

LEBANON BOARD OF EDUCATION
Board Meeting Room
160 Miller Rd
June 21, 2021
(Convenes Directly After the Public Meeting)

REGULAR MEETING

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign minutes of the Special Meeting May 24, 2021.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

_____ It is recommended to accept the financial reports for May 2021 as presented.

C. Public Record Requests

_____ Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2021 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2021 as presented.

F. Advances

The Treasurer reports the following advances of funds were made on May 31, 2021 to eliminate negative fund balances. They will be repaid during June, 2021.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Bowman School Fees, 009-9006	\$2,319.52
General Fund, 001-0000	Art School Fees, 009-9009	\$1,405.73
General Fund, 001-0000	Math Worktext School Supplies, 009-9010	\$64,698.64
General Fund, 001-0000	CARE Project Grant Fund, 019-9025	\$9,084.77
General Fund, 001-0000	Baseball Tournament Fund, 022-9005	\$400.00
General Fund, 001-0000	Softball Tournament Fund, 022-9006	\$360.00
General Fund, 001-0000	Girls Lacrosse Tournament Fund, 022-9008	\$360.00
General Fund, 001-0000	LHS Musical, 200-9009	\$1,235.41
General Fund, 001-0000	LHS Class of 2021, 200-9042	\$734.77
General Fund, 001-0000	LHS Winter Guard, 300-9401	\$1,340.62
General Fund, 001-0000	LJHS Winter Guard, 300-9402	\$2,122.00
General Fund, 001-0000	LHS Drumline, 300-9404	\$6,625.61
General Fund, 001-0000	LHS Athletics, 300-9500	\$187,379.89
General Fund, 001-0000	LHS Captain's Council, 300-9505	\$586.82
General Fund, 001-0000	Making Middle Grades Work, 461-9021	\$3,763.89
General Fund, 001-0000	Parent Mentor Grant FY 21, 499-9021	\$9,138.48
General Fund, 001-0000	ESSER Grant, 507-9021	\$10,167.64
General Fund, 001-0000	IDEA, Part B FY 21, 516-9021	\$318,898.69
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 21, 516-9121	\$43,172.06
General Fund, 001-0000	Parent Mentor Supplemental Grant FY 21, 516-9221	\$1,998.00
General Fund, 001-0000	Title III FY 21, 551-9021	\$5,656.00
General Fund, 001-0000	Title I FY 21, 572-9021	\$194,821.77
General Fund, 001-0000	Early Childhood Education FY 21, 587-9021	\$7,086.03
General Fund, 001-0000	Preschool Restoration Funds FY 21, 587-9121	\$26,124.25
General Fund, 001-0000	Title IVA FY 21, 599-9021	\$22,384.00

G. Approval of May 31, 2021 Five-Year Forecast

It is recommended to approve the May 31, 2021 Five-Year Forecast as presented. (background included in packet)

H. Approval of Annual Order between Lebanon City Schools and Hamilton County ESC for the 2021-2022 SY.

It is recommended to approve the Annual Order between Lebanon City Schools and Hamilton County ESC for the 2021-2022 SY. (background included in packet)

I. Approval of Contract between Lebanon City Schools and the Warren County Career Center Learning Lab Preschool for the 2021-2022 SY.

It is recommended to approve the Annual Order between Lebanon City Schools and Hamilton County ESC for the 2021-2022 SY. (background included in packet)

J. Approval of the Tentative Agreement between Lebanon City Schools Employee Association and Lebanon City Schools for July 1, 2020 to June 30, 2022.

It is recommended to approve the Tentative Agreement between Lebanon City Schools Employee Association and Lebanon City Schools for July 1, 2020 to June 30, 2022. (background included in packet)

K. Approval of the Substitute Salary Schedule effective August 1, 2021

It is recommended to approve the Substitute Salary Schedule effective August 1, 2021 (background included in packet)

L. Approval of the Amendment to the Consultant's Contract between Lebanon City School District Board of Education and Isaac Seevers, Superintendent.

It is recommended to approve the Amendment to the Consultant's Contract between Lebanon City School District Board of Education and Isaac Seevers, Superintendent. (background included in packet)

VIII. Communications

A. Superintendent's Update

- Summer Update

IX. New Business

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Curtis & Jaclyn Hubbard	\$1,000.00	For the C.J. Scholarship awarded to Eliza French at Lebanon High School
Martin Luther King Community Coalition of Lebanon	\$13,300.00	To be used to pay off lunch charges and past due lunch fees in all buildings, beginning with Lebanon High School

B. Approval of 2021 Graduates

It is recommended to approve the 2021 graduates. (background included in packet)

C. Approval of Out-of-State/Overnight Extended Student Trips

1. It is recommended to approve an out-of-state/overnight extended student trip for the Band Performance & Clinic at Walt Disney World Resort, Lake Buena Vista, FL November 18-24th, 2022. (background included in packet)
2. It is recommended to approve an out-of-state/overnight extended student trip for the AFJROTC to attend The National High School Drill Team Championship at Daytona Beach FL, April 27-May 1, 2022. (background included in packet)

D. Approval of Handbooks 2021-2022 School Year

It is recommended to approve the 2021-2022 Handbooks. (background included in packet)

Lebanon City School Parent and Student Handbook Grades PK-4
Bowman Primary School Staff Handbook
Donovan Elementary School Staff Handbook
Berry Intermediate School Parent and Student Handbook
Berry Intermediate School Staff Handbook
Lebanon Junior High School Parent and Student Handbook
Lebanon Junior High School Staff Handbook
Lebanon High School Parent and Student Handbook

Lebanon High School Staff Handbook
Lebanon City Schools Transportation Staff Policy and Procedure Manual
Lebanon City Schools Transportation Parent/Student Handbook
Lebanon City Schools Band Handbook
Lebanon High School Choral Handbook
Lebanon City Schools Student Athlete Handbook
Lebanon City Schools Coaches Handbook
Lebanon City Schools Volleyball Handbook
Lebanon City Schools Girls Soccer Handbook
Lebanon City Schools Boys Soccer Handbook
Lebanon City Schools Girls Golf Handbook
Lebanon City Schools Boys Golf Handbook
Lebanon City Schools Cheerleading Handbook
Lebanon City Schools Football Handbook
Lebanon City Schools Cross Country Handbook
Lebanon City Schools Tennis Handbook

E. Revised 2021-2022 School Calendar

It is recommended to approve the revised 2021-2022 School Calendar.
(background included in packet)

F. Approval of Board Policies - Final Reading

It is recommended to approve the final reading of the following Board Policies: (background included in packet)

1. Policy 1520 - Employment of Administrators - **ADMINISTRATION**
2. Policy 1530 - Evaluation of Principals & Other Administrators - **ADMINISTRATION**
3. Policy 2270 - Religion in the Curriculum - **PROGRAM**
4. Policy 2431 - Interscholastic Athletics - **PROGRAM**
5. Policy 3124 - Employment Contract - **PROFESSIONAL STAFF**
6. Policy 5200 - Attendance - **STUDENTS**
7. Policy 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students - **STUDENTS**
8. Policy 5611 - Due Process Rights - **STUDENTS**
9. Policy 6152 - Student Fees, Fines, and Charges - **FINANCES**
10. Policy 6152.01 - Waiver of School Fees for Instructional Materials - **FINANCES**
11. Policy 6424 - Procurement Cards - **FINANCES**
12. Policy 8800 - Religious/Patriotic Ceremonies & Observances - **OPERATIONS**
13. Policy 1422 - NonDiscrimination & Equal Employment Opportunity - **ADMINISTRATION**

14. Policy 1623 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - **ADMINISTRATION**
15. Policy 1662 - Anti-Harassment - **ADMINISTRATION**
16. Policy 2240 - Controversial Issues - **PROGRAM**
17. Policy 2260 - NonDiscrimination & Equal Employment Opportunity - **PROGRAM**
18. Policy 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability - **PROGRAM**
19. Policy 2266 - NonDiscrimination on the Basis of Sex in Education Programs or Activities - **PROGRAM**
20. Policy 3122 - NonDiscrimination & Equal Employment Opportunity - **PROFESSIONAL STAFF**
21. Policy 3123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - **PROFESSIONAL STAFF**
22. Policy 3362 - Anti-Harassment - **PROFESSIONAL STAFF**
23. Policy 4122 - NonDiscrimination & Equal Employment Opportunity - **CLASSIFIED STAFF**
24. Policy 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - **CLASSIFIED STAFF**
25. Policy 4362 - Anti-Harassment - **CLASSIFIED STAFF**
26. Policy 5517 - Anti-Harassment - **STUDENTS**
27. Policy 6114 - Cost Principles - Spending Federal Funds - **FINANCES**
28. Policy 6144 - Investments - **FINANCES**
29. Policy 6220 - Budget Preparation - **FINANCES**
30. Policy 6325 - Procurement - Federal Grants - Funds - **FINANCES**
31. Policy 6600 - Deposit of Public Funds: Cash Collection Points - **FINANCES**
32. Policy 7440.01 - Video Surveillance & Electronic Monitoring - **PROPERTY**
33. Policy 7450 - Property Inventory - **PROPERTY**
34. Policy 7455 - Accounting System for Capital Assets - **PROPERTY**
35. Policy 8500 - Food Services - **OPERATIONS**

G. Approval of the Safe Return to in-Person Instruction and Continuity of Service Plan.

___ It is recommended to approve the Safe Return to in-Person Instruction and Continuity of Service Plan. (background included in packet)

H. Personnel

1. Resignations

It is recommended to approve the following **Resignations**:

- a. Jessica Blair, Teacher, eff: 5/24/2021
- b. George Groh, Intervention Tutor, eff: 5/21/2021
- c. Sydney Barnett, Teacher, eff: 5/24/2021
- d. Ryan Taylor, LHS Freshman Football Coach Assistant, eff: 21/22 SY
- e. Brian Spurlock, ROTC Instructor, eff: 6/1/2021
- f. Beth Gibson, Kitchen Manager, eff: 5/24/2021
- g. Amanda McCormick, Intervention Teacher, eff: 6/4/2021
- h. Sydney Barnett, LHS Lebanon Singers Choreographer, eff: 6/16/2021
- i. Stephanie Keseday, Intervention Specialist, eff: 6/17/2021
- j. Patricia Bugher, OAPSE Secretary II, eff: 7/2/2021

2. **Retirement**

It is recommended to approve the following **Retirement**:

- a. Doris Black, Special Education Teacher Assistant Class III, eff: 7/31/2021

3. **Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable.**

It is recommended to approve the following New Hires:

- a. Katherine Taylor, Food Service Worker, Step 0, eff: 8/10/2021
- b. Emily Sorrell, Intervention Specialist, BA Step 0, eff: 8/5/2021
- c. Anna Cook, Cafeteria Worker, Step 0, eff: 8/10/2021
- d. Taylor Mooneyhan, Teacher, BA Step 3 , eff: 8/5/2021
- e. Jaelyn Brake, Teacher, BA Step 0, eff: 8/5/2021
- f. Brittany Walker, Teacher, BA Step 0, eff: 8/5/2021
- g. Susan Chin, Special Education Teacher Assistant, Class III, Step 0, eff: 8/10/2021
- h. Rachel Jones, Special Education Teacher Assistant, Class III, Step 8, eff: 8/10/2021
- i. Lisa Hollingsworth, Special Education Teacher Assistant, Class III, Step 10, eff: 8/10/2021

- j. Melissa Taggart-Evans, Special Education Teacher Assistant, Class III, Step 1, eff: 8/10/2021
- k. Brittany Bryan-Taylor, Special Education Teacher Assistant, Class III, Step 0, eff: 8/10/2021
- l. Christine Serbinski, Intervention Specialist, BA Step 0, eff: 8/5/2021
- m. Megan Brinkman, Intervention Specialist, BA Step 0, eff: 8/5/2021
- n. Jennifer McIntire, Teacher, BA Step 0, eff: 8/5/2021
- o. Jason Miller, Special Education Teacher Assistant, Class III, Step 0, eff: 8/10/2021
- p. Jessica Stark, Teacher, BA Step 0, eff: 8/5/21
- q. Elizabeth Potthast, Special Education Teacher Assistant, Class III, Step 0, eff: 8/10/2021
- r. Lane Christensen, Bus Mechanic, Step 0, eff: 7/6/2021.
- s. Amy Swanson, Special Education Teacher Assistant, Class III, Step 0, eff: 8/10/2021

4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Permanent Building Substitute

Melissa Taggart-Evans, eff: 20/21 SY

Classified Substitute

Cindi West

Classified Substitute Bus Driver/Trainee

Curtis Jones, eff: 6/1/2021

5. Administrative Contracts

- a. It is recommended by the Superintendent to approve the following administrators to receive a **two-year** contract effective 8/1/2021:
 - 1. Brian Dalton, Director of Human Resources and Business, 260 days, Schedule A, Level 0
 - 2. Alex Brunk, Junior High School Principal, 260 days, Schedule D, Level 0

3. Jerome (Jerry) Comello, Junior High Assistant Principal, 220 days, Schedule H, Level 0

6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2021/2022 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2021/2022 School Year:

Lebanon High School

NAME	POSITON	LEVEL	STEP
Michael Bryant	LHS Volleyball Coach Assistant Girls (½)	9	6
Nick Hensley	LHS Warrior Stack Coach Summer	6	6

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Karen Miranda, from LHS Volleyball Coach Assistant Girls, full contract, to LHS Volleyball Coach Assistant Girls, ½ contract Level 9, Step 6, eff: 21/22 SY
- b. Veronica Hlavac, Guidance Counselor, from BA Step 0, eff: 7/5/2021 to Guidance Counselor, MA Step 10, eff: 7/5/2021
- c. Julie Royster, from General Aide Class I, Step 5 to Special Education Teacher Assistant Class III, Step 6, eff: 8/10/2021
- d. Stephanie Arce, from General Aide Class I, Step 0, to Special Education Aide Class III, Step 0, eff: 8/10/2021
- e. Jessica Houdieshell, Teacher, from BA Step 0, to BA Step 10, eff: 8/10/2021
- f. Jennifer Justice, from Assistant Cook Step 1, to Kitchen Manager, Step 2, eff: 8/10/2021

8. Volunteers-Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2021/2022 school year:

Holly	Bates
Rod	Bates

Kelly	Boyd
James	Boyd
Jack	Burns
Angie	Burns
Lynne	Castle
Pat	Cieslak
Marty	Cieslak
Nichole	Cotterell
Rachel	Dearing
Andy	Dearing
Amy	Fisher
Randi	Hammiel
Angela	Kovacich
Amy	Land
Amanda	Maroon
Michael	Maroon
Amy	Niswonger
Brent	Osborn
Mary	Osborn
Trish	Perez
Britt	Pitcher
Julie	Reed
Tom	Reed
Barb	Root
Christi	Scheid
Sondra	Wahsum
Mike	Wilcher
Sherry	Wilcher
Brent	Wright

Terri	Wright
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9. Stipends

It is recommended to approve the following Stipends:

- a. Heidi Calvert, Extra Curricular Dean of Student LJHS 2021/2022 SY, \$1,590.00
- b. Alex Brunk, LJHS Principal, up to 10 additional work days, at a per diem rate of \$416.32

I. Board of Education Communications

- Warren County Career Center Liaison
Esther Larson
- Student Achievement Liaison
David Donovan
- Legislative Information Liaison
Kim Cope
- Community Audit Advisory Committee Liaison
Ryan Patterson, Jr.
Michael Lane

X. Adjournment