

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**June 15, 2020, 6:00pm**

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on June 15, 2020 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. The meeting was conducted live with public observation provided using Facebook Live.

**Call to Order**

Mrs. Esther Larson called the meeting to order at 6:01 pm

**Roll Call**

Mr. Ryan Patterson – Present  
Mr. David Donovan - Present  
Mrs. Esther Larson – Present  
Mr. Mike Lane – Present  
Mrs. Kim Cope – Present

**Others Present**

Mr. Todd Yohey, Superintendent; Mr. Eric Sotzing, Treasurer, Robert Buskirk, HR Director

**Resolution 47-19: Adoption of the Agenda**

Mr. Mike Lane moved to adopt the agenda. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

**Resolution 48-20: Motion to approve the minutes of the May 18, 2020 Regular Board Meeting**

Mr. David Donovan moved to approve the minutes from the May 18, 2020 Regular Board meeting. Mrs. Kim Cope seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

**Resolution 49-20: Approval of Financial Items VI, A-O except C.**

Mr. Ryan Patterson moved to approve financial items V, A-O except C. Mr. Mike Lane seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

**VI. Financial Section**

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for May 2020 as presented.

C. Public Record Requests

No Report of public record requests to submit.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2020 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2020 as presented.

F. Advances

The Treasurer reports the following advances of funds were made on May 31, 2020 to eliminate negative fund balances. They will be repaid during June, 2020.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Curriculum Professional Development Fund, 018-9012	\$8,460.00
General Fund, 001-0000	Girls Basketball Tournament Fund, 022-9003	\$51.21
General Fund, 001-0000	Wrestling Tournament Fund, 022-9004	\$61.91
General Fund, 001-0000	Orchestra Fund, 200-9015	\$2,351.26
General Fund, 001-0000	LHS Outdoor Adventure Club, 200-9027	\$49.38
General Fund, 001-0000	LHS Class of 2020, 200-9031	\$4,278.48
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$195.40
General Fund, 001-0000	LHS Class of 2023, 200-9052	\$747.42
General Fund, 001-0000	LHS Athletics, 300-9500	\$57,440.07
General Fund, 001-0000	Making Middle Grades Work FY 20, 461-9020	\$1,853.10
General Fund, 001-0000	Parent Mentor Grant FY 20, 499-0000	\$1,018.03
General Fund, 001-0000	IDEA, Part B FY 20, 516-9020	\$121,918.13

General Fund, 001-0000	IDEA, Part B Restoration Funds FY 20, 516-9120	\$131,938.40
General Fund, 001-0000	Title III FY 20, 551-9020	\$5,214.09
General Fund, 001-0000	Title I FY 20, 572-9020	\$78,130.68
General Fund, 001-0000	Preschool Restoration Funds FY 20, 587-9120	\$1,966.34
General Fund, 001-0000	Title IVA FY 20, 599-9020	\$2,570.78

G. New Fund Approval

It is recommended that the Board approve the establishment of the following fund:

Camp Joy Fund: 018-9016

The purpose of this fund is to collect fees and fundraise for the annual sixth grade field trip to Camp Joy.

H. Transfer of Funds

1. It is recommended to authorize the Treasurer to execute the following interfund transfers due to tournament profits:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
LHS Athletics Fund (300-9500)	Girls Basketball Tournament Fund (022-9003)	\$51.21
LHS Athletics Fund (300-9500)	Wrestling Tournament Fund (022-9004)	\$61.91

2. It is recommended to authorize the Treasurer to execute the following interfund transfers due to separating the Historical Society donations for the LHS Baseball Team:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
LHS Athletics Fund (300-9500)	LHS Baseball Team - Historical Society (300-9993)	\$6,791.28

3. It is recommended to authorize the Treasurer to execute the following interfund transfer due to transferability of Federal grants:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
Title IIA FY 20 (590-9020)	Title I FY 20 (572-9020)	\$20,790.08

4. It is recommended to authorize the Treasurer to execute the following interfund transfer due to creating a new fund for Camp Joy:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
Berry Building Fund (018-9023)	Camp Joy Fund (018-9016)	\$9,708.75

I. Approval of May 31, 2020 Five-Year Forecast

It is recommended to approve the May 31, 2020 Five-Year Forecast as presented. (background included in packet)

J. Approval of Property Purchase Agreement between Lebanon City Schools and Northside Baptist Church, Inc.

It is recommended to approve a Property Purchase Agreement between Lebanon City Schools and Northside Baptist Church. (background included in packet)

K. Approval of Service Agreement between Lebanon City Schools and the Hamilton County ESC for contracted services for the 2020/2021 School Year

It is recommended to approve a service agreement between Lebanon City Schools and the Hamilton County ESC for contracted services for the 2020/2021 School Year. (background included in packet)

L. Breakfast and Lunch Prices for the 2020/2021 School Year

It is recommended to approve the Breakfast and Lunch Prices for the 2020/2021 School Year as presented. (background included in packet)

M. Free and Reduced Application for the 2020/2021 School Year

It is recommended to approve the Free and Reduced Application for the 2020/2021 School Year as presented. (background included in packet)

N. Revised Student Fee Schedule 2020/2021 School Year

It is recommended to approve the revised student fee schedule for the 2020/2021 School Year. (background included in packet)

O. Resolution to Declare Transportation Impractical

It is recommended to approve the Resolution to declare transportation impractical for certain identified students. (background included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

**VI. Communications**

A. Superintendent's Update

- Construction continues at the District Performance Center. There was a problem with the fire suppression plans submitted, but after meeting with all involved parties, an agreement has been reached on what is needed.

- Reopening Draft plans have been created, and will be shared with the community. Plans include consistency across all buildings as much as possible.

**Resolution 50-20: Approval of New Business Items VIII, A-C13**

Mr. David Donovan moved to approve New Business Item VIII A-C13. Mr. David Donovan seconded the motion and discussion followed.

It is recommended to approve the following donations.

II. New Business

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Clawson Enterprises Inc., dba The UPS Store	\$500.00	To be paid toward outstanding school fees of seniors at Lebanon High School.
Scholarship America	\$1,000.00	To the Lebanon High School Building Fund to be used for Professional Development activities.
Ajesh Patel	\$101.00	To go towards outstanding Senior fees at Lebanon High School
Bank of America Charitable Gift Fund	\$11,200.00	For Diversity/Achievement Scholarship Awards at Lebanon High School

B. Approval of 2020 Graduates

It is recommended to approve the 2020 graduates. (background included in packet)

C. Personnel

1. Resignation

a. It is recommended to approve the following Resignation:

1. Hannah Keeton, Teacher, eff: 8/1/2020
2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Sydney Barnett, Teacher, BA Step 0, eff: 8/6/2020
- b. Riley Williams, Teacher, BA Step 0, eff: 8/6/2020
- c. Lisa Martin, Teacher, BA Step 0, eff: 8/6/2020
- d. Jessica Gibson, Teacher, BA Step 0, eff: 8/6/2020
- e. Scott Taylor, Aide Class V, Step 0, eff: 8/11/2020
- f. Ashley Gregg, Teacher, BA Step 0, eff: 8/6/2020
- g. Halee Page, Teacher, BA Step 0, eff: 8/6/2020
- h. Hannah Eam, Teacher, BA Step 0, eff: 8/6/2020
- i. Amanda Waters, Custodian, Class II, Step 0, eff: 7/1/2020

3. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Long Term Certified Substitute Teacher

It is recommended to approve the following Long Term Certified Substitute Teacher for the 2020/2021 School Year.

Stephanie Keseday, BA, Step 0

4. Board Resolutions for Employment of Non-licensed Coaches for the 2020/2021 School Year

It is recommended to approve Board Resolutions for Employment of Non-licensed Coaches. (background included in packet)

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2020/2021 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2020/2021 School Year:

Lebanon Junior High School

NAME	POSITON	LEVEL	STEP
Robert Moreland	Assistant Cross Country Boy/Girl	5	4
Bob Duncan	Cross Country Boy/Girl (1/2)	6	6
Lisa Duncan	Cross Country Boy/Girl (1/2)	6	0

6. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Mary Backus retirement date from June 30, 2020, to May 31, 2020
- b. Travis Devoto, Custodian, from Step 0 to Step 3, eff: 2/6/2020
- c. Matthew McIntire, Teacher from BA Step 0, to BA + 15 Step 7, eff: 8/6/2020.
- d. Hilary Morgan, Intervention Specialist, from BA Step 2, to BA Step 5, eff: 8/6/2020
- e. Keith Pantling, LHS Athletic Director, amended hire date from 8/1/2020 to 7/1/2020 (22 additional work days in July at per diem rate).

7. Home Instruction Tutors

It is recommended to approve the following Home Instruction Tutors, at the rate of \$30.42 per hour for the 2020/2021 School Year:

Susan Miller  
Emmily Upper

8. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2020/2021 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2020/2021 School Year:

a. Lebanon High School

1. Samantha Hauck, Volunteer Assistant Girls Soccer Coach
2. Alison Russell, Volunteer Assistant Girls Golf Coach
3. Scott Rodgers, Volunteer Assistant Boys Soccer Coach
4. Tim Ellis, Volunteer Assistant Cross Country Coach
5. Andy Palmer, Volunteer Assistant Cross Country Coach
6. Daniel McCarty, Volunteer Assistant Boys Golf Coach
7. Isabelle Zsembik, Volunteer Assistant Girls Tennis Coach

b. Lebanon Junior High School

1. Lori Bush, Volunteer Assistant Volleyball Girls Coach

9. Stipends

It is recommended to approve the following Stipends.

- a. Taylor Secrist, Head Maintenance Worker 2020/2021 SY, \$8,250.00
- b. Heidi Calvert, Extra Curricular Dean of Student LJHS 2020/2021 SY, \$1,590.00

10. VLA Teacher Stipend for the End of the 2019/2020 SY

Last Name	First Name	Stipend
Kuhn	Will	\$250.00
Lamb	Bethanie	\$500.00
Orner	Jessica	\$350.00
Snyder	Sarah	\$450.00
Upper	Emmily	\$1,150.00
Zanola	Meagan	\$300.00
Manning	Joy	\$300.00
Fugate	Tyler	\$100.00
Boylan	Debbie	\$200.00

VLA Teacher Stipend for the 2020 Summer \$100 to start; end \$100 for completed 1.0 credit/\$50 for completed 0.5-credit per course for summer work.

LAST NAME	FIRST NAME
Boylan	Debbie
Fugate	Tyler
Kuhn	Will
Lamb	Bethanie
Manning	Joy
Orner	Jessica
Snyder	Sarah
Upper	Emmily
Zanola	Meagan

11. Cooperating Teacher Stipends

It is recommended that the following Cooperating Teacher Stipends for the 2nd Semester of the 2019/2020 School Year be approved.

Building	Cooperating Teacher	Student Teacher	University	Amount
Bowman	Anna Sheanshang	Logan Jewell	Miami University	\$600.00



LHS	David Ianelli	Casey Reazin	Miami University	\$600.00
Bowman	Heather Bickford	Alison Garlock	Cedarville University	\$150.00
Bowman	Wynette Lamb	Alison Garlock	Cedarville University	\$150.00

12. Extended School Year Services

It is recommended that the following extended school year Instructional support services be approved for the 2019/2020 School Year pending acceptable BCI/FBI background checks and appropriate Certification/licensure.

- a. Susan Miller
- b. Holly Barger
- c. Eryn McHale
- d. Casey Collins

13. Ohio Resident Educator Mentor/Mentees for the 2019/2020 School Year

It is recommended to approve the following Ohio Resident Educators Mentors/Mentees for the 2019/2020 School Year.

Resident Educator Year 2 - \$800 Stipend  
Kristen Hodges\*\*

\*\*Any Mentor Teacher who continues working with the same Resident Educator Year 1 into RE Year 2 will receive an extra \$100 each year

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

**G Board of Education Communications**

- Warren County Career Center Liaison – Esther Larson
  - Meeting next week.
  - Superintendents of local schools met, which was good for career center and collaboration agreement.
- Student Achievement Liaison – Kim Cope
  - Nothing to report at this time
- Legislative Updates – David Donovan
  - Information about HB 164 was shared.
- Community Audit Advisory Committee Liaison – Ryan Patterson and Mike Lane

Regular Board Meeting  
6/15/2020

- Meeting held prior week to discuss 5 year forecast, with good discussion among members of committee.


**Resolution 51-20: Motion to adjourn**

Mr. David Donovan moved to adjourn. Mrs. Kim Cope seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Meeting was adjourned at 7:22 p.m.

  
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Eric Sotzing, Treasurer

  
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Esther Larson, President