LEBANON BOARD OF EDUCATION
Board Room
700 Holbrook Avenue
February 20, 2018
5:30 pm

REGULAR MEETING

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Adoption of the Agenda

V. Hearing of the Public

VI. Approval of the Minutes and Signing

Approve and sign minutes of Special Meeting, January 24, 2018.

VII. Student Board Member Update
Lauren Patterson

VIII. Financial Section

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

   It is recommended to accept the financial reports for January 2018 as presented.

C. Public Record Requests

   Report of public record requests as submitted.

D. Amended Appropriations

   It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.
E. **Amended Certificate of Estimated Resources**

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

F. **Advances**

The Treasurer reports the following advances of funds were made at January 31, 2018 to eliminate negative fund balances. They will be repaid during February, 2018.

<table>
<thead>
<tr>
<th>From Fund</th>
<th>To Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund, 001-0000</td>
<td>Summer School, 001-9800</td>
<td>$4,399.60</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>Donovan Building Fund, 018-9019</td>
<td>$977.94</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>Berry Building Fund, 018-9023</td>
<td>$8,151.00</td>
</tr>
<tr>
<td>General Fund, 001-0001</td>
<td>Girls Basketball Tournament, 022-9003</td>
<td>$19,209.90</td>
</tr>
<tr>
<td>General Fund, 001-0001</td>
<td>Wrestling Tournament, 022-9004</td>
<td>$6,253.95</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>Baseball Tournament, 022-9005</td>
<td>$42.43</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>LHS Musical, 200-9009</td>
<td>$7,859.53</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>LHS Science Olympiad, 200-9033</td>
<td>$172.95</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>LHS Class of 2018, 200-9034</td>
<td>$4,381.35</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>LJHS Science Club, 200-9045</td>
<td>$79.00</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>Making Middle Grades Work - Berry, 461-9118</td>
<td>$935.39</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>IDEA, Part B FY 18, 516-9018</td>
<td>$77,057.50</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>Title I FY 18, 572-9018</td>
<td>$116,342.28</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>IDEA, Early Childhood Education, 587-9018</td>
<td>$19,853.25</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>Title IIA FY 18, 590-9018</td>
<td>$195.00</td>
</tr>
<tr>
<td>General Fund, 001-0000</td>
<td>Title IVA FY 18, 599-9018</td>
<td>$6,678.12</td>
</tr>
</tbody>
</table>
G. **Transfer of Funds**

It is recommended to authorize the Treasurer to make the following transfers for tournament administrative costs.

<table>
<thead>
<tr>
<th>From Fund</th>
<th>To Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boys Soccer Tournament Fund, 022-9001</td>
<td>LHS Athletic Fund, 300-9500</td>
<td>$505.10</td>
</tr>
<tr>
<td>Girls Soccer Tournament Fund, 022-9002</td>
<td>LHS Athletic Fund, 300-9500</td>
<td>$571.78</td>
</tr>
</tbody>
</table>

H. **Approval of Purchase Order**

It is recommended the Board approve payment of the following purchase order (copy included in packet).

<table>
<thead>
<tr>
<th>Purchase Order Number</th>
<th>Vendor</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1803052</td>
<td>LHS After Prom Committee</td>
<td>$265.00</td>
</tr>
</tbody>
</table>

IX. **Communications**

A. **Superintendent’s Update**

- Warren County Career Center-Mr. Rick Smith
- Construction
- World Language
- Mental Health Services
- Sports Facilities
- Lunch on Us

X. **New Business**

A. **Donations**

It is recommended to approve the following donations. (copy included in packet)

<table>
<thead>
<tr>
<th>Donor</th>
<th>Amount</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beverly A. Barr</td>
<td>$200.00</td>
<td>To be deposited into The Dennis Barr Jeffery Scholarship fund to be awarded to a graduating senior at Lebanon High</td>
</tr>
<tr>
<td>Name</td>
<td>Amount</td>
<td>Purpose</td>
</tr>
<tr>
<td>-------------------------------</td>
<td>----------</td>
<td>-------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Ryan Patterson, Jr.</td>
<td>$709.66</td>
<td>To be given to the Lebanon High School Student Council.</td>
</tr>
<tr>
<td>Warren County Foundation</td>
<td>$1,000.00</td>
<td>To be used for Lebanon High School Outdoor Adventure Club for activities and transportation costs.</td>
</tr>
</tbody>
</table>

**B. Approval of 2018-2019 & 2019-2020 School Year Calendars**

It is recommended to approve the revised 2018-2019 & the 2019-2020 School Year Calendars (copy included in packet).

**C. Approval of Out of State Student Trip**

1. It is recommended to approve the All Lebanon High School Winter Drumline to attend the WGI Regional Competition at North Kentucky University in Highland Heights, Kentucky on March 24 & 25, 2018. (copy included in packet).

**D. Approval of Spring Sports Handbooks**

It is recommended to approve the Spring Sports Handbooks (copy included in packet).

1. Lebanon High School Tennis
2. Lebanon High School Track and Field
3. Lebanon High School Baseball
4. Lebanon High School Girls Softball

**E. Approval of Final Reading of Board Policy**

It is recommended to approve the final reading and approval of the following Board Policy (copy included in packet).

1. 5517 - Anti-Harassment
F. Personnel

1. Resignations/Retirements

   a. It is recommended to approve the following Resignations:

      1. Jason Strickland, Custodian Class II, eff: 2/7/18
      2. Ruth Roark, Bus Driver, eff: 2/8/18
      3. Karrington Martin, Computer Technician, eff: 3/2/18

2. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

   It is recommended to approve the following New Hires:

   a. Paula Shannon, Bus Driver, Step 0, eff: 1/30/18
   b. Jennifer Collier, Special Needs Bus Aide, Step 0, eff: 2/5/18
   c. Jeff Stoudt, Bus Driver, Step 0, eff: 2/5/18
   d. Paula Christy Ellis, Bus Driver, Step 0, eff: 2/12/18

3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL’s/Aide Permits as applicable

   It is recommended the following be employed as Substitutes for the 2017-2018 School Year:

   **Substitute General Aide**
   Brenda Meece

   **Substitute Media Aide**
   Brenda Meece

   **Substitute Special Education Aide**
   Brenda Meece

   **Substitute Secretary**
   Brenda Meece

   **Substitute Teachers**
   Richard Markich
Erin Wallace
Jennifer Morris
Lisa Howard
James J. Bennett
Ashley Gregg

**Substitute Special Needs Bus Aide**
Darlene Murray eff: 1/24/18

**Substitute Crossing Guards**
Darlene Murray eff: 1/24/18
Mark Wiesmann eff: 2/1/18
Morganne McDuffee eff: 2/2/18

**Substitute Custodians**
Jason Strickland
Christy Brehm
Brian Adams
Jennifer Melzer
Jeffrey Davidson
Marlene Thomasson

**Substitute/Trainee Bus Driver**
Mark Wiesmann eff: 2/1/18

4. **Volunteers – Pending Acceptable BCI/FBI Checks**

It is recommended to approve the following Volunteers for the 2017-2018 School Year:

Angela Burlingame
Robert Burlingame
Hayley Coomer
Jennifer Carroll
Flora Harris-Thompson
Andrew Johnson
Melissa LoseKamp
Elizabeth Berry
Hillary Todd
5. **Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permit**

Kevan Taulbee - LHS Bowling

6. **Board Resolutions for Employment of Non-Licensed Coaches**

It is recommended to approve Board Resolutions for employment of non-licensed coaches. (copy included in packet)

7. **Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2017-2018 School/Contract Year**

It is recommended to approve the following Supplemental Positions for the 2017-2018 School Year:

   a. **Lebanon High School**

      1. Alexander Arovits, LHS, Freshman Baseball Coach, ½ contract, Level 6, Step 2
      2. Brad Maupin, LHS, Freshman Baseball Coach, ½ contract, Level 6, Step 0
      3. Andrew Sersion, LHS Pep Band ½, Level 2, Step 0
      4. Casandra Hutchinson, Freshman Softball Coach, Level 6, Step 0

   b. **Lebanon Junior High School**

      1. Robert Moreland, LJHS Assistant Track Coach, Level 6, Step 0

8. **Changes of Status**

   It is recommended to approve the following Changes of Status:
a. David Iannelli, LHS Pep Band from full contract to ½ contract level 2, Step 6, eff: 17-18 SY
b. Amy Flint, from Cafeteria Worker, Step 0, to Assistant Cook, Step 0, eff: 2/7/18
c. Heidi Calvert, Teacher, from MA-Step 20, to MA+20-Step 20, eff: 2nd Semester 17-18 SY
d. Stephen Jaynes, Teacher, from MA-Step 11, to MA+20-Step 11, eff: 2nd Semester 17-18 SY
e. Megan Riva, Teacher, from BA-Step 2, to BA+15-Step 2, eff: 2nd Semester 17-18 SY
f. Meghan Garuccio, Teacher, from BA+15-Step 6, to MA-Step 6, eff: 2nd Semester 17-18 SY
g. Kim Reber, Occupational Therapist, from MA-Step 18, .80 fte, to MA+20-Step 18, .80 fte, eff: 2nd Semester 17-18 SY
h. Jodi Titmas, Teacher, from MA-Step 28, to MA+20-Step 28, eff: 2nd Semester 17-18 SY
i. James Morgan, from Head Custodian, Class III, Step 25, to Custodian Class II, Step 25, eff: 3/1/18
j. Ella Wadl, from Special Education Teacher Assistant Class III, Step 3, to Special Education Teacher Assistant Class III, Step 5, eff: 2/5/18

9. Stipends

It is recommended that the following Stipends for the 2017-2018 School Year be approved.

**LHS Spring Musical 2017-2018 School Year**

It is recommended to approve the following LHS Spring 2017-2018 School Year Musical Stipends.

a. Katherine Gordin, Stage Manager, LHS Spring Musical 2017-2018 SY, $1,000.00
b. David Iannelli, Orchestra Director, LHS Spring Musical 2017-2018 SY, $1,000.00
c. Will Kuhn, Sound Technician, LHS Spring Musical 2017-2018 SY, $800.00

*February 20, 2018*
10. **Job Description-Final Reading**

It is recommended to approve the final reading of the following job description. (copy included in packet)

a. High School Student Services Administrator

**G. Board of Education Communications**

- Warren County Career Center Liaison  
  Esther Larson
- Student Achievement Liaison  
  Chip Bonny
- Legislative Information Liaison  
  David Donovan
- Community Audit Advisory Committee Liaison  
  Ryan Patterson, Jr.  
  Donna Davis Norris

**XI. Adjournment**