

**LEBANON BOARD OF EDUCATION  
Boardroom  
106 Miller Road  
Lebanon OH 45036**

**January 10, 2022  
6:00pm**

**(Organizational, Tax Budget, Federal Programs, Regular Meeting)**

- I. CALL TO ORDER**
- II. PLEDGE TO THE FLAG**
- III. OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS**
  - a. Jennifer Daulton and Roy MacCutcheon
- IV. ROLL CALL**
- V. ADOPTION OF THE AGENDA**
- VI. ELECTION OF PRESIDENT & VICE PRESIDENT**
  - a. Election of President**
    - i. Nominations
    - ii. Motion to Close Nominations
    - iii. Motion to Elect
    - iv. Oath of Office
  - New President now officially presides.**
  - b. Election of Vice President**
    - i. Nominations
    - ii. Motion to Close Nominations
    - iii. Motion to Elect
    - iv. Oath of Office
- VII. COMMUNICATIONS/REPORTS**
  - a. Student Board Member Update**
    - i. Abby McKellop
  - b. Presentation of Invited Guests**

- i. LHS Credentials Class - STNA Recognition

- c. **Hearing of the Public**
- d. **Superintendent Report**
- e. **Treasurer Report**
- f. **Board Committee Report**

**VIII. ORGANIZATIONAL/PUBLIC HEARING**

- a. **Public Hearing for Annual Tax Budget**
- b. **Public Hearing for Federal Programs, ESEA and IDEA Consolidated Funds**  
*(clarification of funds added to agenda 1/10/2022)*
- c. **Set Dates, Time and Place for the Regular Board of Education Meetings for 2022**

It is recommended the Lebanon City School District's regular scheduled meetings be held on the third Monday of every month, except when this Monday falls on a legal holiday and then the meeting will be the next day, Tuesday, starting at 6:00 p.m. including any special meetings scheduled as of the Organizational Meeting and will be held in the Lebanon Central Office Boardroom, 160 Miller Road, Lebanon OH 45036.

- d. **Set 2023 Organizational Meeting Date**

- i. January 9, 2023

- e. **Consent Treasurer Authorization**

Motion to approve the following Standing Authorizations for the Treasurer/CFO for calendar year 2022.

- i. ***Authorize Treasurer to Pay Bills***

Treasurer to Pay bills as they are presented, within availability of funds, report all bills paid monthly to the Board of Education and to include bills not paid due to unavailability of funds.

- ii. ***Authorize Treasurer to Make Investments***

It is recommended that the Treasurer of the Lebanon City School District be authorized to invest all interim and inactive funds as prescribed by the Ohio Revised Code and Board Policy.

*iii. Authorize Treasurer to Purchase Liability Insurance*

It is recommended that the Treasurer be authorized to purchase liability insurance for the Board of Education and Lebanon City School District in accordance with O.R.C. 3313.203.

*iv. Authorize Treasurer as the District Signatory*

Treasurer will be authorized as the signatory required for the disbursement of all District Funds.

*v. Authorize Treasurer to Request Advancement of Tax Monies*

It is recommended that the Treasurer be authorized to request from the County Auditor, school tax advances, when available, for the calendar year 2022.

*vi. Appoint the Treasurer as Public Records Training Designee*

It is recommended to designate Karen Ervin to attend the House Bill 9 Public Records Training.

**f. Consent Superintendent Authorization**

Motion to approve the following Standing Authorizations for the Superintendent/CEO for calendar year 2022.

*i. Authorize Superintendent or Designee to Apply for Funds/Grants*

It is recommended that the Superintendent or Designee be authorized to apply for all available funds/grants for the Lebanon City School District.

*ii. Authorize Superintendent to Employ Temporary Personnel*

Whereas, it may become necessary to employ personnel for emergency or unexpected situations on a short-term casual, per diem/hourly basis; and

Whereas, it may be inefficient to call a special board meeting to employ such persons and/or not in the best interest of the District to wait until such time that the Board might meet.

Therefore, it is recommended that the Superintendent be authorized to employ such certificated and classified personnel as needed, as defined in O.R.C. 3313.47; and

Further, under the provisions of O.R.C 3313.47 the Superintendent shall present such employment recommendations to the Board at the next regular scheduled meeting for formal action.

*iii. Authorize Superintendent to Accept Resignations*

It is recommended to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

iv. ***Authorize the Superintendent to be the Board's Designee for the Purposes of Hearing Final Student Suspension Appeals***

v. ***Appoint the Superintendent as the District's Purchasing Agent***

It is recommended the Superintendent or designee be appointed as purchasing agent for the Lebanon City School District.

**g. Other Organizational Items (Consent Items)**

Motion to approve the following Organizational Items for calendar year 2022.

i. ***Waive the Reading of the Minutes***

In accordance with O.R.C. 3313.26, it is recommended the Board of Education waive the reading of minutes from previous meetings.

ii. ***Authorize the use of the Following Law Firms***

It is recommended the Lebanon City Schools Board of Education authorize the use of the following law firms:

1. Ennis Britton Co., L.P.A.
2. Bricker & Eckler
3. Frost, Brown, & Todd
4. Dinsmore & Shohl, LLP

iii. ***News Media Sources***

It is recommended the Lebanon City School District will use the Cox Media Group as its primary news source, and the Cincinnati Enquirer as a secondary and/or optional source.

iv. ***Annual Board Memberships***

It is recommended to authorize the renewal of the following annual membership dues (including e-publications).

1. OSBA
2. OHSAA
3. Lebanon Area Chamber of Commerce

v. ***Establish a Board Service Fund***

It is recommended to establish a Service Fund for the payment of expenses actually incurred by Board members in the performance of their duties or members-elect in training and orientation to the performance of their duties as required by Board Policy PO 0154 and O.R.C 3315.15. The budget of this fund will be recorded in the District's annual appropriations.

vi. ***Establish a Records Commission***

It is recommended to establish a Records Commission comprised of the President of the Board of Education, the Treasurer of the Board, and the Superintendent of Lebanon City Schools. The Commission shall meet at least once a year and establish rules for retention and disposal of records to review the same.

vii. ***Tax Budget Adoption***

It is recommended to adopt the Tax Budget for fiscal year 2023 as submitted by the Treasurer.

**h. Board Member Appointments**

Motion to approve the following appointments for calendar year 2022.

i. ***Appointment as the Capital Conference Delegate***

It is recommended that the Board of Education appoints \_\_\_\_\_ as Primary and \_\_\_\_\_ as Alternate as the Board of Education's Capital Conference Delegate for the calendar year 2022.

ii. ***Appointment as the Student Achievement Liaison***

It is recommended that the Board of Education appoint \_\_\_\_\_ as the Student Achievement Liaison for the calendar year 2022.

iii. ***Appointment as the Legislative Information Liaison***

It is recommended that the Board of Education appoint \_\_\_\_\_ as the Board of Education's Legislative Information Liaison for the calendar year 2022.

iv. ***Appointment as Community Audit Advisory Committee***

It is recommended that the Board of Education appoint \_\_\_\_\_ and \_\_\_\_\_ as the Board of Education's Community Audit Advisory Committee members for the calendar year 2022.

**IX. Approval of Minutes and Signing** *(Item added to agenda on 1/10/2022)*

Approve and sign the minutes of the Regular Meeting, December 20, 2021

**X. FINANCIAL (Consent Items)**

**a. Monthly Reports**

It is recommended to accept the financial reports for December 2021 as presented.

**b. Amended Appropriations**

It is recommended to adopt the amended appropriations for fiscal year 2022 as presented.

**c. Amended Certificate of Estimated Resources**

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2022 as presented.

**d. Advances**

The Treasurer reports the following advances of funds were made on December 31, 2021 to eliminate negative fund balances. They will be repaid during January, 2022.

From Fund	To Fund	Amount
General Fund, 001-0000	Food Service, 006-0000	\$287,958.01
General Fund, 001-0000	Bowman School Supplies, 009-9006	\$5,908.74
General Fund, 001-0000	Math Worktext School Supplies, 009-9010	\$119,648.08
General Fund, 001-0000	Bowman Media Center, 018-9021	\$947.54
General Fund, 001-0000	LHS Bridges Fund, 018-9025	\$4,924.08
General Fund, 001-0000	Cares Project Grant, 019-9025	\$3,232.87
General Fund, 001-0000	Port Authority Career Tech Grant, 019-9026	\$27,294.18
General Fund, 001-0000	Volleyball Tournament Fund, 022-9000	\$146.36
General Fund, 001-0000	Girls Soccer Tournament Fund, 022-9002	\$248.24
General Fund, 001-0000	LHS Musical, 200-9009	\$3,194.82
General Fund, 001-0000	Orchestra Fund. 200-9015	\$2,411.76
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$123.46
General Fund, 001-0000	LJHS Renaissance, 200-9037	\$601.26
General Fund, 001-0000	LHS Beverage Cart, 200-9051	\$27.19
General Fund, 001-0000	LHS Hope Squad, 200-9054	\$550.80
General Fund, 001-0000	LHS Winter Guard, 300-9401	\$10,983.10
General Fund, 001-0000	LJHS Winter Guard, 300-9402	\$6,414.48
General Fund, 001-0000	Intermediate Winter Guard, 300-9403	\$402.48
General Fund, 001-0000	LHS Drumline, 300-9404	\$11,465.56
General Fund, 001-0000	LJHS Drumline, 300-9405	\$871.37
General Fund, 001-0000	LHS Athletics, 300-9500	\$17,808.06
General Fund, 001-0000	LHS Captain's Council, 300-9505	\$2,712.18
General Fund, 001-0000	LJHS Athletic Concessions, 300-9515	\$1,522.56

General Fund, 001-0000	Parent Mentor Grant FY22, 499-9022	\$1,734.14
General Fund, 001-0000	ESSER II Grant, 507-9022	\$22,353.50
General Fund, 001-0000	ESSER ARP Grant, 507-9122	\$12,039.96
General Fund, 001-0000	ARP IDEA, Part B FY 22, 507-9222	\$9,468.19
General Fund, 001-0000	IDEA, Part B FY 22, 516-9022	\$32,174.06
General Fund, 001-0000	Title III FY 22, 551-9022	\$4,298.56
General Fund, 001-0000	Title I FY 22, 572-9022	\$56,291.52
General Fund, 001-0000	Title IVA FY 22, 584-9022	\$23,877.00
General Fund, 001-0000	Early Childhood Education FY 22, 587-9022	\$2,820.05

**e. Fund Transfer**

It is recommended to authorize the Treasurer to execute the following interfund transfer due to transferability of Federal grants:

<u>From</u>	<u>To</u>	<u>Amount</u>
Title IIA FY 22, 590-9022	Title I FY 22, 572-9022	\$40,591.90

**f. Service Agreement between Lebanon City Schools and Warren County Educational Service Center (WCESC)**

It is recommended to approve a service agreement between Lebanon City Schools and Warren County ESC for contracted services related to student services and special education programming.

**g. Approve New Student Activity Fund**

It is recommended to approve the creation of a new Student Activity Fund for Berry Intermediate Student Council with an opportunity for leadership, development and contribution to the community.

**Berry Student Council Fund:**                      200-9058

**h. Donations**

It is recommended to approve the following donations.

<b>Donor</b>	<b>Amount</b>	<b>Purpose</b>
SHP	\$1,000.00	Scholarship to be awarded to a graduating senior who is deserving and displays a need
Susan LeFeber	\$250.00	For the Ronald K. LeFeber Scholarship
Michael Lane	\$2,625.00	To be used for a book program at Bowman

		Elementary School
Anytime Fitness	\$630.17	To be used to purchase items for the Warrior Closet

**i. Hold Harmless Resolution**

It is recommended to authorize the Treasurer and Superintendent to enter into a Hold-Harmless agreement with all nurses and social workers impacted by the required migration from SERS retirement system to STRS retirement system, for the period of time dating July 1, 2021 - January 31, 2022.

**XI. POLICIES**

It is recommended to approve the following Board Policies.

**a. Final Reading**

- i. Policy 6120 - Safety Deposit Box (Rescind) - **FINANCES**
- ii. Policy 7510 - Use of District Premises - **PROPERTY**
- iii. Policy 9700 - Relations with Special Interest Groups - **RELATIONS**

**XII. PERSONNEL**

**a. Resignations**

It is recommended to approve the following **Resignations**:

	Last Name	First Name	Position	Effective Date
1.	Kendrick	Tom	Bus Driver	12/31/2021
2.	Miller	Karen	Cafeteria Worker	1/14/2022
3.	Highley	Lori	Cafeteria Worker	1/5/2022

**b. Administrative Contract**

It is recommended to approve the following **Administrative Contract**:

	Last Name	First Name	Position	Days	Schedule/Level	Effective Date
1.	Butler	Scott	Director of Business	FY22- 129 FY23&24- 260	Schedule D/ Level 4	FY22-2/1/2022 thru 7/31/2022 2yr Contract Eff: 8/1/2022



**c. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable**

It is recommended to approve the following **Substitutes** for the 2021-2022 School Year.

**Classified Substitutes**

	<b>Last Name</b>	<b>First Name</b>	<b>Effective Date</b>
1.	Edwards	Sheila	1/11/2022
2.	Kempf	Deanna	1/11/2022

**Substitute Bus Drivers**

	<b>Last Name</b>	<b>First Name</b>	<b>Effective Date</b>
1.	Kendrick	Tom	1/1/2022

**Substitute/Trainee Bus Drivers/Bus Aide**

	<b>Last Name</b>	<b>First Name</b>	<b>Effective Date</b>
1.	Duncan-Wolf	Mikala	1/12/2022

**Permanent Building Substitute**

	<b>Last Name</b>	<b>First Name</b>	<b>Effective Date</b>
1.	Schepker	Tonia	1/11/2022
2.	Groh	George	1/11/2022

**d. Board Resolution for Employment of Non-Licensed Coaches**

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches.

**e. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2021-2022 School Year/Contract Year.**

It is recommended to approve the following **Supplemental Positions** for the 2021 - 2022 School Year.

**Lebanon High School**

NAME	POSITION	LEVEL	STEP
Abshire, Cheryl	LHS Advisor - Science Olympiad	4	2
Beal, Joe	LHS Musical/Choral - Director	2	4
Bergman, Samantha	LHS Director of Musicals	7	4
Bierkan, Mark	LHS Track Coach Assistant - Girls	9	6
Blaine, Clara	LHS Lacrosse Coach Assistant - Girls	9	1
Bottles, Tim	LHS Baseball Coach Assistant (1/2)	9	6
Boyer, Michael	LHS Lacrosse Coach Assistant - Boys	9	1
Chamberlain, Ryan	LHS Lacrosse Coach Head - Boys	10	0
Collier, Marty	LHS Track Coach Head - Girls	10	6
Eads, Ryan	LHS Advisor - AFJROTC Drill Team	5	1
Earley, Ned	LHS Ultimate Frisbee Coach	4	4
Faler, Micah	LHS Advisor-Physical Fitness - Spring	3	6
Gadzala, Megan	LHS Lacrosse Coach Assistant - Girls (1/2)	9	0
Groh, George	LHS Track Coach Assistant - Boys	9	1
Keil, Chad	LHS Tennis Coach Assistant - Boys	7	6
Kindell, Brian	LHS Softball Coach Head	10	6
Lamb, Bethanie	LHS Advisor - Prom	2	6
Maupin, Brad	LHS Baseball Coach - Freshman (1/2)	6	6
McCarty, Dan	LHS Advisor - Intramurals	5	6
McCarty, Dan	LHS Advisor - Jr. Council of World Affairs	2	6
Nollen, Ryan	LHS Softball Coach Assistant	9	6
O'Connor, Brian	LHS Baseball Coach Assistant (1/2)	9	0

Polley, Yusuf	LHS Track Coach Assistant - Coed	9	0
Price, Larry	LHS Baseball Coach Head	10	6
Shilt, Keith	LHS Baseball Coach Assistant (1/2)	9	6
Showalter, Samantha	LHS Softball Coach Assistant (1/2)	9	2
Simcoe, Jason	LHS Track Coach Head - Boys	10	6
Smith, Gary	LHS Technical Director of Musicals	4	5
Snoznik, Adam	LHS Lacrosse Coach Head - Girls	10	1
Stark, Jessica	LHS Advisor - Singers	5	0
Urton, Scott	LHS Softball Coach Assistant (1/2)	9	2
Winders, Tina	LHS Advisor - AFJROTC Drill Team	5	4
Zsembik, Tom	LHS Tennis Coach Head - Boys	9	6

**Lebanon Junior High School**

NAME	POSITION	LEVEL	STEP
Evers, John	LJHS Advisor - Science Club	1	3
Hurst, Carmen	LJHS Advisor - Power of the Pen (1/2)	5	6
Kaiser, Jessica	LJHS Faculty Manager - Spring	1	1
Moreland, Robert	LJHS Track Coach Assistant	6	3
O'Rourke, Tammy	LJHS Track Coach Assistant	6	6
Robinson, Kathy	LJHS Advisor - Power of the Pen (1/2)	5	6
Steadly, Kayla	LJHS Advisor - Warrior Pride Newspaper	3	2
Vaughn, Kathy	LJHS Track Coach Head	7	6
Vaughn, Kathy	LJHS Washington D.C. Trip Coordinator	4	6
Walsh, Mike	LJHS Faculty Manager - Spring	1	6

**f. Stipend**

It is recommended to approve the following **Stipends** for the 2021 - 2022 School Year.

	Last Name	First Name	Purpose	Amount
1.	Wood	Casey	Interim High School Principal	\$70/day eff: 1/24/2022

Cooperating Teacher Stipend for the 1st Semester of the 2021-2022 School Year:

	Building	Cooperating Teacher	Student Teacher	University	Amount
1.	High School	Marty Collier	Brooklyn Wilson	Miami University	\$300.00
2.	High School	Kathryn Mayer	Brooklyn Wilson	Miami University	\$300.00

**g. Leave of Absence**

It is recommended to approve additional unpaid leave days as detailed in the report from the Treasurer’s Office.

**XIII. OTHER BUSINESS (Action Items)**

**a. Approve Contract between Lebanon City Schools and Hudson Guard**

It is recommended to approve a contract between Lebanon City Schools and Hudson Guard for the rental of 18 tillable acres of school land for farming at \$125.00/acre.

**b. Proposed Tax Increment Financing Agreement (Parkside TIF Area)**

Approving tax exemptions for improvements to real property to be authorized as part of a tax increment financing program.

**c. Approve the following 2022-2023 School Year Curriculum Guides**

It is recommended to approve the 2022-2023 School Year Curriculum Guides for the following schools.

- i. Lebanon Junior High School
- ii. Lebanon High School

**d. Board Resolution to Express Opposition to the Passage of House Bill 290 (Backpack Scholarship Program) of the 134th General Assembly**

**e. Overnight / Extended Student Trips**

It is recommended to approve the following overnight / extended student trips.

- i. Ohio FBLA State Leadership Conference, Columbus OH, February 23, 2022 - February 25, 2022
- ii. Homestead Show Choir Competition, Fort Wayne IN, February 12, 2022 - February 13, 2022

**XIV. Adjournment**