

**LEBANON BOARD OF EDUCATION
District Performance Center Auditorium
160 Miller Road
March 15, 2021
6:00 pm**

REGULAR MEETING

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Student Board Member Update**
Elle Koch
- VI. Hearing of the Public**
- VII. Approval of the Minutes and Signing**

Approve and sign the minutes of the Regular Meeting, February 16, 2021.

VIII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for February 2021 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2021 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2021 as presented.

F. Advances

The Treasurer reports the following advances of funds were made on February 28, 2021 to eliminate negative fund balances. They will be repaid during March, 2021.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Food Service, 006-0000	\$130,859.91
General Fund, 001-0000	Math Worktext School Supplies, 009-9010	\$66,609.65
General Fund, 001-0000	CARE Project Grant Fund, 019-9025	\$9,990.00
General Fund, 001-0000	Wrestling Tournament Fund, 022-9004	\$2,650.00
General Fund, 001-0000	LHS Musical, 200-9009	\$2,799.37
General Fund, 001-0000	Orchestra Fund, 200-9015	\$1,867.86
General Fund, 001-0000	LHS Class of 2021, 200-9042	\$234.30
General Fund, 001-0000	Intermediate Winter Guard, 300-9403	\$800.00
General Fund, 001-0000	LHS Drumline, 300-9404	\$10,480.00
General Fund, 001-0000	LHS Athletics, 300-9500	\$210,651.67
General Fund, 001-0000	Parent Mentor Grant FY 21, 499-9021	\$5,412.40
General Fund, 001-0000	ESSER Grant, 507-9021	\$24,803.06
General Fund, 001-0000	IDEA, Part B FY 21, 516-9021	\$253,992.11
General Fund, 001-0000	IDEA, Part B Restoration Funds Funds FY 21, 516-9121	\$45,896.56
General Fund, 001-0000	Title III FY 21, 551-9021	\$5,985.75
General Fund, 001-0000	Title I FY 21, 572-9021	\$84,222.83
General Fund, 001-0000	Early Childhood Education FY 21, 587-9021	\$7,086.03
General Fund, 001-0000	Title IVA FY 21, 599-9021	\$33,084.71

G. Tax Rates for 2021

Whereas, the Board of Education in accordance with the provisions of law has previously adopted as Tax Budget for the next succeeding fiscal year commencing July 1, 2021 and

Whereas, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Resolved, by the Board of Education of the Lebanon City School District, Warren County Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said school District the rate of each tax necessary to be levied within v and without the ten mill limitation as follows:

	Amount to be Derived from Levies Outside 10 Mil Limitation	Amount Approved by the Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Outside 10 Mill Limitation
*General Fund	\$30,100,000	4,900,000	4.61	27.79/29.24
Bond Retirement Fund	\$4,700,000			4.46
*Permanent Improvement Fund	\$1,350,000			2.00
Special Levy Funds	\$435,000			0.50
Total All Funds	\$36,585,000			34.75/36.20

H. Approval of Invoice

It is recommended to approve the following invoice. (background included in packet)

<u>Vendor</u>	<u>Purchase Order Number</u>	<u>Amount</u>
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I. Approval of Payroll Specialist Salary Schedule

It is recommended to approve the Payroll Specialist Salary Schedule. (background included in packet)

IX. Communications**A. Superintendent's Updates**

- Graduation/Prom
- COVID-19 Update
- Early Release/Work Days
- Levy

X. New Business**A. Approval of Overnight/Out of State Extended Student Trip**

It is recommended to approve an Overnight/Out of State Extended Student Trip for the LHS Jazz Band performance and Jazz clinic in Chicago, Illinois, April 29 through May 1, 2022. (background included in packet)

B. Personnel**1. Resignations**

It is recommended to approve the following **Resignations**:

- a. Wendy Chism, Intervention Tutor, eff: 3/2/2021
- b. Michael Crofton, LHS Head Girls Volleyball Coach, eff: 3/8/2021

2. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following **New Hires**:

- a. Erin Carson, Custodian, Class II, Step 0, eff: 4/5/2021
- b. Andrea Honaker, OASPE Secretary, Class II, Step 0 eff: 4/5/2021

3. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable for the 2020/2021 SY

Permanent Building Substitutes

It is recommended to approve the following Permanent Building Substitutes effective with the 2020/2021 school year:

Teresa Butler - BPS
Shannon Walsh- BIS

Long Term Substitutes

It is recommended to approve the following Long Term Substitutes effective with the 2020/2021 school year:

Maureen Stewart - BIS
Louise Hayes - LHS

Classified Substitutes

Mallory Michna
Jeannine Carlson

4. Administrative Contracts

a. It is recommended by the Superintendent to approve the following administrators to receive a **two-year** contract effective 8/1/2021:

1. Casey Wood, Assistant High School Principal, 220 Days, Schedule G, Level 2
2. Elizabeth Kletzly, Elementary School Principal, 220 Days, Schedule F, Level 3
3. Carissa Womack, Assistant Elementary Principal, 220 Days, Schedule J, Level 4
4. Sheri McHenry, Elementary Principal, 220 Days, Schedule F, Level 3

5. Supervisor Contracts

a. It is recommended by the Superintendent to approve the following Supervisors to receive a **two-year** contract effective 7/1/2021:

1. Patsy Tibbs, Supervisor of Food Service, 220 Days, Schedule 4, Level 1
2. Taylor Secrist, Supervisor of Maintenance, 260 Days, Schedule 3, Level 5

6. Cooperating Teacher Stipends

It is recommended that the following Cooperating Teacher Stipends for the 1st Semester of the 2020/2021 School Year be approved:

Building	Cooperating Teacher	Student Teacher	University	Amount
Bowman	Meghan Garuccio	Samantha Stewart	Wright State University	\$150.00
Bowman	Kim Meyrose	Zona Herrick	Wright State University	\$150.00
LJHS	Robert Moreland	Michael Larimer-Debord	Wright State University	\$150.00
LHS	Cameron Auer	Michael Boyer	Wright State University	\$150.00
LHS	Alissa Hency	Paige Newman	Wright State University	\$150.00

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Angelina Maxwell, from OASPE Secretary, Class II, Step 0, to Secretary, Class II-Exempt, Step 0, eff: 3/15/2021
- b. Kristi Feldmann, from Secretary, Class II-Exempt, Step 7, to Central Office Secretary-Exempt, Step 7, eff: 3/15/2021
- c. Olivia French, from Central Office Secretary-Exempt, Step 4, to Payroll Specialist, Step 0, eff: 4/5/2021

8. Leaves of Absence

It is recommended to approve the following leaves of absence:

- a. Cynthia Reichman, Special Education Teacher Assistant, Unpaid Medical Leave 3/15/21 - 4/9/21
- b. Paula Brummett, Bus Driver, Unpaid Medical Leave 1/12/21 - 3/15/21
- c. Jennifer Bruton Speech & Language Pathologist, Unpaid Childcare Leave 4/9/21 - 5/24/21
- d. Nancy Munninghoff, Cafeteria Worker, Unpaid Medical Leave 3/15/21 - 4/16/21
- e. Casey Oliver, Teacher, Unpaid Child Care Leave 4/13/21 - 5/24/21
- f. Regina Puhala, Special Education Teacher Assistant, Unpaid Medical Leave 4/12/21 - 4/30/21

C. Board of Education Communications

- Warren County Career Center Liaison
Esther Larson
- Student Achievement Liaison
David Donovan
- Legislative Information Liaison
Kim Cope
- Community Audit Advisory Committee Liaison
Ryan Patterson, Jr.
Michael Lane

XI. Executive Session - for the purpose of considering the appointment, employment, promotion or compensation of a public employee or official.

XII. Adjournment