

**LEBANON BOARD OF EDUCATION
Boardroom
106 Miller Road
Lebanon OH 45036**

**February 22, 2022
6:00pm**

Regular Meeting

- I. CALL TO ORDER**
- II. PLEDGE TO THE FLAG**
- III. ROLL CALL**
- IV. ADOPTION OF THE AGENDA**
- V. COMMUNICATIONS/REPORTS**
 - A. Student Board Member Update**
 - 1. Abby McKellop
 - B. Presentation of Invited Guests**
 - 1. Lebanon Lions Club
 - a) Presentation of \$500 check
 - C. Hearing of the Public**
 - D. Superintendent Report**
 - 1. Doug Palmer, OSBA: Fleet Audit Presentation
 - 2. Updated Committee Consideration
 - E. Treasurer Report**
 - No update this month
 - F. Board Committee Report**
 - 1. **Student Achievement Liaison**
 - a) Jennifer Daulton
 - 2. **CAAC Committee**
 - a) Michael Lane
 - b) Roy MacCutcheon
 - 3. **Legislative Liaison**
 - a) Kim Cope

4. Warren County Career Center Liaison

a) Esther Larson

VI. APPROVAL OF MINUTES AND SIGNING

Approve and sign the minutes of the Special Meeting, February 8, 2022

VII. FINANCIAL (Consent Items)

A. Monthly Reports

It is recommended to accept the financial reports for January 2022 as presented.

B. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2022 as presented.

C. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2022 as presented.

D. Advances

The Treasurer reports the following advances of funds were made on January 31, 2022 to eliminate negative fund balances. They will be repaid during February, 2022.

From Fund	To Fund	Amount
General Fund, 001-0000	Food Service, 006-0000	\$78,436.18
General Fund, 001-0000	Bowman School Supplies, 009-9006	\$5,955.74
General Fund, 001-0000	Math Worktext School Supplies, 009-9010	\$118,929.33
General Fund, 001-0000	Donovan Building Fund, 018-9019	\$7,046.41
General Fund, 001-0000	Bridges, 018-9025	\$4,924.08
General Fund, 001-0001	CARES Project Grant, 019-9025	\$3,232.87
General Fund, 001-0000	Port Authority Career Tech Grant, 019-9026	\$19,490.93
General Fund, 001-0000	Volleyball Tournament Fund, 022-9000	\$146.36
General Fund, 001-0000	Girls Soccer Tournament Fund, 022-9002	\$248.24
General Fund, 001-0000	Wrestling Tournament Fund, 022-9004	\$2,970.00
General Fund, 001-0000	LHS Musical, 200-9009	\$2,894.82
General Fund, 001-0000	Orchestra Fund. 200-9015	\$2,411.76
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$123.46
General Fund, 001-0000	LJHS Renaissance, 200-9037	\$536.26
General Fund, 001-0000	LHS Beverage Cart, 200-9051	\$27.19
General Fund, 001-0000	LHS Winter Guard, 300-9401	\$8,683.10
General Fund, 001-0000	LJHS Winter Guard, 300-9402	\$4,844.48

General Fund, 001-0000	LHS Drumline, 300-9404	\$18,465.56
General Fund, 001-0000	LJHS Drumline, 300-9405	\$871.37
General Fund, 001-0000	LHS Athletics, 300-9500	\$10,130.82
General Fund, 001-0000	LHS Captain's Council, 300-9505	\$2,712.18
General Fund, 001-0000	LJHS Athletic Concessions, 300-9515	\$164.17
General Fund, 001-0000	Parent Mentor Grant FY22, 499-9022	\$4,551.33
General Fund, 001-0000	ESSER II Grant, 507-9022	\$55,371.15
General Fund, 001-0000	ESSER ARP Grant, 507-9122	\$55,023.41
General Fund, 001-0000	ARP IDEA, Part B FY 22, 507-9222	\$17,054.38
General Fund, 001-0000	IDEA, Part B FY 22, 516-9022	\$131,889.89
General Fund, 001-0000	Title III FY 22, 551-9022	\$11,807.60
General Fund, 001-0000	Title I FY 22, 572-9022	\$66,535.92
General Fund, 001-0000	Title IVA FY 22, 584-9022	\$23,877.00
General Fund, 001-0000	Early Childhood Education FY 22, 587-9022	\$2,824.53
General Fund, 001-0000	Early Childhood Education ESSER Grant, 587-9122	\$1,500.00

E. Fund Transfer

No Fund Transfers this month

F. Invoices

It is recommended to approve the following invoice:

Vendor	Purchase Order #	Amount
Frontline Technologies Group	2203496	\$8,159.63

G. Service Agreement between Lebanon City Schools and JS Languages

It is recommended to approve a service agreement between Lebanon City Schools and JS Languages for the 2021-2022 SY for the purpose of providing language translation and interpreting services.

H. Approve New Athletic Fund

It is recommended to approve the creation of a new Athletic Fund for Lebanon High School Boys Club Volleyball to afford students the opportunity to compete inter-scholastically in club volleyball.

LHS Boys Club Volleyball: 300-9506

I. Service Agreement between Lebanon City Schools and Academic & Behavioral Learning Enrichment Cincinnati (A.B.L.E.)

It is recommended to approve the service agreement between A.B.L.E. and Lebanon City Schools for the provision of behavioral services provided by Board Certified Behavior Analyst (B.C.B.A.) effective February 1, 2022 - June 30, 2022.

J. Donations

It is recommended to approve the following donation.

Donor	Amount	Purpose
Warren County Historical Society	\$2,861.76	To be used for the Baseball team at Lebanon High School

K. Out of State Travel for Principal to attend Professional Development Training

It is recommended to approve the out-of-state professional development opportunity for Bret Gordon to attend the Safety Care Trainer Training Program in Indianapolis, IN February 22 - 24, 2022. Bret will be trained in the evidence-based Safety Care Behavioral Program and will lead the district’s initiative to train staff on managing behavioral challenges and ensuring the safety of all students. It is recommended to approve the payment for his registration, travel and lodging expenses.

L. News Media Sources

It is recommended to approve the updated News Media Sources for Lebanon City School District.

1. Dayton Daily News
2. Cox Media Group
3. Cincinnati Enquirer

M. Amend authorization for the Treasurer to purchase Employee Theft Bond instead of Liability Insurance as allowed by O.R.C 3313.203.

VIII. POLICIES

No Policy review this month

IX. PERSONNEL

A. Resignations

It is recommended to approve the following **Resignations**:

	Last Name	First Name	Position	Effective Date
1.	Carson	Erin	Custodian, Class II	1/21/2022
2.	Campbell	Diane	Auxiliary Services Clerk	1/24/2022
3.	Mishurda	Allison	Special Education Teacher Assistant	2/25/2022

4.	Kaiser	Jessica	LJHS Faculty Manager - Spring	2/4/2022
5.	Kaiser	Jessica	Teacher	2/4/2022
6.	Campbell	Ronald	Cafeteria Worker	1/26/2022
7.	Jaster	Judy	Cafeteria Worker	2/4/2022
8.	Brown	Jessica	Bus Driver	2/11/2022
9.	McCaskey	Olivia	Bus Aide	2/11/2022
10.	Haynes	Patricia	Central Office Secretary to Treasurer	2/18/2022
11.	Fisher	Inga	Assistant Treasurer	3/1/2022
12.	Holtkamp	Maggie	LHS Department Head - Special Education	1/31/2022

**B. Employment
Pending Acceptable BCI/FBI Checks and Verification of Past
Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable**

It is recommended to approve the following **New Hires**:

	Last Name	First Name	Position	Effective Date
1.	LaForce	Kendra	Cafeteria Worker, Step 1	2/14/2022
2.	Dakin	Zachary	Custodian, Class II, Step 5	2/14/2022
3.	Robinson	Kyle	Custodian, Class II, Step 0	2/14/2022
4.	Julien	David	Bus Driver, Step 0	1/20/2022
5.	Krouse	Russell	Bus Driver, Step 0	1/12/2022

C. Consultant Contract

It is recommended to approve the following **Consultant Contracts**:

	Last Name	First Name	Position	Hours	Rate	Effective Date
1.	Fisher	Inga	Assistant Treasurer	Up to 80 hours	\$52.00/hr	3/02/2022
2.	Haynes	Patty	Administrative Assistant to the Treasurer	Up to 80 hours	\$30.00/hr	2/22/2022

D. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended to approve the following **Substitutes** for the 2021-2022 School Year.

Classified Substitutes

	Last Name	First Name	Effective Date
1.	Swisher	Erin	2/23/2022

Substitute/Trainee Bus Drivers/Bus Aide

	Last Name	First Name	Effective Date
1.	Duda	Joel	2/22/2022
2.	McCaskey	Olivia	2/14/2022
3.	Henderson	Heather	2/11/2022

Permanent Building Substitute

	Last Name	First Name	Effective Date
1.	Moorman	Gabriel	2/08/2022

E. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches.

F. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2021-2022 School Year/Contract Year

It is recommended to approve the following **Supplemental Positions** for the 2021 - 2022 School Year.

Lebanon High School

NAME	POSITION	LEVEL	STEP
Hodges, Rob	LHS Baseball Coach Assistant (½)	6	6
Cornell, Shellie	LHS Faculty Manager of Athletics (.33)	7	0
Hautzinger, Hannah	LHS Lacrosse Coach Assistant Girls (½)	9	0

Lebanon Junior High School

NAME	POSITION	LEVEL	STEP
English, Daniel	LJHS Track Coach Assistant	6	6
Kemper, Paul	LJHS Faculty Manager - Spring	1	1
Seevers, Emily	LJHS Track Coach Assistant	6	0

G. Changes of Status

It is recommended to approve the following **Changes of Status**.

	Last Name	First Name	From	Step	Effective Date	To	Step	Effective Date
1.	Chamberlain	Ryan	LHS Lacrosse Coach Head - Boys	0	21/22 SY	LHS Lacrosse Coach Head - Boys	1	21/22 SY
2.	Higgins	Matthew	Retirement date of		7/31/2022	Retirement date of		5/31/2022
3.	Wood	Autumn	MA	8		MA+20	8	2nd Semester
4.	Zanola	Meagan	BA+15	4		MA	4	2nd Semester

H. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following **Volunteers** for the 2021-2022 School Year.

NAME	NAME
Arnold, Ashton	Horst, Heidi
Backscheider, Jessica	Hubbs, Sarah
Bowman, Jessica	Korte, Kelly
Conley, Karadawn	Linch, Stephanie
Cowden, Brandi	Ludlow, Kathleen
Davis, Julie	Meierdiercks, Lori
Davis, Jyl	Perez, Patricia
Elkin, James	Rabal, Savannah
Fleig, Christopher	Reinke, Taryn
Guilfoyle, Christopher	Rios, Jaime
Henry, Mandy	Rios, Teresa

I. Stipend

It is recommended to approve the following **Stipends** for the 2021-2022 School Year.

	Last Name	First Name	Purpose	Amount
1.	Taylor	Scott	Long Term Substitute Teacher- 8th Grade History - eff: 3/9/2022	\$108.91/day
2.	Hensley	Nicholas	Warrior Stack- Spring	\$2,193.00
3.	Chamberlain	Scott	DJ for Prom on 4/9/2022	\$1,500.00

Cooperating Teacher Stipend for the 1st Semester of the 2021-2022 School Year

	Building	Cooperating Teacher	Student Teacher	University	Amount
1.	Bowman	Erin Ferguson	Marrissa Bieniek	Wilmington College	\$200

J. Home Instruction Tutors - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following **Home Instruction Tutors** for the 2021-2022 School Year.

Last Name	First Name
Miller	Lauren
Turner	Amanda

K. Leave of Absence

It is recommended to approve additional unpaid leave days as detailed in the report from the Treasurer's Office. (copy of report included in packet)

X. OTHER BUSINESS (Action Items)

A. Approve Spring Sports Handbooks

It is recommended to approve the Spring Sports Handbooks for the 2021-2022 School Year.

1. Lebanon High School Girls Softball
2. Lebanon Track and Field
3. Lebanon Tennis
4. Lebanon Warrior Baseball
5. Lebanon Girls Lacrosse
6. Lebanon Boys Lacrosse

B. Overnight / Extended Student Trip

It is recommended to approve the following overnight / extended student trip.

1. JV Softball Team participation in 2 softball games & community service event, Leslie County KY, April 1 2022- April 2, 2022

C. Letter of Intent to Prodigy Building Solutions LLC

It is recommended to approve the Letter of Intent with Prodigy Building Solutions LLC to develop, design, manage and execute the Bowman Primary School & High School Chiller Replacement Project not to exceed \$22,500.00 for the actual incurred cost.

D. Amended 5-year Forecast

It is recommended to approve the amended 5 year forecast.

E. Bus Lease to Purchase Agreement

It is recommended to approve the bus lease to purchase agreement with Santander Bank for \$1,432,528.00 for 4 years.

F. Outright Bus Purchase Agreement

It is recommended to approve the purchase agreement with Southwestern Ohio EPC via Rush Truck Centers for \$358,132.00 for the purchase of 4 school buses.

XI. EXECUTIVE SESSION

Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

XII. ADJOURNMENT