

**LEBANON BOARD OF EDUCATION**  
**Lebanon Junior High School**  
**160 Miller Rd, Lebanon, OH 45036.**  
**July 20, 2020, 6:00pm**

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on July 20, 2020 at Lebanon Junior High School 160 Miller Rd., Lebanon, Ohio. The meeting was open to the public as well as streamed on Facebook Live.

**Call to Order**

Mrs. Esther Larson called the meeting to order at 6:03 pm

**Roll Call**

Mr. Ryan Patterson – Present  
Mr. David Donovan - Present  
Mrs. Esther Larson – Present  
Mr. Mike Lane – Present  
Mrs. Kim Cope – Present

**Others Present**

Mr. Todd Yohey, Superintendent; Mr. Eric Sotzing, Treasurer, Robert Buskirk, HR Director, Mark Graler, Director of Curriculum and Instruction; Kelly O’Connell, Meggie Bierkan, Libby Turpin, Heather Bickford, Anna Sheanshang, Angie Saunders, Jamie Jacobs, Celeste McGiness, Tyna Reyberg, Chrissy Vires, Kristen Hodges, Renee Hackney, Beth Ann Tharp and Terri Harris, Lebanon staff; and Rebecca Stole, Derrik Brown, Sarah Jennings, Lora Murphy, Carrie Huber, Jeannette Stidham, Brook Elkin, Noel Shamleffer, and Lori Bean, community members

**Resolution 52-19: Adoption of the Agenda**

Mr. Ryan Patterson moved to adopt the agenda. Mr. Mike Lane seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

**V. Hearing of the Public** - Ms. Rebecca Strole from Neighborhood Bridges of Lebanon shared information on the upcoming Cram the Cruiser with School Supplies drive.

**Resolution 53-20: Motion to approve the minutes of the June 15, 2020 Regular Board Meeting**

Mr. David Donovan moved to approve the minutes from the June 15, 2020 Regular Board meeting. Mrs. Kim Cope seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

**Resolution 54-20: Approval of Financial Items VII, A-L except C.**

Mr. Mike Lane moved to approve financial items V, A-I except C. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

**VII. Financial Section**

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for June 2020 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2020 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2020 as presented.

F. Advances

The Treasurer reports the following advances of funds were made on June 30, 2020 to eliminate negative fund balances. They will be repaid during July, 2020.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Permanent Improvement, 003-9099	\$275,957.30
General Fund, 001-0000	Orchestra Fund, 200-9015	\$1,867.86
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$195.40
General Fund, 001-0000	LHS Athletics, 300-9500	\$65,175.27
General Fund, 001-0000	Making Middle Grades Work FY 20, 461-9020	\$1,853.10
General Fund, 001-0000	Parent Mentor Grant FY 20, 499-0000	\$14,438.13

General Fund, 001-0000	IDEA, Part B FY 20, 516-9020	\$213,576.38
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 20, 516-9120	\$173,686.77
General Fund, 001-0000	Title III FY 20, 551-9020	\$5,214.09
General Fund, 001-0000	Title I FY 20, 572-9020	\$111,430.14
General Fund, 001-0000	Preschool Restoration Funds FY 20, 587-9120	\$3,320.00
General Fund, 001-0000	Title IVA FY 20, 599-9020	\$489.15

G. Temporary Appropriations FY21

It is recommended to adopt the temporary appropriations resolution for the fiscal year 2021 as presented.

H. Approval of Agreement between Lebanon City Schools and Maxim Healthcare for the 2020-2021 School Year

It is recommended to approve an agreement between Lebanon City Schools and Maxim Healthcare for the 2020-2021 School Year. (background included in packet)

I. Approval of Financial Agreement between Lebanon City Schools and St. Rita's School for the Deaf for the 2020-2021 School Year

It is recommended to approve an agreement between Lebanon City Schools and St. Rita's School for the Deaf for the 2020-2021 School Year. (background included in packet)

J. Approval of Resolutions to Declare Transportation Impractical

It is recommended to approve resolutions to declare transportation impractical for certain identified students. (background included in packet)

K. Approval of Compensation Agreement between Lebanon City Schools and Lebanon Senior Partners, LLC

It is recommended to approve an Agreement between Lebanon City Schools and Lebanon Senior Partners, LLC. (background included in packet)

L. Approval of Incentive Agreement between Lebanon City Schools and the City of Lebanon, Ohio.

It is recommended to approve an Agreement between Lebanon City Schools and the City of Lebanon, Ohio. (background included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

## VIII. Communications

### A. Superintendent's Update

- Construction continues at the District Performance Center, with an expected completion of the administration portion in the fall, and the entire building by the end of the calendar year.
- Construction has begun on the Berry Plaza area in front of Berry Intermediate School, with an anticipated completion date prior to the first day of school.
- The 2020/2021 school year reopening plan that was released to the public 5 weeks ago has been updated and adjusted based on the current COVID 19 status and guidance from the Governor, Ohio Department of Education and Ohio Education Association. The update includes a new face mask policy as presented to the board during this meeting.

### Resolution 55-20: Approval of New Business Items IX, A

Mr. Mike Lane moved to approve New Business Item IX A. Mr. Ryan Patterson seconded the motion and discussion followed.

## IX. New Business

### A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Casey Wood	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Butch Ferrero	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Bill Stewart	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Tiffany Martin	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Cliff Franz	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Elizabeth Kletzly	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Carissa Womack	\$30.00	To be deposited into Administrators' Scholarship

		Fund to be awarded to a graduating Senior
Brian Dalton	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Krista Foley	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Cherie Gibson	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Scott Butler	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Alex Brunk	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Laura Conner	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Sheri McHenry	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Bret Gordon	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Todd Yohey	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

**Resolution 56-20: Approval of New Business Items IX, B**

Mr. Ryan Patterson moved to approve New Business Item IX B. Mr. David Donovan seconded the motion and discussion followed.

**A. Graduation Requirements**

It is recommended to reduce our graduation requirements to the state minimum of 20.

**Resolution 57-20: Amend resolution 56-20 as follows:**

Mr. Mike Lane made a motion to amend this resolution to reflect: It is recommended to reduce our graduation requirements to the state minimum of 20. This policy will be reviewed annually with the ultimate goal of returning to at least 23 credits once the impacts of Covid-19 have been reduced. Mrs. Kim Cope seconded the motion

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Motion to amend resolution carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

Motion to approve the amended resolution carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

**Resolution 58-20: Approval of New Business Items IX, C**

Mr. David Donovan moved to approve New Business Item IX C. Mr. Mike Lane seconded the motion and discussion followed.

C. Emergency Approval of Face Masks/Shields Policy

It is recommended to take emergency action and approve the Face Masks/Shields Policy. (background included in packet)

Motion carried with the following 4 - 1 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – No, Mr. Donovan - Yes.

**Resolution 59-20: Approval of New Business Items IX, D**

Mr. David Donovan moved to approve New Business Item IX D. Mr. Ryan Patterson seconded the motion and discussion followed.

D. Revised 2020-2021 School Calendar

It is recommended to approve the revised 2020-2021 School Calendar. (background included in packet)

Motion carried with the following 4 - 1 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – No, Mr. Donovan - Yes.

**Resolution 60-20: Approval of New Business Items IX, E**

Mr. Mike Lane moved to approve New Business Item IX E. Mrs. Kim Cope seconded the motion and discussion followed.

E. Approval of Handbooks 2020-2021 School Year

It is recommended to approve the 2020-2021 Handbooks. (background included in packet)

Lebanon City School Parent and Student Handbook Grades PK-4  
Bowman Primary School Staff Handbook  
Donovan Elementary School Staff Handbook  
Berry Intermediate School Parent and Student Handbook  
Berry Intermediate School Staff Handbook  
Lebanon Junior High School Parent and Student Handbook  
Lebanon Junior High School Staff Handbook

Lebanon High School Parent and Student Handbook  
Lebanon High School Staff Handbook  
Lebanon City Schools Band Handbook  
Lebanon High School Choral Handbook  
Lebanon City Schools Student Athlete Handbook  
Lebanon City Schools Coaches Handbook  
Lebanon City Schools Transportation Staff Policy and Procedure Manual  
Lebanon City Schools Volleyball Handbook  
Lebanon City Schools Girls Soccer Handbook  
Lebanon City Schools Boys Soccer Handbook  
Lebanon City Schools Girls Golf Handbook  
Lebanon City Schools Boys Golf Handbook  
Lebanon City Schools Cheerleading Handbook  
Lebanon City Schools Football Handbook  
Lebanon City Schools Cross Country Handbook  
Lebanon City Schools Tennis Handbook

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

**Resolution 61-20: Approval of New Business Items IX, F 1-F 15**

Mr. David Donovan moved to approve New Business Item IX F 1 – F 15. Mrs. Kim Cope seconded the motion and discussion followed.

B. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Sarah Snyder, Guidance Counselor, eff: 8/1/2020
- b. Paul A. Brewer, Bus Driver, eff: 5/21/2020
- c. Tyler Johnson, LJHS Assistant Football Coach, eff: 20/21 SY
- d. William Brooks, Bus Driver, eff: 8/1/2020
- e. Brandy Collier, Bus Driver, eff: 8/1/2020
- f. Christine Bigner, Bus Driver, eff: 8/1/2020

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Marcia Bolin, Custodian Class II, Step 0 eff: 7/20/20
- b. Loren Wall, Guidance Counselor, MA, Step 6, eff: 8/6/2020

- c. Amanda McCormick, Intervention Specialist, MA + 20, Step 10, eff: 8/6/2020
- d. Wendy Longwell, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/2020
- e. Jennifer Rainwaters, Special Education Teacher Assistant, Class III, Step 0, eff: 8/11/2020

3. Changes of Status

It is recommended to approve the following changes of status.

- a. Lisa Martin, Teacher, from BA Step 0, to BA Step 5, eff: 8/6/2020
- b. Jessica Gibson, Teacher, from BA Step 0, to BA Step 2, eff: 8/6/2020
- c. Riley Williams, Teacher, from BA Step 0, to BA Step 1, eff: 8/6/2020
- d. Nathaniel Hall, Teacher, from BA Step 0, to MA +20, Step 10, eff: 8/6/2020
- e. Richard Amaya, from JRH Assistant Football Coach ½, to JRH Assistant Football Coach, full contract, eff: 20/21 SY
- f. Halee Page, Teacher, from BA Step 0, to BA Step 3, eff: 8/6/2020
- g. Ashley Gregg, Teacher, from BA Step 0, to BA Step 2, eff: 8/6/2020
- h. Tracy Moore-Funke, School Social Worker, (16 additional work days in June at per diem rate).
- i. Amanda Abbott, OT, from 1.0 FTE, to 0.6 FTE, eff: 20/21 SY
- j. Sarah Mather, OT, from 0.6 FTE, to 0.8 FTE, eff: 20/21 SY
- k. Kim Reber, OT, from 0.8 FTE, to 1.0 FTE, eff: 20/21 SY

4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Long Term Certified Substitute Teacher It is recommended to approve the following Long Term Certified Substitute Teacher for the 2020-2021 School Year.

Carl Jordan, BA, Step 0

5. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Permanent Building Substitutes

It is recommended to approve the following Permanent Building Substitutes effective with the 2020-2021 school year:



Kathy Ciupak, LJHS  
Jordan White, LJHS  
Steve Butts, LHS  
Elizabeth Benson, LHS  
Lewis Snyder, LHS  
Isabela Del Valle, BPS  
Brooke Elkin, BPS  
Amanda Ross, BIS  
Chloe Ittell, BIS  
Julia Sowers, BIS

6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2020-2021 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2020/2021 School Year:

District

NAME	POSITION	LEVEL	STEP
Kuhn, Will	District Coordinator Music *	5	6
Kuntz, Deron	Dist Coordinator Art *( 1/2)	5	6
Spencer, Craig	Dist Coordinator Art *(1/2)	5	5
Swanson, Jeff	District P.E. Coordinator*	4	6

Lebanon High School

NAME	POSITION	LEVEL	STEP
Auer, Cameron	LHS Senior Class Advisor *	4	3
Back, Frank	LHS FBLA*	4	6
Beal, Joe	LHS Choir Director*	8	6
Bierkan, Margaret	LHS Yearbook*	6	1
Collier, Marty	LHS Science Department Head*	5	6
Duning, Coni	LHS English Department Head*	5	6
Duning, Coni	LHS Future Teachers of America*	2	6
Hahn, Rachel	LHS National Honor Society* (1/2)	4	1
Harris, Terri	LHS Social Studies Dept Head* (1/2)	5	6
Harris, Terri	LHS Junior Class Advisor*	4	6

Holtkamp, Maggie	LHS Special Education Dept Head*	5	2
Iannelli, David	LHS Assistant Band*	10	6
Kuhn, Will	LHS Drake Road Productions*	5	3
Kuntz, Deron	Dist Art Portfolio *(6-12 grade)	3	6
Lamb, Bethanie	LHS Social Studies Dept Head* (1/2)	5	6
Lamb, Bethanie	LHS Student Council	5	6
Leever, Michelle	LHS French Club* (1/2)	3	6
Marsh, Jennifer	LHS French Club *(1/2)	3	6
Martin, Amanda	LHS Sophomore Class Advisor* (1/2)	4	1
Richardson, Steve	LHS National Honor Society *(1/2)	4	2
Savage, Emily	LHS Foreign Language Dept Head*(1/2)	4	2
Schneider, Justin	LHS Guidance Department Head*	2	6
Sersion, Andrew	LHS Director of Bands*	7	3
Sersion, Andrew	LHS Director of Bands*	10	3
Spencer, Craig	LHS Bridges Advisor*	4	2
Theuring, Lisa	LHS Math Department Head*	5	6
Turpin, Libby	LHS Vocational Arts Department Head*	2	4
Voet, Martin	LHS Spanish Club*	2	2
Williams, Riley	LHS Freshman Class Advisor	4	0
Woeste, Jill	LHS Foreign Language Dept Head *(1/2)	4	2
Zanola, Megan	LHS Sophomore Class Advisor* (1/2)	4	1
Hensley, Nick	Warrior Stack	6	6
Chivington, Nathan	Warrior Stack (1/2)	6	2
Guerra, Jeromy	Warrior Stack (1/2)	6	0

Lebanon Junior High School

NAME	POSITION	LEVEL	STEP
Bergman, Samantha	JRH Stage Manager*	3	1
Bolling, Kari	JRH Social Studies Department Head*	3	5
Calvert, Heidi	JRH Language Arts Department Head*	3	0

Calvert, Heidi	JRH Athletic Director*	11	6
Cummins, Wade	JRH 7th Grade Choir Director*	2	6
Cummins, Wade	JRH 8th Grade Choir Director*	2	6
Ensman, Jennifer	JRH Warrior Pride Yearbook Advisor*	3	1
Henry, Sue	JRH Science Department Head	3	6
King, Jami	JRH Student Council Advisor*	4	6
Stedly, Kala	JRH Warrior Pride Newspaper	3	1
Whitsel, Karrie	JRH Special Ed Department Head*	3	5
Wilson, Jennifer	JRH Math Department Head*	3	6

7. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2020-2021 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2020-2021 School Year:

a. Lebanon Junior High School

Olen Keil, Assistant Volunteer Football Coach

8. Approved ESL Tutors 2020-2021 SY - Pending Acceptable BCI/FBI checks and appropriate Certificate/Licensure

It is recommended to approve the following ESL Tutors for the 2020-2021 School Year:

Kathi McComb - Bowman  
Beth McGarry - Bowman  
Pam Tamplin - Donovan  
Jigisha Nayak - LHS

9. Stipends

- a. It is recommended that the following Cooperating Teacher Stipends for the 2nd Semester of the 2019-2020 School Year be approved.

Building	Cooperating Teacher	Student Teacher	University	Amount
LJHS	Wade Cummings	Natalie Ferraro	Xavier University	\$500.00
LHS	Steve Florence	Jacob Rossi	Xavier University	\$500.00

10. Extended Days for the 2020-2021 School Year

It is recommended to approve the following personnel for extended days for the 2020-2021 School Year.

NAME	POSITION	DAYS
Bacher, Jessica	Counselor- LJHS	11 days
Coffey, Laura	Nurse - LHS	8 days
Ensman, Jennifer	Media - LJHS	10 days
Evans, Tanya	Nurse - BIS	8 days
Hahn, Rachel	Media - LHS	10 days
Wall, Loren	Counselor - LHS	15 days
Kendrick, Lora	Consumer Science- LHS	3 days
Marsh, Leslie	Counselor - LJHS	11 days
Fugate, Alyssa	Counselor- LHS	15 days
Eads, Ryan	ROTC - LHS	20 days
Marlow, Robert	ROTC- LHS	20 days
Russell, Alisa	Media - BIS	10 days
Schneider, Justin	Counselor - LHS	20 days
Tipton, Christopher	Counselor - LHS	15 days
Turpin, Libby	Consumer Science- LHS	10 days
Zoliner, Melanie	Integration Specialist - DISTRICT	10 days

11. Interpreter Services

It is recommended to approve the following Interpreter Services for the 2020-2021 School Year:

Melida Skipworth, \$20.00 per hour  
Anna Estrada Monroy, \$20.00 per hour

12. Extended School Year Services

It is recommended that the following extended school year Instructional support services be approved for the 2019-2020 School Year pending acceptable BCI/FBI background checks and appropriate Certification/licensure.

Hannah Keeton

Toni Money - Special Education Teacher Assistant, Class III, (to be paid at her hourly rate)

13. Approve Tutors - Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure as applicable for the 2020-2021 School Year

It is recommended to approve the following Tutors:

Classified Intervention Tutors for the 2020-2021 School Year only (to be paid per approved OAPSE General Aide, Step 0, Salary Schedule from Academic Reserve and/or Title Funds) Part-time, up to 19.75 hours per week average.

Bowman Primary School

Julie Harris  
Elizabeth McLagan

Lebanon Junior High School

George Groh  
Patricia Engles

Lebanon High School

Edie Wilson

14. Mentor-Mentee

It is recommended to approve the following Ohio Resident Educators Mentors /Mentees for the 2019/2020 School Year.

Resident Educator Year 3 and 4 - \$200 Stipend

Meghan Garuccio\*

15. Leave of Absence

It is recommended to approve unpaid childcare leave of absence for Melissa Lamb, Teacher, for the 2020-2021 school year.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

**G Board of Education Communications**

- Warren County Career Center Liaison – Esther Larson
  - Minutes from the recent meeting were emailed out to the board members.
- Student Achievement Liaison – Kim Cope
  - Nothing to report at this time
- Legislative Updates – David Donovan
  - Nothing to report at this time.
- Community Audit Advisory Committee Liaison – Ryan Patterson and Mike Lane
  - Nothing to report at this time.

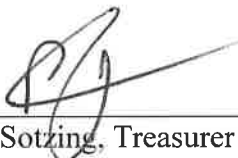
**Resolution 62-20: Motion to adjourn**

Mr. Ryan Patterson moved to adjourn. Mr. Mike Lane seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Meeting was adjourned at 7:57 p.m.

  
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Eric Sotzing, Treasurer

  
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Esther Larson, President