

**LEBANON BOARD OF EDUCATION**

**Board Meeting Room**

**700 Holbrook Ave.**

**June 18, 2018, 5:30pm**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on June 18, 2018 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

**Call to Order**

Mr. Chip Bonny called the meeting to order at 5:32 pm

**Roll Call**

Mr. Ryan Patterson – Absent

Mr. David Donovan - Present

Mrs. Esther Larson – Present

Mr. Chip Bonny – Present

Mrs. Donna Davis Norris – Absent

**Others Present**

Mr. Eric Sotzing, Treasurer, Mr. Todd Yohey, Superintendent; Krista Foley, Robert Buskirk, Mark Graler, Kathy Hytla, Kelly O'Connell, Heather Bickford, Celeste McGinness, Jamie Jacobs, Tyna Rehberg, Amy Luke, Alisonne Hicks, Rebecca Satullo, Kelly Johnson, Kristen Hodges, Lisa Theuring, Kerri Johnson, Lora Kendrick, Sara Chestnut, Rena Meyer, Angie Saunders, Carmen Hurst, Mike Walsh, Amanda Moore, Susan Herrmann, Melissa Hutchinson, Mollie Blaisdell, Wynette Lamb, Nicole Burger, Karolyn Klever, Erin Ferguson, Kim Meyrose, Jordana Conger, Emily Savage, Shannon Elliott, Syndra Snelling, Melissa Johnson, Mary Backus, Miss Spence LCS staff; and Kelly Kessler, community member.

**Pledge of Allegiance**

Those in attendance recited the pledge of allegiance

**Resolution 55-18: Excuse Ryan Patterson and Donna Davis-Norris from meeting**

Mrs. Esther Larson moved to excuse Ryan Patterson and Donna Davis-Norris from this meeting. Mr. David Donovan seconded the motion.

Motion carried with the following 3- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Absent, Mrs. Larson – Yes

**Resolution 56-18: Adoption of the Agenda**

Mr. David Donovan moved to adopt the agenda. Mrs. Esther Larson seconded the motion.

Motion carried with the following 3- 0 vote:

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Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Absent, Mrs. Larson – Yes

## **V. Hearing of the Public**

Ms. Amy Luke spoke regarding the Stadium Improvement and ADA bleachers at the football stadium. Mr. Todd Yohey responded to Amy Luke's statement/questions with the history of the Onward Lebanon group's fundraising for stadium improvement goals and accomplishments as well as ADA requirements which would result from nearly any improvement to the facility.

### **Resolution 57-18: Motion to approve the minutes of the June 1, 2018 Special Board Meeting**

Mrs. Esther Larson moved to approve the minutes. Mr. Donovan seconded the motion.

Motion carried with the following 3- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Absent, Mrs. Larson – Yes

### **Resolution 58-18: Approval of Financial Items VIII A – L, except C.**

Mrs. Esther Larson moved to approve financial items VIII A – L, except C. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

## **VII. Financial Section**

### **A. Treasurer's General Fund Analysis & Financial Reports**

#### **B. Monthly Reports**

It is recommended to accept the financial reports for May 2018 as presented.

#### **C. Public Record Requests**

Report of public record requests as submitted.

#### **D. Amended Appropriations**

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

#### **E. Amended Certificate of Estimated Resources**

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

**F. Advances**

The Treasurer reports the following advances of funds were made at May 31, 2018 to eliminate negative fund balances. They will be repaid during June, 2018.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$4,249.60
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$69.88
General Fund, 001-0000	Baseball Tournament, 022-9005	\$178.44
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$172.95
General Fund, 001-0000	LHS Athletic Department, 300-9500	\$707.85
General Fund, 001-0000	Making Middle Grades Work - LJHS, 461-9018	\$475.00
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$50,321.58
General Fund, 001-0000	Title III FY 18, 551-9018	\$4,026.90
General Fund, 001-0000	Title I FY18, 572-9018	\$14,908.74
General Fund, 001-0000	Title IIA FY 18, 590-9018	\$100.00
General Fund, 001-0000	Title IVA FY 18, 599-9018	\$2,863.51

**G. New Fund Approval**

It is recommended that the Board approve the establishment of the following fund:

LHS Class of 2022:            200-9048

The purpose of this fund is to help raise funds for the Class of 2022 to help pay for items such as Homecoming, Prom and Graduation.

**H. Advance of Funds**

It is recommended to authorize the Treasurer to make advances from the General Fund to Other Funds as needed to clear deficit balances for the end of the fiscal year. The Treasurer shall report the actual amount of the advances to the Board at the Regular July Meeting.

**I. Approval of May 31, 2018 Five-Year Forecast**

It is recommended to approve the May 31, 2018 Five-Year Forecast as presented. (copy included in packet)

**J. Breakfast and Lunch Prices for the 2018-2019 School Year**

It is recommended to approve the Breakfast and Lunch Prices for the 2018-2019 School Year as presented (copy included in packet)

**K. Free and Reduced Application for the 2018-2019 School Year**

It is recommended to approve the Free and Reduced Application for the 2018-2019 School Year as presented (copy included in packet)

**L. Motion to Advertise and Solicit Bids for the Lebanon Junior High School Abatement and Demolition**

It is recommended to approve a motion to advertise and solicit bids for the Lebanon Junior High School Abatement and Demolition. (copy included in the packet)

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Absent, Mr. Donovan - Yes.

**VIII. Communications**

**A. Superintendent's Update**

- Construction update
  - Berry Intermediate:
    - A full occupancy permit has been received for Berry Intermediate School
    - The incorrect chairs and cafeteria tables were ordered, so this correction is being made.
    - The move date for Berry is mid-July. The custodians are re-finishing the floors prior to this move.
  - Louisa Wright demotion has begun.
- Drake Road lighting – The High School worked with the Ohio Department of Transportation (ODOT) on a study regarding accidents. ODOT recommended 7 street lights, which Duke Energy has agreed to install on their current utility poles
- A new Warren County Sherriff's office and jail will be built off of Justice Drive, just across the street from Donovan Elementary.
- Social Sentinel – A social media monitoring system. In May, there were 16,329 posts related to Lebanon Schools. There was approximately 1 alert per day that was reviewed; none of which were potential threats.
- Administrative Changes - Mr. Yohey reviewed the resignations and transfers of current administrators.

**Resolution 59-18: Approval of New Business Items X A-E 11 including addenda**

Mr. David Donovan moved to approve New Business Item X A-E 11. Mrs. Esther Larson seconded the motion and discussion followed.

X. **New Business**

A. **Donations**

It is recommended to approve the following donations.

Donor	Amount	Purpose
Sharefax Credit Union, Inc.	\$1,000.00	To be used to pay off lunch account balances at Bowman Primary School.
David E. Ernst	\$500.00	Donation to David & Kimberly Ernst Scholarship Fund to be awarded to a graduating senior at Lebanon High School.

B. **Approval of 2018 Graduates**

1. It is recommended to approve the 2018 graduates. (copy included in packet)
2. It is recommended to approve the 2018 graduate students that have met the state minimum 20 credit graduation mark along with passing all of their state tests (copy included in packet)

C. **Adoption of Instructional Material**

It is recommended to adopt the following textbooks and electronic resources to be used the beginning of the 2018-2019 School Year.

1. AP Physics: *Physics: Principles with Application AP edition*, Douglas Giancoli, Pearson
2. Introduction to Information Technology: *Technology in Action*, Alan Evans, Kendall Martin, & Mary Anne Poatsy, Pearson
3. Spanish IV: *Imagina*, Jose A. Blanco & C. Cecilia Tocaimaza-Hatch, Vista Higher Learning
4. French IV: *Imaginez*, Vista Higher Learning
5. Social Studies, grade 6: *Discovery Education Social Studies Techbook*, online resource, Discovery Education

**D. Approval of Overnight/Out-Of-State Student Trips**

1. It is recommended to approve an Out-of-state Extended Student Trip for the Air Force JROTC Drill Team Competition at Scott County HS, Kentucky, January 26, 2019.
2. It is recommended to approve an Overnight/Out-of-state Extended Student Trip for the National JROTC High School Drill Team Championship at The Ocean Center, Daytona Beach, Florida, May 1-5, 2019.
3. It is recommended to approve an Overnight Extended Student Trip for the Air Force JROTC High School Drill Team Competition at Midview HS, Grafton, Ohio, November 2-3, 2018.
4. It is recommended to approve an Out-of-state Extended Student Trip for the Show Choir performance at Fishers Show Choir Competition at Fishers High School, Fishers, Indiana, January 26, 2019.

**E. Personnel**

1. Resignations/Retirements

It is recommended to approve the following Resignations:

- 
- a. Kirby Leitschuh, Freshman Girls Volleyball Coach, eff: 18/19 SY
  - b. Sabrina Winchell, Intervention Specialist, eff: 8/1/18
  - c. Ashley Dockery, Intervention Specialist, eff: 8/1/18
  - d. Ann Moberly, Transportation Bus Aide, eff: 5/31/18
  - e. Sara Melendez, Teacher ESL, eff: 7/1/18
  - f. Tammy Baldwin, Secretary, Class II, eff: 6/11/18
  - g. Evelyn Moistner, Special Education Teacher Assistant, eff: 6/30/18
  - h. Dustin Sams, Teacher, eff: 6/6/18
  - i. Katie Gordin, Teacher, eff: 8/1/18
  - j. Melissa McGahan, Assistant Principal, eff: 7/31/18
  - k. Danielle Collins, Central Office Secretary - Reception and Registration, eff: 7/1/18

It is recommended to approve the following Retirements:

- a. Melissa Hanna, Teacher, eff: 8/1/18
2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Nicholas Stotts, Teacher, Step BA-0, eff: 8/9/18
- b. Holly Barger, Teacher, Step BA-0, eff: 8/9/18
- c. Kellie Farrar, Teacher-Intervention Specialist, Step BA-0, eff: 8/9/18
- d. Nate Imhoff, Teacher, Step BA-0, eff: 8/9/18

3. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Substitute Secretaries

Vickie Bishop eff: 6/1/18

4. Board Resolutions for Employment of Non-licensed Coaches for the 2018-2019 School Year

It is recommended to approve Board Resolutions for Employment of Non-licensed Coaches. (copy included in packet)

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2018-2019 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2018-2019 School Year:

Lebanon Junior High School

NAME	POSITION	LEVEL	STEP
Guerra, Jeromy	Assistant Wrestling Coach (1/2)	5	2
Amaya, Richard	Assistant Football Coach	6	0
Ball, Chelsea	Assistant Girls Basketball Coach	6	4
Ball, Ty	Assistant Girls Basketball Coach	6	1
Barsala, Beth	Basketball Cheerleading Advisor-8th	4	5
Bergman, Samantha	LJHS-Drama Club Advisor (1/2)	3	1
Bolling, Kari*	Social Studies Dept. Head	3	3
Calvert, Heidi*	Athletic Director	11	5
Cummins, Wade*	7th Grade Choir Director	2	5
Cummins, Wade*	8th Grade Choir Director	2	5
Dwire, Chadrik	Head Football Coach- 7th grade	8	0
Gorsuch, Whitney*	Warrior Pride Newspaper	3	1

Henry, Sue*	Science Dept. Head	3	4
Hilyard, Chad	Assistant Wrestling Coach (½)	5	1
Hurst, Carmen	Power of the Pen Advisor (½)	4	6
Jacob Shaw	Assistant Girls Volleyball Coach	5	0
Jared Burton	Assistant Football Coach (½)	6	0
Johnson, Tyler	Assistant Football Coach	6	0
King, Jami *	Student Council Advisor	4	4
Kuhn, Will*	LJHS Stage Manager	3	5
Miranda, Karen	Head Girls Volleyball Coach	6	6
Osborne, Donald	Head Girls Basketball Coach	8	5
Pence, Matthew	Head Wrestling Coach	7	6
Robinson, Kathy	Power of the Pen Advisor (½)	4	3
Speidel, Kristina	Basketball Cheerleading Advisor-7th	4	5
Tanner Clarke	Assistant Football Coach (½)	6	0
Turner, Amanda	Assistant Girls Basketball Coach	6	1
Turner, Amanda*	Warrior Pride Yearbook Advisor	3	1
Vaughn, Kathy	Washington D.C. Trip Coordinator	4	5
Whitsel, Karrie*	Special Ed. Dept. Head	3	3
Wilson, Jennifer*	Math Dept. Head	3	4
Wnek, Amy*	Language Arts Dept. Head	3	4

Lebanon High School

NAME	POSITION	LEVEL	STEP
Bryant, Debbie*	Spanish Club	2	6
Woeste, Jill*	Foreign Language Dept. Head (½)	4	0
Emily Savage*	Foreign Language Dept. Head (½)	4	0
Joe Beal	Lebanon Singers Choreographer	3	6
Lay, Renee	Assistant Volleyball Coach	9	6
Leever, Michelle*	National Honor Society Advisor (½)	4	1
Richardson, Steve*	National Honor Society Advisor (½)	4	0
Theuring, Lisa*	Math Dept. Head	5	6



6. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Jennifer Marsh, Teacher, from .5 FTE, to 1.0 FTE eff: 18/19
- b. Brad Maupin, LHS Freshman Baseball Coach, from Level 6, Step 2, eff: 18/19 SY, to LHS Freshman Baseball Coach, Level 6, Step 2, eff: 17/18 SY
- c. Michelle Leever, National Honor Society, Level 4, Step 1, to National Honor Society, Level 4, Step 1, ½, eff: 18/19 SY
- d. Janis Rydalch, Teacher, from .85 FTE to 1.0 FTE, eff: 17/18 SY
- e. Janis Rydalch, Teacher, from .85 FTE to 1.0 FTE, eff: 18/19 SY
- f. Karen Miranda, from LJHS Assistant Girls Volleyball Coach, Level 5, Step 6, to LJHS Head Girls Volleyball Coach, Level 6, Step 6, eff: 18/19 SY
- g. Patricia Tipton, from OAPSE Secretary, Class II , Step 4, to Exempt Secretary, Step 4, eff: 7/1/18
- h. Coni Duning, from LHS Varsity Football Cheerleading Advisor from full to 1/2, Level 5, Step 6, eff: 18/19 SY
- i. Bethanie Lamb, from LHS Varsity Football Cheerleading Advisor from full to 1/2, Level 5, Step 6, eff: 18/19 SY
- j. Cheryl Smith, from Special Education Assistant, Class III, Step 4, to OAPSE Secretary Class II, Step 0, eff: 7/31/18. And up to 10 additional days, eff: 7/1/18
- k. Nathan Chivington, Head Boys Basketball Coach, from, Level 12, Step 0, to Level 12, Step 6, eff: 18/19 SY

7. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2018-2019 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2018-2019 School Year:

Lebanon High School

- a. Luke Morgan, Volunteer Assistant Football Coach
- b. Joshua Straw, Volunteer Assistant Football Coach

Lebanon Junior High School

- a. Pete Wilson, Volunteer Assistant Football Coach
- b. Jonathan Clarke, Volunteer Assistant Football Coach

8. Stipends

It is recommended to approve the following Stipends.

Andrew King - Extracurricular Dean of Students LJHS 18/19 SY  
\$1,590.00

9. Seasonal Student Workers

It is recommended to approve the following Seasonal Student Workers, at the rate of \$8.70 per hour, effective 6/11/18 to 8/1/18.

- a. Zachary Perrine
- b. Cooper Fields
- c. Madison Delcastillo
- d. David Wiederhold
- e. Chase Beckett

Administrative Contracts

- a. It is recommended by the Superintendent to approve the following administrators to receive a two-year contract effective 8/1/2018.
  1. Krista Foley, Director of Special Services/Pupil Personnel  
260 Days, Schedule A, Level 1
  2. Scott Butler, High School Principal  
260 Days, Schedule B, Level 2
  3. Gerald Ferrero, Assistant High School Principal  
220 Days, Schedule F, Level 3
  4. Brian Dalton, Junior High School Principal  
260 Days, Schedule C, Level 2
  5. Clifton Franz, Elementary School Principal  
220 Days, Schedule E, Level 3
  6. Laura Michaels, Elementary School Principal  
220 Days, Schedule E, Level 3
- b. It is recommended by the Superintendent to approve the following administrator to receive a one-year contract effective 8/1/2018.
  1. William Stewart, Athletic Director  
260 Days, Schedule H, Level 1

10. Coordinator Contract

It is recommended by the Superintendent to approve the following coordinator to receive a two-year contract effective 7/1/2018.

- a. Casey Greene, Technology Coordinator  
260 Days, Schedule 1, Level 1

11. Leaves of Absence

It is recommended to approve the following leaves of absence:

- a. Whitney Gorsuch unpaid child care leave, 5/22/18 - 5/25/18
- b. Allison Laird, unpaid medical leave, 2/2/18 - 5/24/18
- c. Doug McGowan, unpaid medical leave, 5/16/18 - 6/30/18
- d. Melinda Pennekamp, unpaid medical leave, 5/11/18 - 5/24/18
- e. Jenny Francis, unpaid medical leave for the 2018-2019 School Year

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Absent.

**H Board of Education Communications**

- Warren County Career Center Liaison – Esther Larson
  - Nothing to report at this time
- Student Achievement Liaison – Chip Bonny
  - The graduation ceremony went well
  - The softball team made it to regional, but not state
  - The Lebanon levy committee fundraising golf outing was recently held
- Legislative Updates – David Donovan
  - SB 276 – Regards expulsion of students up to 180 days for threatening health and safety
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
  - Nothing to report at this time.

**Resolution 60-18: Motion to adjourn**


Mr. David Donovan moved to adjourn. Mrs. Esther Larson seconded the motion.


Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Absent.

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Meeting was adjourned at 6:40 p.m.

  
Eric Sotzing, Treasurer

  
Ryan Patterson, President