

LEBANON BOARD OF EDUCATION
Board Room
700 Holbrook Avenue
August 20, 2018
5:30 pm

REGULAR MEETING

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign minutes of Special Meeting, July 26, 2018.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for July 2018 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at July 31, 2018 to eliminate negative fund balances. They will be repaid during August, 2018.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,249.60
General Fund, 001-0000	Permanent Improvement, 003-9099	\$241,017.50
General Fund, 001-0000	LJHS School Supplies, 009-9004	\$5,092.72
General Fund, 001-0000	Bowman School Supplies, 009-9006	\$9,575.09
General Fund, 001-0000	Berry School Supplies, 009-9007	\$18,165.89
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$74.87
General Fund, 001-0000	Baseball Tournament, 022-9005	\$219.25
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$172.95
General Fund, 001-0000	LHS Athletics, 300-9500	\$118,303.08
General Fund, 001-0000	St. Francis Auxiliary Services, 401-9019	\$2,871.19
General Fund, 001-0000	Lebanon United Methodist Preschool/Kindergarten, 401-9119	\$185.54
General Fund, 001-0000	Lebanon Christian School, 401-9219	\$3,144.40
General Fund, 001-0000	Making Middle Grades Work - LJHS, 461-9018	\$250.00
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$187,686.44
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$7,327.08
General Fund, 001-0000	Title III FY 18, 551-9018	\$725.28
General Fund, 001-0000	Title I FY18, 572-9018	\$91,936.90
General Fund, 001-0000	Title IIA FY 18, 590-9018	\$3,150.64
General Fund, 001-0000	Title IVA FY 18, 599-9018	\$4,100.15

G. Contract between Lebanon City Schools and Ohio Valley Voices

It is recommended to approve a Contract between Lebanon City Schools and Ohio Valley Voices for the 2018-2019 School Year (copy included in packet)

H. Contract between Lebanon City Schools and Cincinnati Children’s Hospital Medical Center Homebound Nursing Program

It is recommended to approve a Contract between Lebanon City Schools and Cincinnati Children’s Hospital Medical Center Homebound Nursing Program for the provision of individual nursing services for a student for the 2018-2019 School Year (copy included in packet)

I. Warren County Educational Service Center Revised Summary of Services for Fiscal Year 2019

It is recommended to approve Warren County Educational Service Center Revised Summary of Services for Fiscal Year 2019. (copy included in packet)

J. Consultant Contract for District Surrogate Parent

It is recommended to approve a Consultant Contract for a District Surrogate Parent for the 2018-2019 School Year. (copy included in packet)

K. Approval of Invoices

It is recommended to approve the following invoices. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order #</u>	<u>Amount</u>
Midwest & Plains Equity Center	1900706	\$593.48
Discovery Education	1900963	\$10,880.00

L. Approval of the Lebanon City Schools Supplemental Schedule for the 2018-2019 School Year

It is recommended to approve the Lebanon City Schools Supplemental Schedule for the 2018-2019 School Year. (copy included in packet)

VIII. Communications

A. Superintendent’s Update

- City of Lebanon Amphitheater
- Construction
- First Day of School
- Springboard

IX. New Business

A. Donations

It is recommended to approve the following donation.

Donor	Amount	Purpose
Donovan Elementary School PTO	\$25,396.18	To purchase Science and Social Studies supplies as well as equipment for Donovan Elementary School

B. Annual Review of Board Policies

The following Board policies have been reviewed in accordance with Title I regulations:

1. 2211 - Parent and Family Involvement
2. 2261 - Title I Services
3. 2261.01 - Parent Participation in Title I Programs
4. 2261.02 - Title I - Parents' Right to Know
5. 5111.01 - Homeless Students

C. Approval of Final Reading Board Policy

It is recommended to approve a Final Reading of the following Board Policy (copy included in packets)

1. 2271-College Credit Plus Program

D. Approval of Overnight/Out-Of-State Student Trips

1. It is recommended to approve an Overnight/Out-of-State Extended Student Trip for the LaVern Gibson Championship Cross Country Course-599 South Tabortown Road, Terre Haute, Indiana from September 29-30, 2018. (copy included in packet)
2. It is recommended to approve an Overnight Extended Student Trip for the Outdoor Education Experience for 6th graders at Camp Joy, Clarksville, Ohio. Students will spend one and one-half days at Camp Joy, including an overnight stay. Departure Dates: September 12, 13, 17, & 18, 2018. Return Dates September 13, 14, 18 & 19, 2018. (copy included in packet)

E. Transportation

1. It is recommended to approve the updated transportation routes for the 2018-2019 School Year.
2. It is recommended to release a student to Kings Local Schools for transportation purposes only. (background included in packet)

F. Diplomas for Veterans

It is recommended to approve granting diplomas to the following Veterans who left school in order to serve our country in the time of conflict.

1. Phillip Ray Bailey
2. Glenn Robert Hopkins
3. John Edward Conger, Jr.
4. Thomas Lynn Myers

G. Personnel

1. Resignations/Retirements

It is recommended to approve the following **Resignations**:

- a. Angela Sparks, Special Education Teacher Assistant, eff: 7/31/18
- b. Tanner Clarke, LJHS Assistant Football Coach, eff: 18/19 SY
- c. Erica Hudson, Special Education Teacher Assistant. eff: 8/1/18
- d. Danny Bartlett, Assistant Boys Soccer Coach, eff: 7/31/18
- e. Rebecca York, Bus Driver, eff: 8/7/18
- f. Mary Kennedy, Bus Driver, eff: 8/7/18

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Roger Scott Durlinger, Computer Technician, Step 6, eff: 8/27/18
- b. Joy Manning, Teacher, MA-Step 5, eff: 8/9/18
- c. Anna McGuire, Special Education Teacher Assistant, Step 2, eff: 8/14/18
- d. Jennifer Martin, Special Education Teacher Assistant, Step 9, eff: 8/14/18

- e. Pilar Joseph, Special Education Teacher Assistant, Step 10, eff: 8/14/18
- f. John Rauck, Bus Driver, Step 0, eff: 8/8/18
- g. Alisha LeMaster, Bus Driver, Step 0, eff: 8/9/18
- h. Robert Cross, Bus Driver, Step 0, eff: 8/10/18
- i. Rebecca Snyder, Crossing Guard, Elementary, \$29.92 per day, eff: 8/16/18
- j. Cheryl Bolin, Special Needs Bus Aide, Class III Step 0, eff: 8/14/18
- k. Carla Reed, Special Needs Bus Aide, Class III Step 0, eff: 8/14/18
- l. Shawna Longworth, Special Needs Bus Aide, Class III Step 0, eff: 8/14/18

3. Interim Central Office Secretary

It is recommended to pay Olivia French as Interim Central Office Secretary from 7/12/18 - 7/31/18 at \$17.58 per hour.

4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Certified and Classified Substitutes

- a. It is recommended to approve certified and classified substitutes for the 2018-2019 School Year. (please see attached Addendum A)
- b. It is recommended to approve the following Permanent Building Substitutes effective with the 2018-2019 School Year:

Elizabeth Benson - LHS

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2018/2019 School/Contract Year.

Lebanon High School

- a. Nathan Chivington, Physical Fitness - Fall, Level 3, Step 6, eff: 18/19 SY
- b. Kaleb Klussman, Assistant Boys Soccer Coach, Level 9, Step 0, eff: 18/19 SY

Lebanon Junior High School

- a. Karen Miranda, Assistant Girls Volleyball Coach, Level 5, Step 6, eff: 18/19 SY
- b. Nick Stotts, Assistant Football Coach (1/4), Level 6, Step 5, eff: 18/19 SY
- c. Pete Wilson, Assistant Football Coach (1/4) Level 6, Step 0, eff: 18/19 SY

6. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet).

7. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2018-2019 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2018-2019 school year:

Lebanon Junior High School

- a. Lisa Duncan, Volunteer Assistant Cross Country Coach
- b. Olen Keil, Volunteer Assistant Football Coach
- c. Dan English, Volunteer Assistant Volleyball Coach
- d. Lindsey Chapman, Volunteer Assistant Volleyball Coach
- e. Brad Rhoads, Volunteer Assistant Volleyball Coach
- f. Gage George, Volunteer Assistant Football Coach

Lebanon High School

- a. Kevin Ketring, Volunteer Assistant Football Coach
- b. Alison Russell, Volunteer Assistant Girls Golf Coach
- c. Alison Russell, Volunteer Assistant Girls Basketball Coach
- d. Jessica Stuart, Volunteer Assistant Girls Golf Coach
- e. Danny Bartlett, Volunteer Assistant Boys Soccer Coach
- f. Dan English, Volunteer Assistant Volleyball Coach
- g. Danny Bartlett, Volunteer Assistant Boys Soccer

8. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Substitute/Trainee Bus Drivers

Peggy Ratliff, eff: 7/18/18
Sarah Griffin, eff: 7/18/18
Natalie DeHaven, eff: 7/19/18
Sarah Mockabee, eff: 7/30/18

9. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Christina Emory, from Cafeteria Worker, Step 16, to Kitchen Manager, Step 16, eff: 8/14/18
- b. Darlene Reffitt, from Kitchen Manager, Step 4, to Cafeteria Worker 4.5 hrs. Step 10, eff: 8/14/18
- c. Christina Traster, Clinic Aide, from .5 FTE to .4 FTE, eff: 18/19 SY
- d. Heather Hegarty, from Special Education Teacher Assistant, Class III, Step 0, to Special Education Teacher Assistant, Class III, Step 4, eff: 8/14/18.
- e. Jenna Anderson, Teacher, from MA-Step 4, to MA+20-Step 4, eff: 18-19 SY
- f. Jennifer Coleman, Teacher, from MA-Step 15, to MA+20-Step 15, eff: 18-19 SY
- g. Steven Richardson, Teacher, from BA-Step 8, to MA- Step 8, eff: 18-19 SY
- h. Emily Savage, Teacher, from BA+15-Step 6, to MA-Step 6, eff: 18-19 SY

10. Saturday School Monitors - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve Saturday School Monitors for the 2018-2019 school year.

Jessica Kaiser
Christa Stevens
David Iannelli
Beth Rutherford
Susan Bost
Kimberly Stevens
Kala Steedly
Bobby Moreland

Vickie Bishop
Lewis Snyder
Jodi Titmas

11. Game Workers - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Game Workers for the 2018-2019 School Year:

Keri Hoyt
Mark Czyzewski
Sandra Dilbeck
Mary McGowan
Kristen Hodges

12. Home Instruction Tutors

It is recommended to approve the following Home Instruction Tutors, at the rate of \$28.88 per hour for the 2018-2019 School Year:

Beth Rutherford
Susan Miller

13. Volunteers- Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2018-2019 school year:

Jennifer Rammel
Beth Potthast
Jack Burns
Emily Garmon
Jennifer Hernandez
Nicole Hatfield
John McCart
Ellen Glassmeyer
Roberta Hurtt
Jessica Centers
Ashley Carpenter
Lisa Ledford

14. Job Description - Final Reading

It is recommended to approve the following Job Description for Final Reading. (copy included in packet)

Central Office Secretary - Public Relations/Reception

15. Game Worker

It is recommended to approve the following Game Worker for the 2018-2019 School Year.

Terah Banta

H. Board of Education Communications

- Warren County Career Center Liaison
Esther Larson
- Student Achievement Liaison
Chip Bonny
- Legislative Information Liaison
David Donovan
- Community Audit Advisory Committee Liaison
Ryan Patterson, Jr.
Donna Davis Norris

X. Executive Session

For the preparation of conducting or reviewing negotiations or bargaining sessions with public employees

XI. Adjournment

**ADDENDUM A
CERTIFIED AND
CLASSIFIED
SUBSTITUTES**

BUS AIDE

Peggy Ratliff
Sarah Griffin
Natalie DeHaven
Sarah Mockabee
Wanda York

GENERAL AIDE

Jamie Buchert
Karri Hathaway
Randy King
Angie Maxwell
Elizabeth McLagan
Evellyn Moistner
Lisa Sarver
Sheryl Schroder
Angela Sparks
Beverly Sulfsted
Susan Wheeler
Diana Mallin
Erin Kaffaber
Dina Peffer

CUSTODIAN

Brian Adams
Amy Cole
Cristian Riley
Jason Strickland
Nancy Waldbillig
Teresa Fee
Angela Griffen
Janet Essig
Randy King

CROSSING GUARD

Peggy Ratliff
Sarah Griffin
Natalie DeHaven
Sarah Mockabee
Wanda York

SPECIAL EDUCATION

AIDE

Reba Cassini
Maureen McCarthy
Brenda Meece
Susan Miller
Kelley Vance
Jamie Buchert
Karri Hathaway
Randy King
Angie Maxwell
Elizabeth McLagan
Evellyn Moistner
Erin Keffaber
Tina Winders
Betty Offord
Lisa Sarver
Scheryl Schroder
Angela Sparks
Susan Wheeler
Emily Withrow

CLINIC AIDE

Jenna Bush
Katherine Garlock
Lora Kinner
Emilie Moore
Heather Wright
Jennifer Bullock
Pam Mehlhope
Angela Griffen

BUS DRIVER

Joy Manning
Rebecca York
Mary Kennedy

MEDIA AIDE

Dina Peffer
Diana Mallin
Angela Sparks
Lisa Sarver
Victoria Stec
Beverly Sulfsted
Maureen McCarthy
Jamie Buchert
Karri Hathaway
Randy King
Angie Maxwell
Elizabeth McLagan

SECRETARY

Karri Hathaway
Jamie Buchert
Erin Keffaber
Randy King
Janet Essig
Jean Campbell
Kathy Ciupak
Amy Flint
Brenda Lynch
Angie Maxwell
Deanna Tewani
Brenda Meece
Betty Offord
Sheryl Schroder
Maureen McCarthy
Elizabeth McLagan

CAFETERIA

Janet Essig
Randy King
Margaret Vanderpool
Tammy Froehle
Dina Peffer
Susan Wheeler
Jamie Buchert
Karri Hathaway
Angie Maxwell
Teresa Fee
Angela Sparks
Lisa Sarver
Angela Woods

TEACHER

Natalie Sue Anderson
Donna Becker
Sue Benskin
Beverly Bowers
Jamie Buchert
Theresa Bunce
Steven Butts,
Susan Chalecki
Amy Chivington
Kathy Ciupak
Shawna Cloud
Rebecca Colemann
James Crisp
Theresa Dearie
Sandra Dilbeck
Beverly Downie
Austin Dunn
Cynthia Early
Jennifer Edmonds
Brooke Elkin
Patricia Engles
Bridget Faler
Sally Foster

Katherine Garlock
Angela Greene
David Gregory
Karri Hathaway
Gretchen Hautzinger
Julie Hengle
Lisa Howard
Sara Huber
Hannah Hupke
Emily Kahrs
Erin Keffaber
Jeanette Kuschill
Elizabeth Larson
Robert Lesan Jr.
Brittainney Leuzinger
Robin Limpert
Roben Logsdon
Robert Logsdon
Janet Maag
Karen Mackey
Diana Mallin
Jodi Malof
Kathryn Marchione
Gregory Matusak
Winona Copp
Elizabeth McLagan
Cynthia Meadows
Lauren Miller
Susan Miller
Krysalea Monheim
Jennifer Morris
Katlin Mulvaney
Arlene Neilson
Roy Nickerson
Rebecca Oswald
Jalee Page
Beth Potthast
Carol Randall
Susan Richardson

Anne Rolfes
Barbara Root
Cynthia Rovai
Samantha Russell
Susan Saari
Rachel Schlein
Sheryl Schroder
Patricia Siebert
Karena Sisco
Sherryl Sommer
Melissa Taggart-Evans
David Toth
Denise Trammel
Steve Tufts
Emmily Upper
Ronald Volmering
Erin Wallace
Tammy West
Debra Wolary
Cynthia Wood
Jim Woodford
Cheryl Zotter