

LEBANON BOARD OF EDUCATION

**Board Room
700 Holbrook Avenue
July 15, 2019
5:30 pm**

REGULAR MEETING

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign the minutes of Regular Meeting, June 17, 2019.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for June 2019 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2019 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2019 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at June 30, 2019 to eliminate negative fund balances. They will be repaid during July, 2019.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$801.28
General Fund, 001-0000	Virginia Hamilton Grant, 019-9019	\$993.94
General Fund, 001-0000	Baseball Tournament, 022-9005	\$85.90
General Fund, 001-0000	Softball Tournament, 022-9006	\$44.77
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$99.40
General Fund, 001-0000	LHS Athletics, 300-9500	\$28,596.32
General Fund, 001-0000	Making Middle Grades Work FY 19, 461-9019	\$2,619.68
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$228,966.63
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 19, 516-9119	\$53,829.76
General Fund, 001-0000	Title III FY 19, 551-9019	\$6,525.31
General Fund, 001-0000	Title I FY 19, 572-9019	\$124,070.19
General Fund, 001-0000	Preschool Restoration Funds FY 19, 587-9119	\$1,414.20
General Fund, 001-0000	Title IVA FY 19, 599-9019	\$1,326.61

G. Temporary Appropriations FY20

It is recommended to adopt the temporary appropriations resolution for the fiscal year 2020 as presented.

H. Approval of Memorandum of Understanding for Substitute Services

It is recommended to approve the Memorandum of Understanding between Lebanon City Schools and the Governing Board of the Southwest Ohio Council of Governments to provide substitute services for the 2019/2020 School Year. (copy included in packet)

I. Approval of Property Casualty Insurance Carrier

It is recommended to approve Wright Specialities as the property and casualty insurance carrier for the 2019/2020 School Year. (copy included in packet)

J. Approval of Resolution to proceed with Submission of a Tax Levy in excess of the ten-mil limitation.

It is recommended to approve the Resolution to proceed with submission of a Tax Levy excess of the ten-mil limitation.. (copy included in packet)

K. Approval of Consultant Contract between Lebanon City Schools and Schaefer Education Solutions

It is recommended to approve the Consultant Contract between Lebanon City Schools and Schaefer Education Solutions for the provision of extended school year services for Summer 2019. (copy included in packet)

L. Approval of Contract between Lebanon City Schools and Cincinnati Center for Autism for the 2019/2020 School Year

It is recommended to approve a contract between Lebanon City Schools and Cincinnati Center for Autism for the 2019/2020 School Year. (copy included in packet)

M. Approval of Invoice

It is recommended to approve the following Invoice. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order</u>	<u>Amount</u>
SMS Law LLC	1905529	\$4,000.00

VIII. New Business

A. Donations

Donor	Amount	Purpose
Donna Carpenter Raque	\$100.00	LHS Athletics-Gloria Taylor Scholarship

B. Revision to Lebanon High School Curriculum Guide

It is recommended to approve a revision to Lebanon High School 2019/2020 Curriculum Guide (copy included in packet)

C. Approval of Overnight/Out-Of-State Extended Student Trip

It is recommended to approve an overnight/out-of-state extended student trip for the Air Force JROTC Drill Team to participate in the National High School Drill Team Championships in Daytona Beach, Florida from April 29 - May 3, 2020. (copy included in packet)

D. Personnel

1. Resignations

It is recommended to approve the following **Resignations**:

- a. William Sexton, Custodian, Class II, eff: 7/5/2019
- b. Mikayla Pitman, Intervention Specialist, eff: 8/1/19
- c. Brittany Whitesell, Teacher, eff: 8/1/19
- d. Syndra Snelling, Guidance Counselor, eff: 8/1/19
- e. Jonathan Franklin, Special Education Teacher Assistant, eff: 8/1/19
- f. Pam Albright, Clinic Aide, eff: 8/1/19

2. Resolution to Suspend Contracts

It is recommended to approve a Resolution to suspend indefinitely the following staff members' contracts for financial reasons in accordance with Ohio Revised Code Section 3319.172 Board of Education Policy, and Article 5 of the Master Agreement. (copy included in packet)

- a. Becky Brumfield, Special Education Teacher Assistant, eff: 8/12/19
- b. Lisa Hollingsworth, Special Education Teacher Assistant, eff: 8/12/19
- c. Amber Edwards, Special Education Teacher Assistant, eff: 8/12/19
- d. Alivia Bayes, Special Education Teacher Assistant, eff: 8/12/19
- e. Shawna Cloud, Special Education Teacher Assistant, eff: 8/12/19

3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Jennifer Justice, Food Service Worker, Step 0, eff: 8/13/19
- b. Timothy Mahoney, Intervention Specialist, BA Step 0, eff: 8/8/19
- c. Rachel Dippold, Teacher, BA Step 0, eff: 8/8/19

4. Changes of Status

It is recommended to approve the following changes of status.

- a. Lauren Kreps, Guidance Counselor, from BA Step 0, to MA Step 10, eff: 8/8/19
- b. Amanda Abbott, Occupational Therapist, from BA Step 1, to MA + 20, Step 1, eff: 8/8/19.
- d. Taylor Moon, from Teacher, BA Step 0, to BA Step 1, eff: 8/8/18
- e. Cindy Larez, from Assistant Cook, Step 5, to Media Aide Class II, Step 5, eff: 19/20 SY.

5. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Permanent Building Substitutes

It is recommended to approve the following Permanent Building Substitutes effective with the 2019/2020 school year:

Halle Page, BPS
Amy Chivington, DES
Samantha Russell, DES
Kathy Ciupak, LJHS
Scott Taylor, LJHS
Steve Butts, LHS
Elizabeth Benson, LHS
Rebecca Colemann, LHS
Lewis Snyder, (½) LHS
Curtis Lansaw, BPS
Isabela Del Valle, BPS

6. Transportation Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable for the 2019/2020 School Year

It is recommended to approve the following Substitute Bus Driver Trainees, Sub Bus Aides, and Sub Crossing Guards – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing, and Aide Permits as applicable.

Substitute Bus Drivers

Earl Daniel	eff: 8/13/19
Darwin Herold	eff: 8/13/19
Debbie Hess	eff: 8/13/19
Mary McGowan	eff: 8/13/19
Michael Loge	eff: 8/13/19
Russ Rice	eff: 8/13/19
Dave Silcox	eff: 8/13/19

Substitute Bus Aide

Velman Riley	eff: 8/13/19
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Substitute Secretaries

Debbie Baker	eff: 8/1/19
Janet Essig	eff: 8/1/19
Tammy Diel	eff: 8/1/19
Jessica Gilbert	eff: 8/1/19
Lucinda Helsinger	eff: 8/1/19
Terrie Hunter	eff: 8/1/19
Glenn Renner	eff: 8/1/19
Velma Riley	eff: 8/1/19
Alicia Smith	eff: 8/1/19

7. OBI Instructors

Kim Tewart	eff: 8/1/19
Bobbie Dawes	eff: 8/1/19
Tracey Pierce	eff: 8/1/19

8. CPI Instructor

Becky Oeder	eff: 8/1/19
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Substitute Bus Driver/Trainee

Jerry Lake	eff: 6/17/19
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Kuhn, Will	LHS Drake Road Productions*	5	2
Duning, Coni	LHS English Department Head*	5	6
Back, Frank	LHS FBLA*	4	6
Savage, Emily	LHS Foreign Language Dept Head (1/2)*	4	1
Woeste, Jill	LHS Foreign Language Dept Head (1/2)*	4	1
Leever, Michelle	LHS French Club (1/2)*	3	6
Marsh, Jennifer	LHS French Club (1/2)*	3	6
Martin, Amanda	LHS Freshman Class Advisor (1/2)*	4	0
Zanola, Megan	LHS Freshman Class Advisor (1/2)*	4	0
Duning, Coni	LHS Future Teachers of America*	2	5
Schneider, Justin	LHS Guidance Department Head*	2	5
Auer, Cameron	LHS Junior Class Advisor*	4	2
Theuring, Lisa	LHS Math Department Head*	5	6
Hahn, Rachel	LHS National Honor Society (1/2)*	4	0
Richardson, Steve	LHS National Honor Society (1/2)*	4	1
Collier, Marty	LHS Science Department Head*	5	6
Fugate, Alyssa	LHS Senior Class Advisor *	4	3
Harris , Terri	LHS Social Studies Dept Head (1/2)*	5	5
Lamb, Bethanie	LHS Social Studies Dept Head (1/2)*	5	5
Harris, Terri	LHS Sophomore Class Advisor*	4	6
Voet, Martina	LHS Spanish Club*	2	1
Holtkamp, Maggie	LHS Special Education Dept Head*	5	1
Lamb, Bethanie	LHS Student Council*	5	6
Turpin, Libby	LHS Vocational Arts Department Head*	2	3
Bierkan, Meggie	LHS Yearbook*	6	0

Lebanon Junior High School

NAME	POSITION	LEVEL	STEP
Bolling, Kari	JRH Social Studies Department Head*	3	4
Calvert, Heidi	JRH Athletic Director*	11	6
Cummins, Wade	JRH 7th Grade Choir Director*	2	6
Cummins, Wade	JRH 7th Grade Choir Director*	2	6
Ensman, Jennifer	JRH Warrior Pride Yearbook Advisor*	3	0
Felts, Roy	JRH Assistant Volleyball-Girls	5	0
Henry, Sue	JRH Science Department Head*	3	5
King, Jami	JRH Student Council Advisor*	4	5
Kuhn, Will	JRH Stage Manager*	3	6
Whitsel, Karrie	JRH Special Ed Department Head*	3	4
Wilson, Jennifer	JRH Math Department Head*	3	5
Wnek, Amy	JRH Language Arts Department Head*	3	5

Berry Intermediate School

NAME	POSITION	LEVEL	STEP
Ellis, Ryan	Berry Asst Beginning Band Director* (.4)	10	2
Matusak, Greg	Berry Asst Beginning Band Director*(.6)	10	2

11. Resolution for Employment of Non-Licensed Coach

It is recommended to approve Board Resolution for employment of non-licensed coach. (copy included in packet)

12. Approved ESL Tutors 2019/2020 SY - Pending Acceptable BCI/FBI checks and appropriate Certificate/Licensure

It is recommended to approve the following ESL Tutors for the 2019/2020 School Year:

Kathi McComb - Bowman
Beth McGarry - Bowman
Pam Tamplin - Donovan
Jigisha Nayak - LHS

13. Volunteers-Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2019/2020 School Year:

Melissa Jones
Kristie Hoverman
Ruedella Snoznik

14. Stipends

It is recommended to approve the following Stipends.

a. Cooperating Teacher Stipends for the 2nd Semester of the 2018/2019 SY

<u>Building</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>University</u>	<u>Amount</u>
Donovan	Lauren Tarr	Melissa Schoenhoffer	Mt. St. Joseph University	\$100.00
LJHS	Benjamin Neidich	Robert Moreland	Wright State University	\$50.00
Bowman	Karen Jackson	Emily McNamara	Xavier University	\$500.00
LHS	Kathy Mayer	William Rohlfs	Miami University	\$300.00
LHS	Martin Collier	William Rohlfs	Miami University	\$300.00
Bowman	Emily McNamara	Theresa Norris	University of Cincinnati	\$300.00
Donovan	Jenna Anderson	Corrie Meeks	Miami University	\$600.00
Donovan	Emily Bosdell	Madison Krafka	Miami University	\$600.00

b. Light/Sound Technician for outside rentals \$20.00 per hour

2019/2020 SY:

Josh Sotzing
Katherine Shaw

15. Extended Days for the 2019/2020 School Year

It is recommended to approve the following personnel for extended days for the 2019-2020 School Year.

NAME	POSITION	DAYS
Bacher, Jessica	Counselor- LJHS	11 days
Coffey, Laura	Nurse - LHS	8 days
Ensman, Jennifer	Media - LJHS	10 days
Evans, Tanya	Nurse - BIS	8 days
Hahn, Rachel	Media - LHS	10 days
Snyder, Sarah	Counselor - LHS	15 days
Kendrick, Lora	Consumer Science- LHS	3 days
Marsh, Leslie	Counselor - LJHS	11 days
Fugate, Alyssa	Counselor- LHS	15 days
Nielsen, Eilene	ROTC - LHS	20 days
Marlow, Robert	ROTC- LHS	20 days
Russell, Alisa	Counselor - BIS	10 days
Schneider, Justin	Counselor - LHS	20 days
Tipton Christopher	Counselor - LHS	15 days
Turpin, Libby	Consumer Science- LHS	10 days
Zoliner, Melanie	Integration Specialist - DISTRICT	10 days

16. Interpreter Services

It is recommended to approve the following Interpreter Services for the 2019/2020 School Year:

Melida Skipworth, \$20.00 per hour
Anna Estrada, \$20.00 per hour

17. Extended School Year Services

It is recommended that the following extended school year Instructional support services be approved for the 2019/2020 School Year pending acceptable BCI/FBI background checks and appropriate Certification/licensure.

Susan Miller

18. Home Instruction Tutor

It is recommended to approve the following Home Instruction Tutor, at the rate of \$30.42 per hour for the 2019/2020 School Year:

Emily Upper

19. Approve Tutors - Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure as applicable for the 2019/2020 School Year

It is recommended to approve the following Tutors:

Classified Intervention Tutors for the 2019/2020 School Year only (to be paid per approved OAPSE General Aide, Step 0, Salary Schedule from Academic Reserve and/or Title Funds) Part-time, up to 19.75 hours per week average.

Bowman Primary School

Julie Harris
Elizabeth McLagan

Lebanon Junior High School

Kala Steedly
Patricia Engles

Lebanon High School

Ray Figary
Eddie Wilson
Lewis Snyder

E. Board of Education Communications

- Warren County Career Center Liaison
Esther Larson
- Student Achievement Liaison
Chip Bonny
- Legislative Information Liaison
David Donovan
- Community Audit Advisory Committee Liaison
Donna Davis Norris
Ryan Patterson, Jr.

IX. Adjournment