

CLASSIC STUDENT TOURS

75 RHOADS CENTER DRIVE • CENTERVILLE, OHIO 45458 • (937) 439-0032 • FAX (937) 439-0041

Dear Parents and Students,

It's time to begin planning our annual tour to Washington, D.C. Tour dates this year are **Wednesday - Saturday, May 8 - 11, 2024**. This is an excellent opportunity for students to visit the hub of our American heritage and government. Our staff will chaperone the tour, which will be arranged by Classic Student Tours, a local agency that specializes in Educational Student Travel Programs and have planned out trip since 1996

A Classic Student Tours representative will conduct a brief informational meeting and presentation in the cafeteria of the new Lebanon Jr. High School on **Saturday, April 29, 2023 at 8:00 AM**. All interested students and their parents should attend this meeting so that questions regarding this travel opportunity can be answered.

The cost of the travel program per student, based on quad occupancy and the following number of paying participants per motor coach, is:

44 - 47 per motor coach	\$989.00	36 - 39 per motor coach	\$1029.00
40 - 43 per motor coach	\$1009.00	32 - 35 per motor coach	\$1049.00

(These prices are subject to adjustment if suppliers increase their cost to Classic Student Tours.)

All admissions, meals, lodging and transportation are included in the package. Spending money for snacks, souvenirs, etc. should be minimal and is left to your discretion. Reservations will be accepted on a first come, first served basis.

The payment due dates and amounts are as follows:

<u>DUE DATE</u>		<u>AMOUNT</u>	
Fri	05/19/23	\$250	Deposit (\$75 of which is non-refundable) & Completed Permission Form to hold reservation. Deposits received after one motor coach is filled will be accepted for additional motor coaches or to form a waiting list for replacement of canceled reservations.
Fri	08/25/23	\$250	Second Payment
Fri	12/01/23	\$250	Third Payment
Fri	03/15/24		Balance (determined by number of students per motor coach after third payment is received)

Any payments not received by the final due date will need to be in the form of a cashier's check, money order, or credit card. Invoices **will not** be individually mailed for payments; however, announcements will be made to students at school to inform them of pertinent information they need to relay home. Special payment arrangements can be made upon request.

To make a payment online, visit www.classicstudenttours.com or call (937) 439-0032 and have your credit card information ready. Make all checks payable to **Classic Student Tours** and be sure to write the school and student's name on the check to ensure proper credit. Please fill out checks with black ink only. Email completed permission form to info@classicstudenttours.com. Permission forms and checks can also be mailed to our office address at the top of this letter.

On December 22, 2023, ALL ACCOUNTS MUST BE CURRENT (including payment arrangements made through the tour company), or participants will be removed from the trip until accounts are brought current. If a participant is removed from the trip due to a delinquent account, the participant will be placed on a waiting list until the account is brought current. Seat availability is **not guaranteed**, as his/her spot will be filled with a student from the waiting list, if one exists. Additionally, all refund policies are in effect.

This tour will be educational, interesting, and fun! Visiting the most influential city in the world, our nation's capital, will be remembered as a highlight of each student's junior high school experience.

Sincerely,


Kathy Vaughn
Lebanon Junior High School

Refund Policy: All money will be fully refunded if Classic Student Tours terminates the tour for any reason, except for default of payment. A student/paying participant canceled from the tour for any reason will be charged a **minimum of seventy-five dollars (\$75.00)** against monies paid toward that trip. In addition, **any non-refundable deposits/payments made by Classic Student Tours for trip costs will also be deducted from any payments made.** Checks not honored by client's bank due to insufficient funds, closed accounts, etc. will incur a \$25.00 bank and processing fee. A \$25.00 cancellation processing fee will be charged per participant if the school cancels the tour along with any non-refundable expenses incurred by Classic Student Tours.

Responsibility: Classic Student Tours acts only as the agent for the tour participants in arranging transportation, lodging, meals, sightseeing, admissions, etc. Classic Student Tours or their employees assume no responsibility for personal injury or illness, property damage, loss, delay or irregularity of transportation, lodging, restaurants, sights, attractions, weather conditions, acts of God, etc. In the event of a claim Classic Student Tours' liability shall be limited to the amount paid by the client for the tour package. Classic Student Tours is not liable for the responsibilities or default of transportation carriers, hotels, restaurants, attractions, etc. Classic Student Tours reserves the right to provide substitutes of comparable value when conditions warrant an adjustment in contracted tour features. Classic Student Tours and its employees reserve the right to make special arrangements for participants unwilling to abide by tour policies - at the participants expense!

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LEBANON JUNIOR HIGH SCHOOL
WASHINGTON, D.C. / GETTYSBURG EDUCATIONAL TRAVEL PROGRAM
BUSES 1, 2, 3, 4, 5

Wednesday May 8 2024	5:30a	Depart School
	7:30a	Rest stop I-70 130 mm rest area
	10:30a	Rest stop – Travel Plaza
	12:00p	Rest stop - Breezewood
	2:15p	Lunch- The Barn Cellar
	3:30p	GETTYSBURG BUS BATTLEFIELD TOUR with local guides
	7:30p	Check into the Dulles Airport Marriott Hotel
	7:30p	Dinner – Pizza at the hotel
	8:30p	Relax in your room
	10:00p	Night supervision on duty- Lights out
Thursday May 9	6:00a	Breakfast – Hotel Buffet
	8:00a	Souvenir shopping (I Heart DC)
		WHITE HOUSE (Walk around for pictures only)
	10:00a	SMITHSONIAN MUSEUM
		Natural History/ Air and Space (if available)
	11:30a	Lunch – Box Lunch in Mall Area
	12:15p	HOLOCAUST MUSEUM (if available)
	3:00p	US CAPITOL VISITOR CENTER (if available)
	4:30p	WWII - VIETNAM – LINCOLN - KOREAN MEMORIALS
	7:15p	Dinner – Hamburgers and Hotdogs meal at the hotel
	10:00p	Night supervision on duty-Lights out
Friday May 10	6:30a	Breakfast - Hotel Buffet
	8:30a	Meet local guide who will be with us for a 1/2 DAY - Arlington Visitor Ctr
	8:30a	ARLINGTON NATIONAL CEMETERY
		CHANGING OF THE GUARD AT THE TOMB OF THE UNKNOWN
	11:15a	MARINE MEMORIAL
		Lunch – Box Lunch at Marine Memorial
	12:00p	PENTAGON 9/11 MEMORIAL
	12:45p	EMBASSY ROW
	1:30p	WASHINGTON NATIONAL CATHEDRAL- (if available)
	3:00p	SMITHSONIAN MUSEUM – AMERICAN HISTORY
	4:45p	MLK-FDR-JEFFERSON MEMORIALS
	7:00p	SPIRIT CRUISE - Dinner and Dance Cruise (board at 6:30 PM)
	10:00p	Return to Hotel
	10:00p	Night supervision on duty- Lights out
Saturday May 11	6:30a	Breakfast - Hotel Buffet
	7:30a	Room inspections - load motor coach - depart hotel
	8:30a	MT VERNON - Home of George Washington (Mansion if available)
	11:00a	Lunch – Box lunch at Mt. Vernon
	11:15a	Depart for home
	1:15p	Rest Stop – Breezewood, PA.
	3:45p	Rest stop - as needed
	4:30p	Dinner – Honey Baked Ham boxed dinner (exit 218)
	6:00p	Rest Stop- as needed
	8:30p	Approximate arrival back at school

*** Adjustments to the itinerary may be necessary based on the availability of the attractions, crowds, traffic, weather conditions, organization's control, and promptness of the group, etc.

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Lebanon Junior High School Washington D.C. / Gettysburg Payment Due Dates

- **May 19, 2023:** **\$250.00 deposit and Permission slip due**
- **August 25, 2023:** **\$250.00 due**
- **December 1, 2023:** **\$250.00 due**
- **March 15, 2024:** **Balance due**

On December 22, 2023, ALL accounts must be current or participant can be removed from the trip until balance has been brought up-to-date. (See parent letter for details.)

Classic Student Tours accepts credit cards. Please go to classicstudenttours.com and click on **MAKE A PAYMENT** or call the office at (937) 439-0032 to make your payment. If paying by check, please make it **payable to Classic Student Tours** and be sure to include the child's first and last name along with school name on the check. Please fill out checks with black ink only. Checks can be mailed to the above address. **March 15, 2024** is the last day personal checks can be accepted as payment for the Washington D.C. trip!

Lebanon Junior High School



Eligibility Requirements for Washington D.C. Trip

- ✓ School fees must be paid.
- ✓ No student can have more than 1 F in the first, second, or third quarter report card of their 8th grade year. If they do, the student is **removed** from the trip without a chance of returning.
- ✓ Any student that has been suspended for vaping/tobacco issues is not permitted on the trip.
- ✓ Any student that receives a suspension from school during the dates of the Washington D.C. trip will not be permitted to attend the trip.
- ✓ Medical/Discipline form notarized must be completed.

Refunds of trip money due to a cancellation of any kind will be issued. However, a \$75 cancellation fee and any non-refundable deposits/payments made by Classic Student Tours for trip cost will be deducted prior to refund being issued.

CELL-PHONE PROCEDURES:

Students turn their cell phones into their chaperones when they get on the bus Wednesday morning.

- Chaperones will hand the phones back out as we are heading to the hotel for students to call parents and then collect them back before we get off the bus at the hotel.
- The distribution process is repeated each night on our way back to the hotel. Approximately 30 minutes from Lebanon on Saturday we distribute their phones for good.

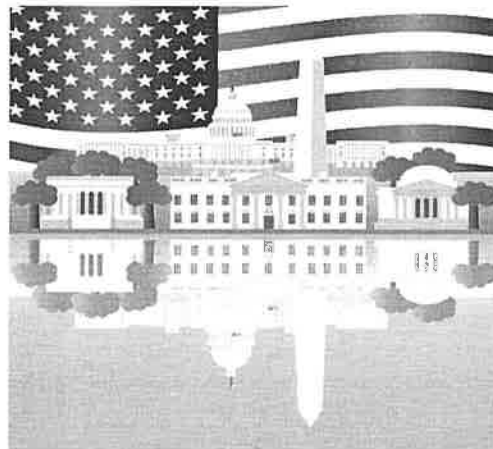
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WASHINGTON, D.C. / GETTYSBURG

PLACES WE WILL SEE:

- U.S. CAPITOL
- WHITE HOUSE (pictures only)
- MOUNT VERNON
- MARINE MEMORIAL
- LINCOLN MEMORIAL
- ARLINGTON CEMETERY
- TOMB OF THE UNKNOWN
- GETTYSBURG BATTLEFIELD TOUR
- JEFFERSON, MLK, & FDR MEMORIALS
- KOREAN & VIETNAM MEMORIALS
- SMITHSONIAN MUSEUMS
- HOLOCAUST MUSEUM
- WASHINGTON NATIONAL CATHEDRAL
- EMBASSY ROW



EDUCATIONAL TRAVEL PACKAGE INCLUDES:

- DELUXE MOTOR COACH TRANSPORTATION
- THREE NIGHTS DELUXE HOTEL ACCOMMODATIONS
- ELEVEN MEALS
- ALL ADMISSIONS, TAXES, GRATUITIES (as per itinerary)
- SCHOOL STAFF CHAPERONES
- ACCIDENT TRAVEL INSURANCE
- LOCAL GUIDE
- SERVICES OF A PROFESSIONAL TOUR MANAGER
- NIGHT SUPERVISION

DEPART

Wednesday – 5:30 a.m.
May 8, 2024

RETURN

Saturday – 8:30 p.m.
May 11, 2024



Cut on the line and return to **Classic Student Tours** with your **\$250.00 deposit by May 19, 2023**. To make a payment online, visit www.classicstudenttours.com or call (937)439-0032 and have credit card information ready. Make all checks payable to **Classic Student Tours** and be sure to write the school and student's name on the check to ensure proper credit. Please fill out checks with black ink only. Email completed permission form to info@classicstudenttours.com. Permission forms and checks can also be mailed to our office address at the top of this letter.

PLEASE FILL IN FORM COMPLETELY AND PRINT CLEARLY
PARENTAL PERMISSION FORM

ALL INFORMATION IS REQUIRED FOR TRIP
LEBANON JUNIOR HIGH SCHOOL – D.C. - 2024

STUDENT SIGNATURE _____

(I agree to abide by the policies of Classic Student Tours and the Chaperones!)

STUDENT NAME (print) _____

My son/daughter has my permission to participate on the Washington, D.C. / Gettysburg Educational Travel Program. I agree that Classic Student Tours, the School District, their employees and/or chaperones are not liable for accidents, injury, loss of property, damages, etc. in any form. In the event of a claim Classic Student Tours liability shall be limited to the amount paid by the client for the tour package. I further agree to be personally and financially responsible for any damage caused by my son/daughter to the motor coach, hotel property, other premises we visit on tour, etc.

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PARENT SIGNATURE _____

(Agreement and Acceptance of Above Terms)

PHONE _____

(w/ Area Code)

PARENT NAME (print) _____

DATE _____

ADDRESS _____

CITY _____

STATE _____

ZIP _____

EMAIL _____

(Used for communication purposes only.)