

LEBANON BOARD OF EDUCATION
Lebanon District Performance Center Auditorium
160 Miller Rd, Lebanon, OH 45036
March 15, 2021, 6:00pm

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on March 15, 2021 at the Board Offices, 160 Miller Rd, Lebanon, Ohio. The meeting was open to the public as well as streamed on Facebook Live.

Call to Order

Mr. Ryan Patterson called the meeting to order at 6:05 pm

Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Mike Lane – Present
Mrs. Kim Cope – Present

Others Present

Mr. Robert Buskirk, Interim Superintendent; Mr. Eric Sotzing, Treasurer; Ryan Eads, Christina Vires, Terri Harris, LCS Teachers; Rebecca Stolle, Jeannette Stidham, Alice Nachligal, Kate Bowler, and Joshua Beckmann Members of the Community

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, members of the LHS AFJROTC introduce themselves. Present were; Blayne Camden, Aidan Bolton, Andrew Gabriel, Kyle Bean and Caleb Cruse

Resolution 24-21: Adoption of the Agenda

Mr. Mike Lane moved to adopt the agenda. Mr. David Donovan seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

V. Student Board member update – Elle Koch was not present.

Resolution 25-21: Motion to approve the minutes of the February 16, 2021 Regular Board Meeting

Mr. David Donovan moved to approve the minutes from the February 16, 2021 Regular Board meeting. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

Resolution 26-21: Approval of Financial Items VIII, A-I except C.

Mrs. Esther Larson moved to approve financial items VIII, A-I except C. Mr. Mike Lane seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for February 2021 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2021 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2021 as presented.

F. Advances

The Treasurer reports the following advances of funds were made on February 28, 2021 to eliminate negative fund balances. They will be repaid during March, 2021.

| <u>From Fund</u> | <u>To Fund</u> | <u>Amount</u> |
|------------------------|---|---------------|
| General Fund, 001-0000 | Summer School, 001-9800 | \$2,069.34 |
| General Fund, 001-0000 | Food Service, 006-0000 | \$130,859.91 |
| General Fund, 001-0000 | Math Worktext School Supplies, 009-9010 | \$66,609.65 |
| General Fund, 001-0000 | CARE Project Grant Fund, 019-9025 | \$9,990.00 |
| General Fund, 001-0000 | Wrestling Tournament Fund, 022-9004 | \$2,650.00 |
| General Fund, 001-0000 | LHS Musical, 200-9009 | \$2,799.37 |
| General Fund, 001-0000 | Orchestra Fund, 200-9015 | \$1,867.86 |

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| | | |
|------------------------|---|--------------|
| General Fund, 001-0000 | LHS Class of 2021, 200-9042 | \$234.30 |
| General Fund, 001-0000 | Intermediate Winter Guard, 300-9403 | \$800.00 |
| General Fund, 001-0000 | LHS Drumline, 300-9404 | \$10,480.00 |
| General Fund, 001-0000 | LHS Athletics, 300-9500 | \$210,651.67 |
| General Fund, 001-0000 | Parent Mentor Grant FY 21, 499-9021 | \$5,412.40 |
| General Fund, 001-0000 | ESSER Grant, 507-9021 | \$24,803.06 |
| General Fund, 001-0000 | IDEA, Part B FY 21, 516-9021 | \$253,992.11 |
| General Fund, 001-0000 | IDEA, Part B Restoration Funds Funds FY 21, 516-9121 | \$45,896.56 |
| General Fund, 001-0000 | Title III FY 21, 551-9021 | \$5,985.75 |
| General Fund, 001-0000 | Title I FY 21, 572-9021 | \$84,222.83 |
| General Fund, 001-0000 | Early Childhood Education FY 21, 587-9021 | \$7,086.03 |
| General Fund, 001-0000 | Title IVA FY 21, 599-9021 | \$33,084.71 |

G. Tax Rates for 2021

Whereas, the Board of Education in accordance with the provisions of law has previously adopted as Tax Budget for the next succeeding fiscal year commencing July 1, 2021 and

Whereas, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Resolved, by the Board of Education of the Lebanon City School District, Warren County Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said school District the rate of each tax necessary to be levied within v and without the ten mill limitation as follows:

| | Amount to be Derived from Levies Outside 10 Mil Limitation | Amount Approved by the Budget Commission Inside 10 Mill Limitation | County Auditor's Estimate of Tax Rate to be Levied Inside 10 Mill Limitation | County Auditor's Estimate of Tax Rate to be Levied Outside 10 Mill Limitation |
|--------------------------------|---|--|--|--|
| *General Fund | \$30,100,000 | 4,900,000 | 4.61 | 27.79/29.24 |
| Bond Retirement Fund | \$4,700,000 | | | 4.46 |
| *Permanent Improvement Fund | \$1,350,000 | | | 2.00 |
| Special Levy Funds | \$435,000 | | | 0.50 |
| Total All Funds | \$36,585,000 | | | 34.75/36.20 |

H. Approval of Invoice

It is recommended to approve the following invoice. (background included in packet)

| <u>Vendor</u> | <u>Purchase Order Number</u> | <u>Amount</u> |
|----------------------|------------------------------|---------------|
| Corbitt Graphics LLC | 2103309 | \$265.00 |

I. Approval of Payroll Specialist Salary Schedule

It is recommended to approve the Payroll Specialist Salary Schedule. (background included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

IX. Communications

A. Superintendent's Update

- Graduation/Prom – Plans are in place to hold Graduation at the Nutter Center this year. The High School is requesting RSVP's from the students to determine if 1 or 2 ceremonies will be conducted. There will be a car procession through Lebanon for the seniors at 10am the morning of graduation. Prom is being replaced by a Senior Soiree this year at Stone Valley Meadows in Franklin
- COVID-19 Update – Staff will receive their 2nd Covid shot on Wed, March 17th. Therefore, March 17th and 18th will be work from home days for the students. Cases in the district are dramatically down.
- Early Release/Work Days – with the elimination of early release days this year, it has been decided to have 2 additional work from home days for students to allow teachers and staff to get a few things done to wrap up the school year without students in the building. These days will be April 23 & May 7th.
- Levy – The group Citizens for a Quality Lebanon Schools are working on promoting the levy and getting facts out to the community. Robert will also meet with any group who would like to discuss the levy.

Resolution 27-21: Approval of New Business Items X, A-B 8

Mrs. Kim Cope moved to approve New Business Item X, A-B 8. Mr. Mike Lane seconded the motion and discussion followed.

A. Approval of Overnight/Out of State Extended Student Trip

It is recommended to approve an Overnight/Out of State Extended Student Trip for the LHS Jazz Band performance and Jazz clinic in Chicago, Illinois, April 29 through May 1, 2022. (background included in packet)

B. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Wendy Chism, Intervention Tutor, eff: 3/2/2021
- b. Michael Crofton, LHS Head Girls Volleyball Coach, eff: 3/8/2021

2. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Erin Carson, Custodian, Class II, Step 0, eff: 4/5/2021
- b. Andrea Honaker, OASPE Secretary, Class II, Step 0 eff: 4/5/2021

3. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable for the 2020/2021 SY

Permanent Building Substitutes

It is recommended to approve the following Permanent Building Substitutes effective with the 2020/2021 school year:

Teresa Butler - BPS
Shannon Walsh- BIS

Long Term Substitutes

It is recommended to approve the following Long Term Substitutes effective with the 2020/2021 school year:

Maureen Stewart - BIS
Louise Hayes - LHS

Classified Substitutes

Mallory Michna
Jeannine Carlson

4. Administrative Contracts

- a. It is recommended by the Superintendent to approve the following administrators to receive a two-year contract effective 8/1/2021:

1. Casey Wood, Assistant High School Principal, 220 Days, Schedule G, Level 2
2. Elizabeth Kletzly, Elementary School Principal, 220 Days, Schedule F, Level 3
3. Carissa Womack, Assistant Elementary Principal, 220 Days, Schedule J, Level 4
4. Sheri McHenry, Elementary Principal, 220 Days, Schedule F, Level 3

5. Supervisor Contracts

- a. It is recommended by the Superintendent to approve the following Supervisors to receive a two-year contract effective 7/1/2021:
 1. Patsy Tibbs, Supervisor of Food Service, 220 Days, Schedule 4, Level 1
 2. Taylor Secrist, Supervisor of Maintenance, 260 Days, Schedule 3, Level 5

6. Cooperating Teacher Stipends

It is recommended that the following Cooperating Teacher Stipends for the 1st Semester of the 2020/2021 School Year be approved:

| Building | Cooperating Teacher | Student Teacher | University | Amount |
|----------|---------------------|------------------------|-------------------------|----------|
| Bowman | Meghan Garuccio | Samantha Stewart | Wright State University | \$150.00 |
| Bowman | Kim Meyrose | Zona Herrick | Wright State University | \$150.00 |
| LJHS | Robert Moreland | Michael Larimer-Debord | Wright State University | \$150.00 |
| LHS | Cameron Auer | Michael Boyer | Wright State University | \$150.00 |
| LHS | Alissa Hency | Paige Newman | Wright State University | \$150.00 |

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Angelina Maxwell, from OASPE Secretary, Class II, Step 0, to Secretary, Class II-Exempt, Step 0, eff: 3/15/2021

- b. Kristi Feldmann, from Secretary, Class II-Exempt, Step 7, to Central Office Secretary-Exempt, Step 7, eff: 3/15/2021
- c. Olivia French, from Central Office Secretary-Exempt, Step 4, to Payroll Specialist, Step 0, eff: 4/5/2021

8. Leaves of Absence

It is recommended to approve the following leaves of absence:

- a. Cynthia Reichman, Special Education Teacher Assistant, Unpaid Medical Leave 3/15/21 - 4/9/21
- b. Paula Brummett, Bus Driver, Unpaid Medical Leave 1/12/21 - 3/15/21
- c. Jennifer Bruton Speech & Language Pathologist, Unpaid Childcare Leave 4/9/21 - 5/24/21
- d. Nancy Munninghoff, Cafeteria Worker, Unpaid Medical Leave 3/15/21 - 4/16/21
- e. Casey Oliver, Teacher, Unpaid Child Care Leave 4/13/21 - 5/24/21
- f. Regina Puhala, Special Education Teacher Assistant, Unpaid Medical Leave 4/12/21 - 4/30/21

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

G Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Enrollment for next school year is very close to last year's enrollment at this time.
- Student Achievement Liaison – David Donovan
 - Bowman- 1st grade Spanish Immersion program – over 100 families expressed interest
 - Donovan – Music concert will be compiled and recorded as a video for caregivers to view from home
 - Berry – students participated in a Poetry Competition & 6th grade students are creating a student counsel
 - Junior High – Power of the pen qualified for advanced completion and won 2nd place overall and Participated in Read across America
 - High School – ROTC competed in Beaver creek and did well, Mr. Donovan discussed Lebanon Symphony Chorus held a program in 2001 with the theme of American Pride, where the ROTC color guard was present
 - Ryan Patterson discussed the ROTC program and recruitment
- Legislative Updates – Kim Cope
 - HB 200 – Bipartisan report card bill to eliminate report card rating.
- Community Audit Advisory Committee Liaison – Ryan Patterson
 - Nothing to report at this time. The next meeting will be in May or June

Resolution 28-21: Motion to enter executive session for the purpose of considering the appointment, employment, promotion or compensation of a public employee or official.

Mr. Eric Sotzing and the K12 consultants were invited into this session

Mrs. Esther Larson moved to enter into executive session for the purpose stated. Mr. Mike Lane seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Executive Session began at 7:04pm

Executive Session ended at 10:18pm


Resolution 29-21: Motion to adjourn

Mr. Mike Lane moved to adjourn. Mrs. Kim Cope seconded the motion.


Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Meeting was adjourned at 10:19 pm



Eric Sotzing, Treasurer



Ryan Patterson, President