

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**September 17, 2018, 5:30pm**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on September 17, 2018 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

**Call to Order**

Mr. Ryan Patterson called the meeting to order at 5:32 pm

**Roll Call**

Mr. Ryan Patterson – Present  
Mr. David Donovan - Present  
Mrs. Esther Larson – Present  
Mr. Chip Bonny – Present  
Mrs. Donna Davis Norris – Absent

**Others Present**

Mr. Eric Sotzing, Treasurer, Mr. Todd Yohey, Superintendent; Krista Foley, Robert Buskirk, Mark Graler, Eilene Nielson, Kelly O'Connell, Joe Beal, Casey Colins, Venia Papanikolou, Jamie Jacobs, Marty Collier, Tyna Rehberg, Lori Palmer, Tisa Theuring, Marla Norman, Beth Mele, Pat Messner, Angie Saunders, Mary Bookman, Celeste McGuinness, Heather Lape, Jodi Titmas, and Caroline Kindell, LCS staff.

**Pledge of Allegiance**

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mr. Ryan Patterson asked members of the LHS AFJROTC to introduce themselves. Present were; Nick Petty, Bobby Beckman and Zach Niehaus.

**Resolution 84-18: Motion to excuse Mrs. Donna Davis Norris from the meeting**

Mrs. Esther Larson moved to excuse Mrs. Davis Norris. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – absent, Mrs. Larson – Yes

**Resolution 85-18: Adoption of the Agenda with Amendment**

Mr. David Donovan moved to adopt the agenda, with amendment. Mrs. Esther Larson seconded the motion.

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Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Absent, Mrs. Larson – Yes

**Student Update – Jackson Beck**

- Homecoming festivities occurred this month, including the parade, powder puff game, football game and dance.
- Football started the year with a record of 3-0
- Volleyball’s record is 6-4
- Boys varsity soccer record is 4-2-1
- Ladies varsity soccer record is 2-3-2
- Boys varsity golf record is 6-1
- Ladies varsity golf record is 7-1
- Cross Country season started rough, but they improve greatly at each meet
- FBLA is running the merchandise sale at the home football games
- FCA - Fields of Faith will be on October 10<sup>th</sup>
- LHS has 2 National Merit semi-finalist this year

**Resolution 86-18: Motion to approve the minutes of the August 20, 2018 Regular Board Meeting**

Mr. Chip Bonny moved to approve the minutes. Mr. David Donovan seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Absent, Mrs. Larson – Yes

**Resolution 87-18: Approval of Financial Items VIII.**

Mrs. Esther Larson moved to approve financial items VIII. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for August 2018 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2019 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2019 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at August 31, 2018 to eliminate negative fund balances. They will be repaid during September, 2018.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,249.60
General Fund, 001-0000	Permanent Improvement, 003-9099	\$239,880.39
General Fund, 001-0000	Berry School Supplies, 009-9007	\$3,572.52
General Fund, 001-0000	Bowman Neediest Kids of All, 018-9001	\$360.79
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$74.87
General Fund, 001-0000	Baseball Tournament, 022-9005	\$219.25
General Fund, 001-0000	LHS Yearbook, 200-9009	\$303.68
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$172.95
General Fund, 001-0000	LHS Athletics, 300-9500	\$118,832.28
General Fund, 001-0000	Making Middle Grades Work - LJHS, 461-9018	\$506.58
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$235,211.34
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$58,645.95
General Fund, 001-0000	Title III FY 18, 551-9018	\$725.28
General Fund, 001-0000	Title I FY 18, 572-9018	\$124,399.92
General Fund, 001-0000	Title I FY 19, 572-9019	\$26,172.50
General Fund, 001-0000	Title IIA FY 18, 590-9018	\$3,150.64
General Fund, 001-0000	Title IVA FY 18, 599-9018	\$4,558.27
General Fund, 001-0000	Title IVA FY 19, 599-9019	\$20,240.00

G. New Fund Approval

It is recommended that the Board approve the establishment of the following fund:

LHS Geology Club:                      200-9049

The purpose of this fund is to promote interest in geological sciences and to educate the public on geologic principles through meetings and advocacy.

H. New Grant Approval

It is recommended that the Board approve the establishment of the following fund due to the awarding of grants:

Learning Links Grant: Sensory Motor Breaks for LHS                      019-9020

The purpose of this grant is to provide equipment and tools for a sensory motor room at Lebanon High School. The grant is awarded through the Greater Cincinnati Foundation.

I. Payment in Lieu of Transportation

It is recommended to approve the list of transportation reimbursements for the 2017-2018 school year. (copy included in packet)

J. Consultant Contract between Lebanon City Schools and Michael Imhoff for Psychological Services for the 2018-2019 School Year

It is recommended to approve a Consultant Contract between Lebanon City Schools and Michael Imhoff for Psychological Services for the 2018-2019 School Year. (copy included in packet)

K. Approval of an Invoice

It is recommended to approve an Invoice. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order#</u>	<u>Amount</u>
Stoermer-Anderson, Inc.	1901159	\$1,020.00

L. Approval of Lebanon City School District Employees' Non-Resident Students to Attend Lebanon City Schools

It is recommended to approve Lebanon City School District Employees' non-resident students to attend Lebanon City Schools for the 2018-2019 School Year. (copy included in packet)

**M. Approval to Ratify the Public Bidding for the Lebanon Junior High School Abatement and Demolition Project and Award the Contract, including Alternate 1, Alternate 2, and Alternate 3 to Staffco Construction, Inc.**

It is recommended to ratify the public bidding for the Lebanon Junior High School Abatement and Demolition Project and award the contract, including Alternate 1, Alternate 2, and Alternate 3 to Staffco Construction, Inc. (copy included in packet)

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Absent, Mr. Donovan - Yes.

**IX. Communications**

**A. Superintendent's Update**

- Construction update
- Local law enforcement agencies will be using Old Junior High School for training in October
- Lebanon High School Lockdown
- Mark Graler provided a review of the 2018 State Report Card for the Lebanon City Schools

**Resolution 88-18: Approval of New Business Items X A-E12 including addenda**

Mr. Chip Bonny moved to approve New Business Item X A-E12. Mrs. Esther Larson seconded the motion and discussion followed.

**X. New Business**

**A. Donations**

It is recommended to approve the following donations.

Donor	Amount	Purpose
Choice One Engineering	\$140.00	School lunch fees for students in need at Bowman Primary School
Community Realty, Inc.	\$500.00	LJHS Cross Country t-shirts
Four Paws Animal Hospital	\$500.00	LJHS Cross Country t-shirts
Barton J. Girdwood, DDS Inc.	\$500.00	Support LHS Class of 2022 fundraising with t-shirt sponsorship
Cristo Homes, Inc.	\$3,500.00	To be used for district technology needs

B. Donation

Donor	Amount	Purpose
Esther Larson	\$100.00	To be used in adding names and maintenance of the Military Veterans' Wall at LHS.

C. Transportation

1. It is recommended to accept a student from Clinton-Massie Local Schools for transportation purposes only. (copy included in background)

D. Approval of Overnight/Out-Of-State Student Trips

1. It is recommended to approve an Overnight Extended Student Trip for the LHS Teacher Academy Students to spend with the 6th graders at Camp Joy, Clarksville, Ohio. Students will spend one and one-half days at Camp Joy, including an overnight stay. Departure Dates: September 12, 13, 17, & 18, 2018. Return Dates September 13, 14, 18 & 19, 2018. (copy included in packet)
2. It is recommended to approve an Overnight/Out-Of-State Extended Student Trip for the LHS Outdoor Adventure Club to Red River Gorge, Kentucky from October 5-7, 2018. (copy included in packet)
3. It is recommended to approve an Overnight Extended Student Trip for the LHS Wrestling team to participate in the Medina Invitational Tournament at Medina High School in Medina Ohio, from December 27-28, 2018. (copy included in packet)

E. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Rachel Debord, LHS Head Freshman Girls Basketball Coach, eff: 18/19 SY
- b. Jordan Jacobs, LJHS Assistant Boys Basketball Coach, eff: 18/19 SY
- c. Josh Chasteen, Head Freshman Boys Basketball Coach, eff: 18/19 SY

2. Retirements

It is recommended to approve the following Retirements:

- a. Melissa Finley, Teacher, eff: 5/31/19
- b. Gina Tate, Food Service Worker, eff: 10/31/18

3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Lisa Hollingsworth, Special Education Teacher Assistant, Class III, Step 0, eff: 9/12/18.
  - b. Amber Edwards, Special Education Teacher Assistant, Class III, Step 0, eff: 9/18/18.
  - c. Cary Couch, Custodian, Class II, Step 0, eff: 9/18/18.
  - d. David Gregory, Interim Assistant Principal at LHS, at \$ 382.52 per day, eff: 9/11/18 (no benefits)
  - e. Jennifer Bullock, Cafeteria Worker, Step 0, eff: 9/18/18
  - f. Danielle Riley, Cafeteria Worker, Step 0, eff: 10/1/18
4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable
    - a. It is recommended to approve certified and classified substitutes for the 2018-2019 School Year.

Substitute Teachers

Heather Alessandro  
Jill Meyer  
Anna Brinks  
Douglas Graves  
Anda Roberts-Bryant  
Barbara Sommer  
Victoria Stec

Substitute/Trainee Bus Drivers

Marlene Thomasson, eff: 9/12/18  
Kim Taulbee, eff: 9/14/18

Substitute Clinic Aides

Brandy Richardson, RN  
Nancy Young, RN

Substitute Special Education Aides

Barbara Titmas  
Debbie Jayson

Substitute Media Aides

Dina Pepper  
Debbie Jayson

Substitute General Aides

Dina Peffer  
Debbie Jayson

Substitute Cafeteria Workers

Mary Callahan  
Lisa Russell

Substitute Secretaries

Rachel Bunch  
Julie Castillo  
Debbie Jayson

- b. It is recommended to approve the following Permanent Building Substitute effective 2018-2019 School Year:

David Hackney- Permanent Building Substitute- Lebanon Junior High School

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2018/2019 School/Contract Year.

Lebanon High School

- a. Margaret Bierkan, Assistant Cross Country Coach, Level 7, Step 4, eff: 18/19 SY
- b. Joy Manning, Freshman Girls Volleyball Coach, Level 6, Step 6, eff: 18/19 SY
- c. Coni Duning, Varsity Basketball Cheerleading Advisor (1/2), Level 5, Step 6, eff: 18/19 SY
- d. Bethanie Lamb, Varsity Basketball Cheerleading Advisor (1/2), Level 5, Step 6, eff: 18/19 SY
- e. Emily Garmon, Winter Guard Advisor, Level 5, Step 0, eff: 18/19 SY
- f. Stephen Florence, LHS Head Freshman Boys Basketball Coach, Level 8, Step 4, eff: 18/19 SY
- g. Josh Chasteen, LHS Assistant Boys Basketball Coach, Level 10, Step 5, eff: 18/19 SY
- h. Andrew Sersion, Director of Bands, Level 7, Step 1, eff: 18/19 SY

Lebanon Junior High School

- a. Jennifer Duff, Faculty Manager of Athletics - Winter, Level 2, Step 5, eff: 18/19 SY
6. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet)



7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. David Iannelli from Band Director, Level 13, Step 6, to Director of Bands, Level 10, Step 6, eff: 18/19 SY
- b. Hannah Keeton, Teacher, from BA Step 2, to MA Step 2, eff: 8/9/18
- c. Joseph Muhlberg, Teacher from BA Step 0, to BA +15 Step 5, eff: 8/9/18
- d. Mark Bierkan, from LHS Cross Country Coach, Level 9, Step 6, to LHS Cross Country Co-ed Coach, Level 10, Step 6, eff: 18/19 SY
- e. Becky Brumfield, Special Education Teacher Assistant, Class III, from Step 0, to Step 9, eff: 18/19 SY

8. Home Instruction Tutors - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Home Instruction Tutors for the 2018-2019 School Year:

- a. Beth Tharp
- b. Amy Luke
- c. Angela Meyer

9. Extended Days for the 2018-2019 School Year

It is recommended to approve the following personnel for extended days for the 2018-2019 School Year.

- a. Sarah Snyder, Counselor, 15 Days

10. Volunteers- Pending Acceptable BCI/FBI Checks

It is recommended to approve the list of Volunteers for the 2018-2019 School Year.

See Attached Addendum A

11. Leaves of Absence

It is recommended to approve the following leaves of absence.

- a. Vanessa Kylander, Teacher, unpaid childcare leave for the 2018-2019 School Year.
- b. Ashton Adkins, Teacher, unpaid childcare leave 8/13/18 - 8/24/18.
- c. Tabitha Frost, Occupational Therapist, unpaid childcare leave 10/5/18 - 11/20/18.

## 12. Stipends

It is recommended to approve the following Stipends.

- a. Cooperating Teacher Stipend for the 2nd Semester of the 2017-2018 SY:

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>University</u>	<u>Amt.</u>
LHS	Megan Lakes	Cassidy Holtrey	University of Cincinnati	\$300.00

- b. LHS Marching Band Camp Stipend 2018-2019 SY \$500.00

Greg Matusak

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Absent.

## **H Board of Education Communications**

- Warren County Career Center Liaison – Esther Larson
  - Construction updates
  - Special Education Services
- Student Achievement Liaison – Chip Bonny
  - Homecoming
  - Skids & outside raised beds
- Legislative Updates – David Donovan
  - SB 325 – Background Checks and sexual misconduct
  - HB 703 – gun carry prohibitions on public property including schools
  - HB 707 – Internet and community based schools and funding
  - HB 713 – Addictive and Mental Health Services
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
  - Nothing to report at this time.

### **Resolution 89-18: Motion to adjourn**

Mrs. Esther Larson moved to adjourn. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Absent.

Regular Board Meeting

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Meeting was adjourned at 6:50 p.m.

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Eric Sotzing, Treasurer

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Ryan Patterson, President