

LEBANON BOARD OF EDUCATION
Lebanon District Performance Center Board Room
160 Miller Rd, Lebanon, OH 45036
June 21, 2021

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on June 21, 2021 at the District Performance Center Board Room, 160 Miller Rd, Lebanon, Ohio. The meeting was open to the public as well as streamed on Facebook Live.

Call to Order

Mr. Ryan Patterson called the meeting to order at 6:26 pm

Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Mike Lane – Present
Mrs. Kim Cope – Present

Others Present

Mr. Robert Buskirk, Interim Superintendent; Mr. Eric Sotzing, Treasurer; Krista Foley and Mark Graler, Alex Brunk, and Jerry Comello administrators; Kristy Reuber Lebanon teacher; and Rebecca Stolle, Jeannette Stidham, Jen Back, Savannah Shafer, Denise Lacy, Donald Yazell, Laura Alexis, Kate Bowles, Ava Bowles, Michelle Berry, Roy MacCutches, Rachel O'Connor, Liza Sizemore, Tina Helsinger, and Joshua Beckman, Members of the Community

Pledge of Allegiance

The Pledge of Allegiance was said by those in attendance.

Resolution 62-21: Adoption of the Agenda

Mr. Mike Lane moved to adopt the agenda. Mr. David Donovan seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

V. Hearing of the Public –

- Rebecca Stolle – Shared the current initiative of collecting personal care products for the Building Communities group
- Michelle Berry – Spoke regarding the Critical Race theory and concerns regarding the policy.
- Rachel O'Connor – has been a teacher in another district for 10 years and had not heard of the critical race theory in any of her studies. If parents are concerned about what is being taught in their classrooms, she encourages them to reach out to the teachers and have a discussion or go to the state website for the curriculum guidelines.

Resolution 52-21: Motion to approve the minutes of the May 24, 2021 Special Board Meeting

Mrs. Esther Larson moved to approve the minutes from the May 24, 2021 Special Board meeting. Mrs. Kim Cope seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Abstain, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

Resolution 66-21: Approval of Financial Items VII, A-L except C & I.

Mr. Mike Lane moved to approve financial items VII, A-L except C & I. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for May 2021 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2021 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2021 as presented.

F. Advances

The Treasurer reports the following advances of funds were made on May 31, 2021 to eliminate negative fund balances. They will be repaid during June, 2021.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$2,069.34
General Fund, 001-0000	Bowman School Fees, 009-9006	\$2,319.52
General Fund, 001-0000	Art School Fees, 009-9009	\$1,405.73
General Fund, 001-0000	Math Worktext School Supplies, 009-9010	\$64,698.64
General Fund, 001-0000	CARE Project Grant Fund, 019-9025	\$9,084.77
General Fund, 001-0000	Baseball Tournament Fund, 022-9005	\$400.00

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General Fund, 001-0000	Softball Tournament Fund, 022-9006	\$360.00
General Fund, 001-0000	Girls Lacrosse Tournament Fund, 022-9008	\$360.00
General Fund, 001-0000	LHS Musical, 200-9009	\$1,235.41
General Fund, 001-0000	LHS Class of 2021, 200-9042	\$734.77
General Fund, 001-0000	LHS Winter Guard, 300-9401	\$1,340.62
General Fund, 001-0000	LJHS Winter Guard, 300-9402	\$2,122.00
General Fund, 001-0000	LHS Drumline, 300-9404	\$6,625.61
General Fund, 001-0000	LHS Athletics, 300-9500	\$187,379.89
General Fund, 001-0000	LHS Captain's Council, 300-9505	\$586.82
General Fund, 001-0000	Making Middle Grades Work, 461-9021	\$3,763.89
General Fund, 001-0000	Parent Mentor Grant FY 21, 499-9021	\$9,138.48
General Fund, 001-0000	ESSER Grant, 507-9021	\$10,167.64
General Fund, 001-0000	IDEA, Part B FY 21, 516-9021	\$318,898.69
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 21, 516-9121	\$43,172.06
General Fund, 001-0000	Parent Mentor Supplemental Grant FY 21, 516-9221	\$1,998.00
General Fund, 001-0000	Title III FY 21, 551-9021	\$5,656.00
General Fund, 001-0000	Title I FY 21, 572-9021	\$194,821.77
General Fund, 001-0000	Early Childhood Education FY 21, 587-9021	\$7,086.03
General Fund, 001-0000	Preschool Restoration Funds FY 21, 587-9121	\$26,124.25
General Fund, 001-0000	Title IVA FY 21, 599-9021	\$22,384.00

G. Approval of May 31, 2021 Five-Year Forecast

It is recommended to approve the May 31, 2021 Five-Year Forecast as presented.
(background included in packet)

H. Approval of Annual Order between Lebanon City Schools and Hamilton County
ESC for the 2021-2022 SY.

It is recommended to approve the Annual Order between Lebanon City Schools
and Hamilton County ESC for the 2021-2022 SY. (background included in
packet)

I. Approval of Contract between Lebanon City Schools and the Warren County
Career Center Learning Lab Preschool for the 2021-2022 SY.

It is recommended to approve the Annual Order between Lebanon City Schools
and Hamilton County ESC for the 2021-2022 SY. (background included in
packet)

J. Approval of the Tentative Agreement between Lebanon City Schools Employee
Association and Lebanon City Schools for July 1, 2020 to June 30, 2022.

It is recommended to approve the Tentative Agreement between Lebanon City Schools Employee Association and Lebanon City Schools for July 1, 2020 to June 30, 2022. (background included in packet)

K. Approval of the Substitute Salary Schedule effective August 1, 2021

It is recommended to approve the Substitute Salary Schedule effective August 1, 2021 (background included in packet)

L. Approval of the Amendment to the Consultant's Contract between Lebanon City School District Board of Education and Isaac Seevers, Superintendent.

It is recommended to approve the Amendment to the Consultant's Contract between Lebanon City School District Board of Education and Isaac Seevers, Superintendent. (background included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

Resolution 67-21: Approval of Financial Items VII, I.

Mr. David Donovan moved to approve financial items VII, I. Mrs. Kim Cope seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

I. Approval of Contract between Lebanon City Schools and the Warren County Career Center Learning Lab Preschool for the 2021-2022 SY.

It is recommended to approve the Annual Order between Lebanon City Schools and Warren County ESC for the 2021-2022 SY. (background included in packet)

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Abstain, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

VIII. Communications

A. Superintendent's Update

- Building administrators have been wrapping up the past school year and planning next year. There are several athletic and music camps occurring currently at the Junior High and High School buildings.

Resolution 68-21: Approval of New Business Items IX, A-H 9

Mr. David Donovan moved to approve New Business Item IX, A-H 9. Mrs. Esther Larson seconded the motion and discussion followed.

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Curtis & Jaclyn Hubbard	\$1,000.00	For the C.J. Scholarship awarded to Eliza French at Lebanon High School
Martin Luther King Community Coalition of Lebanon	\$13,300.00	To be used to pay off lunch charges and past due lunch fees in all buildings, beginning with Lebanon High School

B. Approval of 2021 Graduates

It is recommended to approve the 2021 graduates. (background included in packet)

C. Approval of Out-of-State/Overnight Extended Student Trips

1. It is recommended to approve an out-of-state/overnight extended student trip for the Band Performance & Clinic at Walt Disney World Resort, Lake Buena Vista, FL November 18-24th, 2022. (background included in packet)
2. It is recommended to approve an out-of-state/overnight extended student trip for the AFJROTC to attend The National High School Drill Team Championship at Daytona Beach FL, April 27-May 1, 2022. (background included in packet)

D. Approval of Handbooks 2021-2022 School Year

It is recommended to approve the 2021-2022 Handbooks. (background included in packet)

Lebanon City School Parent and Student Handbook Grades PK-4
 Bowman Primary School Staff Handbook
 Donovan Elementary School Staff Handbook
 Berry Intermediate School Parent and Student Handbook
 Berry Intermediate School Staff Handbook
 Lebanon Junior High School Parent and Student Handbook
 Lebanon Junior High School Staff Handbook
 Lebanon High School Parent and Student Handbook
 Lebanon High School Staff Handbook
 Lebanon City Schools Transportation Staff Policy and Procedure Manual
 Lebanon City Schools Transportation Parent/Student Handbook
 Lebanon City Schools Band Handbook
 Lebanon High School Choral Handbook
 Lebanon City Schools Student Athlete Handbook
 Lebanon City Schools Coaches Handbook
 Lebanon City Schools Volleyball Handbook

Lebanon City Schools Girls Soccer Handbook
Lebanon City Schools Boys Soccer Handbook
Lebanon City Schools Girls Golf Handbook
Lebanon City Schools Boys Golf Handbook
Lebanon City Schools Cheerleading Handbook
Lebanon City Schools Football Handbook
Lebanon City Schools Cross Country Handbook
Lebanon City Schools Tennis Handbook

E. Revised 2021-2022 School Calendar

It is recommended to approve the revised 2021-2022 School Calendar.
(background included in packet)

F. Approval of Board Policies - Final Reading

It is recommended to approve the final reading of the following Board
Policies: (background included in packet)

1. Policy 1520 - Employment of Administrators - ADMINISTRATION
2. Policy 1530 - Evaluation of Principals & Other Administrators - ADMINISTRATION
3. Policy 2270 - Religion in the Curriculum - PROGRAM
4. Policy 2431 - Interscholastic Athletics - PROGRAM
5. Policy 3124 - Employment Contract - PROFESSIONAL STAFF
6. Policy 5200 - Attendance - STUDENTS
7. Policy 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students - STUDENTS
8. Policy 5611 - Due Process Rights - STUDENTS
9. Policy 6152 - Student Fees, Fines, and Charges - FINANCES
10. Policy 6152.01 - Waiver of School Fees for Instructional Materials - FINANCES
11. Policy 6424 - Procurement Cards - FINANCES
12. Policy 8800 - Religious/Patriotic Ceremonies & Observances - OPERATIONS
13. Policy 1422 - NonDiscrimination & Equal Employment Opportunity - ADMINISTRATION
14. Policy 1623 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - ADMINISTRATION
15. Policy 1662 - Anti-Harassment - ADMINISTRATION
16. Policy 2240 - Controversial Issues - PROGRAM
17. Policy 2260 - NonDiscrimination & Equal Employment Opportunity - PROGRAM
18. Policy 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability - PROGRAM
19. Policy 2266 - NonDiscrimination on the Basis of Sex in Education Programs or Activities - PROGRAM
20. Policy 3122 - NonDiscrimination & Equal Employment Opportunity - PROFESSIONAL STAFF

21. Policy 3123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - PROFESSIONAL STAFF
22. Policy 3362 - Anti-Harassment - PROFESSIONAL STAFF
23. Policy 4122 - NonDiscrimination & Equal Employment Opportunity - CLASSIFIED STAFF
24. Policy 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - CLASSIFIED STAFF
25. Policy 4362 - Anti-Harassment - CLASSIFIED STAFF
26. Policy 5517 - Anti-Harassment - STUDENTS
27. Policy 6114 - Cost Principles - Spending Federal Funds - FINANCES
28. Policy 6144 - Investments - FINANCES
29. Policy 6220 - Budget Preparation - FINANCES
30. Policy 6325 - Procurement - Federal Grants - Funds - FINANCES
31. Policy 6600 - Deposit of Public Funds: Cash Collection Points - FINANCES
32. Policy 7440.01 - Video Surveillance & Electronic Monitoring - PROPERTY
33. Policy 7450 - Property Inventory - PROPERTY
34. Policy 7455 - Accounting System for Capital Assets - PROPERTY
35. Policy 8500 - Food Services - OPERATIONS

G. Approval of the Safe Return to in-Person Instruction and Continuity of Service Plan.

It is recommended to approve the Safe Return to in-Person Instruction and Continuity of Service Plan. (background included in packet)

H. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Jessica Blair, Teacher, eff: 5/24/2021
- b. George Groh, Intervention Tutor, eff: 5/21/2021
- c. Sydney Barnett, Teacher, eff: 5/24/2021
- d. Ryan Taylor, LHS Freshman Football Coach Assistant, eff: 21/22 SY
- e. Brian Spurlock, ROTC Instructor, eff: 6/1/2021
- f. Beth Gibson, Kitchen Manager, eff: 5/24/2021
- g. Amanda McCormick, Intervention Teacher, eff: 6/4/2021
- h. Sydney Barnett, LHS Lebanon Singers Choreographer, eff: 6/16/2021
- i. Stephanie Keseday, Intervention Specialist, eff: 6/17/2021
- j. Patricia Bugher, OAPSE Secretary II, eff: 7/2/2021

2. Retirement

It is recommended to approve the following Retirement:

- a. Doris Black, Special Education Teacher Assistant Class III, eff: 7/31/2021

3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable.

It is recommended to approve the following New Hires:

- a. Katherine Taylor, Food Service Worker, Step 0, eff: 8/10/2021
- b. Emily Sorrell, Intervention Specialist, BA Step 0, eff: 8/5/2021
- c. Anna Cook, Cafeteria Worker, Step 0, eff: 8/10/2021
- d. Taylor Mooneyhan, Teacher, BA Step 3 , eff: 8/5/2021
- e. Jaclyn Brake, Teacher, BA Step 0, eff: 8/5/2021
- f. Brittany Walker, Teacher, BA Step 0, eff: 8/5/2021
- g. Susan Chin, Special Education Teacher Assistant, Class III, Step 0, eff: 8/10/2021
- h. Rachel Jones, Special Education Teacher Assistant, Class III, Step 8, eff: 8/10/2021
- i. Lisa Hollingsworth, Special Education Teacher Assistant, Class III, Step 10, eff: 8/10/2021
- j. Melissa Taggart-Evans, Special Education Teacher Assistant, Class III, Step 1, eff: 8/10/2021
- k. Brittany Bryan-Taylor, Special Education Teacher Assistant, Class III, Step 0, eff: 8/10/2021
- l. Christine Serbinski, Intervention Specialist, BA Step 0, eff: 8/5/2021
- m. Megan Brinkman, Intervention Specialist, BA Step 0, eff: 8/5/2021
- n. Jennifer McIntire, Teacher, BA Step 0, eff: 8/5/2021
- o. Jason Miller, Special Education Teacher Assistant, Class III, Step 0, eff: 8/10/2021
- p. Jessica Stark, Teacher, BA Step 0, eff: 8/5/21
- q. Elizabeth Potthast, Special Education Teacher Assistant, Class III, Step 0, eff: 8/10/2021
- r. Lane Christensen, Bus Mechanic, Step 0, eff: 7/6/2021.
- s. Amy Swanson, Special Education Teacher Assistant, Class III, Step 0, eff. 8/10/2021

4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Permanent Building Substitute

Melissa Taggart-Evans, eff: 20/21 SY

Classified Substitute

Cindi West

Classified Substitute Bus Driver/Trainee

Curtis Jones, eff: 6/1/2021

5. Administrative Contracts

a. It is recommended by the Superintendent to approve the following administrators to receive a two-year contract effective 8/1/2021:

1. Brian Dalton, Director of Human Resources and Business, 260 days, Schedule A, Level 0
2. Alex Brunk, Junior High School Principal, 260 days, Schedule D, Level 0
3. Jerome (Jerry) Comello, Junior High Assistant Principal, 220 days, Schedule H, Level 0

6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2021/2022 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2021/2022 School Year:

Lebanon High School

NAME	POSITON	LEVEL	STEP
Michael Bryant	LHS Volleyball Coach Assistant Girls (1/2)	9	6
Nick Hensley	LHS Warrior Stack Coach Summer	6	6

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Karen Miranda, from LHS Volleyball Coach Assistant Girls, full contract, to LHS Volleyball Coach Assistant Girls, 1/2 contract Level 9, Step 6, eff: 21/22 SY

- b. Veronica Hlavac, Guidance Counselor, from BA Step 0, eff: 7/5/2021 to Guidance Counselor, MA Step 10, eff: 7/5/2021
- c. Julie Royster, from General Aide Class I, Step 5 to Special Education Teacher Assistant Class III, Step 6, eff: 8/10/2021
- d. Stephanie Arce, from General Aide Class I, Step 0, to Special Education Aide Class III, Step 0, eff: 8/10/2021
- e. Jessica Houdieshell, Teacher, from BA Step 0, to BA Step 10, eff: 8/10/2021
- f. Jennifer Justice, from Assistant Cook Step 1, to Kitchen Manager, Step 2, eff: 8/10/2021

8. Volunteers-Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2021/2022 school year:

Holly	Bates
Rod	Bates
Kelly	Boyd
James	Boyd
Jack	Burns
Angie	Burns
Lynne	Castle
Pat	Cieslak
Marty	Cieslak
Nichole	Cotterell
Rachel	Dearing
Andy	Dearing
Amy	Fisher
Randi	Hammiel
Angela	Kovacich
Amy	Land
Amanda	Maroon
Michael	Maroon
Amy	Niswonger
Brent	Osborn

Mary	Osborn
Trish	Perez
Britt	Pitcher
Julie	Reed
Tom	Reed
Barb	Root
Christi	Scheid
Sondra	Wahsum
Mike	Wilcher
Sherry	Wilcher
Brent	Wright
Terri	Wright

9. Stipends

It is recommended to approve the following Stipends:

- a. Heidi Calvert, Extra Curricular Dean of Student LJHS 2021/2022 SY, \$1,590.00
- b. Alex Brunk, LJHS Principal, up to 10 additional work days, at a per diem rate of \$416.32

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

G Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - The next meeting will be in the following week.
- Student Achievement Liaison – David Donovan
 - Nothing to report at this time
- Legislative Updates – Kim Cope
 - House Bill 248 – references mandatory vaccinations by employers, or disclosure of vaccination status
- Community Audit Advisory Committee Liaison – Mike Lane
 - Nothing to report at this time. The next meeting will be July 13, 2021

Resolution 69-21: Motion to enter executive session for the purpose of considering the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or regulated individuals, with no action taken

Mr. Eric Sotzing and Mr. Robert Buskirk were invited into this executive session

Mr. Mike Lane moved to enter into executive session for the purpose stated. Mrs. Kim Cope seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Executive Session began at 7:09pm
Executive Session ended at 7:50pm

Resolution 70-21: Motion to adjourn

Mrs. Esther Larson moved to adjourn. Mr. Mike Lane seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Meeting was adjourned at 7:51 pm

Eric Sotzing, Treasurer

Ryan Patterson, President