

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
August 20, 2018, 5:30pm

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on August 20, 2018 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mr. Ryan Patterson called the meeting to order at 5:36 pm

Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Eric Sotzing, Treasurer, Mr. Todd Yohey, Superintendent; Krista Foley, Robert Buskirk, Mark Graler, Eilene Nielson, Karolyn Klever, Wynette Lamb, Kathy Vaughn, Jessica Bacher, Jess Kaiser, Sam Bergman, Kristy Reuber, Drys Kreps, Marla Norman, Radene Langdon, Julie Clymber, Lilly O'Conner, Martin Collier, Abby Hanser, Kathy Robingson, Carmeron Auer, Craig Spencer, Lori Palmer, Sue Henry, Joanie Franklin, Kelli Shumaker, Lynn Ellison, Shannon Elliott, Jennifer Wilson, Lisa Theuring, Debbie Bryant, Kristen Hodges, Jill Woeste, Casey Collins, Ryna Rehberg, Heather Lape, Becky Charlton, Jodi Titmas, Rena Meyer, Lawn Lamb, Angela Saunders, Susie Sanford, Anne Bittman, Melinda Lindauer, Mary Bookman, Nerri Norris, Deron Kuntz, Beth Mele, Jordana Conger, Darien Elliott, Carmen Hurst, Heather Bickford, Tom Hoffel, Tyler Fugate, Julie Meno, Marla Bell, David Iannelli, Alyssa Fugate, Barbara Sutton, Rebecca Satullo, Shellie Housley, Kelly Johnson, Angie Hutchins, and Sandra Smith, LCS staff; Matt Harp, Ronald Campbell, Vurnna Campbell, Sondra Wahsum, Rachel Davenport, Derrick Davenport, Karen Davenport, Ursula McTaggart, and Christina Jones, Residents

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mr. Ryan Patterson asked members of the LHS AFJROTC to introduce themselves. Present were; Grant Boggs, Nick Petty, Leigha Donner, Austin Bullock and Bobby Beckman.

Resolution 77-18: Adoption of the Agenda

Mrs. Donna Davis Norris moved to adopt the agenda. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Student Update – Jackson Beck

- Friends of Academics hosted the paint your parking spot for seniors
- Freshman Focus went well.
- Students are excited for the 1st football game against Kings.
- Boys soccer, tennis and golf have all started the season with a win
- Sept. 13th will be the Homecoming parade and powder puff game. Homecoming will be September 15th
- Jackson’s goal for this year is to help with a culture of respect & safety among the students. And to create relationships between the seniors and under classmen.

Scott Brunka, City of Lebanon Manager - Presentation of local development

V. Hearing of the Public

1. Ronald Campbell - transportation issues
2. Sandra Wahsum – transportation issues
3. Rachel Davenport – transportation issues
4. Karen Davenport – transportation issues
5. Ursula McTaggart, – Preschool transportation
6. Matt Harp, – transportation issues
7. Christian Jones – transportation issues

Resolution 78-18: Motion to approve the minutes of the July 26, 2018 Special Board Meeting

Mrs. Donna Davis Norris moved to approve the minutes. Mrs. Esther Larson seconded the motion.

Motion carried with the following 3- 0 vote:

Mr. Donovan – Abstain, Mr. Patterson – Yes, Mr. Bonny – Abstain, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 79-18: Approval of Financial Items VII A – L, except C.

Mrs. Esther Larson moved to approve financial items VII A – L, except C. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

I. Financial Section

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for July 2018 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at July 31, 2018 to eliminate negative fund balances. They will be repaid during August, 2018.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,249.60
General Fund, 001-0000	Permanent Improvement, 003-9099	\$241,017.50
General Fund, 001-0000	LJHS School Supplies, 009-9004	\$5,092.72
General Fund, 001-0000	Bowman School Supplies, 009-9006	\$9,575.09
General Fund, 001-0000	Berry School Supplies, 009-9007	\$18,165.89
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$74.87
General Fund, 001-0000	Baseball Tournament, 022-9005	\$219.25
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$172.95
General Fund, 001-0000	LHS Athletics, 300-9500	\$118,303.08
General Fund, 001-0000	St. Francis Auxiliary Services, 401-9019	\$2,871.19
General Fund, 001-0000	Lebanon United Methodist Preschool/Kindergarten, 401-9119	\$185.54
General Fund, 001-0000	Lebanon Christian School, 401-9219	\$3,144.40
General Fund, 001-0000	Making Middle Grades Work - LJHS, 461-9018	\$250.00
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$187,686.44

General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$7,327.08
General Fund, 001-0000	Title III FY 18, 551-9018	\$725.28
General Fund, 001-0000	Title I FY18, 572-9018	\$91,936.90
General Fund, 001-0000	Title IIA FY 18, 590-9018	\$3,150.64
General Fund, 001-0000	Title IVA FY 18, 599-9018	\$4,100.15

G. Contract between Lebanon City Schools and Ohio Valley Voices

It is recommended to approve a Contract between Lebanon City Schools and Ohio Valley Voices for the 2018-2019 School Year (copy included in packet)

H. Contract between Lebanon City Schools and Cincinnati Children's Hospital Medical Center Homebound Nursing Program

It is recommended to approve a Contract between Lebanon City Schools and Cincinnati Children's Hospital Medical Center Homebound Nursing Program for the provision of individual nursing services for a student for the 2018-2019 School Year (copy included in packet)

I. Warren County Educational Service Center Revised Summary of Services for Fiscal Year 2019

It is recommended to approve Warren County Educational Service Center Revised Summary of Services for Fiscal Year 2019. (copy included in packet)

J. Consultant Contract for District Surrogate Parent

It is recommended to approve a Consultant Contract for a District Surrogate Parent for the 2018-2019 School Year. (copy included in packet)

K. Approval of Invoices

It is recommended to approve the following invoices. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order #</u>	<u>Amount</u>
Midwest & Plains Equity Center	1900706	\$593.48
Discovery Education	1900963	\$10,880.00

L. Approval of the Lebanon City Schools Supplemental Schedule for the 2018-2019 School Year

It is recommended to approve the Lebanon City Schools Supplemental Schedule for the 2018-2019 School Year. (copy included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

VIII. Communications

A. Superintendent's Update

- Mr. Toddy Yohey will reach out to the board to continue discussions with Mr. Scott Brunka
- Construction update
 - ADA bleachers have been installed, along with companion seating The cut in for the gate is open, but they are still working on the final install
 - The punch list at Berry is down to less than 50 small items.
 - The Berry open house will be at Berry on September 16th, from 1 – 3pm
 - Warren County Historical society will have an exhibition to present at the open house
 - Louisa Wright is still in the process of demolition. The completion deadline has been set for September 30th
 - Bids have been received for the demolition and abatement of the old Junior High
- The High School has 2 new classrooms dedicated to the IT program
- The 1st days of school went very well at all buildings
- The Springboard after school care program has been implemented at Bowman, Donovan and Berry.

Resolution 80-18: Approval of New Business Items IX A-G 1-14 including addenda

Mrs. Donna Davis Norris moved to approve New Business Item IX G 1-14. Mr. David Donovan seconded the motion and discussion followed.

IX. New Business

A. Donations

It is recommended to approve the following donation.

Donor	Amount	Purpose
Donovan Elementary School PTO	\$25,396.18	To purchase Science and Social Studies supplies as well as equipment for Donovan Elementary School

B. Annual Review of Board Policies

The following Board policies have been reviewed in accordance with Title I regulations:

1. 2211 - Parent and Family Involvement

2. 2261 - Title I Services
3. 2261.01 - Parent Participation in Title I Programs
4. 2261.02 - Title I - Parents' Right to Know
5. 5111.01 - Homeless Students

C. Approval of Final Reading Board Policy

It is recommended to approve a Final Reading of the following Board Policy (copy included in packets)

1. 2271-College Credit Plus Program

D. Approval of Overnight/Out-Of-State Student Trips

1. It is recommended to approve an Overnight/Out-of-State Extended Student Trip for the LaVern Gibson Championship Cross Country Course- 599 South Tabortown Road, Terre Haute, Indiana from September 29-30, 2018. (copy included in packet)
2. It is recommended to approve an Overnight Extended Student Trip for the Outdoor Education Experience for 6th graders at Camp Joy, Clarksville, Ohio. Students will spend one and one-half days at Camp Joy, including an overnight stay. Departure Dates: September 12, 13, 17, & 18, 2018. Return Dates September 13, 14, 18 & 19, 2018. (copy included in packet)

E. Transportation

1. It is recommended to approve the updated transportation routes for the 2018-2019 School Year.
2. It is recommended to release a student to Kings Local Schools for transportation purposes only. (background included in packet)

F. Diplomas for Veterans

It is recommended to approve granting diplomas to the following Veterans who left school in order to serve our country in the time of conflict.

1. Phillip Ray Bailey
2. Glenn Robert Hopkins
3. John Edward Conger, Jr.
4. Thomas Lynn Myers

G. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations:

- a. Angela Sparks, Special Education Teacher Assistant, eff: 7/31/18
- b. Tanner Clarke, LJHS Assistant Football Coach, eff: 18/19 SY
- c. Erica Hudson, Special Education Teacher Assistant. eff: 8/1/18
- d. Danny Bartlett, Assistant Boys Soccer Coach, eff: 7/31/18
- e. Rebecca York, Bus Driver, eff: 8/7/18
- f. Mary Kennedy, Bus Driver, eff: 8/7/18

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Roger Scott Durlinger, Computer Technician, Step 6, eff: 8/27/18
- b. Joy Manning, Teacher, MA-Step 5, eff: 8/9/18
- c. Anna McGuire, Special Education Teacher Assistant, Step 2, eff: 8/14/18
- d. Jennifer Martin, Special Education Teacher Assistant, Step 9, eff: 8/14/18
- e. Pilar Joseph, Special Education Teacher Assistant, Step 10, eff: 8/14/18
- f. John Rauck, Bus Driver, Step 0, eff: 8/8/18
- g. Alisha LeMaster, Bus Driver, Step 0, eff: 8/9/18
- h. Robert Cross, Bus Driver, Step 0, eff: 8/10/18
- i. Rebecca Snyder, Crossing Guard, Elementary, \$29.92 per day, eff: 8/16/18
- j. Cheryl Bolin, Special Needs Bus Aide, Class III Step 0, eff: 8/14/18
- k. Carla Reed, Special Needs Bus Aide, Class III Step 0, eff: 8/14/18
- l. Shawna Longworth, Special Needs Bus Aide, Class III Step 0, eff: 8/14/18

3. Interim Central Office Secretary

It is recommended to pay Olivia French as Interim Central Office Secretary from 7/12/18 - 7/31/18 at \$17.58 per hour.

4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable
Certified and Classified Substitutes

- a. It is recommended to approve certified and classified substitutes for the 2018-2019 School Year. (please see attached Addendum A)
- b. It is recommended to approve the following Permanent Building Substitutes effective with the 2018-2019 School Year:

Elizabeth Benson - LHS

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2018/2019 School/Contract Year.

Lebanon High School

- a. Nathan Chivington, Physical Fitness - Fall, Level 3, Step 6, eff: 18/19 SY
- b. Kaleb Klussman, Assistant Boys Soccer Coach, Level 9, Step 0, eff: 18/19 SY

Lebanon Junior High School

- a. Karen Miranda, Assistant Girls Volleyball Coach, Level 5, Step 6, eff: 18/19 SY
- b. Nick Stotts, Assistant Football Coach (1/4), Level 6, Step 5, eff: 18/19 SY
- c. Pete Wilson, Assistant Football Coach (1/4) Level 6, Step 0, eff: 18/19 SY

6. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet).

7. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2018-2019 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2018-2019 school year:

Lebanon Junior High School

- a. Lisa Duncan, Volunteer Assistant Cross Country Coach
- b. Olen Keil, Volunteer Assistant Football Coach
- c. Dan English, Volunteer Assistant Volleyball Coach
- d. Lindsey Chapman, Volunteer Assistant Volleyball Coach
- e. Brad Rhoads, Volunteer Assistant Volleyball Coach
- f. Gage George, Volunteer Assistant Football Coach

Lebanon High School

- a. Kevin Ketring, Volunteer Assistant Football Coach
- b. Alison Russell, Volunteer Assistant Girls Golf Coach
- c. Alison Russell, Volunteer Assistant Girls Basketball Coach
- d. Jessica Stuart, Volunteer Assistant Girls Golf Coach

- e. Danny Bartlett, Volunteer Assistant Boys Soccer Coach
- f. Dan English, Volunteer Assistant Volleyball Coach
- g. Danny Bartlett, Volunteer Assistant Boys Soccer

8. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Substitute/Trainee Bus Drivers

Peggy Ratliff, eff: 7/18/18
Sarah Griffin, eff: 7/18/18
Natalie DeHaven, eff: 7/19/18
Sarah Mockabee, eff: 7/30/18

9. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Christina Emory, from Cafeteria Worker, Step 16, to Kitchen Manager, Step 16, eff: 8/14/18
- b. Darlene Reffitt, from Kitchen Manager, Step 4, to Cafeteria Worker 4.5 hrs. Step 10, eff: 8/14/18
- c. Christina Traster, Clinic Aide, from .5 FTE to .4 FTE, eff: 18/19 SY
- d. Heather Hegarty, from Special Education Teacher Assistant, Class III, Step 0, to Special Education Teacher Assistant, Class III, Step 4, eff: 8/14/18.
- e. Jenna Anderson, Teacher, from MA-Step 4, to MA+20-Step 4, eff: 18-19 SY
- f. Jennifer Coleman, Teacher, from MA-Step 15, to MA+20-Step 15, eff: 18-19 SY
- g. Steven Richardson, Teacher, from BA-Step 8, to MA- Step 8, eff: 18-19 SY
- h. Emily Savage, Teacher, from BA+15-Step 6, to MA-Step 6, eff: 18-19 SY

10. Saturday School Monitors - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve Saturday School Monitors for the 2018-2019 school year.

Jessica Kaiser
Christa Stevens
David Iannelli
Beth Rutherford

Susan Bost
Kimberly Stevens
Kala Steedly
Bobby Moreland

Vickie Bishop
Lewis Snyder

Jodi Titmas

11. Game Workers - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Game Workers for the 2018-2019 School Year:

Keri Hoyt
Mark Czyzewski
Sandra Dilbeck
Mary McGowan
Kristen Hodges

12. Home Instruction Tutors

It is recommended to approve the following Home Instruction Tutors, at the rate of \$28.88 per hour for the 2018-2019 School Year:

Beth Rutherford
Susan Miller

13. Volunteers- Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2018-2019 school year:

Jennifer Rammel
Beth Potthast
Jack Burns
Emily Garmon
Jennifer Hernandez
Nicole Hatfield
John McCart
Ellen Glassmeyer
Roberta Hurtt
Jessica Centers
Ashley Carpenter
Lisa Ledford

14. Job Description - Final Reading

It is recommended to approve the following Job Description for Final Reading. (copy included in packet)

Central Office Secretary - Public Relations/Reception

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 81-18: Approval of New Business Items IX G 15

Mrs. Donna Davis Norris moved to approve New Business Item IX G15. Mr. Chip Bonny seconded the motion and discussion followed.

1. Game Worker

It is recommended to approve the following Game Worker for the 2018-2019 School Year.

Terah Banta

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. Donovan – Yes, Mrs. Larson – Abstain, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

H Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - The year has started off well
 - There are a lot of construction vehicles in the parking area, for handicap accessible parking, and bus parking
- Student Achievement Liaison – Chip Bonny
 - The 7th grade and Freshman orientations went well
- Legislative Updates – David Donovan
 - HB 87 – Processes of submitting 5 year forecast
 - 318 – Regulations around out of school suspensions
 - SB 216 – Public school De-regulation Act
 - 312 – this revolves around credit cards used in the school systems
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
 - Nothing to report at this time.

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Resolution 82-18: Motion to Enter into Executive session for the preparation of conducting or reviewing negotiations or bargaining sessions with public employees

Mrs. Donna Davis Norris moved to enter into Executive Session for the purpose stated. Mr. David Donovan seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Executive Session began at 7:17pm

Executive Session ended at 7:48pm


Resolution 83-18: Motion to adjourn

Mrs. Esther Larson moved to adjourn. Mr. Chip Bonny seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 7:49 p.m.



Eric Sotzing, Treasurer



Ryan Patterson, President