

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
March 16, 2020, 6:00pm

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on March 16, 2020 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio.

Call to Order

Mrs. Esther Larson called the meeting to order at 6:03 pm

Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Mike Lane – Present
Mrs. Kim Cope – Present

Others Present

Mr. Todd Yohey, Superintendent; Mr. Eric Sotzing, Treasurer

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Resolution 27-19: Adoption of the Agenda

Mr. Ryan Patterson moved to adopt the agenda. Mr. Mike Lane seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

Resolution 28-20: Motion to approve the minutes of the February 18, 2020 Regular Board Meeting

Mr. David Donovan moved to approve the minutes from the February 18, 2020 Regular Board meeting. Mrs. Kim Cope seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Abstain, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

Resolution 29-20: Approval of Financial Items VIII, A-O except C.

Mr. Ryan Patterson moved to approve financial items VIII, A-O except C. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for February 2020 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2020 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2020 as presented.

F. Advances

The Treasurer reports the following advances of funds were made on February 29, 2020 to eliminate negative fund balances. They will be repaid during March, 2020.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Curriculum Professional Development Fund, 018-9012	\$8,460.00
General Fund, 001-0000	Girls Basketball Tournament Fund, 022-9003	\$5,286.00
General Fund, 001-0000	Wrestling Tournament Fund, 022-9004	\$895.00
General Fund, 001-0000	LHS Musical Fund, 200-9009	\$7,424.37
General Fund, 001-0000	LHS Outdoor Adventure Club, 200-9027	\$49.38
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$379.40
General Fund, 001-0000	LJHS Builder's Club, 200-9047	\$57.50
General Fund, 001-0000	LHS Class of 2023, 200-9052	\$1,293.00
General Fund, 001-0000	LHS Athletics, 300-9500	\$60,111.32
General Fund, 001-0000	Making Middle Grades Work FY 20, 461-9020	\$614.11

General Fund, 001-0000	IDEA, Part B FY 20, 516-9020	\$32,890.01
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 20, 516-9120	\$3,210.93
General Fund, 001-0000	Title III FY 20, 551-9020	\$3,539.75
General Fund, 001-0000	Title I FY 20, 572-9020	\$43,938.00
General Fund, 001-0000	Early Childhood Education Fund FY 20, 587-9020	\$2,816.85
General Fund, 001-0000	Preschool Restoration Funds FY 20, 587-9120	\$1,885.00
General Fund, 001-0000	Title IVA FY 20, 599-9020	\$21,102.96

G. Fund Transfers

1. It is recommended to authorize the Treasurer to execute the following interfund transfers due to transferability of Federal grants:

From	To	Amount
Title IIA FY 20, 590-9020	Title I FY 20, 572-9020	\$25,729.51
Title IIA FY 20, 590-9020	Title I FY 20, 572-9020	\$7,176.02

2. A transfer on the February Board Agenda was incorrect. The transfer was listed as:

From	To	Amount
Title IIA FY 20, 590-9020	Title I FY 20, 572-9020	\$898.87

It has been corrected to the following:

From	To	Amount
Title IIA FY 19, 590-9019	Title I FY 20, 572-9020	\$898.87

The purpose is still due to the transferability of Federal grants.

H. Tax Rates for 2020

Whereas, the Board of Education in accordance with the provisions of law has previously adopted as Tax Budget for the next succeeding fiscal year commencing July 1, 2020 and

Whereas, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Resolved, by the Board of Education of the Lebanon City School District, Warren County Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said school District the rate of each tax necessary to be levied within v and without the ten mill limitation as follows:

	Amount to be Derived from Levies Outside 10 Mil Limitation	Amount Approved by the Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Outside 10 Mill Limitation
*General Fund	\$27,100,000		4.61	52.94
Bond Retirement Fund	\$4,473,000			4.46
*Permanent Improvement Fund	\$1,306,000			2.00
Special Levy Funds	\$426,000			0.50
Total All Funds	\$33,305,000			64.51

I. Resolution authorizing the issuance of not to exceed \$27,180,000 various purpose general obligation unlimited tax refunding bonds.

It is recommended to approve a Resolution authorizing the issuance of not to exceed \$27,180,000 various purpose general obligation unlimited tax refunding bonds. (background included in packet)

J. Resolution approving the Grading Easement Agreement between The Board of Education of the Lebanon City School District and North Broadway Apartments, LLC.

It is recommended to approve a Resolution approving the Grading Easement Agreement between The Board of Education of the Lebanon City School District and North Broadway Apartments, LLC. (background included in packet)

K. Resolution approving the Termination and Quitclaim of Easement between The Board of Education of the Lebanon City School District and the City of Lebanon, Ohio.

It is recommended to approve a Resolution approving the termination and quitclaim of Easement between The Board of Education of the Lebanon City School District and the City of Lebanon, Ohio. (background included in packet)

L. Resolution approving the Access Easement Agreement between The Board of Education of the Lebanon City School District and North Broadway Apartments, LLC.

It is recommended to approve a Resolution approving the Access Easement Agreement between The Board of Education of the Lebanon City School District and the North Broadway Apartments, LLC. (background included in packet)

M. Resolution approving the Waterline Easement Agreement between The Board of Education of the Lebanon City School District and North Broadway Apartments, LLC.

It is recommended to approve a Resolution approving the Waterline Easement Agreement between The Board of Education of the Lebanon City School District and North Broadway Apartments, LLC. (background included in packet)

N. Approval of Reimbursements

It is recommended to approve the following reimbursements. (background included in packet)

<u>Vendor</u>	<u>Purchase Order Number</u>	<u>Amount</u>
Anna Estrada	2002830	\$95.00
Jacquelyn Knox	2003829	\$50.00
Kayla Robinson	2003831	\$50.00

O. Approval of Invoice

It is recommended to approve the following invoice. (background included in packet)

<u>Vendor</u>	<u>Purchase Order Number</u>	<u>Amount</u>
Great American Opportunities	2003983	\$13,180.00

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

IX. Communications

A. Superintendent's Update

- Construction continues at the District Performance Center
- Levy Update - elections may be delayed, but final decision is pending
- COVID-19 - planning and communications that have taken place in the district regarding meals, instruction, etc.

Resolution 30-20: Approval of New Business Items X, A-C12 except B

Mr. David Donovan moved to approve New Business Item X, A-C12 except B. Mr. Ryan Patterson seconded the motion and discussion followed.

It is recommended to approve the following donations.

A. Donations

Donor	Amount	Purpose
Anonymous	\$46.00	Donation made in lieu of purchase of Cincinnati City Saver Coupon Book fundraiser for Donovan Elementary School
Lebanon Junior High School PTO	\$3,587.00	To cover costs for teacher grants given by PTO
Girdwood DDS	\$1,000.00	For the Lebanon Junior High School War Zone
Warren County Historical Society	\$4,756.70	For the Lebanon High School Baseball Team
Tim & Cheryl Smith	\$25.00	To Lebanon High School Athletic Depart. Gloria Taylor Scholarship Fund
Ted & Francis Papas	\$25.00	To Lebanon High School Athletic Depart. Gloria Taylor Scholarship Fund

B. Approval of Board Policies - First Reading

It is recommended to approve the following Board Policies - First Reading (background included in packet)

1. Policy 1520 - Employment of Administrators - ADMINISTRATION
2. Policy 2464 - Gifted Education and Identification - PROGRAM
3. Policy 3120 - Employment of Professional Staff - PROFESSIONAL STAFF
4. Policy 3120.04 - Employment of Substitutes - PROFESSIONAL STAFF
5. Policy 3120.05 - Employment of Personnel in Summer School Programs - PROFESSIONAL STAFF
6. Policy 3120.08 - Employment of Personnel for Co-Curricular/Extra-Curricular Activities - PROFESSIONAL STAFF
7. Policy 4120 - Employment of Classified Staff - CLASSIFIED STAFF
8. Policy 4120.08 - Employment of Personnel for Co-Curricular/Extra Curricular Activities - CLASSIFIED STAFF

9. Policy 4124 - Employment Contract - CLASSIFIED STAFF
10. Policy 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions - CLASSIFIED STAFF
11. Policy 5460 - Graduation Requirements - STUDENTS
12. Policy 5460.02 - Students At-Risk of not Qualifying For A High School Diploma - STUDENTS
13. Policy 6107 - Authorization to Accept and Distribute Electronic Records and to use Electronic Signatures - FINANCES

C. Personnel

1. Resignation

It is recommended to approve the following Resignation:

- a. Jessica Kaiser, Lebanon Junior High Track Coach, eff: 19/20 SY

2. Retirements

It is recommended to approve the following Retirements:

- a. Douglas Keck, Custodian Class II, eff: 7/17/2020
- b. Amy Combs, Teacher, eff: 2/28/2020

3. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Amy Combs, Parent Mentor, Teacher Assistant Class III, Step 0, 0.5 fte, eff: 5/1/2020
- b. Jessica Hall, Food Service Worker, Step 0, eff: 3/9/2020
- c. Angelina Maxwell, OASPE Secretary Class II, 209 Days, Step 0, eff: 3/9/2020
- d. Tracy Funke, School Social Worker, 260 Days, Schedule 6, Level 0, eff: 7/1/2020
- e. Roberta Chegwyn, Bus Driver, Step 0, eff: 3/2/2020
- f. Cynthia Hauser, Special Needs Bus Aide, Step 0, eff: 3/11/2020

4. Administrative Contracts

- a. It is recommended by the Superintendent to approve the following administrators to receive a two-year contract effective 8/1/2020:
 1. Krista Foley, Director of Special Services/Pupil Personnel, 260 Days, Schedule A, Level 1

2. Cherie Gibson, Director of Special Services/Pupil Personnel, 260 Days, Schedule A, Level 0
3. Scott Butler, High School Principal, 260 Days, Schedule C, Level 2
4. Gerald Ferrero, Assistant High School Principal, 220 Days, Schedule G, Level 3
5. Matthew Hopkins, Student Services Administrator, 220 Days, Schedule M, Level 0
6. Brian Dalton, Junior High School Principal, 260 Days, Schedule D, Level 2
7. Alex Brunk, Assistant Junior High School Principal, 220 Days, Schedule H, Level 0
8. Tiffany Martin, Assistant Elementary Principal, 220 Days, Schedule J, Level 0
9. Clifton Franz, Elementary Principal, 220 Days, Schedule F, Level 3
10. Laura Conner, Elementary Principal, 220 Days, Schedule F, Level 3
11. Bret Gordon, Assistant Elementary Principal, 220 Days, Schedule J, Level 1

b. It is recommended by the Superintendent to approve the following administrator to receive a one-year contract effective 8/1/2020:

1. William Stewart, Athletic Director, 260 Days, Schedule I, Level 1

5. Coordinator Contracts

It is recommended by the Superintendent to approve the following coordinators to receive a two-year contract effective 7/1/2019

1. Lori Robertson, Transportation Coordinator, 260 Days, Schedule K, Level 1
2. Casey Greene, Technology Coordinator, 260 Days, Schedule 1, Level 1

6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2019/2020 School/Contract Year

Lebanon Junior High School

- a. Allison Mishurda, Faculty Manager-Spring, Level 1, Step 0, eff: 19/20 SY.
- b. Ryan Taylor, Assistant Track Coach, Level 6, Step 0, eff: 19/20 SY

7. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2019/2020 School Year:

Name	Name
Adams, Jamie Elizabeth	Nolasco, Amanda
Adkins Reece, Tammy	Perry, Sheree
Bani, Anthony	Powell, Brittany
Bolling, Jeremy	Reppart, Wendy
Carlock, Kimberly	Strole, Rebecca
Crago, Ashley	Taulbee, Jeremy
Gronua, Rebecca	Truesdale, Abby
Jacobs, Candice	Ferguson, Lorraine

8. Change of Status

It is recommended to approve the following Change of Status:

- a. Amber Trumbly, from OASPE Secretary Class II, 209 Days, Step 2, to EXEMPT Secretary Class II, 209 Days, Step 2, eff: 2/20/20
- b. Joe Beal, LHS Singers Advisor, from Level 5, Step 2, to Level 5, Step 6, eff: 19/20 SY

9. Game Workers - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Game Workers for the 2019/2020 School Year:

Alison Russell

10. Job Description-First Reading

It is recommended to approve the first reading of the following job description. (background included in packet)

School Social Worker

11. Job Description-Final Reading

It is recommended to approve the final reading of the following job description. (background included in packet)

Parent Mentor

12. Leaves of Absence

It is recommended to approve the following leaves of absence:

- a. Margaret Branham, Bus Aide, unpaid medical leave 3/11/2020 - 3/19/2020.
- b. Emily Savage, Teacher, unpaid childcare leave 4/6/2020 - 4/17/2020.
- c. Duane Gillen, Bus Driver, unpaid medical leave 10/11/2019 - 1/9/2020.
- d. Whick Gross, Bus Driver, unpaid medical leave 12/13/2019 - 5/25/2020.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

G Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Nothing to report at this time.
- Student Achievement Liaison – Kim Cope
 - No student activities to report at this time
- Legislative Updates – David Donovan
 - Nothing re report at this time.
- Community Audit Advisory Committee Liaison – Ryan Patterson and Mike Lane
 - Nothing to report at this time.

Regular Board Meeting
3/16/2020

Resolution 31-20: Motion to adjourn

Mr. Ryan Patterson moved to adjourn. Mr. Mike Lane seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Meeting was adjourned at 7:23 p.m.



Eric Sotzing, Treasurer



Esther Larson, President

