

LEBANON BOARD OF EDUCATION
Board Room
700 Holbrook Avenue
March 18, 2019
5:30 pm

REGULAR MEETING

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Student Board Member Update**
Jackson Beck
- VI. Hearing of the Public**
- VII. Approval of the Minutes and Signing**

Approve and sign minutes of Regular Meeting, February 19, 2019.
- VIII. Financial Section**
 - A. Treasurer's General Fund Analysis & Financial Reports**
 - B. Monthly Reports**

It is recommended to accept the financial reports for February 2019 as presented.
 - C. Public Record Requests**

Report of public record requests as submitted.
 - D. Amended Appropriations**

It is recommended to adopt the amended appropriations for fiscal year 2019 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2019 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at February 28, 2019 to eliminate negative fund balances. They will be repaid during March, 2019.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,176.28
General Fund, 001-0000	Permanent Improvement, 003-9099	\$249,233.78
General Fund, 001-0000	Virginia Hamilton Grant, 019-9019	\$1,000.00
General Fund, 001-0000	Girls Basketball Tournament, 022-9003	\$451.00
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$240.36
General Fund, 001-0000	Baseball Tournament, 022-9005	\$219.25
General Fund, 001-0000	LHS Musical, 200-9009	\$3,717.33
General Fund, 001-0000	LHS Class of 2019, 200-9014	\$1,660.19
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$99.40
General Fund, 001-0000	LHS Athletics, 300-9500	\$24,824.23
General Fund, 001-0000	Making Middle Grades Work FY 19, 461-9019	\$800.89
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$97,312.20
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 19, 516-9119	\$225.00
General Fund, 001-0000	Title III FY 19, 551-9019	\$5,130.00
General Fund, 001-0000	Title I FY 19, 572-9019	\$61,000.99

G. Tax Rates for 2019

Whereas, the Board of Education in accordance with the provisions of law has previously adopted as Tax Budget for the next succeeding fiscal year commencing July 1, 2019 and

Whereas, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Resolved, by the Board of Education of the Lebanon City School District, Warren County Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said school District the rate of each tax necessary to be levied within v and without the ten mill limitation as follows:

	Amount to be Derived from Levies Outside 10 Mil Limitation	Amount Approved by the Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Outside 10 Mill Limitation
*General Fund	\$23,665,000		4.61	49.66
Bond Retirement Fund	\$4,340,000			4.6
*Permanent Improvement Fund	\$1,270,000			2.00
Special Levy Funds	\$415,000			0.50
Total All Funds	\$29,690,000			

H. Reimbursements

It is recommended to approve the following reimbursements (copy included in packet)

<u>Vender</u>	<u>Purchase Order</u>	<u>Amount</u>
Michelle Leever	1904034	\$245.00
Cherie Gibson	1902935	\$108.40

I. Fund Transfers

1. It is recommended to authorize the Treasurer to execute the following interfund transfers due to tournament losses or profits.

From	To	Amount
Boys Soccer Tournament Fund (022-9001)	LHS Athletics Fund (300-9500)	\$239.80
Girls Soccer Tournament Fund (022-9002)	LHS Athletics Fund (300-9500)	\$565.91
LHS Athletics Fund (300-9500)	Baseball Tournament Fund (022-9005)	\$219.25

2. It is recommended to authorize the Treasurer to execute the following interfund transfers due to transferability of Federal grants.

From	To	Amount
Title IIA FY 19, 590-9019	Title I FY 19, 572-9019	\$29,772.54

J. New Grant Approval

It is recommended to approve the establishment of the following fund due to the awarding of grants

Hope Squad Suicide Prevention Grant 019-9022

The purpose of this grant is to fund the Hope Squad, Suicide Prevention program, starting at Lebanon HS and Lebanon Junior HS during the 2019-2020 school year. Hope Squad is an evidence-based program that seeks to reduce self-destructive behavior and youth suicide by training, building, and creating change in schools and communities. The Hope Squad suicide prevention program deploys trained students to do intentional outreach with distressed peers. In collaboration with Grant Us Hope, LHS and LJHS aim to create a school community of leadership and advocacy that enhances mental wellness, trauma support, safety and suicide prevention in our school. The mini-grant will cover the implementation costs associated with the program which include, but are not limited to: training for the building staff, program advisors and Hope Squad members in the components of the QPR Curriculum.

K. Joint Venture Agreement

It is recommended to approve a Joint Venture Agreement between Lebanon City Schools and the City of Lebanon for the Berry Plaza project. (copy included in packet)

L. 2019 Warren County Preschool Interagency Agreement

It is recommended to approve the 2019 Warren County Preschool Interagency Agreement. (copy included in packet)

M. Approval of Fiscal Year FY20 Salary Schedules

- a. It is recommended to approve the Fiscal Year 20 Administrative Salary Schedule. (copy included in packet)
- b. It is recommended to approve the Fiscal Year 20 Exempt Classified Salary Schedule. (copy included in packet)
- c. It is recommended to approve the Fiscal Year 20 Supervisor Salary Schedule. (copy included in packet)

IX. Communications

A. Superintendent’s Update

- OSBA Board Recognition
- State Route 63 Road Widening Project
- Construction
- Berry Plaza
- Levy Update

X. New Business

A. Donations

Donor	Amount	Purpose
Ray Figary	\$24.00	Gloria Taylor Scholarship Fund
Randy Lane	\$20.00	Gloria Taylor Scholarship Fund
Lisa Farquer-Stocker	\$25.00	Gloria Taylor Scholarship Fund
Robyn Thomas	\$100.00	Gloria Taylor Scholarship Fund

Donna Balzer	\$50.00	Gloria Taylor Scholarship Fund
Beaver Family	\$1,000.00	Gloria Taylor Scholarship Fund
Cobalt	Miscellaneous scrap computer parts (approx. value \$100.00)	IT Early College Program at Lebanon High School
Bethel AME Church	\$1,000.00	To pay on lunch accounts at Bowman Primary School
Lebanon Junior High School PTO	\$400.00	To cover costs for Power of the Pen group at LJHS
Warren County Historical Society	\$3,537.22	Lebanon High School Boys Baseball Team
Kiwanis Club	\$300.00	For hats, gloves and mittens for students in need at Bowman Primary School
Jeannette & Jim Kuschill	Cycle Trainer 390R Exercise Bike from Gold's Gym (approx. value \$599.00)	For Morning Movers and for children in P.E. class that need no contact exercise options at Berry Intermediate School.

B. Approval of 2020-2021 School Year Calendar

It is recommended to approve the 2020-2021 School Year Calendar. (copy included in packet)

C. Approval of Overnight/Out-of-State Extended Student Trips

It is recommended to approve the following overnight/out-of-state extended student trips. (copy included in packet)

1. Performance at Winter Guard International (WGI) Competition, March 23-24, 2019 at Northern Kentucky University, Kentucky.
2. Performance at the Bands of America Indianapolis Super Regional, October 25-26, 2019 at Lucas Oil Stadium, Indianapolis, Indiana.
3. Internship Opportunity for FBLA and Internship Students at NCAA Final Four in Minneapolis, MN, April 4-8, 2019.

4. Outdoor Adventure Club local camp out and ziplining at Morgan's Riverside Campground or Ft. Ancient and Ozone Zipline at YMCA Camp Kern, April 13-14, 2019.
5. Outdoor Adventure Club white water rafting at Adventures on the Gorge, West Virginia, May 10-12, 2019.

D. Personnel

1. Resignations

It is recommended to approve the following **Resignations**:

- a. Margaret Kenning, Teacher, eff: 5/31/19
- b. Jessica Stuart, Teacher, eff: 5/31/19
- c. Corri Meeks, LHS Assistant Cheerleader Football, eff: 19/20 SY
- d. Corri Meeks, LHS Assistant Cheerleader Basketball, eff: 19/20 SY
- e. Vanessa Kylander, Teacher, eff: 5/31/19
- f. Kim Tepe, Secretary, eff: 7/5/19
- g. Andrew King, Guidance Counselor, eff: 5/31/19

2. Retirement

It is recommended to approve the following **Retirement**:

- a. Donna Hersman, Kitchen Manager, eff: 2/28/19

3. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following **New Hires**:

- a. Sarah Griffin, Bus Driver, Step 0, eff: 3/1/19
- b. Sarah Mockabee, Bus Driver, Step 0, eff: 3/5/19
- c. James Jones, Custodian, Class II, Step 0, eff: 3/20/19
- d. Martina Voet, Teacher, BA Step 0, eff: 8/8/19
- e. Deandra Williams-Cornett, EMIS Data Clerk, 250 days, Step 7, eff: 4/1/19

4. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2018-2019 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2018-2019 School Year:

Lebanon High School

- a. Rob Hodges, LHS Freshman Baseball Coach (½), Level 6, Step 6, eff: 18/19 SY

Lebanon Junior High School

- a. Brannon Hicks, LJHS Assistant Boys Basketball Coach, Level 6, Step 0, eff: 18/19 SY

5. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL’s/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2018-2019 School Year:

Substitute Special Education Aide

Rachel Bunch

6. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2018/2019 School Year:

Coffman, Kaye
Crowe, Heather
Hart, David
Horn, Allison
Johnson, Joshua
Kirby, Amberly
Kuhns, Krista
Langdon, William

Mathews, Gabrielle
Mathews, Michael
Micklem, Parker
Nelson, Leah
Renner, Diana
Richardson, Alan
Winter, Theresa
Wood, Joseph

7. Change of Status

It is recommended to approve the following Change of Status:

- a. Sheryl Maynard, from Assistant Cook, Step 8, to Kitchen Manager, Step 8, eff: 3/1/19

8. Administrative Contracts

- a. It is recommended by the Superintendent to approve the following administrators to receive a **three-year** contract effective 8/1/2019:

- 1. Mark Graler, Director of Curriculum and Instruction, 260 Days, Schedule A, Level 1
- 2. Robert Buskirk, Director of Human Resources, 260 Days, Schedule A, Level 1

- b. It is recommended by the Superintendent to approve the following administrators to receive a **two-year** contract effective 8/1/2019:

- 1. Casey Wood, Assistant High School Principal, 220 Days, Schedule G, Level 2
- 2. Elizabeth Kletzly, Elementary School Principal, 220 Days, Schedule F, Level 3
- 3. Carissa Womack, Assistant Elementary Principal, 220 Days, Schedule J, Level 4
- 4. Sheri McHenry, Elementary Principal, 220 Days, Schedule F, Level 3

- c. It is recommended by the Superintendent to approve the following administrator to receive a **one-year** contract effective 8/1/2019:

- 1. William Stewart, Athletic Director, 260 Days, Schedule I, Level 1

9. Coordinator Contract

- a. It is recommended by the Superintendent to approve the following coordinator to receive a **two-year** contract effective 7/1/2019

- 1. David Oglesby, Transportation Coordinator, 260 Days Schedule K, Level 4

10. Supervisor Contracts

- a. It is recommended by the Superintendent to approve the following supervisors to receive **two-year** contracts effective 7/1/2019

- 1. Patsy Tibbs, Supervisor of Food Services, 220 Days, Schedule 4, Level 1
- 2. Lori Robertson, Transportation Safety Supervisor, 260 Days, Schedule 5, Level 2

11. Leaves of Absence

It is recommended to approve the following leaves of absence:

- a. Kristin Neike, Teacher, unpaid child care leave for the 2019-2020 School Year.
- b. Whick Gross, Bus Driver, unpaid medical leave 2/15/19 to 5/23/19.
- c. Stephanie Haylett, School Psychologist, unpaid childcare leave 2/27/19-6/27/2019.
- d. Casey Oliver, Teacher, unpaid childcare leave 3/11/19-5/24/19.
- e. Megan Riva. Teacher, unpaid childcare leave 3/11/19-4/11/19.
- f. Stephanie Tucker, Special Education Teacher Assistant, unpaid medical leave 1/11/19-1/25/19

E. Board of Education Communications

- Warren County Career Center Liaison
Esther Larson
- Student Achievement Liaison
Chip Bonny
- Legislative Information Liaison
David Donovan
- Community Audit Advisory Committee Liaison
Donna Davis Norris
Ryan Patterson, Jr.

XI. Executive Session

For the appointment, employment, dismissal, discipline promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing.

XII. Adjournment