

**LEBANON BOARD OF EDUCATION**  
**Board Room**  
**160 Miller Road**  
**August 16, 2021**  
**5:00 pm**

**REGULAR MEETING**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Student Board Member Update**  
Abby McKellop
- VI. Hearing of the Public**
- VII. Approval of the Minutes and Signing**  
  
Approve and sign the minutes of the Special Meeting August 12, 2021.

**VIII. Financial Section**

**A. Treasurer's General Fund Analysis & Financial Reports**

**B. Monthly Reports**

It is recommended to accept the financial reports for July 2021 as presented.

**C. Public Record Requests**

Report of public records requests as submitted.

**D. Amended Appropriations**

It is recommended to adopt the amended appropriations for fiscal year 2022 as presented.

**E. Amended Certificate of Estimated Resources**

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2022 as presented.

**F. Advances**

The Treasurer reports the following advances of funds were made on July 31, 2021 to eliminate negative fund balances. They will be repaid during August, 2021.

<b>From Fund</b>	<b>To Fund</b>	<b>Amount</b>
General Fund, 001-0000	Food Service, 006-0000	\$67,145.03
General Fund, 001-0000	LJHS School Supplies, 009-9004	\$5,123.49
General Fund, 001-0000	LHS School Supplies, 009-9005	\$22,744.76
General Fund, 001-0000	Bowman School Supplies, 009-9006	\$38,466.84
General Fund, 001-0000	Berry School Supplies, 009-9007	\$11,525.31
General Fund, 001-0000	Art School Supplies, 009-9009	\$1,534.47
General Fund, 001-0000	Math Worktext School Supplies, 009-9010	\$145,381.29
General Fund, 001-0000	Cares Project Grant, 019-9025	\$9,084.77
General Fund, 001-0000	Port Authority Career Tech Grant, 019-9026	\$8,200.00
General Fund, 001-0000	LHS Musical Fund, 200-9009	\$230.25
General Fund, 001-0000	LJHS Renaissance Fund, 200-9037	\$11.26
General Fund, 001-0000	LHS Winter Guard, 300-9401	\$1,340.62
General Fund, 001-0000	LJHS Winter Guard, 300-9402	\$2,097.00
General Fund, 001-0000	LHS Drumline, 300-9404	\$4,120.56
General Fund, 001-0000	LJHS Drumline, 300-9405	\$991.37
General Fund, 001-0000	LHS Athletics, 300-9500	\$82,472.07
General Fund, 001-0000	LJHS Athletics, 300-9514	\$4,796.25
General Fund, 001-0000	LJHS Athletic Concessions, 300-9515	\$5,422.17
General Fund, 001-0000	St. Francis DeSales, 401-9022	\$606.50
General Fund, 001-0000	Lebanon United Methodist Kindergarten, 401-9122	\$169.62
General Fund, 001-0000	Lebanon Christian School, 401-9222	\$13.00
General Fund, 001-0000	School Bus Purchase Subsidy, 499-9001	\$37,934.56
General Fund, 001-0000	Parent Mentor Grant, 499-9021	\$3,130.28
General Fund, 001-0000	ESSER Grant, 507-9021	\$15,790.30
General Fund, 001-0000	ESSER II Grant, 507-9022	\$30,771.80

General Fund, 001-0000	IDEA, Part B FY 21, 516-9021	\$193,680.95
General Fund, 001-0000	IDEA, Part B FY 22, 516-9022	\$6,888.55
General Fund, 001-0000	IDEA, Part B Restoration Funds, 516-9121	\$34,822.73
General Fund, 001-0000	Title III FY 22, 551-9022	\$11,549.23
General Fund, 001-0000	Title I FY 21, 572-9021	\$45,103.62
General Fund, 001-0000	Title I FY 22, 572-9022	\$13.00
General Fund, 001-0000	Early Childhood Education Restoration Funds, 587-9121	\$23,782.14
General Fund, 001-0000	Title IVA FY 21, 599-9021	\$12,390.09

**G. Approval of Depository Agreement with LCNB National Bank**

It is recommended to approve the depository agreement with LCNB National Bank to serve as the District's public depository during the period of August 31, 2021 to August 31, 2026. (background included in packet)

**H. Approval of Contract between Lebanon City Schools and Jean Ann Obrebski for provision of surrogate parent services for the 2021-2022 School Year**

It is recommended to approve the contract between Lebanon City Schools and Jean Ann Obrebski for provision of surrogate parent services for the 2021-2022 School Year. (background included in packet)

**I. Approval of Financial Agreement between Lebanon City Schools and St. Rita School for the Deaf for the 2021-2022 School Year**

It is recommended to approve an agreement between Lebanon City Schools and St. Rita School for the Deaf for the 2021-2022 School Year. (background included in packet)

**J. Approval of Agreement between Lebanon City Schools and Cincinnati Children's Hospital for private nursing services for the 2021-2022 School Year**

It is recommended to approve a service agreement between Lebanon City Schools and the Cincinnati Children's Hospital for the 2021-2022 School Year. (background in packet)

**K. Approval of Agreement between Lebanon City Schools and Maxim Healthcare for the 2021-2022 School Year**

It is recommended to approve an agreement between Lebanon City Schools and Maxim Healthcare for the 2021-2022 School Year. (background included in packet)

**IX. Communications**

**A. Superintendent's Update**

- Back to School
- Building Project Update

**X. New Business**

**A. Donations**

<b>Donor</b>	<b>Amount</b>	<b>Purpose</b>
Alex Brunk	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Brian Dalton	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Butch Ferrero	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Krista Foley	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Clifton Franz	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Cherie Gibson	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Mark Graler	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Elizabeth Kletzly	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Tiffany Martin	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior

Eric Sotzing	\$25.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Carissa Womack	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Casey Wood	\$30.00	To be deposited into Administrators' Scholarship Fund to be awarded to a graduating Senior
Harmon Civic Trust	\$2000.00	Funds for LJHS Reds Ticket Reward Programs for students to be used for prizes for Reds Ticket monthly & quarterly winners

**B. Approval of Board Policies**

It is recommended to approve the update to Compliance Officers (name and address only) in the following policies.

1. Policy 1422 - NonDiscrimination & Equal Employment Opportunity - **ADMINISTRATION**
2. Policy 1623 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - **ADMINISTRATION**
3. Policy 1662 - Anti-Harassment - **ADMINISTRATION**
4. Policy 2260 - NonDiscrimination & Equal Employment Opportunity - **PROGRAM**
5. Policy 2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability - **PROGRAM**
6. Policy 2266 - NonDiscrimination on the Basis of Sex in Education Programs or Activities - **PROGRAM**
7. Policy 3122 - NonDiscrimination & Equal Employment Opportunity - **PROFESSIONAL STAFF**
8. Policy 3123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - **PROFESSIONAL STAFF**
9. Policy 3362 - Anti-Harassment - **PROFESSIONAL STAFF**
10. Policy 4122 - NonDiscrimination & Equal Employment Opportunity - **CLASSIFIED STAFF**
11. Policy 4123 - Section 504/ADA Prohibition Against Disability Discrimination in Employment - **CLASSIFIED STAFF**
12. Policy 4362 - Anti-Harassment - **CLASSIFIED STAFF**
13. Policy 5517 - Anti-Harassment - **STUDENTS**

## **C. Personnel**

### **1. Resignations**

It is recommended to approve the following Resignations:

- a. Katherine Taylor, Cafeteria Worker, eff: 8/1/2021
- b. Christopher Watson, Certified Intervention Tutor, eff: 8/1/2021
- c. Becky Brumfield, Special Education Teacher Assistant, eff: 8/2/2021
- d. Connie Adams, Bus Aide, eff: 8/2/2021
- e. Olivia French, Payroll Specialist, eff: 8/6/2021
- f. Teresa McCool, Special Education Teacher Assistant, eff: 8/5/2021
- g. Joe Cornely, LHS Head Lacrosse Coach Boys, eff: 8/4/2021
- h. Sarah Griffin, Cafeteria Worker, eff: 8/1/2021
- i. Debra Quackenbush, Cafeteria Worker, eff: 8/11/2021
- j. Roberta Chegwyn, Bus Driver, eff: 8/01/2021

### **2. Retirements**

It is recommended to approve the following Retirement:

- a. Margaret Branham, Bus Aide, eff: 7/28/2021

### **3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable**

It is recommended to approve the following New Hires:

- a. Shauna McMurray, Teacher, BA Step 3, eff: 8/5/2021
- b. Shelley Walker, Teacher, MA Step 3, eff: 8/5/2021
- c. Kaye Coyne, General Teacher Assistant Class I, Step 0, eff: 8/11/2021
- d. Lisa Martinez, Food Service Worker, Step 0, eff: 8/10/2021
- e. Corey Tuck, Special Education Teacher Assistant Class III, Step 0, eff: 8/12/2021
- f. Cindy Tinch, Bus Driver, Step 10, eff: 8/4/2021
- g. Teresa Biggs, Bus Driver, Step 0, eff: 8/4/2021
- h. Kathy Dye, Bus Driver, Step 0, eff: 8/4/2021
- i. Sonya Patrick, Bus Aide Class III, Step 0, eff: 8/4/2021

- j. Noah Trimbach, Bus Aide Class III, Step 0, eff: 8/4/2021
- k. Treasa Biggs, Bus Aide Class III, Step 0, eff: 8/17/2021
- l. Barbara Frederick-Miller, Special Education Teacher Assistant, Class III, Step 0, eff: 8/30/2021

**4. Approve Tutors - Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure as applicable for the 2021-2022 School Year**

It is recommended to approve the following Tutors:

- a. Certified Intervention Tutors for the 2021-2022 School Year to be paid through ESSER funds at the rate of \$13.29 per hour

**Lebanon High School**

Kyle Oldiges

Sondra Kerregan

**5. Permanent Building Substitute - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable**

Dillon Sarka, BIS  
Hannah Krieger, LJHS  
Brooke Bonnell, DES  
Alison Russell, LHS  
Elizabeth Wells, BPS

**6. District Covid Tracker to be paid at a rate of \$24.05 per hour as needed**

- a. Jamie Buchert

**7. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable**

**Classified Substitutes**

- a. It is recommended to approve classified substitutes for the 2021-2022 School Year. (see attached Addendum A)

**8. Transportation Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable for the 2021-2022 School Year**

It is recommended to approve the following Substitute Bus Driver Trainees, Sub Bus Aides, and Sub Crossing Guards – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing, and Aide Permits as applicable.

**Substitute/Trainee Bus Drivers**

Deborah Trent  
 Roberta Chegwyn

**Substitute Bus Aides**

Margaret Branham  
 Deborah Trent

**9. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits effective 2021-2022 School/Contract Year.**

**DISTRICT**

<b>NAME</b>	<b>POSITION</b>	<b>LEVEL</b>	<b>STEP</b>
Etmans, Kelsee	District Stage Manager*	3	0

**10. Board Resolution for Employment of Non-Licensed Coaches**

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet)

**11. Changes of Status**

It is recommended to approve the following Changes of Status:

- a. Brittany Walker, from Teacher BA Step 5 to MA step 5, eff: 8/5/2021
- b. Lauren Miller, from LHS Volleyball Coach Freshman - Girls, Level 6 Step 2, to LHS Volleyball Coach Freshman - Girls, Level 6 Step 3, eff: 2021-2022 SY



- c. Jennifer McIntire, Teacher, from BA Step 0 to MA Step 0, eff: 8/5/2021
- d. Allison Dierling, Teacher, from BA Step 0 to BA Step 2, eff: 8/5/2021
- e. Rachel Bunch, from General Aide Class I, Step 2 to Special Education Teacher Assistant Class III, Step 2, eff: 8/10/2021
- f. Cameron Auer, Teacher, from MA Step 7 to MA+20 Step 7, eff: 2021-2022 SY
- g. Coni Duning, Teacher, from MA Step 13 to MA+20 Step 13, eff: 2021-2022 SY
- h. Rachael Early, Teacher, from MA Step 12 to MA+20 Step 12, eff: 2021-2022 SY
- i. Meagan Zanola, Teacher, from BA Step 3 to BA+15 Step 3, eff: 2021-2022 SY
- j. Melissa Jones, Guidance Counselor, from MA Step 5 to MA+20 Step 5, eff: 2021-2022 SY
- k. Tara Eisinger, Special Education Teacher Assistant Class III, from Step 0, to Step 6, eff: 8/10/2021
- l. Richard Amaya, from LJHS Football Coach Assistant (½), Level 6 Step 3, to LJHS Football Coach Assistant full contract Level 6 Step 3, eff: 2021-2022 SY

**12. Saturday School Monitors - Pending Acceptable BCI/FBI Background Checks**

It is recommended to approve Saturday School Monitors for the 2021-2022 school year.

Sue Bost  
 Christa Stevens  
 Kala Steedly  
 Robert Moreland

**13. Game Workers - Pending Acceptable BCI/FBI Background Checks**

It is recommended to approve the following Game Workers for the 2021-2022 School Year:

Ron Volmering  
 Mary McGowan  
 Sandra Dilbeck  
 Kristen Hodges

Mark Czyzewski  
Libby Turpin  
Diane Rodgers  
Alison Russell  
Keri Hoyt  
Shellie Cornell  
Earl Daniel  
Toni Crawford  
Josie Gottfried  
Rick Bens  
Sandy Offord  
Kendall Cornell  
Aaron Hoyt  
Olivia French

**14. Game Worker - Pending Acceptable BCI/FBI Background Checks**

It is recommended to approve the following Game Worker for the 2021-2022 School Year.

Terah Banta

**15. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2021-2022 School/Contract Year**

It is recommended to approve the following Volunteer Coaches for the 2021-2022 School Year:

**a. Lebanon High School**

Alison Russell  
Shea Stiver  
Tim Ellis  
Andy Palmer  
Collin Ferguson

**b. Lebanon Junior High School**

Timothy Allen  
Micah Faler

**16. Volunteer Student Assistant- Football -Effective 2021-2022 School/Contract Year**

**Lebanon Junior High School**

Slade Keil  
Micha Wilson

**17. Stipend**

It is recommended to approve the following Stipends.

- a. Andrew Sersion - Singers stage and band preparation for the 2021-2022 School Year \$2,000.00
- b. Nick Hensley- Athletic Fall Warrior Stack Program for the 2021-2022 School Year \$2,193.00
- c. It is recommended to approve the following Cooperating Teacher Stipends for the 2nd Semester of the 2020-2021 School Year.

<b>Building</b>	<b>Cooperating Teacher</b>	<b>Student Teacher</b>	<b>University</b>	<b>Amount</b>
High School	Gentry Ellis	Kaitlyn McArthur	University of Cincinnati	\$300
Bowman	Becky Satullo	Eleshia Rice	Grand Canyon University	\$500

**18. Volunteers- Pending Acceptable BCI/FBI Checks**

It is recommended to approve the following Volunteers for the 2021-2022 school year: (see attached Addendum B)

**19. Extended School Year Services**

It is recommended that the following extended school year Instructional Support Services be approved for the 2021-2022 School Year pending acceptable BCI/FBI background checks and appropriate Certification/Licensure:

Jamie Kindell - Special Education Teacher Assistant, \$16.59 per hour

## **20. Home Instruction Tutors**

It is recommended to approve the following Home Instruction Tutors, at the rate of \$31.42 per hour for the 2021-2022 School Year:

Alissa Hency

### **D. Board of Education Communications**

- Warren County Career Center Liaison  
Esther Larson
- Student Achievement Liaison  
David Donovan
- Legislative Information Liaison  
Kim Cope
- Community Audit Advisory Committee Liaison  
Ryan Patterson, Jr.  
Michael Lane

**XI. Executive Session** - to consider the appointment, employment, promotion or compensation of a public employee or official.

**XII. Adjournment**

**ADDENDUM A - CLASSIFIED SUBSTITUTES 2021-2022 SY**

**ADDENDUM B - VOLUNTEERS 2021-2022 SY**