

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
December 16, 2019, 5:30pm

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on December 16, 2019 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio.

Call to Order

Mrs. Donna Davis Norris called the meeting to order at 5:31 pm

Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present - arrived at 5:49 pm
Mrs. Donna Davis Norris – Present

Others Present

Mr. Eric Sotzing, Treasurer, Toddy Yohey, Superintendent; Robert Buskirk, Karol Aylor, Tyna Rehberg, Angie Saunders, LCS staff; Carson Morris, LCS Student; and Mike Lane, Kim Cope, Jeannette Stidham, James Norris, Derek Brown, and Amy Brewer, members of the community; Raye Kimberlin and Karen Schaeffer from MLK Community Coalition; and Luke Kopyar, Johnson Controls.

Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance. A moment of silence was then held in memory of LCS Teacher Eilene M. Nielsen, SMSgt (ret) USAF, JROTC.

Resolution 104-19: Adoption of the Agenda

Mr. David Donovan moved to adopt the agenda. Mrs. Esther Larson seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Absent, Mrs. Davis Norris – Yes,
Mrs. Larson – Yes

Hearing of the Public - Karen Schaeffer and Raye Kimberlin from the MLK Coalition presented a letter of Thanks to the Lebanon Board of Education.

Resolution 105-19: Motion to approve the minutes of the December 10, 2019 Special board meeting

Mrs. Esther Larson moved to approve the minutes from the October 21, 2019 Regular board meeting and Mr. David Donovan seconded the motion.

Motion carried with the following 3 - 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Abstain, Mr. Bonny – Absent, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Student Board Member Update - Emily Flittner

- NHS Inductions were held, Drake Road productions held a program called “Loud in the Library”, and there was a donation drive for the Hope House mission
- Sports: Relay for life volleyball tournament, Girls Basketball has started their season with a 6-0 record, the swim team had a recent meet. Several sports held youth night during their events. Ty Duvall was honored at a recent boys basketball game
- Teacher’s Academy took a field trip to Mount St. Joseph College, the NHS helped other schools in the district with their fall fundraisers, a couple high school students are performing at Winterfest this year. Captain’s Council visited Otterbein and played bingo with the residents, and raised money to go Christmas shopping for families in need in Lebanon.
- Upcoming: Exam week and Christmas break. Prom and graduation planning has begun. Honor jazz band weekend is coming up, the choir and band will be going to Disney in January.

Resolution 106-19: Approval of Financial Items VIII, A-J except C.

Mr. Ryan Patterson moved to approve financial items VIII, A-J except C. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VIII. Financial Section

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for November 2019 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2020 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2020 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at November 30, 2019 to eliminate negative fund balances. They will be repaid during December, 2019.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Curriculum Professional Development Fund, 018-9012	\$8,460.00
General Fund, 001-0000	Berry Building Fund, 018-9023	\$838.70
General Fund, 001-0000	LHS Bridges Fund, 018-9025	\$3,318.94
General Fund, 001-0000	Boys Soccer Tournament, 022-9001	\$195.35
General Fund, 001-0000	Softball Tournament, 022-9006	\$44.77
General Fund, 001-0000	Orchestra Fund, 200-9015	\$346.01
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$539.40
General Fund, 001-0000	LHS Beverage Cart, 200-9051	\$58.57
General Fund, 001-0000	LHS Athletics, 300-9500	\$89,803.14
General Fund, 001-0000	LHS Captain's Council, 300-9505	\$1,670.00
General Fund, 001-0000	LJHS Athletics, 300-9514	\$2,193.09
General Fund, 001-0000	Making Middle Grades Work FY 20, 461-9020	\$491.08
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$7,912.61
General Fund, 001-0000	IDEA, Part B FY 20, 516-9020	\$136,766.14

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General Fund, 001-0000	IDEA, Part B Restoration Funds FY 20, 516-9120	\$11,719.45
General Fund, 001-0000	Title III FY 19, 551-9019	\$5,130.00
General Fund, 001-0000	Title III FY 20, 551-9020	\$5,258.58
General Fund, 001-0000	Title I FY 19, 572-9019	\$35,526.47
General Fund, 001-0000	Title I FY 20, 572-9020	\$75,575.39
General Fund, 001-0000	Early Childhood Education Fund FY 19, 587-9019	\$3.89
General Fund, 001-0000	Early Childhood Education Fund FY 20, 587-9020	\$7,486.58
General Fund, 001-0000	Title IVA FY 20, 599-9020	\$26,668.91

G. Approval of the new 5-year Forecast (November 30, 2019)

It is recommended to approve the new 5-year Forecast (November 30, 2019).
(background included in packet)

H. Approval of a Resolution to proceed with Submission of a Renewal Tax Levy

It is recommended to approve a Resolution to proceed with submission of a
renewal tax levy. (background included in packet)

I. Approval of Consultant Contract-Surrogate Parent Services

It is recommended to approve a Consultant Contract between Lebanon City
Schools and Jean Ann Obrebski for the provision of Surrogate Parent services.
(background included in packet)

J. Approval of Consultant Contract-School Psychology Services

It is recommended to approve a Consultant Contract between Lebanon City
Schools and Michael Imhoff for the provision of School Psychology services.
(background included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes,
Mr. Donovan - Yes.

IX. Communications

Superintendent's Update

- Todd Yohey expressed his and the community's appreciation to Donna Davis Norris and Chip Bonny for their service as Board of Education members, and Mayor Amy Brewer presented certificates to them. Donna Davis Norris and Chip Bonny shared comments as well.
- Mark Graler shared Mission, Goals and Equity Actions Steps

Resolution 107-19: Approval of New Business Items X, A-D8.

Mrs. Esther Larson moved to approve financial items X, A-D8. Mr. David Donovan seconded the motion and discussion followed.

X. New Business

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Warren County Historical Society	\$3,671.10	To be donated to the Lebanon High School Baseball Team
LJHS PTO	\$5,000.00	To cover costs for high top tables for cafeteria and physical environmental group at LJHS
Betty Jo Conrad	\$1,000.00	LHS Athletics - Gloria Taylor Scholarship Fund

B. Board Policies-Final Reading

It is recommended to approve the final reading of the following Board Policies.
(background included in packet)

1. Policy 1310 - Employment of the Treasurer - ADMINISTRATION
2. Policy 1340 - Non-Reemployment of the Treasurer - ADMINISTRATION
3. Policy 1615 - Use of Tobacco by Administrators - ADMINISTRATION
4. Policy 2431 - Interscholastic Athletics - PROGRAM
5. Policy 3215 - Use of Tobacco by Professional Staff - PROFESSIONAL STAFF
6. Policy 4215 - Use of Tobacco by Professional Staff- CLASSIFIED STAFF
7. Policy 5113.02 - School Choice Options - STUDENTS
8. Policy 5200 - Attendance - STUDENTS
9. Policy 5230 - Late Arrival and Early Dismissal - STUDENTS

10. Policy 5350 - Student Mental Health and Suicide Prevention - STUDENTS
11. Policy 5512 - Use of Tobacco - STUDENTS
12. Policy 7300 - Disposition of Real Property/Personal Property - PROPERTY
13. Policy 7434 - Use of Tobacco on School Premises - PROPERTY
14. Policy 7440.03 - Small Unmanned Aircraft Systems - PROPERTY
15. Policy 8462 - Student Abuse and Neglect - OPERATIONS
16. Policy 8500 - Food Services - OPERATIONS

C. Approval of updated Mission, Goals, and Equity Action Steps

It is recommended to approve the updated Mission, Goals, and Equity Action Steps. (background included in packet)

D. Personnel

1. Approval of Employment Contract between the Lebanon City School District Board of Education and Treasurer Eric Sotzing

It is recommended to approve the Employment Contract between the Lebanon City School District Board of Education and Treasurer, Eric Sotzing, eff: January 1, 2020 through July 31, 2025. (background included in packet)

2. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet)

3. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2019/2020 School/Contract Year.

It is recommended to approve the following Supplemental Positions:

Lebanon High School

- a. DeWayne Taulbee, Assistant Bowling Coach, Level 4, Step 0, eff: 19/20 SY

4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended to approve the following Substitutes for the 2019/2020 school year.

Substitute/Trainee Bus Drivers

William Hardwick, eff: 12/13/19

Substitute Bus Aide

William Hardwick, eff: 12/13/19

Substitute Bus Drivers

Thomas Kendrick, eff: 12/10/19

Classified Substitutes

Thomas Kreps

Joshua Holbrook

Mark Duff

Erica Hudson

Sheryl Coomer

5. Volunteers-Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2019/2020 school year:

Conger, Beth
Conger, Tracy
Cook, Anna
Drake, Gabriel
Farmer-Mason, Elizabeth
Foreman, Brandy
Lindeen, Mark
Morgan, Amber R
Nicolet, Faith
Osborne, Shemarah

Seckel, Jennifer
Seckel, John
Sheard, Joan
Sheard, John
Wiethe, Lois
Williams, Roni

6. Stipends

It is recommended to approve the following Stipends.

- a. Camp Joy - \$150.00 each to the following Lebanon City Schools staff:

Samantha Russell

- b. Cooperating Teacher Stipend

Heather Bickford, Bowman for Wright State University Student,
Brooke Messinger - \$100.00

7. Seasonal Worker

It is recommended to approve the following Seasonal Worker:

Ron Wilson

8. Leaves of Absence

It is recommended to approve the following Leaves of Absence.

- a. Ashton Adkins, Occupational Therapist, unpaid childcare leave, 12/10/19 - 12/20/19
- b. Cheryl Bolin, Bus Driver, unpaid medical leave, 8/23/19 - 10/28/19
- c. Darien Elliott, Teacher, unpaid childcare, 10/29/19 - 11/27/19
- d. Anita Frambes, Teacher, unpaid childcare leave, 12/16/19 - 2/14/20
- e. Alyssa Fugate, Counselor, unpaid childcare leave 10/21/19 - 12/20/19

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes,
Mr. Donovan - Yes.

G Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Minutes from their recent meeting were shared with the board members.
- Student Achievement Liaison – Chip Bonny
 - Nothing additional to add at this time
 - Esther Larson attended a presentation by some 4th grade students on renewable energy, and a presentation by students of teacher Bunny Brooks regarding their career exploration program.
- Legislative Updates – David Donovan
 - Ed Choice program which was discussed during the financial report by Eric Sotzing
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
 - Nothing to report at this time. The group is scheduled to meet again soon.

Resolution 108-19: Motion to Adjourn

Mr. Chip Bonny moved to adjourn. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:54 p.m.

Eric Sotzing, Treasurer

Donna Davis Norris, President