

## COLLEGE CAMPUS VISITATION FORM

Seniors and Juniors may visit a college during a regular school day. Students are only excused for a **total of four days** for these college visits. This form and the College Visitation Confirmation form are required to excuse the student from Lebanon High School.

Seniors and Juniors must follow this procedure:

- 1) Complete this form and bring it to the Attendance Office at least one week before your visit. Your name will appear on the attendance list stating that you are on a college visit.
- 2) Take the College Visitation Confirmation form (attached) and have it completed while at the college.
- 3) The next school day, before first period, submit the completed college Visitation Confirmation form to the Attendance Office.

\_\_\_\_\_ will be visiting the campus of  
(Name of Student)

\_\_\_\_\_ on \_\_\_\_\_  
(College name) (Date/Time of Visit)

\_\_\_\_\_ (Signature of Parent/Guardian) \_\_\_\_\_ (Request Date)

It is the student's responsibility to make arrangements with each teacher to make up work they will miss. After such arrangements are completed, the teacher must sign or initial the indicated space below. The cooperation of the student, parent, and teacher is appreciated.

1.	5.
2.	6.
3.	7.
4.	8.

## College Visitation Confirmation

Student's name: \_\_\_\_\_

College Visited: \_\_\_\_\_

Date/Time of Visit: \_\_\_\_\_

Confirmed by: \_\_\_\_\_

Title: \_\_\_\_\_

Phone: \_\_\_\_\_

School Stamp/Seal \_\_\_\_\_

After completion, please return this form to the Lebanon High School Attendance Office the next day before first period.

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