

LEBANON BOARD OF EDUCATION

Board Meeting Room

700 Holbrook Ave.

May 15, 2017

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on May 15, 2017 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mr. Chip Bonny called the meeting to order at 5:32 p.m.

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mr. Chip Bonny asked members of the LHS AFJROTC to introduce themselves. Present were; Gaige Ponke, Alina Hardy, Ben Napier, Zac Callender, Shiloh Prewitt, Wesley Jefferson and Leigha Donner.

Roll Call

Mr. Ryan Patterson – Absent

Mr. Brian DeGennaro – Absent

Mrs. Esther Larson – Present

Mr. Chip Bonny – Present

Mrs. Donna Davis Norris – Present

Others Present

Mr. Todd Yohey, Superintendent; Mr. Eric Sotzing, Treasurer, Robert Buskirk, Mark Graler, administrators; Mardis Parker Jr and Marla Norman, LCS teachers; and David Olgelsby.

Resolution 45-17: Motion to Excuse Mr. Brian DeGennaro and Mr. Ryan Patterson

Mrs. Esther Larson moved to excuse Mr. Brian DeGennaro and Mr. Ryan Patterson. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Resolution 46-17: Adoption of the Agenda

Mrs. Donna Davis Norris moved to adopt the agenda, Mrs. Esther Larson seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Resolution 47-17: Approval of the Minutes

Mrs. Esther Larson moved to approve and sign the minutes of the April 17, 2017, Regular Board Meeting with the corrections. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Resolution 48-17: Approval of Financial Items VIII A – I, except C.

Mrs. Donna Davis Norris moved to approve financial items VIII A – I, except C. Mrs. Esther Larson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for April 2017 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2017 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2017 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at April 30, 2017 to eliminate negative fund balances. They will be repaid during May, 2017.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$6,943.55
General Fund, 001-0000	Donovan Media Center, 018-9011	\$919.95
General Fund, 001-0000	Berry Media Center, 018-9028	\$4,829.34
General Fund, 001-0000	Volleyball Tournament, 022-9000	\$110.09
General Fund, 001-0000	Girls Basketball Tournament, 022-9003	\$22.90
General Fund, 001-0000	Baseball Tournament, 022-9005	\$1,940.00
General Fund, 001-0000	Softball Tournament, 022-9006	\$1,524.80
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$116.45
General Fund, 001-0000	Making Middle Grades Work, 461-9017	\$130.00
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$79,331.19
General Fund, 001-0000	Title III FY 17, 551-9017	\$6,595.09
General Fund, 001-0000	Title I FY 17, 572-9017	\$50,194.36
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$5,359.46

G. School Fees

It is recommended to approve School Fees for the 2017-2018 School Year. (copy included in packet)

H. Administrative Salary Schedule FY18

It is recommended to approve the Administrative Salary Schedule FY18 (copy included in packet)

I. Approval of a Reimbursement

It is recommended to approve a Reimbursement. (copy included in packet)

<u>Vendor</u>	<u>Amount</u>
Susan Bost	\$50.00

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VIII. Communications

A. Superintendent's Update

- Levy Update – Issue 1 passed with a margin of 67%, Appreciation was expressed to all who were involved with the passing of this issue.
- Construction Update

- Due to rain, there has been a delay on exterior work at Berry, but the interior work has continued.
- Profile of a Graduate Update – members from the administrative team have been reviewing the information gathered from the meeting in April. Mr. Butler will be reaching out to former graduates to schedule a meeting to gather their thoughts and ideas as well
- University of Cincinnati's IT program – Mr. Yohey presented a summary of this partnership and the program is now available for the high school students.

Resolution 41-17: Approval of New Business Items X-A 1-20.

Mrs. Donna Davis Norris moved to approve new business items X-A – E-16, except B and E-14, Mrs. Esther Larson seconded the motion and discussion followed.

IX. New Business

A. Donations

1. It is recommended to accept \$5,100.37 from the Warren County Historical Society to Lebanon High School. The purpose of this donation is to be used by the LHS baseball team only.
2. It is recommended to accept \$7,500.00 from Lebanon Junior High School PTO to Lebanon Junior High School. The purpose of this donation is to purchase chromebooks and a cart.
3. It is recommended to accept \$2,256.00 from Lebanon Junior High School PTO to Lebanon Junior High School. The purpose of this donation is to purchase 3 picnic tables.

B. Approval of 1st Reading of Board Policies

It is recommended to approve a First Reading of the following Board Policies.

1. 0157 - Organization - BYLAWS
2. 2430 - District-Sponsored Clubs and Activities - PROGRAM
3. 2430.02 - Participation Of Community/STEM School Students In Extra-Curricular Activities - PROGRAM
4. 2431 - Interscholastic Athletics - PROGRAM
5. 2461 - Recording Of District Meetings Involving Students And/Or Parents - PROGRAM
6. 2623 - Student Assessment and Academic Intervention Services - PROGRAM
7. 3120.08 - Employment Of Personnel for Co-Curricular/Extra-Curricular Activities - PROFESSIONAL STAFF

8. 3217 - Weapons - PROFESSIONAL STAFF
9. 3220 - Teacher Evaluation - PROFESSIONAL STAFF
10. 4217 - Weapons - CLASSIFIED STAFF
11. 5111 - Eligibility Of Resident/Nonresident Students - STUDENTS
12. 5111.01 - Homeless Students - STUDENTS
13. 5111.03 - Children And Youth In Foster Care - STUDENTS
14. 5114 - Nonimmigrant Students And Foreign-Exchange Students - STUDENTS
15. 5200 - Attendance - STUDENTS
16. 5460 - Graduation Requirements - STUDENTS
17. 5610 - Removal, Suspension, Expulsion, And Permanent Exclusion Of Students - STUDENTS
18. 5630.01 - Positive Behavior Intervention And Supports And Limited Use Of Restraint And Seclusion - STUDENTS
19. 6320 - Purchases - FINANCES
20. 6325 - Procurement - Federal Grants/Funds - FINANCES
21. 6423 - Use Of Credit Cards - FINANCES
22. 6700 - Fair Labor Standards Act (FLSA) - FINANCES
23. 7217 - Weapons - PROPERTY
24. 8210 - School Calendar - OPERATIONS
25. 8300 - Continuity Of Organizational Operations Plan - OPERATIONS
26. 8305 - Information Security - OPERATIONS
27. 8310 - Public Records - OPERATIONS
28. 8320 - Personnel Files - OPERATIONS
29. 8330 - Student Records - OPERATIONS
30. 8340 - Letters Of Reference - OPERATIONS
31. 8452 - Automated External Defibrillators (AED) - OPERATIONS
32. 8500 - Food Services - OPERATIONS
33. 9270 - Equivalent Education Outside The Schools & Participation In Extra-Curricular For Students Not Enrolled In The District - RELATIONS

C. Approval of Overnight/Out of State Extended Student Trip

It is recommended to approve an overnight/out of state extended student trip for the Marching Band to attend Performance at Bands of America Grand Nationals Competition from 11/10/17-11/11/17 at Lucas Oil Stadium in Indianapolis, Indiana. (copy included in packet)

D. Memorandum of Understanding

It is recommended to approve a Memorandum of Understanding between the Lebanon City School District Board of Education and the Lebanon Employee Association. (copy included in the packet)

E. Personnel

1. Resignations/Retirements

a. It is recommended to approve the following Resignations:

1. Julie Bernier, Teacher, eff: 5/31/17
2. Karen Boger, Bus Driver, eff: 5/08/17
3. Megan Bonifas, Teacher, eff: 5/31/17
4. Erin Keffaber, Special Education Teacher Asst., eff: 5/31/17
5. Paul Kemper, Head Boys Basketball Coach, LJHS, eff: 17/18 SY
6. Cody Klueter, Teacher, eff: 5/31/17
7. Matt Reis, Teacher, eff: 5/31/17
8. Janet Stimmell, Bus Driver, eff: 4/30/17
9. Susan Wheeler, Special Education Teacher Asst., eff: 7/02/17
10. Cassidy Wodke, Teacher, eff: 5/31/17
11. Erin Barson, Assistant Football Cheerleading Advisor, LHS, eff: 17/18 SY

b. It is recommended to approve the following Retirements:

1. Cheryl Bussell, Bus Driver, eff: 6/30/17
2. Stephen Dalton, Bus Driver, eff: 5/31/17
3. Debbie Weaver, Special Education Teacher Assistant, eff: 6/30/17

2. Resignation-Correction of Effective Date

- a. Becky Hill, Transportation Supervisor, eff: 5/01/17

3. Retirement-Correction of Effective Date

- a. Debra Ventling, Media Specialist, eff: 6/30/17

4. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Dan Abbott, Bus Driver, Step 3, eff: 4/18/17
- b. Tammy Diel, Bus Driver, Step 6, eff: 5/1/17
- c. Hope Gatlin, Teacher, MA - 0, eff: 8/10/17
- d. Mary Kennedy, Bus Driver, Step 0, eff: 4/18/17

- e. Emily McNamara, Teacher, Intervention Specialist, BA-0, eff: 8/10/17
- f. David Oglesby, Transportation Supervisor, Schedule J, Level 4 eff: 7/01/17. Prior to 7/1/17, David Oglesby can be employed up to 4 days at the per diem rate of \$283.79.
- g. Deborah Perry, Food Service/Cafeteria Worker, Step 0, eff: 8/15/17
- h. Travis Phillips, Bus Mechanic, Step 10, eff: 5/22/17

5. Resolution to re-employ a retired classified employee

It is recommended to approve a resolution to re-employ Cindi West as a classified employee as Exempt Secretary-Superintendent, Step 16 on a limited contract for a one-year term beginning July 1, 2017 and ending June 30, 2018. (copy included in packet)

6. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2016-2017 School Year:

Substitute Secretary
Robyn Lane

It is recommended to approve the following Substitute Bus Driver Trainees, Sub Bus Aides, and Sub Crossing Guards – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing, and Aide Permits as applicable.

Audrey McClure	eff: 5/15/17
Jefferies White	eff: 5/15/17
Paula Christy Ellis	eff: 5/15/17

7. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2016-2017 School Year:

Donald Lamar

8. Board Resolution for Employment of Non-licensed Coach

It is recommended to approve Board Resolution for Employment of Non-licensed Coach. (copy of resolution included in packet)

9. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2017-2018 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2017-2018 School Year:

Lebanon Junior High School

- a. Samantha Bergman, Assistant Girls Volleyball Coach, Level 5, Step 0
- b. Karen Miranda, Assistant Girls Volleyball Coach, Level 5, Step 6
- c. Matt Pence, Head Wrestling Coach, Level 7, Step 6

Lebanon High School

- a. Coni Duning, Varsity Football Cheerleading Advisor ½, Level 5, Step 6
- b. Bethanie Lamb, Varsity Football Cheerleading Advisor ½, Level 5, Step 6
- c. Corri Meeks, Assistant Football Cheerleading Advisor, Level 3, Step 0
- d. Ryan Ellis, LHS Marching Band Choreographer, Level 4, Step 0
- e. Ryan Ellis, LHS Winter Percussion Coordinator, Level 8, Step 0
- f. Ryan Ellis, LHS Fall Percussion Coordinator, Level 7, Step 0

Volunteer Coaches

- a. Jennifer List, Volunteer Girls Soccer Assistant Coach, LHS

10. Change of Status

It is recommended to approve the following Change of Status:

- a. Sherrie Strange, from Principal Secretary, Class II, Step 19 to Central Office Secretary, Step 15 .5fte, eff: 6/14/2017
- b. Shellie Cornell, from OAPSE Secretary II, Step 1, to Central Office Secretary, Step 0, eff: 6/13/17
- c. Alyssa Stewart, Counselor, from 10 Extended Days to 15 Extended Days, eff: 16-17 SY
- d. Ryan "Liz" Hartley, Counselor, from 10 Extended Days to 15 Extended Days, eff: 16-17 SY

11. Stipends

It is recommended to approve the following Stipends.

a. Cooperating Teacher Stipends for the 2nd Semester of the 2016-2017 SY:

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>Univ.</u>	<u>Amt.</u>
LHS	Jason Simcoe	Jessica Springer	Wilmington College	\$150.00

b. Darwin Herold, Interim Transportation Supervisor, \$1,000.00, eff: 5/1/17-6/30/17_

12. Summer School Support Program 2017

It is recommended to approve the following Summer School Support Program Dates and Staff.

2017 Summer School Support Program Dates:

K-6 summer school will take place on-line (June 5 – August 4)

7-12 summer school will be June 5 through June 30 at Lebanon High School (no Fridays)

K-12 Summer Support Program Site Manager Stipend of \$1,950.00
Kelli Shumaker

Teachers & Substitute Teachers at a rate of \$28.18

Alisonne Hicks	Jerome Noe
Jamie Hilen	Kara Patterson
Andrew Hutchinson	Kelli Shumaker
Jessica Kaiser	Beth Tharp
Kristen Kreps	Amanda Turner
Kathi McComb	

13. Teacher Contracts

It is recommended to approve the following teacher contracts.

2nd One Year Contract (2017-2018 SY)

Jennifer Bruton	Jeff King
Steven Crago	Jennifer List
Bess Franklin	Robyne Magness
Margaret Frommling	Eryn McHale
Sarah Hester	Rebecca McLaughlin .5 fte
Melissa Jones	Melissa Spence
Ward Jones .8 fte	Victoria Spinner .5 fte
Lora Kendrick	Amy Stevens

3rd One Year Contract (2017-2018 SY)

David Alford	Melissa Lamb
Tyler Ball	Joseph Lavelle
Samantha Bergman	Michelle Leever
Claire Browne	Lisa Maynard
Joshua Chasteen	Kristin Neike
Jordana Conger	Ryan Nollen
Andrea Conover	Joseph Pearce
Michelle Crockett	Erica Riblet
Jaime Engel	Steven Richardson
Tyler Fugate	Alisa Russell
Cherie Gibson	Kala Steedly .6 fte
Katherine Gordin	Janet Terrell
Whitney Gorsuch	Amanda Turner
Justin Guy	Katherine Vanover
Maggie Holtkamp	Hali Werner

Two Year Contract (2017-2018 and 2018-2019 SY)

Cameron Auer	Joshua Hannah
Aaron Bacon	Alisonne Hicks
Chelsea Ball	Jamie Hilen
Mark Bierkan	Kristen Hodges
Mollie Blaisdell	Kathleen Hytla
Jeanne Borja .75 fte	Allison Johnson, PT .8 fte
Thomas Collins	Paul Kemper
Tiffany Daniel	Scott Kestner
Kimberly Dillon	Susie Kramer
Michelle Dillon	Katherine Lacon
Rachael Earley	Wynette Lamb
Darien Elliott	Tiffany Martin
Joseph Foster	Elizabeth McCormack, PT
Anna Frank, PT	Celeste McGinness
Tabetha Frost, OT, .65 fte	Angela Meyer
Meghan Garuccio	Amanda Moore
Grant Georgic	Alison Mount
Margo Graler	Clinton Nagel
Elizabeth Greiner	Eilene Nielsen
Katherine Haddix	Tara Nye
Austin Halsey	Mardis Parker, Jr.

Cara Pease .6 fte	Alyssa Stewart
Kim Reber, OT, .8 fte	David Tarr
Tyna Rehberg	Elizabeth Turpin
Emily Savage	Dawn Utter
Lydia Schwartz	Noah Waspe
Brenda Schwieterman	James Watts
Christine Shaw	Autumn Wood

Continuing Contract

Nick Hensley
Kevin Higgins

14. Job Descriptions - First Reading

It is recommended to approve the following Job Descriptions for First Reading. (copy included in packet)

- a. Athletic Director Secretary
- b. Central Office Secretary for Food Service and Maintenance Departments

15. Saturday School Monitor

It is recommended that the following Saturday School Monitor be approved for the 2016-2017 School Year pending acceptable BCI/FBI background checks and appropriate Certification/licensure.

Lebanon Junior High School
Patricia Bugher

16. Leaves of Absence

It is recommended to approve the following leaves of absence:

- a. Kelly Johnson, unpaid childcare leave 5/3/17 - 5/25/17.
- b. Janet Stimmel, unpaid leave 2/1/17-4/30/17.
- c. Vanessa Kylander, unpaid childcare leave for the 2017-2018 school year.

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Absent, Mr. DeGennaro – Absent, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

VII. New Business

- Warren County Career Center Liaison – Esther Larson
 - Wednesday, May 17th will be the recognition of the graduates at the Nutter Center
 - June 1st, the new superintendent will take position
- Student Achievement Liaison – Esther Larson
 - Nothing to report at this time
- Legislative Information Liaison – Brian DeGennaro
 - Nothing to report at this time
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
 - Nothing to report at this time

Dave Oglesby was introduced at the new Transportation Supervisor

Donna Davis Norris discussed briefly the threat of cyber security issues and FERPA violation awareness.


Resolution 50-17: Motion to adjourn

Mrs. Esther Larson moved to adjourn. Mrs. Donna Davis Norris seconded the motion.

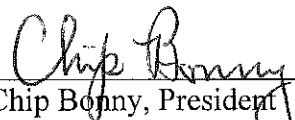
Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. DeGennaro – Absent, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:17 p.m.



Eric Sotzing, Treasurer



Chip Bonny, President