

LEBANON BOARD OF EDUCATION
Lebanon Board of Education, Boardroom
160 Miller Rd, Lebanon, OH 45036
October 18, 2021

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on October 18, 2021 at the Lebanon Board of Education Boardroom, 160 Miller Rd, Lebanon, Ohio. The meeting was open to the public as well as streamed on Facebook Live.

Call to Order

Mr. Ryan Patterson called the meeting to order at 6:02 pm

III. Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Mike Lane – Present
Mrs. Kim Cope – Present

Others Present

Mr. Isaac Seevers, Superintendent; Mrs. Karen Ervin, Treasurer, Mrs. Inga Fisher, Interim Treasurer; Ryan Eads, Clifton Franz, Lori Bean and Jennie Marsh LCS staff; Kathy Brown, Brighton Smith, Jim Kitchen, Kelly Stahler, Rebecca Strole, Mike Gliatti, Christy Sanders, Lindsay Finton, Jason Enifers, Jeannette Stidham, Brad Bean, Roy MacCutcheon, and Michelle Berry, Community members; and Sara Kjovvestad, Caitlyn Stone, Kendall Cornell, Evan Ott, Reilly Stahler, and Victoria Kitchen, Students

II. Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, members of the LHS AFJROTC introduced themselves. Present were; Alexa Hamilton, Grace Gabriel, Andrew Gabriel V, and Aiden Willcox.

Resolution 113-21: Adoption of the Agenda

Mr. David Donovan moved to adopt the agenda. Mrs. Kim Cope seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

V. Student Board member update – Abby McKellop presented an update on fall sports wrapping up, senior sport recognition events and other sport team accomplishments.

VI. Presentation by Invited Guests – Ms. Pilar Joseph brought some of her Spanish Immersion students who introduced themselves in a Spanish presentation to the board.

VII. Hearing of the Public –

- Naomi Humphres – spoke about the response time of public records requests. She requested board background documents, and did not receive prior to the board meeting.

Resolution 114-21: Motion to approve the minutes of the September 20, 2021 Regular Board Meeting

Mrs. Esther Larson moved to approve the minutes from the September 20, 2021 Regular Board meeting. Mr. Mike Lane seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

Resolution 115-21: Approval of Financial Items IX, A-L except C.

Mr. Mike Lane moved to approve financial items IX, A-O except C. Mrs. Kim Cope seconded the motion and discussion followed regarding the Monthly Financial reports and advances, with the correction to section IX, D & F, where dates should be 2022.

A. Treasurer’s General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for September 2021 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2022 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2022 as presented.

F. Advances

The Treasurer reports the following advances of funds were made on September 30, 2021 to eliminate negative fund balances. They will be repaid during October, 2021.

From Fund	To Fund	Amount
General Fund, 001-0000	Food Service, 006-0000	\$365,847.16

General Fund, 001-0000	Bowman School Supplies, 009-9006	\$9,314.34
General Fund, 001-0000	Berry School Supplies, 009-9007	\$1,112.97
General Fund, 001-0000	Math Worktext School Supplies, 009-9010	\$122,353.09
General Fund, 001-0000	Board of DD Grant, 019-9006	\$4,398.55
General Fund, 001-0000	Cares Project Grant, 019-9025	\$9,084.77
General Fund, 001-0000	Port Authority Career Tech Grant, 019-9026	\$15,779.18
General Fund, 001-0000	Orchestra, 200-9015	\$3,883.35
General Fund, 001-0000	LJHS Renaissance, 200-9037	\$686.26
General Fund, 001-0000	LHS Beverage Cart, 200-9051	\$27.19
General Fund, 001-0000	LHS Winter Guard, 300-9401	\$2,840.62
General Fund, 001-0000	LJHS Winter Guard, 300-9402	\$3,097.00
General Fund, 001-0000	Intermediate Winter Guard, 300-9403	\$750.00
General Fund, 001-0000	LHS Drumline, 300-9404	\$4,375.56
General Fund, 001-0000	LJHS Drumline, 300-9405	\$871.37
General Fund, 001-0000	LHS Athletics, 300-9500	\$39,495.97
General Fund, 001-0000	LJHS Athletics, 300-9514	\$813.10
General Fund, 001-0000	LJHS Athletic Concessions, 300-9515	\$4,425.67
General Fund, 001-0000	Parent Mentor Grant FY21, 499-9021	\$2,604.58
General Fund, 001-0000	Parent Mentor Grant FY22, 499-9022	\$4,383.02
General Fund, 001-0000	ESSER Grant, 507-9021	\$16,927.04
General Fund, 001-0000	ESSER II Grant, 507-9022	\$703,192.32
General Fund, 001-0000	ESSER ARP Grant, 507-9122	\$55,702.44
General Fund, 001-0000	IDEA, Part B FY 21, 516-9021	\$159.96
General Fund, 001-0000	IDEA, Part B FY 22, 516-9022	\$140,229.38
General Fund, 001-0000	IDEA, Part B Restoration Funds, 516-9121	\$69,379.98
General Fund, 001-0000	Title III FY 22, 551-9022	\$11,549.23
General Fund, 001-0000	Title I FY 21, 572-9021	\$17,825.61
General Fund, 001-0000	Title I FY 22, 572-9022	\$65,287.00
General Fund, 001-0000	Title IVA FY 21, 584-9021	\$4,503.84
General Fund, 001-0000	Title IVA FY 22, 584-9022	\$15,500.00
General Fund, 001-0000	Early Childhood Education FY 22, 587-9022	\$11,861.49
General Fund, 001-0000	Early Childhood Education Restoration Funds, 587-9121	\$10,978.76

G. Invoices

It is recommended to approve the following invoice: (background included in packet)

Vendor	Purchase Order #	Amount
Capital Varsity Sports, Inc	2200364	\$6,264.10

H. Approval of Lebanon City School District Employees' Non-Resident Student to attend Lebanon City Schools

It is recommended to approve a Lebanon City School District Employee non-resident student to attend Lebanon City Schools for the 2021-2022 School Year. (background included in packet)

I. Approval of Financial Agreement between Lebanon City Schools and St. Rita School for the Deaf for the 2021-2022 School Year

It is recommended to approve an agreement between Lebanon City Schools and St. Rita School for the Deaf for the 2021-2022 School Year. (background included in packet)

J. Approval of Public Bidding Process and Award Contract for Abatement, Demolition and Sitework at the former Holbrook and Louisa Wright Elementary Schools

It is recommended to ratify and approve the public bidding process and award the contracts to the following companies and authorize the Treasurer to execute Ohio School Facility Commission contract documents. (bid tabulation included in packet)

	Company	Amount	Purpose
a.	Rainbow Environmental	\$42,392.00	Abatement of the former Holbrook Elementary School
b.	Fillmore Construction	\$118,768.00	Demolition of the former Holbrook Elementary School
c.	Dore & Associates	\$32,100.00	Demolition & Sitework at the former Louisa Wright Elementary School

K. Approval of Proposal and Financial Agreement between Lebanon City Schools and The Kleingers Group

It is recommended to approve an agreement between Lebanon City Schools and The Kleingers Group to study Lebanon Junior High School and Lebanon High School athletic facilities and develop a facility master plan to improve the athletic campus including plan for developing current and future facilities. (background included in packet)

L. Approval of Revised Salary Schedules

It is recommended to approve the following revised FY 2022 Salary Schedules. (background included in packet)

1. Administrative Salary Schedule
2. Supervisor Salary Schedule

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

VIII. Communications

A. Superintendent's Update

- Covid Pilot program is going well, with the number of Covid cases decreasing. A majority of quarantines are from exposure outside of school.
- Mr. Seevers and the calendar committee will be looking at the upcoming school calendars, and he asked the board if they had any comments about how early in August school has been starting each year.

Resolution 116-21: Approval of New Business Items XI, A-H

Mr. Mike Lane moved to approve New Business Item XI, A-C 20, except B and C12. Mrs. Kim Cope seconded the motion and discussion followed.

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Emmett Bicknell	\$60.33	LHS Building Fund - To be used in purchasing tests for the math club
Whit's Frozen Custard	\$1,500.00	To be used to purchase yard signs for the Community Builders Program
Betty Jo Conrad	\$500.00	To the Gloria Taylor Scholarship Fund

B. Winter Athletic Handbooks

It is recommended to approve the following Winter Athletic Handbooks.
(background included in packet)

1. Lebanon High School Wrestling
2. Lebanon High School Warrior Bowling
3. Lebanon High School Girls' Basketball
4. Lebanon High School Boys' Basketball
5. Lebanon High School Boys' and Girls' Swimming

C. Job Descriptions

It is recommended to approve the following job descriptions. (background included in packet)

1. Communications Coordinator - Full Time, Exempt
2. Treasurer - Full Time, Exempt
3. Central Office Secretary - Receptionist/Registration/Special Projects - Part Time, Non-Exempt
4. Assistant Transportation Supervisor - Full Time, Exempt

D. Approval of 2021 Graduates

It is recommended to approve 2 students who met their graduation requirements. (background included in packet)

E. Revised 2021-2022 School Calendar

It is recommended to approve the revised 2021-2022 School Calendar. (background included in packet)

F. Approval of Revised Board of Education Regular Meeting Date

It is recommended to approve the following revised regular meeting date for the purpose of meeting the deadlines included in the Resolution to Initiate Procedures under Ohio Law for the Retirement and Reemployment of a Classified Employee.

From	To
November 15, 2021	November 22, 2021

G. Approval of Overnight Extended Student Trips

It is recommended to approve the following overnight extended student trips. (background included in packet)

1. Bridges Retreat at Camp Campbell Gard, Hamilton, OH November 5-8, 2021
2. Wrestling Tournament at Medina High School, Medina, OH December 28-30, 2021
3. Wrestling Tournament at Oregon Clay High School, Oregon, OH January 13-15 2022

H. Personnel

1. Resignations

It is recommended to approve the following Resignations:

	Last Name	First Name	Position	Effective Date
a.	Bryant	Michael	LHS Volleyball Coach Head - Girls	9/19/2021
b.	Bryant	Michael	LHS Volleyball Assistant Coach Girls (½)	9/19/2021
c.	Pennix	Elizabeth	District Covid Tracker	10/15/2021
d.	Meeham	Kristen	Food Service Worker	9/29/2021

2. Retirements

It is recommended to approve the following Retirements:

	Last Name	First Name	Position	Effective Date
a.	Bergman	Kimberly	Central Office Secretary to Director of Human Resources	12/31/2021
b.	Hatfield	Rose	Kitchen Manager	9/30/2021
c.	Higgins	Matthew	Teacher	7/31/2022

3. Resolution to Initiate Procedures Under Ohio Law for the Retirement and Reemployment of Classified Employee

It is recommended to approve a Resolution to initiate procedures under Ohio Law for the Retirement and Reemployment of a Classified Employee. (background included in packet)

4. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

	Last Name	First Name	Position	Step	Effective Date
a.	McCaskey	Olivia	Bus Aide	0	10/7/2021
b.	Sargent	James	Bus Driver	3	10/8/2021

5. Substitute Employment-Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aid Permits as applicable

It is recommended to approve the following Substitutes effective for the 2021/2022 school year:

Classified Substitutes

	Last Name	First Name	Effective Date
a.	Callahan	Mary	10/19/2021
b.	Ciccarelli	Gloria	10/4/2021
c.	Hyman	Leeann	10/19/2021
d.	Moore	Kevin	10/19/2021
e.	Wylds	Cheyenne	10/19/2021

Substitute/Trainee Bus Drivers

	Last Name	First Name	Effective Date
a.	Brewer	Paul A	8/17/2021

Permanent Building Substitute

	Last Name	First Name	Effective Date
a.	Merry	Katlyn	10/18/2021
b.	Morris	Jennifer	10/18/2021
c.	Perry	Rachel	11/01/2021
d.	Yates	Hannah	11/01/2021

6. Long Term Certified Substitute Teachers

It is recommended to approve the following Long Term Certified Substitute Teachers for the 2021-2022 School Year:

	Last Name	First Name	Effective Date
a.	Chaney	Jeanne	11/3/2021

7. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet)

8. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2021/2022 School/Contract Year

Lebanon High School

	Last Name	First Name	Position	Level	Step
a.	Ketchum	Brent	LHS Swimming Coach	6	0
b.	Hensley	Carissa	LHS Swimming Coach Assistant	4	0

9. Changes of Status

It is recommended to approve the following Changes of Status:

	Last Name	First Name	From	Step	Effective Date	To	Step	Effective Date
a.	Eling	Karen	BA+15	2		MA	2	21-22 SY
b.	Garuccio	Meghan	MA	10		MA+20	10	21-22 SY
c.	Highley	Lori	Cafeteria Worker	0	9/14/2021	Cafeteria Worker	0	8/31/2021
d.	Likins	Faith	Cafeteria Worker	0	9/13/2021	Cafeteria Worker	0	8/26/2021
e.	McGowan	Doug	Custodian Class II	4	10/19/2021	Custodian Class III	4	10/19/2021
f.	Meeham	Kristen	Cafeteria Worker	0	9/21/2021	Cafeteria Worker	0	9/28/2021
g.	Miranda	Karen	LHS Volleyball Assistant Coach Girls (½)	6	5/17/2021	LHS Volleyball Assistant Coach Girls (full contract)	6	9/20/2021
h.	Nollen	Ryan	BA+15	9		MA	9	21-22 SY
i.	Taylor	Ryan	LJHS Wrestling Coach	2	9/21/2021	LJHS Wrestling Coach	6	9/21/2021

10. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2021-2022 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2021-2022 School Year:

Lebanon Junior High School

	Last Name	First Name
a.	Kjorvestad	Adam

11. Volunteers- Pending Acceptable BCI/FBI Checks

It is recommended to approve the list of Volunteers for the 2021-2022 School Year:

	Last Name	First Name
a.	Channell	Kathleen
b.	Conger-Collins	Heather
c.	Galise	Susan
d.	Heck	Chloe
e.	Kemp	Kelli
f.	Kramer	Eugene
g.	Longworth	Suzanne
h.	Neff	Regina
i.	Richter	Shawna
j.	Scheurer	Leah
k.	Steele	Scott
l.	Stephenson	Hailey

12. Leave of Absence

It is recommended to approve the following leaves of absence:

	Last Name	First Name	Type of Leave	Period Of Time
a.	Baker	Larry	Unpaid	October 6, 2021 thru October 22, 2021
				October 1, 2021 November 12, 2021
b.	Bellman	Marta	Unpaid	March 14, 2022
				September 21 thru 24, 2021
c.	Biggs	Treasa	Unpaid	November 22 and 23, 2021

d. Brewer	Paul D	Unpaid	September 16 and 17, 2021 September 20 thru 24, 2021
e. Bullock	Jennifer	Unpaid	December 9 and 10, 2021
f. Dwire	Meredith	Unpaid Medical	October 8, 2021 thru October 29, 2021
g. Dye	Kathy	Unpaid	September 1 and 3, 2021 October 29, 2021 (1.75 hours)
h. Estrada	Anna	Unpaid	November 22 and 23, 2021
i. Feldman	Kristi	Unpaid	September 27, 2021
j. Geselbracht	Tina	Unpaid	December 7, 2021 thru December 13, 2021
k. Kendrick	Tom	Unpaid	August 12, 2021
l. Lake	Jerry	Unpaid	August 27, 2021
m. Munninghoff	Nancy	Unpaid	September 24, 2021
n. Shafer	Amanda	Unpaid	November 18 and 19, 2021
o. Sochner-Gilliam	Alanna	Unpaid	September 1 and 3, 2021
p. Trimbach	Noah	Unpaid	August 11 and 12, 2021
q. VanWinkle	Jeffrey	Unpaid Medical	August 13 and 19, 2021 September 21, 2021 (.11 days) September 22 thru 24, 2021 September 27 thru 30, 2021 (.5 days) October 1, 2021 (.5 day) October 7, 2021 (.25 days)

D Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Very little Covid cases at the Career Center, the fire program did a burn, and the drug dogs walked the parking lot and buildings with no findings.
- Student Achievement Liaison – David Donovan
 - Teachers and staff are preparing for parent / teacher conferences, student council has been active setting up challenges for fundraisers and several end of quarter concerts are coming up.
- Legislative Updates – Kim Cope – The following are stuck in committee, but should be watched:
 - State Board of Education rescinded Resolution 20 and accepted Resolution 13 regarding removing the Critical Race Theory

- Community Audit Advisory Committee Liaison – Mike Lane
 - No update at this time

Resolution 117-21: Motion to adjourn

Mr. David Donovan moved to adjourn. Mr. Mike Lane seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Meeting was adjourned at 7:00 pm



Karen Ervin, Treasurer



Ryan Patterson, President