

**LEBANON BOARD OF EDUCATION**

**Board Room  
700 Holbrook Avenue  
November 19, 2018  
5:30 pm**

**REGULAR MEETING**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Student Board Member Update**  
Jackson Beck
- VI. Hearing of the Public**
- VII. Approval of the Minutes and Signing**  
  
Approve and sign minutes of Special Meeting October 26, 2018.
- VIII. Financial Section**
  - A. Treasurer's General Fund Analysis & Financial Reports**
  - B. Monthly Reports**  
  
It is recommended to accept the financial reports for October 2018 as presented.
  - C. Public Record Requests**  
  
Report of public record requests as submitted.
  - D. Amended Appropriations**  
  
It is recommended to adopt the amended appropriations for fiscal year 2019 as presented.
  - E. Amended Certificate of Estimated Resources**  
  
It is recommended to adopt the amended certificate of estimated resources for fiscal year 2019 as presented.

**F. New Fund Approval**

It is recommended that the Board approve the establishment of the following fund:

**Captain’s Council: 300-9505**

The purpose of this fund is to create a call to serve the community, connect with the youth, promote school spirit and establish communications throughout athletics and the high school.

**G. New Fund Approval**

It is recommended that the Board approve the establishment of the following fund:

**Gloria Taylor Memorial Scholarship: 007-9019**

The purpose of this fund is to create an expendable trust fund scholarship to go to a senior female athlete who has participated in at least one or more of the Lady Warrior Athletics which Gloria Taylor started and of which was the first coach: basketball, tennis, track and field, or volleyball.

**H. Advances**

The Treasurer reports the following advances of funds were made at October 31, 2018 to eliminate negative fund balances. They will be repaid during November, 2018.

<b>From Fund</b>	<b>To Fund</b>	<b>Amount</b>
General Fund, 001-0000	Summer School, 001-9800	\$4,211.28
General Fund, 001-0000	Donovan Building Fund, 018-9019	\$4,730.09
General Fund, 001-0000	Berry Media Center, 018-9028	\$5,933.89
General Fund, 001-0000	Boys Soccer Tournament, 022-9001	\$1,940.00
General Fund, 001-0000	Girls Soccer Tournament, 022-9002	\$1,383.00
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$74.87
General Fund, 001-0000	Baseball Tournament, 022-9005	\$219.25
General Fund, 001-0000	LHS Yearbook, 200-9009	\$1,103.68
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$117.80
General Fund, 001-0000	LHS Athletics, 300-9500	\$40,373.21
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$224,770.75
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$255,401.06
General Fund, 001-0000	Title III FY 18, 551-9018	\$725.28
General Fund, 001-0000	Title III FY 19, 551-9019	\$5,130.00

General Fund, 001-0000	Title I FY 18, 572-9018	\$124,399.92
General Fund, 001-0000	Title I FY 19, 572-9019	\$118,190.18
General Fund, 001-0000	Early Childhood Education FY 19, 587-9019	\$22,966.16
General Fund, 001-0000	Title IIA FY 18, 590-9018	\$3,150.64
General Fund, 001-0000	Title IVA FY 18, 599-9018	\$4,249.90
General Fund, 001-0000	Title IVA FY 19, 599-9019	\$20,760.00

**I. 5 Year Forecast**

It is recommended to approve the new 5-year forecast (October 31, 2018). (copy included in packet)

**J. Approval of Invoices**

It is recommended to approve the following invoices (copy included in packet)

<u>Vendor</u>	<u>Purchase Order</u>	<u>Amount</u>
Warren County Educational Center	1902124	\$3,000.00
Warren County Educational Center	1902330	\$3,180.50

**K. Approval of a Memorandum of Understanding between Warren County Board of Developmental Disabilities and Lebanon City Schools**

It is recommended to approve a Memorandum of Understanding between Warren County Board of Developmental Disabilities and Lebanon City Schools in order to establish guidelines related to the administration of a provider support and recruitment plan for the benefit of individuals with developmental disabilities served in Warren County and to assist with implementing the Board's Strategic Plan. (copy included in packet)

**L. Approval of an updated Summary of Services Contract between Warren County Educational Services Center and Lebanon City Schools**

It is recommended to approve an updated Summary of Services Contract between Warren County Educational Services Center and Lebanon City Schools to reflect the addition of a Paraprofessional serving as a Job Coach. (copy included in packet)

**M. Resolution to Accept a Tentative Agreement between Lebanon City Schools Board of Education and Lebanon Employee Association (LEA)**

It is recommended to accept a tentative agreement between Lebanon City Schools Board of Education and Lebanon Employee Association (LEA) (copy included in packet)

**N. Approval of Salary Schedule Amendments**

It is recommended to approve the following Salary Schedules (copy included in packet)

1. Certified, 18-19 SY and 19-20 SY
2. Supplementals, 18-19 SY and 19-20 SY

**O. Approval of Naming Rights Agreement Between Lebanon City Schools and Atrium Medical Center**

It is recommended to approve a Naming Rights Agreement between Lebanon City Schools and Atrium Medical Center (copy included in packet)

**IX. Communications**

**A. Superintendent's Update**

- Career Experience Program - Bunny Brooks
- Construction
- EEC
- Broadway Development

**X. New Business**

**A. Donations**

It is recommended to approve the following donations.

<b>Donor</b>	<b>Amount</b>	<b>Purpose</b>
West Side Church of Christ	School Supplies (approx. value \$120.00)	Supplies for Kindergarten Jump Start Program at Bowman Primary School
Otterbein Senior Living Center Marketing Department	School Supplies (approx. value \$200.00)	Supplies for Kindergarten Jump Start Program at Bowman Primary School
Peoples Bank	School Supplies (approx. value \$100.00)	Supplies for Kindergarten Jump Start Program at Bowman Primary School
Edward Jones Financial	School Supplies (approx. value \$100.00)	Supplies for students in need at Bowman Primary School
Lebanon Citizens National Bank	School Supplies (approx. value \$75.00)	Supplies for students in need at Bowman Primary School

Sharefax Credit Union, Inc.	\$1,000.00	MLK Lunch on Us Program; to be used to pay off lunch account balances at Bowman Primary School
Berry Intermediate School PTO	\$2,240.00	For Camp Joy Scholarships for Berry Intermediate School students
Bring Change 2 Mind	\$150.00	LHS Guidance Office will use the donation to do activities surrounding Bring Change 2 Mind
Mr. Tom and Mrs. Donna Diehl	2 ATEC pitching machines, a batting cage/tunnel and tarps (approx. value \$4,000.00 - \$5,000.00)	To be used by the Lebanon High School Athletic Department for the Lebanon baseball and softball programs

**B. A Resolution of the Lebanon City School District Board of Education to Extend Graduation Options to the Class of 2019, 2020, 2021**

It is recommended to approve a Resolution of the Lebanon City School District Board of Education to extend graduation options to the Class of 2019, 2020, 2021 (copy included in packet)

**C. Winter Athletic Handbooks**

It is recommended to approve the following Winter Athletic Handbooks (copy included in packet)

1. Lebanon High School Wrestling
2. Lebanon High School Warrior Bowling
3. Lebanon High School Girls' Basketball
4. Lebanon High School Boys' Basketball
5. Lebanon High School Swimming

**D. Board Policies-First Reading**

It is recommended to approve the following Board Policies - First Reading (copy included in packet)

1. 0131 - Legislative - Bylaws
2. 0141.2 - Conflict of Interest - Bylaws
3. 0164 - Notice of Meetings - Bylaws
4. 0165.1 - Regular Meetings - Bylaws
5. 0165.2 - Special Meetings - Bylaws

6. 0165.3 - Recess/Adjournment - Bylaws
7. 0166 - Executive Session - Bylaws
8. 0168 - Minutes - Bylaws
9. 0169.1 - Public Participation at Board Meetings - Bylaws
10. 1240.01 - Non-Reemployment of the Superintendent - Administration
11. 1422 - Nondiscrimination and Equal Employment - Administration
12. 1541 - Termination and Resignation - Administration
13. 1662 - Anti-Harassment - Administration
14. 2111 - Parent and Family Engagement Program
15. 2260 - Nondiscrimination and Access to Equal Educational Opportunity - Program
16. 2261 - Title I Services - Program
17. 2261.01 - Parent and Family Member Participation in Title I Programs - Program
18. 2261.03 - District and School Report Card - Program
19. 2700 - School Report Card - Program
20. 3122 - Nondiscrimination and Equal Employment Opportunity - Professional Staff
21. 3140 - Termination and Resignation - Professional Staff
22. 3215 - Use of Tobacco by Professional Staff - Professional Staff
23. 3362 - Anti-Harassment - Professional Staff
24. 4122 - Nondiscrimination and Equal Employment Opportunity - Classified Staff
25. 4140 - Termination and Resignation - Classified Staff
26. 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions - Classified Staff
27. 4215 - Use of Tobacco by Classified Staff - Classified Staff
28. 4362 - Anti-Harassment - Classified Staff
29. 5512 - Use of Tobacco - Students
30. 5517 - Anti-Harassment - Students
31. 5530 - Drug Prevention - Students
32. 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students - Students
33. 5610.02 - In-school Discipline - Students
34. 5610.03 - Emergency Removal of Students - Students
35. 5611 - Due Process Rights - Students
36. 6605 - Crowd Funding - Finances
37. 6325 - Procurement - Federal Grants/Funds - Finances
38. 6423 - Use of Credit Cards - Finances
39. 7434 - Use of Tobacco on School Premises - Property
40. 8141 - Mandatory Reporting of Misconduct by Licensed Employees - Operations

**E. Approval of 2018 Candidates for High School Graduation Pursuant to HB 64**

It is recommended to approve the list of Candidates for High School Graduation pursuant to HB 64 (copy included in packet)

**F. Personnel**

**1. Resignations/Retirements**

It is recommended to approve the following **Resignations**:

- a. Austin Randall, LJHS Assistant Boys Basketball Coach, eff: 10/17/18.
- b. Jeromy Guerra, LJHS Assistant Wrestling Coach (½), eff: 18/19 SY
- c. Alisha LeMaster, Bus Driver, eff: 10/29/18
- d. Tony Santos, LHS Assistant Wrestling Coach, eff: 18/19 SY
- e. Janet Stimmell, Custodian Class II, eff: 11/9/18

It is recommended to approve the following **Retirements**:

- a. Sara Chestnut, Teacher, eff: 5/31/19

**2. Resignations/Retirements-Correction**

- a. Kathleen McAndrews, Teacher, from Retirement to Resignation eff: 5/31/19

**3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable**

It is recommended to approve the following New Hires:

- a. Debbie Snell, Food Service Worker, Step 0, eff: 11/22/18
- b. Laura Fabik, RN, Clinic Aide, 0.5 FTE, Step 0, eff: 11/26/18
- c. Alivia Bayes, Special Education Teacher Assistant, Class III, 0.8 FTE, Step 1, eff: 11/21/18

**4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable**

It is recommended to approve the following Substitutes:

**Substitute Teachers**

Kayla Hamilton  
Laura Goldsmith  
Anna Marie Love  
Lauren Burns  
Rhonda Kiplinger

**Special Needs Bus Aides**

Velma Riley eff: 10/16/18  
Alisha LeMaster eff: 10/29/18

**Substitute/Trainee Bus Drivers**

Alisha LeMaster eff: 10/29/18  
Travis Copeland eff: 11/7/18

**Substitute Food Service Workers**

Jennifer Justice

**5. Board Resolution for Employment of Non-Licensed Coaches**

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet)

**6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2018/2019 School/Contract Year.**

It is recommended to approve the following Supplemental Positions:

**Lebanon High School**

- a. Jared Burton, LHS Assistant Wrestling Coach, Level 9, Step 0, eff: 18/19 SY
- b. Carol Boten, LHS Assistant Swimming Coach, Level 4, Step 4, eff: 18/19 SY



### **Lebanon Junior High School**

- a. Ryan Martin, LJHS Assistant Boys Basketball Coach, Level 6, Step 0, eff: 18/19 SY

### **7. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2018-2019 School/Contract Year**

It is recommended to approve the following Volunteer Coaches for the 2018-2019 School Year:

### **Lebanon High School**

- a. Zachery Hanna, LHS Volunteer Assistant Boys Basketball Coach, eff: 18/19 SY
- b. Jeromy Guerra, LHS Volunteer Assistant Wrestling Coach, eff: 18/19 SY
- c. Tony Santos, LHS, Assistant Wrestling Coach, eff: 18/19 SY

### **8. Changes of Status**

It is recommended to approve the following Changes of Status:

- a. Cary Couch, Custodian Class II, Step 0, to Custodian Class II, Step 10, eff: 9/18/18
- b. Danielle Riley, Cafeteria Worker, Step 0, to Cafeteria Worker, Step 1, eff: 10/1/18
- c. Chad Hilyard, from LJHS Assistant Wrestling Coach (½), Level 5, Step 1, to LJHS Wrestling Coach, Level 7, Step 1, eff: 18/19 SY
- d. Matthew Pence, from LJHS Wrestling Coach, Level 7, Step 6, to LJHS Assistant Wrestling Coach, Level 5, Step 9, eff: 18/19 SY

### **9. Stipends**

It is recommended to approve the following Stipends.

Camp Joy - \$150.00 each to the following Lebanon City Schools staff:

Andrea Conover

## **10. Seasonal Workers**

It is recommended to approve the following Seasonal Workers:

Ron Wilson  
Ted Ball  
Joe Liechty  
Julia Patrick

## **11. Saturday School Monitors - Pending Acceptable BCI/FBI Background Checks**

It is recommended to approve Saturday School Monitors for the 2018-2019 school year.

Steven Butts

## **12. Volunteers- Pending Acceptable BCI/FBI Checks**

It is recommended to approve the following Volunteers for the 2018-2019 School Year.

Sanders, Becky	Gilliam, Holly	McKinney, Kevin
Allen, Rebecca	Gruber, Kristen	Minix, Melissa
Arnold, Stacey	Hall, Rebecca	Morr, Dennie
Branham, Janice	Hanefeld, Jenna	Natrass, Kristin
Brewer, Stacey	Harrison, Jeremy	Nolan, Kara
Carraher, Jill	Herdtner, Joshua	Owens, Samantha
Crowe, Kyle	Horstmann, Jenna	Porter, Melissa
Davidson, Morgan	Huff, Carrie	Reed, Joshua
Dian-Reed, Florentine "Julia"	Jones, Scott	Rolph, Kristen
Fahncke, Jessica	Killin, Suzannah	Snider-Thammavong, Erica
Fail, Jessica	Kneece, Amanda	Sorn, Ashlee
Fluxe, Cheryl	Kober, Shannon	Walker, Leah
Fouts, Margaret	Kuntz, Linda	Yahya, Julia
George, Mindy	Lahman, Christina	Ziegler, Desiree
Sanders, Becky	McCauley, Sarah	Shroder, Kari
	Ogletree, Christian	

### **13. Home Instruction Tutor**

It is recommended to approve the following Home Instruction Tutor for the 2018-2019 school year:

Allison Mount

### **G. Board of Education Communications**

- Warren County Career Center Liaison  
Esther Larson
- Student Achievement Liaison  
Chip Bonny
- Legislative Information Liaison  
David Donovan
- Community Audit Advisory Committee Liaison  
Donna Davis Norris  
Ryan Patterson, Jr.

### **XI. Adjournment**