

LEBANON BOARD OF EDUCATION

**Board Room
700 Holbrook Avenue
March 19, 2018
5:30 pm**

REGULAR MEETING

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Adoption of the Agenda

V. Hearing of the Public

VI. Approval of the Minutes and Signing

Approve and sign minutes of Regular Meeting, February 20, 2018.

VII. Student Board Member Update

Lauren Patterson

VIII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for February 2018 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at February 28, 2018 to eliminate negative fund balances. They will be repaid during March, 2018.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,249.60
General Fund, 001-0000	Bowman Media Center, 018-9013	\$1,001.25
General Fund, 001-0000	Berry Building Fund, 018-9023	\$8,060.64
General Fund, 001-0001	Girls Basketball Tournament, 022-9003	\$658.00
General Fund, 001-0000	Baseball Tournament, 022-9005	\$42.43
General Fund, 001-0000	LHS Musical, 200-9009	\$9,063.95
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$172.95
General Fund, 001-0000	LHS Class of 2018, 200-9034	\$5,694.15
General Fund, 001-0000	LHS Class of 2021, 200-9042	\$1,320.66
General Fund, 001-0000	LJHS Science Club, 200-9045	\$79.00
General Fund, 001-0000	Making Middle Grades Work - LJHS, 461-9013	\$1,358.20
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$143,865.24
General Fund, 001-0000	Title III FY 18, 551-9018	\$400.00
General Fund, 001-0000	Title I FY18, 572-9018	\$163,234.13
General Fund, 001-0000	Title IIA FY 18, 590-9018	\$205.43
General Fund, 001-0000	Title IVA FY 18, 599-9018	\$6,678.12

G. Approval of Purchase Order

It is recommended the Board approve payment of the following purchase order (copy included in packet).

<u>Vendor</u>	<u>Purchase Order #</u>	<u>Amount</u>
SWOCA	1803593	\$12,134.81

H. Contract between Lebanon City Schools and Modern Office Methods

It is recommended to approve the contract between Lebanon City Schools and Modern Office Methods. (copy included in packet)

I. Student Enrollment Agreement between Lebanon City Schools and Stepping Stones

It is recommended to approve a Student Enrollment Agreement between Lebanon City Schools and Stepping Stones. (copy included in packet)

J. Memorandum of Understanding Regarding the Utilization of The Business Advisory Council for The Warren County Educational Service Center to Serve as a Business Representative

It is recommended to approve a Memorandum of Understanding regarding the utilization of the Business Advisory Council for the Warren County Educational Service Center to serve as a Business Representative for the undersigned School District pursuant to Ohio Revised Code §3313.82 (copy included in packet)

K. Tax Rates for 2018

Whereas, the Board of Education in accordance with the provisions of law has previously adopted as Tax Budget for the next succeeding fiscal year commencing July 1, 2018 and

Whereas, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Resolved, by the Board of Education of the Lebanon City School District, Warren County Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said school District the rate of each tax necessary to be levied within v and without the ten mill limitation as follows:

	Amount to be Derived from Levies Outside 10 Mil Limitation	Amount Approved by the Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Outside 10 Mill Limitation
*General Fund	\$26,600,000		4.61	48.84
Bond Retirement Fund	\$4,300,000			5.0
*Permanent Improvement Fund	\$550,000			2.00
Classroom Maintenance	\$400,000			0.50
Total All Funds	\$31,850,000			

IX. Communications

A. Superintendent's Update

- Tracy Funke-District Resource Coordinator
- Construction
- Social Sentinel
- School Safety Resolution
- Retire/Rehire Policy
- Educational Climate Committee
- Lunch on Us Donation

X. New Business

A. Donations

Donor	Amount	Purpose
Stine-Kilburn Funeral Home	\$400.00	To be used for Lebanon High School Orchestra to purchase books, music, costumes, instruments and/or t-shirts
Kathleen McAndrews	Image 10.6Q treadmill (approximate value \$500.00)	To be used by students in the Motor Room at Berry Intermediate School
Sara Chestnut	Proform Space Saver 500 Elliptical (approximate value \$400.00)	To be used by students in the Motor Room at Berry Intermediate School
LJHS PTO	\$6,127.00	To be used to purchase chromebook carts, Picnic tables for courtyard, and student display items at Lebanon Junior High School
Henry's Equipment Service	Chromebook (valued at \$213.43)	To be used as a Red Ticket prize for Lebanon Junior High School

B. Board Policies

It is recommended to approve First Reading of the following Board Policies.

1. 7540.03 - Student Technology Acceptable Use And Safety
2. 7540.04 - Staff Technology Acceptable Use And Safety
3. 7540.05 - District-Issued Staff E-Mail Account
4. 7540.06 - District-Issued Student E-Mail Account
5. 2271 - College Credit Plus Program
6. 4120.05 - Employment of Substitute Educational Aides
7. 5136 - Personal Communication Devices
8. 5136.01 - Electronic Equipment
9. 5200 - Attendance

10. 5330 - Use of Medications
11. 5530 - Drug Prevention
12. 6233 - Amenities for Participants at Meetings and/or Other Occasions
13. 6680 - Recognition
14. 7300 - Disposition of Real Property/Personal Property
15. 8600.04 - Bus Driver Certification
16. 9141 - Business Advisory Council

C. Superintendent Recommendation Proposed Update to SCOC#27 - Vaping

The superintendent is recommending an emergency approval of an update to Student Code of Conduct #27 and Consequence Grid - Vaping (copy included in packet)

D. Resolution of the Lebanon City School District Board of Education Regarding Supporting School Safety and Reducing Violence in Schools

It is recommended to approve a Resolution of the Lebanon City School District Board of Education regarding supporting school safety and reducing violence in schools. (copy included in packet)

E. Approval of Out of State Student Trip

It is recommended to approve the Color Guard out of state trip to Campbell County High School in Alexandria, Kentucky for the WGI Regional Competition on March 24 & March 25th, 2018. (copy included in packet).

F. Personnel

1. Resignations/Retirements

It is recommended to approve the following **Resignations**:

- a. Shawn Lamb, Physical Fitness, Winter, eff: 1/3/18
- b. Darlene Reffitt, Crossing Guard - Elementary, eff: 3/8/18

2. Termination of Non-Teaching Employment

It is recommended to approve the following **Termination**:

- a. Chelsea Payne, Crossing Guard, eff: 11/12/17

3. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following **New Hires**:

- a. Margaret Brooks, Teacher, MA+20, Step 10, eff: 8/9/18
- b. Cheryl Trumbly, Cafeteria Worker, Step 0, eff: 3/21/18

4. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2017-2018 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2017-2018 School Year:

Lebanon High School

- a. Bethanie Lamb, Varsity Basketball Cheerleading Advisor ½, Level 5, Step 6
- b. Coni Duning, Varsity Basketball Cheerleading Advisor ½, Level 5, Step 6

5. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2017-2018 School Year:

Substitute Cafeteria Worker

Ashley Robinson

Substitute Custodians

Heidi Parker
Cristian Riley
Ashley Robinson
Heather Theis
Gabriel Watkins

Substitute Teachers

Austin Dunn
Rebecca Colemann
Emily Neubauer

6. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2017/2018 School Year:

Rita Millard
Tom Millard
Jeffrey Heck
Christi Scheid
Grant Riggs
Starla Tohline
Myrandah Couzins
Kristin Adams
Debra Snell

7. Supplementals - Approval of Supplemental Volunteers - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits

It is recommended to approve the following Volunteer Coaches for the 2017-2018 School Year:

Lebanon High School

Andy Palmer, Volunteer Track Coach
Joshua Graham Morgan, Volunteer Track Coach

8. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Jacob Johnson, from Custodian, Class II, Step 14, to Custodian, Class III, Step 14, eff: 3/1/18
- b. Darlene Reffitt, from Cafeteria Worker, Step 2, to Kitchen Manager, Step 2, eff: 3/20/18

9. Home Instruction Tutors

It is recommended to approve the following Home Instruction Tutors for the 2017-2018 School year:

Claire Browne
Brenda Schwieterman

10. Stipends

It is recommended to approve the following Medical Support Staff for the Washington D.C. Trip for the 2017-2018 School Year at their hourly rate of pay:

- a. Susan Mohler, RN, Medical Support, Washington D.C. Trip 2017-2018
- b. Heather Wright, RN, Medical Support, Washington D.C. Trip 2017-2018

11. Stipend Corrections

It is recommended to approve the following Stipend Corrections:

- a. Remove from Stipend, David Iannelli, Orchestra Director, LHS Spring Musical 2017-2018 SY, \$1000.00
- b. Change Stipend for Katherine Gordin, Stage Manager, LHS Spring Musical 2017-2018, from \$1000.00 to \$500.00

12. Leaves of Absence

It is recommended to approve the following leaves of absence:

- a. Melissa Lamb, unpaid childcare leave 2/13/18 - 5/1/18
- b. Kristin Neike, unpaid childcare leave 3/22/18 - 5/25/18
- c. Meagan Zanola, unpaid childcare leave 3/9/18 - 4/28/18

G. Board of Education Communications

- Warren County Career Center Liaison
Esther Larson
- Student Achievement Liaison
Chip Bonny
- Legislative Information Liaison
David Donovan
- Community Audit Advisory Committee Liaison
Ryan Patterson, Jr.
Donna Davis Norris

XI. Adjournment