Step 8, to MA+20-Step 8, eff: 8/14/17
- s. Rebecca McLaughlin, Teacher, from .8 FTE, to .5 FTE, eff: 11/1/17
- t. Melissa Spence, Teacher, from MA-Step 5, to MA- Step 9, for the 16-17 SY
- u. Melissa Spence, Teacher, from MA-Step 6, to MA- Step 10, for the 17-18 SY
- v. Cynthia Hauser, Bus Driver, from Step 0, to Step 10, eff: 8/10/17

## **8. Home Instruction Tutors**

It is recommended to approve the following Home Instruction Tutors for the 2017-2018 school year:

Emily McNamara  
Heather Nixon  
Diane Rodgers  
Karen Miranda  
Steve Richardson  
Coni Dunning  
Wendy Ferguson  
Elizabeth Rutherford  
Betsy Thomas  
Melissa Hensley  
Sara Dixon  
Beth Tharp

**9. Volunteers-Pending Acceptable BCI/FBI Checks**

It is recommended to approve the following volunteers for the 2017-2018 school year:

Kristina Tully  
Frank Wright  
Janna Coates  
Jill Meyer  
Melissa Dubois  
Sharon Hardy  
Amy Schelfaut  
Jessica Miller  
Elizabeth Hounshell  
Amy Carpenter  
Corey Smith  
Kristie Pacak  
Sandra Simpkins  
Rachel Howard  
Cassie Hammons  
Barbara Kuhns  
Angela Sawyer  
Dawn Preston  
Nancy Ludwick  
Rachel Penny  
Kayla Francis

Shawna Lynch  
Kathleen Ross  
Kristie Layhart  
Brian Dalton  
Elizabeth Dalton  
Christia Fleig  
Rebecca Milton  
Evangelina Giron  
Frances Cathcart  
April Friedrichs  
Michelle Huber  
Susan Miller  
Angela Preston  
Rachel Vanhook  
Sonja Yates

**10. Seasonal Work**

It is recommended to approve the following for Seasonal Work:

Tracey Pierce  
Ron Brooks

**D. Board of Education Communications**

- Warren County Career Center Liaison  
Esther Larson
- Student Achievement Liaison  
Esther Larson
- Legislative Information Liaison  
Brian DeGennaro
- Community Audit Advisory Committee Liaison  
Donna Davis Norris  
Ryan Patterson, Jr.

**XI. Adjournment**