

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
April 16, 2018, 5:30pm

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on April 16, 2018 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Donna Davis Norris called the meeting to order at 5:32 pm

Roll Call

Mr. Ryan Patterson – Absent
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present
Mr. David Donovan - Present

Others Present

Mr. Eric Sotzing, Treasurer; Mr. Todd Yohey, Superintendent; Robert Buskirk, Krista Foley and Mark Graler, Administrators; Mardis Parker, Jr., Kathy Hytla, Paula Hogan, and Rena Meyer, LCS employees.

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, the members of the LHS AFJROTC were asked to introduce themselves. Present were; Alina Hardy, Zac Callender, Leigha Donner, Austin Bullock, Robert Beckman, and Caleb Emerson.

Resolution 34-18: Motion to excuse Ryan Patterson

Mr. David Donovan moved to excuse Ryan Patterson. Mrs. Esther Larson seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 35-18: Adoption of the Agenda

Mr. Chip Bonny moved to adopt the agenda. Mrs. Esther Larson seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 36-18: Motion to approve the minutes of the March 19, 2018 Regular Board Meeting

Mr. Chip Bonny moved to approve the minutes. Mrs. Esther Larson seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Student Board Member update – Lauren Patterson

- FBLA is advertising for the national conference in Baltimore
- Relay for Life 3v3 basketball tournament will be on April 17th and talent show will be on April 24th. They are also selling candy bars as a fundraiser
- Student council is preparing for Prom
- Lauren is working on the picture presentation for the baccalaureate
- Godspell production will be the weekend of April 20th
- Track has their JV meet on April 24th and the Varsity meet will be May 2nd.
- Boys Lacrosse currently has a 5-1 record, and ranked 4th in the region
- ROTC held their home drill meet, and placed 2nd. They placed 4th overall for armed, and 2nd overall for un-armed at the national competition at Wright State Nutter Center

Resolution 37-18: Approval of Financial Items VIII A – M, except C.

Mr. Chip Bonny moved to approve financial items VIII A – M, except C. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VIII. Financial Section

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for March 2018 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at March 31, 2018 to eliminate negative fund balances. They will be repaid during April, 2018.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,249.60
General Fund, 001-0000	Bowman Media Center, 018-9013	\$1,001.25
General Fund, 001-0000	Berry Building Fund, 018-9023	\$7,301.61
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$128.38
General Fund, 001-0000	Baseball Tournament, 022-9005	\$42.43
General Fund, 001-0000	LHS Musical, 200-9009	\$8,942.95
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$172.95
General Fund, 001-0000	LHS Class of 2018, 200-9034	\$8,480.06
General Fund, 001-0000	LHS Class of 2021, 200-9042	\$1,320.66
General Fund, 001-0000	LHS Athletic Department, 300-9500	\$5,025.54
General Fund, 001-0000	Making Middle Grades Work - LJHS, 461-9018	\$1,288.26
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$63,018.46
General Fund, 001-0000	Title III FY 18, 551-9018	\$5,590.00
General Fund, 001-0000	Title I FY18, 572-9018	\$230,165.68
General Fund, 001-0000	IDEA, Early Childhood Education, 587-9018	\$2,947.22
General Fund, 001-0000	Title IIA FY 18, 590-9018	\$195.00
General Fund, 001-0000	Title IVA FY 18, 599-9018	\$419.00

G. New Grant Approval

It is recommended that the Board approve the establishment of the following fund due to the awarding of a grant:

Learning Links Grant - A Day with Farm Animals: 019-9018

The purpose of this grant is to support a writing workshop using the Honey Hill Farm, 12 animal petting zoo for Jump Start students in the kindergarten program at Bowman. The grant is awarded through the Greater Cincinnati Foundation.

H. Partner Agreement Between Lebanon City Schools and Springboard Education in America

It is recommended to approve a Partner Agreement between Lebanon City Schools and Springboard Education in America to improve the academic performance of Lebanon City School District students and meet the diverse needs of Lebanon City School District teachers, students, and their families. (copy included in packet)

I. Resolution Approving and Accepting Bus Purchase

It is recommended to approve a Resolution approving and accepting bus purchase. (copy included in packet)

J. Memorandum of Understanding between Lebanon City Schools and Butler County Educational Services Center for Audiology/Hearing Impairment Services

It is recommended to approve a Memorandum of Understanding between Lebanon City Schools and Butler County Educational Services Center for the provision of Audiology services and Teacher for the Hearing Impaired Services for the 2018-2019 School Year. (copy included in packet)

K. Approval of Resolution Declaring Necessity of Renewal of Tax Levy

It is recommended to approve a resolution declaring the necessity of levying tax in excess of the ten-mill limitation and requesting the county auditor certify matters in connection therewith. (copy included in packet)

L. Approval of Warren County Interagency Agreement for the Provision of Services for Children With Disabilities From Birth To Age Five

It is recommended to approve the Warren County Interagency Agreement for the provision of services for children with disabilities from birth to age five. (copy included in packet)

M. New Fund Approval

It is recommended that the Board approve the establishment of the following fund:

LHS GSA (Gender and Sexuality Alliance): 200-9046

The purpose of this fund is to build community among members of the gender-sexuality continuum, their allies and the greater Lebanon Community.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

VIII. Communications

A. Superintendent's Update

- LHS Atrium Revitalization Club Student Representative(s) 2 students from the HS presented their plans for the LHS Atrium in preparation for the Spring Concert, and for use by the students. Donations and contributions will be requested by local businesses.
- Construction update:
 - Berry project is very near completion. There was an issue with the fire alarm system due to a compatibility between the new and pre-existing devices.
 - Louisa Wright is in the process of being demolished. The most current delay has to do with the electrician. The new anticipation demolition will occur in the next month.
- Children's Hospital Partnership – we now have 3.5 therapists treating students, with someone at each building.
- Issue 3 – Renewal levy for the Permanent Improvement fund will be on the May 8th ballot
- ADA Stadium Compliance – a company has been contacted regarding a portable handicap accessible bleacher system. This system should be installed during the summer, and ready for use for the fall sports season.

Resolution 38-18: Approval of New Business Items X A

Mrs. Esther Larson moved to approve New Business Item X A. Mrs. Donna Davis Norris seconded the motion and discussion followed.

X. **New Business**

A. Donations

It is recommended to approve the following donations:

Donor	Amount	Purpose
Fraternal Order of Eagles Ladies Auxiliary	\$500.00	To pay down lunch balances for students at Bowman Primary School
VFW Ladies Auxiliary No. 6069	\$300.00	To pay down lunch balances for students at Bowman Primary School
Urbancrest Baptist Church	\$3,000.00	To pay down lunch balances for students throughout the District

Cristo Homes, Inc.	\$5,250.00	Technology needs throughout the District
Lowe's	(Supplies) Approx. value \$400.00	LHS Atrium Revitalization Club (for improvements to the Atrium)
Scott Butler	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Todd Yohey	\$40.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Butch Ferrero	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Sheri McHenry	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Bret Gordon	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Elizabeth Kletzly	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Brian Dalton	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Laura Michaels	\$50.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Carissa Womack	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Mark Graler	\$25.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Melissa McGahan	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Bill Stewart	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Clifton Franz	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Casey Wood	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Alex Brunk	\$25.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
Eric Sotzing	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior

Angie Nichols	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior
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Motion carried with the following 4 – 0 vote:

Mr. Patterson – Absent, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 39-18: Approval of New Business Item X B

Mrs. Esther Larson moved to approve New Business item X B. Mr. Chip Bonny seconded the motion and discussion followed.

XI. New Business

B. Donations

It is recommended to approve the following donations:

Donor	Amount	Purpose
Robert Buskirk	\$30.00	LHS Administrators' Scholarship fund to be awarded to a graduating Senior

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Abstain.

Resolution 40-18: Approval of New Business Items X C-E

Mr. Chip Bonny moved to approve New Business items X C – E. Mr. David Donovan seconded the motion and discussion followed.

C. Approval of Overnight/Out of State Extended Student Trip

1. It is recommended to approve an Overnight/Out of State Extended Student Trip for the LHS Outdoor Adventure Club whitewater rafting weekend camping trip to New River Gorge, West Virginia from May 4-6, 2018. (copy included in packet)

D. Approval of Resolution of the Lebanon City School District Board of Education Regarding Opposition to HB 512

It is recommended to approve a Resolution of the Lebanon City School District Board of Education Regarding Opposition to HB 512 (copy included in packet)

E. Board Policies - Approval of Final Reading

It is recommended to approve Final Reading of the following Board Policies.
(copy included in packet)

1. 7540.03 - Student Technology Acceptable Use And Safety
2. 7540.04 - Staff Technology Acceptable Use And Safety
3. 7540.05 - District-Issued Staff E-Mail Account
4. 7540.06 - District-Issued Student E-Mail Account
5. 2271 - College Credit Plus Program
6. 4120.05 - Employment of Substitute Educational Aides
7. 5136 - Personal Communication Devices
8. 5136.01 - Electronic Equipment
9. 5200 - Attendance
10. 5330 - Use of Medications
11. 5530 - Drug Prevention
12. 6233 - Amenities for Participants at Meetings and/or Other Occasions
13. 6680 - Recognition
14. 7300 - Disposition of Real Property/Personal Property
15. 8600.04 - Bus Driver Certification
16. 9141 - Business Advisory Council

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Absent, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 41-18: Approval of New Business Items X F - G

Mr. David Donovan moved to approve New Business items X F – G. Mr. Chip Bonny seconded the motion and discussion followed.

F. Board Policies - Approval of First Reading

It is recommended to approve First Reading of the following Board Policies.
(copy included in packet)

1. 4121 - Criminal History Record Check
2. 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
3. 5111 - Eligibility of Resident/Nonresident Students
4. 5112 - Entrance Requirements
5. 7530 - Lending of Board-Owned Equipment
6. 7530.02 - Staff Use of Personal Communication Devices
7. 7542 - Access to District Technology Resources and/or Information Resources from Personal Communication Devices
8. 7543 - Utilization of the District's Website and Remote Access to the District's Network
9. 8400 - School Safety

G. Board Policies - Approval of Revised First Reading

It is recommended to approve Revised First Reading of the following Board Policies. (copy included in packet)

1. 8600.04 - Bus Driver Certification
2. 9141 - Business Advisory Council

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Absent, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 42-18: Approval of New Business Items X H-1-H-14, minus H-11

Mr. Chip Bonny moved to approve New Business Items X H-1-H-14, minus H-11. Mr. David Donovan seconded the motion and discussion followed.

H. Personnel

1. Resignations/Retirements

a. It is recommended to approve the following Resignations:

1. Jennie Slover, Assistant Cook, eff: 4/6/18
2. Gail Sams, EMIS Coordinator, eff: 4/26/18

b. It is recommended to approve the following Retirements:

1. Virginia Kelly, Custodian, eff: 4/30/18

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

1. Marlene Thomasson, Custodian, Class II, Step 0, eff: 3/27/18
2. William Sexton, Custodian Class II, Step 0, eff: 4/17/18
3. Dustin Sams, Teacher, BA-Step 0, eff: 8/9/18
4. Shawn Colt Harrington, Teacher, BA-Step 0, eff: 8/9/18
5. Chris Brennan, Interim Data Management Coordinator, at \$22.99 per hour, eff: 4/22/18 (no benefits)

3. Re-employment of a retired classified employee

It is recommended to re-employ Cindi West as a classified employee as Exempt Secretary-Superintendent, Step 16, on a limited contract for a one-year term beginning July 1, 2018 and ending June 30, 2019.

4. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL’s/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2017-2018 School Year:

Substitute Special Education Aide
Emily Kahrs

5. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2017-2018 School Year:

Amanda Patrick
Sean Patrick
Holly Ward
Sabrina Hulsmeyer
Michael Vanderpool
Pamela Willcox

6. Resolution for Employment of Non-Licensed Coach

It is recommended to approve Board Resolution for employment of non-licensed coach. (copy included in packet)

7. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2018-2019 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2018-2019 School Year:

Lebanon High School

NAME	POSITION	LEVEL	STEP
Meeks, Corri	Assistant Basketball Cheerleading Advisor	3	1
Perkins, Karl	Assistant Bowling Coach	4	1
Alford, David	Assistant Boys Basketball	10	3
Huffman, John	Asst. Girls Basketball Coach	10	6
Spatz, Brendan	Asst. Girls Basketball Coach	10	5
Lovy, Jeremy	Asst. Wrestling Coach	9	1
Santos, Tony	Asst. Wrestling Coach	9	1
Daniel, Earl	Faculty Manager of Athletics-Winter	7	6

Duning, Coni	Freshman Basketball Cheerleading Advisor 1/2	3	6
Lamb, Bethanie	Freshman Basketball Cheerleading Advisor 1/2	3	6
Volmering, Ron	Head Bowling Coach	6	6
Higgins, Kevin	Head Boys Basketball	12	6
Chasteen, Josh	Head Freshman Boys Basketball	8	5
Debord, Rachel	Head Freshman Girls Basketball	8	3
Lamphar, Andrew	Head Swimming Coach	6	1
Hensley, Nick	Head Wrestling Coach	11	6
Hopkins, Matthew	Physical Fitness- Winter	3	6
Hodges, Rob	Head Girls Basketball Coach	12	6

Lebanon Junior High School

NAME	POSITION	LEVEL	STEP
Taylor, Scott	Assistant Football Coach	6	1
Duning, Tyler	Assistant Football Coach	6	0
Miller, Lauren	Assistant Girls Volleyball Coach	5	0

8. Home Instruction Tutor

It is recommended to approve the following Home Instruction Tutor for the 2017-2018 School Year:

Heather Lape

9. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Cheryl Trumbly, Cafeteria Worker, from hire date eff: 3/21/18, to hire date eff: 4/3/18
- b. Sandy Allen, from Cafeteria Worker, Step 2, to Assistant Cook, Step 2, eff: 4/16/18

10. Ohio Resident Educator Mentor/Mentees for the 2017-2018 School Year

It is recommended to approve the following Ohio Resident Educators Mentors/Mentees for the 2017-2018 School Year.

<u>Mentee</u>	<u>RE Level</u>	<u>RE Mentor</u>
Ashley Dockery	RE1	Kristen Hodges
Mary Wilson	RE1	Meghan Garuccio
Samantha Hauch	RE1	Anne Bittman
Mary Dulle	RE1	Amy Wnek
Jessica Stuart	RE1	Karen Miranda
Trent Burns	RE1	Karen Miranda
Meagan Zanola	RE1	Randi Michna
Gentry Ellis	RE1	Megan Lakes
Alisa Russell	RE1	Kelly Cummings
Bess Franklin	RE2	Amy Luke *
Jennifer List	RE2	Megan Lakes *
Jerome Noe	RE2	Lauren Tarr *
David Alford	RE3	Meggie Bierkan
Wendy Anderson	RE3	Kelly Johnson
Samantha Bergman	RE3	Meggie Bierkan
Margaret Frommling	RE3	Autumn Wood
Tyler Fugate	RE3	Cameron Auer
Whitney Gorsuch	RE3	Meggie Bierkan
Wynette Lamb	RE3	Kelly Johnson
Melissa Lamb	RE3	Autumn Wood
Kristin Neike	RE3	Kelly Johnson
Amanda Turner	RE3	Meggie Bierkan
Hali Werner	RE3	Kelly Johnson
Megan Riva	RE3	Claire Browne

12. Lebanon Mentors/Mentees for the 2017-2018 School Year

It is recommended to approve the following Lebanon Mentors/Mentees for the 2017-2018 School Year.

<u>Mentee</u>	<u>Lebanon Mentor</u>
Kelly O'Connell	Margo Graler
Karin Kinkelaar	Beth Greiner
Hope Gatlin	Beth Englert
Emily McNamara	Becky Satullo
Jenna Anderson	Emily Bosdell
Dori Friend	Kathy Saul
Casey Oliver	Kathy Saul
Anita Frambes	Andrea Conover
Janette Kushchill	Dori Friend
Bess Franklin	Amy Luke
Jennifer Ensman	Rachel Hahn
Andrew Sersion	David Iannelli
Kristi Nistel	Justin Schneider
Bryan Wallingford	Randi Michna

13. Ohio Resident Educator Program Coordinators for the 2017-2018 School Year.

It is recommended to approve the following Ohio Resident Educator Program Coordinators at a rate of \$2,700.00 each for the 2017-2018 School Year.

- Emily Savage
- Jill Woeste

14. Revised Job Description-First Reading

It is recommended to approve First Reading of the following revised Job Description (copy included in packet):

Technology Coordinator

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Absent, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 43-18: Approval of New Business Item X H-11

Mrs. Esther Larson moved to approve New Business item X H-11. Mr. Chip Bonny seconded the motion and discussion followed.

H. Personnel

11. Ohio Resident Educator Mentor/Mentees for the 2017-2018 School Year

It is recommended to approve the following Ohio Resident Educators Mentors/Mentees for the 2017-2018 School Year.

<u>Mentee</u>	<u>RE Level</u>	<u>RE Mentor</u>
Hilary Lindauer	RE2	Robyn Buskirk

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Abstain.

H Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Wrapping up the School year. On May 17th, graduation held at the Nutter Center

- Student Achievement Liaison – Chip Bonny
 - Nothing to report at this time.

- Legislative Updates – David Donovan
 - HB 512 is an ongoing concern
 - HB 102 - School funding reform has been proposed
 - HB 58 – Teaching cursive

- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
 - Nothing to report at this time.

Resolution 44-18: Motion to enter into executive session

Mrs. Esther Larson moved to enter into executive session for the purpose for the preparation of conducting or reviewing negotiations or bargaining sessions with public employees, with no action to be taken. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Executive Session began at 6:45pm

Executive Session ended at 7:03pm

Resolution 45-18: Motion to adjourn

Mrs. Esther Larson moved to adjourn. Mr. David Donovan seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 7:04 p.m.

Eric Sotzing, Treasurer

Ryan Patterson, President