

LEBANON BOARD OF EDUCATION
Lebanon District Performance Center Auditorium
160 Miller Rd, Lebanon, OH 45036
February 18, 2021, 6:00pm

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on February 16, 2021 at the Board Offices, 160 Miller Rd, Lebanon, Ohio. The meeting was open to the public as well as streamed on Facebook Live.

Call to Order

Mr. Ryan Patterson called the meeting to order at 6:02 pm

Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Mike Lane – Present
Mrs. Kim Cope – Present

Others Present

Mr. Robert Buskirk, Interim Superintendent; Mr. Eric Sotzing, Treasurer; Rebecca Stolle, Derek Brown, and Jeannette Stidham Members of the Community

Resolution 19-21: Adoption of the Agenda

Mrs. Esther Larson moved to adopt the agenda. Mrs. Kim Cope seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

Resolution 20-21: Motion to approve the minutes of the February 2, 2021 Special Board Meeting

Mr. David Donovan moved to approve the minutes from the February 2, 2021 Special Board meeting. Mr. Mike Lane seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

Resolution 21-21: Approval of Financial Items VIII, A-I except C.

Mrs. Esther Larson moved to approve financial items VIII, A-I except C. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for January 2021 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2021 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2021 as presented.

F. Advances

The Treasurer reports the following advances of funds were made on January 31, 2021 to eliminate negative fund balances. They will be repaid during February, 2021:

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Food Service, 006-0000	\$248,000.68
General Fund, 001-0000	Math Worktext School Supplies, 009-9010	\$67,092.65
General Fund, 001-0000	CARE Project Grant Fund, 019-9025	\$7,990.00
General Fund, 001-0000	Girls Soccer Tournament Fund, 022-9002	\$13.24
General Fund, 001-0000	LHS Musical, 200-9009	\$2,399.37
General Fund, 001-0000	Orchestra Fund, 200-9015	\$1,867.86
General Fund, 001-0000	LHS Winter Guard, 300-9401	\$258.72
General Fund, 001-0000	LJHS Winter Guard, 300-9402	\$265.00
General Fund, 001-0000	Intermediate Winter Guard, 300-9403	\$800.00
General Fund, 001-0000	LHS Drumline, 300-9404	\$9,515.00
General Fund, 001-0000	LJHS Drumline, 300-9405	\$1,314.00

General Fund, 001-0000	LHS Athletics, 300-9500	\$194,898.13
General Fund, 001-0000	Parent Mentor Grant FY 21, 499-9021	\$2,703.04
General Fund, 001-0000	ESSER Grant, 507-9021	\$8,071.00
General Fund, 001-0000	IDEA, Part B FY 21, 516-9021	\$164,455.08
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 21, 516-9121	\$29,321.92
General Fund, 001-0000	Title III FY 21, 551-9021	\$6,049.66
General Fund, 001-0000	Title I FY 21, 572-9021	\$76,022.58
General Fund, 001-0000	Early Childhood Education FY 21, 587-9021	\$7,086.14
General Fund, 001-0000	Title IVA FY 21, 599-9021	\$30,084.71

G. Fund Transfers

1. It is recommended to authorize the Treasurer to execute the following interfund transfer due to transferability of Federal grants:

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Title IIA FY 21, 590-9021	Title I FY 21, 572-9021	\$6,927.09

2. It is recommended to authorize the Treasurer to execute the following interfund transfer due to athletics tournaments:

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
LHS Athletics Fund (300-9500)	Girls Soccer Tournament Fund (022-9002)	\$13.24

H. Approval of contract between Lebanon City Schools and the City of Lebanon for a Public Utility Easement

It is recommended to approve a contract between Lebanon City Schools and the City of Lebanon for a Public Utility easement for the purpose of a new multi-use path. (background included in packet)

I. Approval of Memorandum of Understanding between the Lebanon City School District Board of Education and the Ohio Association of Public School Employees Local No. 511

It is recommended to accept the Memorandum of Understanding between the Lebanon City School District Board of Education and the Ohio Association of Public School Employees Local No. 511. (background included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

IX. Communications

A. Superintendent's Update

- Vaccinations – Covid-19 vaccination clinic will be held on February 17th. This day and the next, February 18th will be remote learning days for students. The 2nd round of vaccinations have been scheduled for March 17th, with the same schedule for students to have 2 remote learning days.
- Graduation/Prom
 - Conversations with Wright State University are occurring in preparation of having an in person graduation. More details to follow.
 - Planning discussions are also occurring regarding a modified prom this year based on social distancing requirements. More details to follow.
- The Governor announced that schools are required to submit a plan on how schools will help catch students up, who are falling behind due to circumstances surrounding Covid. There are no specifics or directives on what is expected or required by the Governor. Mr. Buskirk will monitor and report any information as needed. Per state guidelines, Lebanon students will have surpassed the required number of education hours by the end of the school year.

Resolution 12-21: Approval of New Business Items X, A-E 11

Mrs. Kim Cope moved to approve New Business Item X, A-E 11. Mr. Mike Lane seconded the motion and discussion followed.

A. Donations

It is recommended to approve the following donations:

Donor	Amount	Purpose
Judy Conrad	\$20.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Angie Smith	\$100.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Christye Leasure (GMi)	\$500.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"

Jarrold Yost	\$25.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Beth Gully	\$25.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Lisa Stocker	\$25.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Amanda Myers	\$25.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Girdwood Orthodontics	\$300.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Hoskins Funeral Home	\$250.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Renee Lay	\$50.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Christopher Hubbard	\$25.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Fae Ochs	\$100.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Luke Milton	\$200.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"
Susanne LeFeber	\$250.00	to be placed in the Lebanon High School Ronald K. LeFeber Scholarship fund
Lebanon City Schools Athletic Boosters	\$2,075.00	to pay for those Athletic participation fees at Lebanon Junior High School & Lebanon High School that were waived in the Fall of 2020
Anytime Fitness	\$260.00	for the Warrior Closet at Berry Intermediate School

Countryside YMCA Lebanon	Treadmill Precor (approx. value \$1,000.00)	to be used for therapy sessions and motor breaks in the Motor Room at Berry Intermediate School
Nathan & Merideth Moore	\$25.00	to be used for the Donovan Elementary School Fundraiser
Friends of Academics Inc.	\$600.00	to be posted to The Friends of Academic Scholarship Fund to be awarded to graduating Seniors at Lebanon High School

B. Donations

It is recommended to approve the following donations:

Donor	Amount	Purpose
Michael & Amy Lane	\$1,500.00	to be used to help with Reading Intervention at Bowman Primary School
Michael & Amy Lane	\$100.00	to be used by the Lebanon High School Athletic Department Captain's Council for "Gives a Family Christmas"

C. Out of State Extended Student Trips

1. It is recommended to approve the following Out of State Extended Student Trip for the Performance at Beech Grove Show Choir Competition on February 27, 2021 at Beech Grove High School in Beech Grove, Indiana. (background included in packet)
2. It is recommended to approve the following Out of State Extended Student Trip for the Performance at Hurricane Show Choir Competition on April 17, 2021 at Hurricane High School in Hurricane, West Virginia. (background included in packet)

D. Approval of Spring Sports Handbooks 2020/2021 SY

It is recommended to approve the Spring Sports Handbooks 2020/2021 SY (background included in packet).

1. Lebanon High School Girls Softball
2. Lebanon Track and Field
3. Lebanon Tennis
4. Lebanon Warrior Baseball
5. Lebanon Girls LaCrosse
6. Lebanon Boys LaCrosse

E. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Cindi West, Secretary to the Superintendent-Exempt, eff: 6/30/2021
- b. Douglas Morgan, LHS Assistant Track Coach, eff: 1/21/2021

2. Retirements

It is recommended to approve the following Retirements:

- a. Patty Baum, Custodian Class II, eff: 3/12/2021
- b. Melinda Lindauer, Teacher, eff: 5/31/2021

3. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Stephanie Arce, General Aide, Class I, Step 0, eff: 1/15/2021
- b. Tina Line, Special Needs Bus Aide, Class III, Step 4, eff: 2/1/2021
- c. Jennifer Scott, Special Education Teacher Assistant, Class III, Step 0, eff: 2/17/2021
- d. Kristina Collini-Holland, Bus Driver, Step 4, eff: 2/3/2021

4. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2020/2021 School Year:

Classified Substitutes

Heather Dougherty

Substitute Bus Aide

Noah Trimbach eff: 1/22/2021

Substitute/Trainee Bus Driver

Rhonda Pangburn eff: 2/1/2021

Permanent Building Substitute Teacher

It is recommended to approve the following Permanent Substitute Teacher for the 2020/2021 School Year.

Lauren Bradford - DES

Long Term Certified Substitute Teachers

It is recommended to approve the following Long Term Certified Substitute Teachers for the 2020/2021 School Year:

Sydney Rose - BIS

Louise Hayes, BA-0, eff: 2/11/2021

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2020/2021 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2020/2021 School Year:

Berry Intermediate School

NAME	POSITION	LEVEL	STEP
Martinez, Vincent	Berry Assistant Beginning Band Director* (½) eff: 1/4/2021	10	0
Oeser, Haleigh	Berry Assistant Beginning Band Director* (½) eff: 1/4/2021	10	0

Lebanon High School

NAME	POSITION	LEVEL	STEP
Morgan, Joshua	LHS Assistant Track Coach	9	6

Lebanon Junior High School

NAME	POSITION	LEVEL	STEP
Jessica Kaiser	JRH Faculty Manager - Spring	1	0

6. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of

Non-Licensed Coaches. (background included in packet)

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Kelly Johnson, Teacher, from MA Step 7 to MA+20 Step 7, eff: 2nd Semester
- b. Rachel Dippold, Teacher, from BA+15 Step 3 to MA Step 3, eff: 2nd Semester
- c. Thomas Collins, Teacher, from MA Step 9 to MA+20 Step 9, eff: 2nd Semester
- d. Corri Burns, Teacher, from BA+15 Step 1 to MA Step 1, eff: 2nd Semester
- e. Samantha Hauck, Teacher, from BA+15 Step 3 to MA Step 3, eff: 2nd Semester
- f. Rob Hodges, LHS Freshman Baseball Coach, from .50 to .65, eff: 20/21 SY
- g. Brad Maupin, LHS Freshman Baseball Coach, from .50 to .35, eff: 20/21 SY
- h. Mike Bailey, from Custodian Class II, Step 13, to Custodian Class III, step 13, eff: 1/4/2021
- i. Jessica Centers, from Central Office Secretary-Exempt, Step 2, to Secretary to the Superintendent-Exempt, Step 10, eff: 2/18/2021
- j. Carl Jordan, LHS Assistant Track Coach-Coed, from Step 0, to Step 1, eff: 20/21 SY
- k. Janet Sallee, Custodian Class II, from Step 0, to Step 6, eff: 1/12/21
- l. Sherrie Strange, Central Office Secretary-Exempt, from .5 fte, to .8 fte, eff: 3/1/2021
- m. Kristi Feldman, from Secretary, Class II-Exempt Step 7, to Central Office Secretary-Exempt, Step 7, eff: 3/1/2021

8. Cooperating Teacher Stipends

It is recommended that the following Cooperating Teacher Stipends for the 1st Semester of the 2020/2021 School Year be approved:

Building	Cooperating Teacher	Student Teacher	University	Amount
Donovan	Ann Bittman	Jennifer McIntire	Mt. St. Joseph	\$250
Bowman	Nicole Burger	Lindsey Wanstrath	University of Findlay	\$50

9. Stipends

It is recommended to approve the following Stipends:

Light/Sound Technicians for outside rentals \$20.00 per hour for the
2020/2021 SY:

Josh Sotzing
Evan Sotzing
Eric Sotzing

10. Home Instruction Tutor - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Home Instruction Tutor for
the 2020/2021 School Year:

Karen Miranda

11. Game Worker - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Game Worker for the
2020/2021 School Year:

Ryan Eads

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

G Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Nothing to report at this time
- Student Achievement Liaison – David Donovan
 - Setting up contacts throughout the district and will have activities to report at future meetings
- Legislative Updates – Kim Cope
 - HB67 – Waiving of state testing requirements
- Community Audit Advisory Committee Liaison – Ryan Patterson
 - Nothing to report at this time.

Regular Board Meeting
2/16/2021

Additional comments from Eric Sotzing –

- The 2020 audit report has been completed. Everything looks good with 1 intentional non-compliance item, which is not completing a General Accepted Accounting Principles (GAAP) audit. This audit costs between \$25,000 and \$40,000, has not been found to be relative or impactful for the district to complete.
- The Superintendent position search is currently underway with a community forum scheduled for Feb. 18, 2021. The entire community is invited to offer contributions at this forum and through an online questionnaire, which will help to form a profile for the candidates and future superintendent.


Resolution 23-21: Motion to adjourn

Mrs. Kim Cope moved to adjourn. Mr. David Donovan seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Meeting was adjourned at 6:38 p.m.



Eric Sotzing, Treasurer



Ryan Patterson, President

3-15-21

