

**LEBANON BOARD OF EDUCATION**

**Board Room  
700 Holbrook Avenue  
June 19, 2017  
5:30 pm**

**REGULAR MEETING**

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign minutes of Public Meeting and Regular Meeting, May 15, 2017.

**VII. Financial Section**

**A. Treasurer's General Fund Analysis & Financial Reports**

**B. Monthly Reports**

It is recommended to accept the financial reports for May 2017 as presented.

**C. Public Record Requests**

Report of public record requests as submitted.

**D. Amended Appropriations**

It is recommended to adopt the amended appropriations for fiscal year 2017 as presented.

**E. Amended Certificate of Estimated Resources**

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2017 as presented.

**F. Advances**

The Treasurer reports the following advances of funds were made at May 31, 2017 to eliminate negative fund balances. They will be repaid during June, 2017.

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
General Fund, 001-0000	Summer School, 001-9800	\$6,393.55
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$116.45
General Fund, 001-0000	Making Middle Grades Work, 461-9017	\$1,761.52
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$164,361.49
General Fund, 001-0000	Title III FY 17, 551-9017	\$6,409.72
General Fund, 001-0000	Title I FY 17, 572-9017	\$93,359.65
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$11,083.95

**G. New Fund Approval**

It is recommended to approve the establishment of the following funds:

- 401-9018 Saint Francis Auxiliary Service Fund FY18
- 401-9118 LUMK Auxiliary Service Fund FY 18
- 401-9218 Lebanon Christian Auxiliary Service Fund FY 18
- 516-9018 IDEA-B Special Education FY 18
- 551-9018 Title III FY 18
- 572-9018 Title I FY 18
- 572-9118 Title I Delinquent FY 18
- 587-9018 IDEA Early Childhood FY 18
- 590-9018 Title II-A Teacher Quality FY 18

**H. Advance of Funds**

It is recommended to authorize the Treasurer to make advances from the General Fund to Other Funds as needed to clear deficit balances for the end of the fiscal year. The Treasurer shall report the actual amount of the advances to the Board at the Regular July Meeting.

**I. Approval of May 31, 2017 Five-Year Forecast**

It is recommended to approve the May 31, 2017 Five-Year Forecast as presented. (copy included in packet)

**J. Fund Transfers**

It is recommended to authorize the Treasurer to make the following transfers for tournament administrative costs.

<b><u>From Fund</u></b>	<b><u>To Fund</u></b>	<b><u>Amount</u></b>
Boys Soccer Tournament Fund, 022-9001	LHS Athletic Fund, 300-9500	\$116.87
Girls Soccer Tournament Fund, 022-9002	LHS Athletic Fund, 300-9500	\$110.34
Girls Basketball Tournament Fund, 022-9003	LHS Athletic Fund, 300-9500	\$229.10
Wrestling Tournament Fund, 022-9004	LHS Athletic Fund, 300-9500	\$241.05
Football Tournament Fund, 022-9007	General Fund, 001-0000	\$310.00
Football Tournament Fund, 022-9007	LHS Athletic Fund, 300-9500	\$3,100.99

**K. Breakfast and Lunch Prices for the 2017-2018 School Year**

It is recommended to approve the Breakfast and Lunch Prices for the 2017-2018 School Year as presented (copy included in packet)

**L. Free and Reduced Application for the 2017-2018 School Year**

It is recommended to approve the Free and Reduced Application for the 2017-2018 School Year as presented (copy included in packet)

**M. Salary Schedules**

It is recommended to approve the following Salary Schedules (copy included in packet)

1. Administrative
2. Substitute

**N. Property and Casualty Insurance Renewal**

It is recommended to approve the Liberty Mutual Insurance contract for the 2017-2018 School Year. (copy included in packet)

**VIII. Communications**

**A. Superintendent's Update**

- Tech and Data Security - Casey Schrichten
- Construction Update
- Mental Health Services Update

**IX. New Business**

**A. Donations**

It is recommended to approve the following donations.

<b>Donor</b>	<b>Amount</b>	<b>Purpose</b>
Cristo Homes, Inc.	\$3,500.00	District Technology Needs
Warren County Historical Society	\$2,473.16	LHS Baseball Team
Todd Yohey	\$30.00	LHS Wrestling/Weight Room
Karol Aylor	\$20.00	LHS Wrestling/Weight Room
Dary Sanchez-Dresselhaus	\$45.00	LHS Wrestling/Weight Room
Chuck & Missy Wene	\$30.00	LHS Wrestling/Weight Room
Matt & Tanya Evans	\$20.00	LHS Wrestling/Weight Room
Mark & Pam Stotts	\$25.00	LHS Wrestling/Weight Room
David & Angela Martin	\$31.75	LHS Wrestling/Weight Room
Doug & Cindy O-Bringer	\$100.00	LHS Wrestling/Weight Room
James & Kimberly Caplinger	\$100.00	LHS Wrestling/Weight Room
Brian & Ann Schoeplein	\$50.00	LHS Wrestling/Weight Room
Johan & Kelly Pot	\$30.70	LHS Wrestling/Weight Room
Cliff Franz	\$27.00	LHS Wrestling/Weight Room
Patrick & Sharrie Mills	\$15.00	LHS Wrestling/Weight Room
Rondi Sander	\$50.00	LHS Wrestling/Weight Room
William & Cindy Sprandel	\$50.00	LHS Wrestling/Weight Room
Jason & Jinna Combs	\$37.25	LHS Wrestling/Weight Room
Dean & Rhonda Whitaker	\$125.00	LHS Wrestling/Weight Room
Titus Moore	\$108.50	LHS Wrestling/Weight Room
Abel & Jennifer Quintero	\$150.00	LHS Wrestling/Weight Room

Fector & Marlene Haddad	\$10.00	LHS Wrestling/Weight Room
Gary & Lynn Kinman	\$113.75	LHS Wrestling/Weight Room
Doug & Jennifer Rigsby	\$100.00	LHS Wrestling/Weight Room
Mike & Julie McGinty	\$50.00	LHS Wrestling/Weight Room
Tracey & Gretchen Pierce	\$121.00	LHS Wrestling/Weight Room
Eric & Jennifer Mysonna	\$75.00	LHS Wrestling/Weight Room
Karl & Kelly Kessler	\$138.00	LHS Wrestling/Weight Room
Evan Sotzing	\$100.00	LHS Wrestling/Weight Room
Brian & Tonya Pierson	\$100.00	LHS Wrestling/Weight Room
Dennis & Dena Egbert	\$50.00	LHS Wrestling/Weight Room
Corryn Browne	\$110.00	LHS Wrestling/Weight Room
Bart & Lisa McMannon	\$50.00	LHS Wrestling/Weight Room
Allen & Kacey Shaw	\$100.00	LHS Wrestling/Weight Room
Scott & Marcy Kestner	\$100.00	LHS Wrestling/Weight Room
Tracey & Mike Palcic	\$75.00	LHS Wrestling/Weight Room
Tom & Danita Zsembik	\$100.00	LHS Wrestling/Weight Room
Julie Larson	\$25.00	LHS Wrestling/Weight Room
Laurie Ritter	\$40.00	LHS Wrestling/Weight Room
Francisco Pascual	\$40.00	LHS Wrestling/Weight Room
Lades & Evelynn Amatulli	\$25.00	LHS Wrestling/Weight Room
Bill Stewart	\$27.00	LHS Wrestling/Weight Room
Amy Decker	\$50.00	LHS Wrestling/Weight Room
David & Alison Leverage	\$110.00	LHS Wrestling/Weight Room
Michael Insurance Planning	\$100.00	LHS Wrestling/Weight Room

**B. Approval of Final Reading of Board Policies**

It is recommended to approve a Final Reading of the following Board Policies.

1. 0157 - Organization - BYLAWS
2. 2430 - District-Sponsored Clubs and Activities - PROGRAM
3. 2430.02 - Participation Of Community/STEM School Students In Extra-Curricular Activities - PROGRAM
4. 2431 - Interscholastic Athletics - PROGRAM
5. 2461 - Recording Of District Meetings Involving Students And/Or Parents - PROGRAM
6. 2623 - Student Assessment and Academic Intervention Services - PROGRAM
7. 3120.08 - Employment Of Personnel for Co-Curricular/Extra-Curricular Activities - PROFESSIONAL STAFF
8. 3217 - Weapons - PROFESSIONAL STAFF
9. 3220 - Teacher Evaluation - PROFESSIONAL STAFF
10. 4217 - Weapons - CLASSIFIED STAFF
11. 5111 - Eligibility Of Resident/Nonresident Students - STUDENTS
12. 5111.01 - Homeless Students - STUDENTS
13. 5111.03 - Children And Youth In Foster Care - STUDENTS
14. 5114 - Nonimmigrant Students And Foreign-Exchange Students - STUDENTS
15. 5200 - Attendance -STUDENTS
16. 5460 - Graduation Requirements - STUDENTS
17. 5610 - Removal, Suspension, Expulsion, And Permanent Exclusion Of Students - STUDENTS
18. 5630.01 - Positive Behavior Intervention And Supports And Limited Use Of Restraint And Seclusion - STUDENTS
19. 6320 - Purchases - FINANCES
20. 6325 - Procurement - Federal Grants/Funds - FINANCES
21. 6423 - Use Of Credit Cards - FINANCES
22. 6700 - Fair Labor Standards Act (FLSA) - FINANCES
23. 7217 - Weapons - PROPERTY
24. 8210 - School Calendar - OPERATIONS
25. 8300 - Continuity Of Organizational Operations Plan - OPERATIONS
26. 8305 - Information Security - OPERATIONS
27. 8310 - Public Records - OPERATIONS
28. 8320 - Personnel Files - OPERATIONS
29. 8330 - Student Records - OPERATIONS
30. 8340 - Letters Of Reference - OPERATIONS
31. 8452 - Automated External Defibrillators (AED) - OPERATIONS
32. 8500 - Food Services - OPERATIONS
33. 9270 - Equivalent Education Outside The Schools & Participation In Extra-Curricular For Students Not Enrolled In The District - RELATIONS

**C. Approval of First Reading of Board Policy**

It is recommended to approve a First Reading of the following Board Policy.

1. 2464 - Gifted Education and Identification - PROGRAM

**D. Approval of 2017 Graduates**

It is recommended to approve the 2017 Graduates. (copy included in packet)

**E. Adoption of Instructional Material**

It is recommended to approve the following textbooks and books to be used beginning the 2017-2018 School Year:

1. Biology - Miller Levine Biology 2017, Publisher: Pearson
2. Chemistry - Zumdahl Chemistry, 10th edition, Publisher: Cengage Learning
3. Spanish III - Descubre 2e Level 2, Publisher: Vista Higher Learning
4. French III - Daccord 2015 Level 2, Publisher: Vista Higher Learning

**F. Approval of Overnight/Out-Of-State Student Trips**

1. It is recommended to approve an Overnight Extended Student Trip for the Air Force JROTC Drill Team Competition to Midview High School, Grafton, Ohio, from November 3, 2017 through November 4, 2017. (copy included in packet)
2. It is recommended to approve an Overnight/Out-Of-State Extended Student Trip for The National High School Drill Team Championship to Daytona Beach, Florida, from May 2, 2018 through May 6, 2018. (copy included in packet)
3. It is recommended to approve an Out-Of-State Extended Student Trip for the Air Force JROTC Drill Competition to Scott County High School, Georgetown, Kentucky, on January 27, 2018. (copy included in packet)

**G. Approval of OHSAA Resolution**

It is recommended the Lebanon City School District participate in the Ohio High School Athletic Association (OHSAA) for grades 7-12 for the 2017-2018 School Year and permit participation in OHSAA sponsored tournaments. (copy of resolution included in packet.)

## **H. Personnel**

### **1. Resignations/Retirements**

It is recommended to approve the following **Resignations**:

- a. Sam Bergman, Assistant Girls Volleyball Coach, eff: 17/18 SY
- b. Heather Nixon, Science Olympiad Coach, eff : 17/18 SY
- c. Whitney Curtis-Husky, Special Education Teacher Assistant, eff: 6/1/17
- d. Jennifer Edmonds, Teacher, eff: 5/16/17
- e. Megan Ginther, Teacher, eff: 5/26/17
- f. Jeff King, Teacher-Intervention Specialist, eff: 5/19/17
- g. Grant Georgic, Teacher-Intervention Specialist, eff: 6/12/17
- h. Grant Georgic, Freshman Football Coach, eff: 6/12/17
- i. Jill Fritz, Teacher, eff: 6/9/17
- j. Noah Waspe, Teacher, eff: 6/14/17
- k. Jessica Morris, Special Education Teacher Assistant, eff: 6/15/17

### **2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable**

It is recommended to approve the following New Hires:

- a. Mary Wilson, Teacher, BA-0, eff: 8/10/17
- b. Hannah LeFevers, Custodian II, Step 0, eff: 6/20/17
- c. Janet Stimmell, Custodian II, Step 0, eff: 5/25/17
- d. Casey Oliver, Teacher-Intervention Specialist, BA-0, eff: 8/10/17
- e. Jessica Stuart, Teacher, BA-0, eff: 8/10/17
- f. Dori Friend, Teacher-Intervention Specialist, BA-0, eff: 8/10/17
- g. Kristi Nistel, School Counselor, BA- 0, eff: 8/10/17
- h. Adele Brunsman, PreSchool Special Education Teacher Assistant, Class III, Step 2, eff: 8/15/17
- i. Lauren Miller, Special Education Teacher Assistant, Class III, Step 0, eff: 8/15/17
- j. Karin Kinkelarr, PreK Intervention Specialist, BA- 0, eff: 8/10/17
- k. Joyce Money, PreSchool Special Education Teacher Assistant, Class III, Step 0, eff: 8/15/17
- l. Corri Meeks, Special Education Teacher Assistant, Class III, Step 0, eff: 8/15/17

- m. Erica Hudson, Special Education Teacher Assistant, Class III, Step 0, eff: 8/15/17
- n. Kelly O'Connell, Teacher-PreK Intervention Specialist, BA-10, eff: 8/10/17
- o. Ron Cameron, School Psychologist, Psych- 0, eff: 8/10/17
- p. Jenna Anderson, Teacher-Intervention Specialist, BA-0, eff: 8/10/17
- q. Jacquelyn Knox, Special Education Teacher Assistant, Class III, Step 0, eff: 8/15/17
- r. Jerome Noe, Teacher, BA-1, (1 yr only) eff: 8/14/17
- s. Andrew Sersion, Teacher, BA-0, eff: 8/10/17
- t. Ashton Adkins, Occupational Therapist, BA-0, eff: 8/10/17
- u. Stephanie Haylett, School Psychologist, Psych-0, eff: 8/10/17

**3. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable**

It is recommended to approve the following Substitute Bus Driver Trainees, Sub Bus Aides, and Sub Crossing Guards – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing, and Aide Permits as applicable.

Catherine Mahoney	eff: 6/19/17
Ronnie Wilson	eff: 6/15/17

**4. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2017-2018 School/Contract Year**

It is recommended to approve the following Supplemental Positions for the 2017-2018 School Year:

**Lebanon Junior High School**

- a. Kathy Robinson, Power of the Pen Advisor ½ , Level 4, Step 2
- b. Carmen Hurst, Power of the Pen Advisor ½, Level 4, Step 6
- c. Kathy Vaughn, Washington D.C. Trip Coordinator, Level 4, Step 4
- d. Samantha Bergman, LJHS Drama Club Advisor ½, Level 3, Step 0
- e. Katie Gordin, LJHS Drama Club Advisor ½, Level 3 Step 0
- f. Will Kuhn, LJHS Stage Manager, Level 3, Step 4

- g. Beth Barsala, Student Council Advisor ½, Level 4, Step 3
- h. Jami King, Student Council Advisor ½, Level 4, Step 3
- i. Amanda Turner, Warrior Pride Yearbook Advisor, Level 3, Step 0
- j. Alissa Osborne, Warrior Pride Newspaper, Level 3, Step 4
- k. Heidi Calvert, Athletic Director, Level 11, Step 4
- l. Wade Cummins, 7th Grade Choir Director, Level 2, Step 4
- m. Wade Cummins, 8th Grade Choir Director, Level 2, Step 4
- n. Kari Bolling, Social Studies Dept. Head, Level 3, Step 2
- o. Sue Henry, Science Dept. Head, Level 3, Step 3
- p. Jennifer Wilson, Math Dept. Head, Level 3, Step 3
- q. Amy Wnek, Language Arts Dept. Head, Level 3, Step 3
- r. Karrie Whitsel, Special Education Dept. Head, Level 3, Step 2
- s. Karrie Whitsel, LJHS Assistant Cross Country Coach, Level 5, Step 0
- t. Jeff Bergman, LJHS Head Boys Basketball Coach, Level 8, Step 6

### **Lebanon High School**

- a. Kristi Ross, Director of Musicals, Level 7, Step 4
- b. Gary Smith, Technical Director of Musicals, Level 4 Step 1
- c. Cherie Cooper-Darragh, Drama Advisor ,Level 5, Step 4
- d. Mary Lynette Sharp, District Music Dept. Accompanist, Level 5, Step 6
- e. Kristi Ross, LHS Musical/Choral Director, Level 2, Step 1
- f. Dan McCarty, LHS Intramurals, Level 5, Step 6
- g. Bethanie Lamb, Prom Advisor, Level 2, Step 6
- h. Eilene Nielsen, ROTC Drill Team, Level 5, Step 4
- i. Dan McCarty, Jr. Council of World Affairs, Level 2 , Step 6
- j. Terri Harris, War of Wits, Level 5, Step 5
- k. Will Kuhn, District Coordinator Music, Level 4, Step 4
- l. David Iannelli, Band Director, Level 13, Step 6
- m. Deron Kuntz, District Art Portfolio, Level 3, Step 6
- n. Michelle Leever, French Club ½, Level 2, Step 2
- o. Jennifer Marsh, French Club ½, Level 3, Step 4
- p. Jill Woeste, Spanish Club ½, Level 2, Step 5
- q. Debbie Bryant, Spanish Club ½, Level 2, Step 5
- r. Debbie Bryant, National Honor Society Advisor, Level 4, Step 6
- s. Frank Back, FBLA Advisor, Level 4, Step 6
- t. Coni Duning, Future Teachers of America Advisor, Level 2, Step 3

- u. Deron Kuntz, District Coordinator Art ½, Level 4, Step 3
- v. Craig Spencer, District Coordinator Art ½, Level 4, Step 3
- w. Bethanie Lamb, Student Council, Level 5 Step 6
- x. Terri Harris, Senior Class Advisor, Level 4, Step 1
- y. Meggie Bierkan, Junior Class Advisor ½, Level 4, Step 2
- z. Megan Hawley, Junior Class Advisor ½, Level 4, Step 2
- aa. Alyssa Stewart, Sophomore Class Advisor, Level 4, Step 1
- bb. Vickie Bishop, Yearbook Advisor, Level 6, Step 2
- cc. Debbie Bryant, Foreign Language Dept. Head, Level 4, Step 6
- dd. Marty Collier, Science Dept. Head, Level 5, Step 5
- ee. Lisa Theuring, Math Dept. Head, Level 5, Step 6
- ff. Coni Duning, English Dept. Head, Level 5, Step 4
- gg. Libby Turpin, Vocational Arts Dept. Head, Level 2, Step 1
- hh. Tiffany Martin, Special Education Dept. Head, Level 5, Step 1
- kk. Justin Schneider, Guidance Dept. Head, Level 2, Step 2
- ll. Terri Harris, Social Studies Dept. Head ½, Level 4, Step 2
- mm. Bethanie Lamb, Social Studies Dept. Head ½, Level 4, Step 2
- nn. Jeff Swanson, District P.E. Coordinator, Level 4, Step 6
- oo. Cameron Auer, Freshman Class Advisor, Level 4, Step 0

## **5. Changes of Status**

It is recommended to approve the following Changes of Status:

- a. Patty Bugher, from Special Education Teacher Assistant Class III, Step 3, to OAPSE Secretary II, Step 0
- b. Jeanne Borja, Teacher - from .5 FTE to .8 FTE
- c. Rebecca McLaughlin, Teacher - from .5 FTE to .8 FTE
- d. Ward Jones, Teacher - Intervention Specialist - from .8 FTE to Full Time
- e. Jennifer Ensman, from OAPSE Media Aide Class II, Step 9, to Media Specialist, BA-0, eff: 8/10/17
- f. Trent Burns, from OAPSE ISS Aide Class V, Step 4 to Intervention Specialist, BA-0, eff: 8/10/17
- g. Andrea Franz from OAPSE Secretary Class II, Step 0, to Secretary Exempt, Step 1, eff: 8/1/17
- h. David Oglesby from Transportation Supervisor to Transportation Coordinator, Administrative Salary Schedule J, Level 4, eff: 7/1/17

## **6. Stipends**

It is recommended to approve the following Stipends.

Andrew King - Extracurricular Dean of Students LJHS 17/18 SY-  
\$1,590.00

## **Summer School Support Program 2017**

It is recommended to approve the following Summer School Support Staff.

### **Teachers & Substitute Teachers at a rate of \$28.18**

Melissa Hensley

## **7. Job Descriptions - Final Reading**

It is recommended to approve the following Job Descriptions for Final Reading. (copy included in packet)

- a. Athletic Director Secretary
- b. Central Office Secretary for Food Service and Maintenance Departments

## **8. Job Description - First Reading**

It is recommended to approve the following Job Description for First Reading. (copy included in packet)

- a. Transportation Coordinator

## **9. Donation**

- a. It is recommended to accept \$162.50 from Ryan and Karen Patterson to Lebanon High School Athletics. The purpose of this donation is to be used for the LHS Wrestling/Weight Room.

## **I. Board of Education Communications**

- Warren County Career Center Liaison  
Esther Larson
- Student Achievement Liaison  
Esther Larson

- Legislative Information Liaison  
Brian DeGennaro
- Community Audit Advisory Committee Liaison  
Donna Davis Norris  
Ryan Patterson, Jr.

## **X. Adjournment**