

LEBANON BOARD OF EDUCATION

**Board Room
700 Holbrook Avenue
December 17, 2018
5:30 pm**

REGULAR MEETING

I. Call to Order

II. Pledge to the Flag

III. Roll Call

IV. Adoption of the Agenda

V. Hearing of the Public

VI. Approval of the Minutes and Signing

Approve and sign minutes of Regular Meeting November 19, 2018.

VII. Student Board Member Update

Jackson Beck

VIII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for November 2018 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2019 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2019 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at November 30, 2018 to eliminate negative fund balances. They will be repaid during December, 2018.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$4,211.28
General Fund, 001-0000	Permanent Improvement, 003-9099	\$112,696.96
General Fund, 001-0000	Donovan Building Fund, 018-9019	\$2,300.44
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$74.87
General Fund, 001-0000	Baseball Tournament, 022-9005	\$219.25
General Fund, 001-0000	LHS Yearbook, 200-9009	\$9,041.68
General Fund, 001-0000	LHS Athletics, 300-9500	\$42,753.30
General Fund, 001-0000	LHS Captain's Council, 300-9505	\$870.00
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$118,063.04
General Fund, 001-0000	Title III FY 19, 551-9019	\$5,130.00
General Fund, 001-0000	Title I FY 18, 572-9018	\$24,087.40
General Fund, 001-0000	Title I FY 19, 572-9019	\$64,898.85
General Fund, 001-0000	Title IVA FY 19, 599-9019	\$12,696.67

G. Approval of Contracted Service Agreement regarding Bilingual Speech-Language Pathology Services between Lebanon City Schools and Butler County Educational Service Center for the 2018-2019 School Year

It is recommended to approve a contracted Service Agreement regarding Bilingual Speech-Language Pathology services between Lebanon City Schools and Butler County Educational Service Center for the 2018-2019 School Year. (copy included in packet)

H. Approval of Contract between Lebanon City Schools and Therapy Source, Inc., for the purpose of providing FMLA School Psychologist coverage for the 2018-2019 School Year

It is recommended to approve a contract between Lebanon City Schools and Therapy Source Inc., for the purpose of providing FMLA School Psychologist coverage for the 2018-2019 School Year. (copy included in packet)

I. Approval of Updated Summary of Services between Lebanon City Schools and Warren County Educational Service Center for the 2018-2019 School Year

It is recommended to approve the updated Summary of Services between Lebanon City Schools and Warren County Educational Service Center for the 2018-2019 School Year. (copy included in packet)

J. Approval of Invoices

It is recommended to approve the following invoices. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order</u>	<u>Amount</u>
Maria Dolores Sedas Lopez	1902275	\$340.00
Jose Manuel Garcia Fernandez	1902776	\$340.00
Barbarian Apparel	1902334	\$4,200.00
Kone Inc.	1903026	\$2,387.73

K. Approval of Fund Transfers

It is recommended to approve the following Fund Transfers.

1. It is recommended to authorize the Treasurer to execute the following interfund transfers due to tournament losses or profits:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
LHS Athletics Fund (300-9500)	Wrestling Tournament Fund (022-9004)	\$74.87
Volleyball Tournament Fund (022-9000)	LHS Athletic Funds (300-9500)	\$746.08
Girls Basketball Tournament Fund (022-9003)	LHS Athletics Fund (300-9500)	\$580.86
Softball Tournament Fund (022-9006)	LHS Athletics Fund (300-9500)	\$1,272.56

2. It is recommended to authorize the Treasurer to execute the following interfund transfers due to transferability of Federal grants:

From:	To:	Amount
Title IIA FY 18, 590-8018	Title I FY 18, 572-8018	\$24,087.39
Title IIA FY 19, 590-9019	Title I FY 19, 572-9019	\$24,081.01

IX. Communications

A. Superintendent's Update

- Construction Update
- North Broadway Development
- 2019 Board Work Sessions

X. New Business

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
American Income Life Insurance Company	\$25.00	To be used for students' supplies at Berry Intermediate School
Donor's Choice Website (anonymous)	13 non-fiction books valued at \$190.23	To update classroom 2205 library at Berry Intermediate School
Lebanon Junior High School PTO	\$1,500.00	To be used for building improvements
Lebanon Optimist Club	\$12,000.00	\$8,000.00 for the FUSE program at Donovan Elementary School and \$4,000.00 for the Re-do program at Lebanon Junior High School
Warren County Historical Society	\$3,692.85	To be used for the Lebanon High School Baseball Team
Warren County Foundation	\$500.00	To be used for the Lebanon High School Outdoor Adventure Club

The Lindberg Family	\$125.00	To be used for Lebanon High School Athletics Department Captain's Council to supply Christmas for an adopted family
Bill Stewart	\$50.00	To be used for Lebanon High School Athletics Department Captain's Council to supply Christmas for an adopted family
The Gemmer Family	\$100.00	To be used for Lebanon High School Athletics Department Captain's Council to supply Christmas for an adopted family
GMI	\$250.00	To be used for Lebanon High School Athletics Department Captain's Council to supply Christmas for an adopted family
Schueler Group	\$100.00	To be used for Lebanon High School Athletics Department Captain's Council to supply Christmas for an adopted family
Heritage House	\$20.00	To be used for Lebanon High School Athletics Department Captain's Council to supply Christmas for an adopted family
Flavor's Eatery	\$25.00 Gift Card	To be used for Lebanon High School Athletics Department Captain's Council to supply Christmas for an adopted family through Interfaith Hospitality Network
Jam & Jelly Lady	\$50.00	To be used for Lebanon High School Athletics Department Captain's Council to supply Christmas for an adopted family through Interfaith Hospitality Network

B. Board Policies-Final Reading

It is recommended to approve the final reading of the following Board Policies.
(copy included in packet)

1. 0131 - Legislative - Bylaws
2. 0141.2 - Conflict of Interest - Bylaws
3. 0164 - Notice of Meetings - Bylaws
4. 0165.1 - Regular Meetings - Bylaws
5. 0165.2 - Special Meetings - Bylaws
6. 0165.3 - Recess/Adjournment - Bylaws
7. 0166 - Executive Session - Bylaws

8. 0168 - Minutes - Bylaws
9. 0169.1 - Public Participation at Board Meetings - Bylaws
10. 1240.01 - Non-Reemployment of the Superintendent - Administration
11. 1422 - Nondiscrimination and Equal Employment - Administration
12. 1541 - Termination and Resignation - Administration
13. 1662 - Anti-Harassment - Administration
14. 2111 - Parent and Family Engagement Program
15. 2260 - Nondiscrimination and Access to Equal Educational Opportunity - Program
16. 2261 - Title I Services - Program
17. 2261.01 - Parent and Family Member Participation in Title I Programs - Program
18. 2261.03 - District and School Report Card - Program
19. 2700 - School Report Card - Program
20. 3122 - Nondiscrimination and Equal Employment Opportunity - Professional Staff
21. 3140 - Termination and Resignation - Professional Staff
22. 3215 - Use of Tobacco by Professional Staff - Professional Staff
23. 3362 - Anti-Harassment - Professional Staff
24. 4122 - Nondiscrimination and Equal Employment Opportunity - Classified Staff
25. 4140 - Termination and Resignation - Classified Staff
26. 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions - Classified Staff
27. 4215 - Use of Tobacco by Classified Staff - Classified Staff
28. 4362 - Anti-Harassment - Classified Staff
29. 5512 - Use of Tobacco - Students
30. 5517 - Anti-Harassment - Students
31. 5530 - Drug Prevention - Students
32. 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students - Students
33. 5610.02 - In-school Discipline - Students
34. 5610.03 - Emergency Removal of Students - Students
35. 5611 - Due Process Rights - Students
36. 6605 - Crowdfunding - Finances
37. 6325 - Procurement - Federal Grants/Funds - Finances
38. 6423 - Use of Credit Cards - Finances
39. 7434 - Use of Tobacco on School Premises - Property
40. 8141 - Mandatory Reporting of Misconduct by Licensed Employees - Operations

C. Personnel

1. Resignations

It is recommended to approve the following **Resignations**:

- a. Bruce Bingham, LHS Head Girls Soccer Coach, eff: 19/20 SY
- b. Tara Hollandsworth, Bus Driver, eff: 12/21/18
- c. Kalee Royster, Special Education Teacher Assistant, eff: 12/28/18
- d. Garnett Robinson, Bus Driver, eff: 12/17/18

2. Retirements

It is recommended to approve the following **Retirement**:

- a. Patricia Messner, Teacher, eff: 5/31/19

3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Mark Wiesman, Bus Driver, Step 0, eff: 11/18/18

4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended to approve the following Substitutes for the 2018/2019 school year.

Permanent Building Substitutes

Terrin Keeton
Emily Wermes

Substitute Teachers

Victoria Taylor
Tricia Yater
Mark Ferriell
Jennifer Cloughessy
Savanah Long

Substitute Special Education Aides

Amy Gifford

Hollie Jones

Substitute Secretary

Jennifer Morris

Substitute Cafeteria Worker

Amy Gifford

Substitute Custodians

Amy Gifford

Cole Pierce

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2018/2019 School/Contract Year.

It is recommended to approve the following Supplemental Positions:

Lebanon Junior High School

- a. Elizabeth Rutherford, LJHS Math Club Advisor, Level 1, Step 0, eff: 18/19 SY
- b. John Evers, LJHS Science Club Advisor, Level 1, Step 0, eff: 18/19 SY

6. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Matthew Pence, from LJHS Assistant Wrestling Coach, Level 5, Step 9, to LJHS Assistant Wrestling Coach, Level 5, Step 6, eff: 18/19 SY
- b. Debbie Snell, from Food Service Worker, Step 0, eff: 11/22/18, to Food Service Worker, Step 0, eff: 11/26/18
- c. Alivia Bayes, from Special Education Teacher Assistant, Class III, 0.8 FTE, Step 1, eff: 11/21/18, to Special Education Teacher Assistant, Class III, 0.8 FTE, Step 1, eff: 12/11/18
- d. Dave Silcox, from Mechanic, Step 14, to Head Mechanic, Step 14, eff: 12/3/18
- a. Lauren Miller, from Permanent Building Substitute Teacher rate of pay, to Long Term Substitute Teacher rate of pay of BA Step 0, eff: 12/4/18.

7. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2018/2019 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2018/2019 school year:

Lebanon High School

- a. Marquel Thornton

Lebanon Junior High School

- a. Anthony Stoller

8. Volunteers-Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2018/2019 school year:

Bevan, Jill
Brubaker, Allan
Brubaker, Betsy
Fuerst, Amy
Gregg, Lorine
Huden, Robert
Hudgins, Monica
Keith, Traci
Kleineick, Lyda
Langdon, Jennifer
Oyer, Bridget
Presley, Kristina
Wade, Anthony

9. Stipends

It is recommended to approve the following Stipends.

- a. Will Kuhn - Sound Technician, LJHS 18/19 Fall Musical \$800.00

10. Leaves of Absence

It is recommended to approve the following Leaves of Absence.

- a. Melissa Hollon, Bus Driver, unpaid medical leave, 11/13/18 - 5/23/19.
- b. Casey Oliver, Teacher, unpaid childcare leave, 4/1/19-5/24/19.

D. Board of Education Communications

- Warren County Career Center Liaison
Esther Larson
- Student Achievement Liaison
Chip Bonny
- Legislative Information Liaison
David Donovan
- Community Audit Advisory Committee Liaison
Donna Davis Norris
Ryan Patterson, Jr.

XI. Executive Session

For the appointment, employment, dismissal, discipline promotion, demotion, or compensation of public employee or regulated individual, or the investigation of charge or complaints against a public employee or regulated individual unless such person requests a public hearing.

XII. Adjournment