

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**July 17, 2017**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on July 17, 2017 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

**Call to Order**

Mr. Ryan Patterson called the meeting to order at 5:36 p.m.

**Pledge of Allegiance**

Those in attendance recited the Pledge of Allegiance

**Roll Call**

Mr. Ryan Patterson – Present  
Mr. Brian DeGennaro – Absent  
Mrs. Esther Larson – Present  
Mr. Chip Bonny – Absent  
Mrs. Donna Davis Norris – Present

**Others Present**

Mr. Todd Yohey, Superintendent; Mr. Eric Sotzing, Treasurer, and Mark Graler, administrator.

**Resolution 60-17: Approval to excuse Chip Bonny and Brian DeGennaro**

Mrs. Donna Davis Norris moved to excuse Chip Bonny and Brian DeGennaro, Mrs. Esther Larson seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – absent, Mr. DeGennaro – absent, Mrs. Davis Norris – Yes.

**Resolution 61-17: Adoption of the Agenda**

Mrs. Donna Davis Norris moved to adopt the agenda, Mrs. Esther Larson seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – absent, Mr. DeGennaro – absent, Mrs. Davis Norris – Yes.

**Resolution 62-17: Approval of the Minutes**

Mrs. Esther Larson moved to approve and sign the minutes of the July 7, 2017, Special Board Meeting. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 3 – 0 vote:

Mr. Patterson – yes, Mrs. Larson – Yes, Mr. Bonny – absent, Mr. DeGennaro – absent, Mrs. Davis Norris – Yes.

**Resolution 63-17: Approval of Financial Items VII A – K, except C.**

Mrs. Donna Davis Norris moved to approve financial items VII A – K, except C. Mrs. Esther Larson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

I. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for June 2017 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2017 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2017 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at June 30, 2017 to eliminate negative fund balances. They will be repaid during July, 2017.

Regular Board Meeting  
7/17/2017

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$2,301.07
General Fund, 001-0000	Baseball Tournament Fund, 022-9005	\$112.43 o
General Fund, 001-0000	Making Middle Grades Work, 461-9017	\$231.36
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$140,326.36
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$3.92
General Fund, 001-0000	Title III FY 17, 551-9017	\$4,845.00
General Fund, 001-0000	Title I FY 17, 572-9017	\$47,372.66
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$6,025.69

G. New Fund Approval

It is recommended to approve the establishment of the following fund:

Donovan Student Council: 200-9044

The purpose of this grant is to service the Donovan Elementary School and The Lebanon community through student-led leadership.

H. Temporary Appropriations FY18

It is recommended to adopt the temporary appropriations resolution for the fiscal year 2018 as presented.

I. New Grant Approval

It is recommended to approve the establishment of the following funds due to the awarding of grants:

Making Middle Grades Work: 019-9017

The purpose of this grant is to support the Junior High in Making Middle Grades Work. The grant is awarded through Great Oaks Institute of Technology and Career Development.

J. Approval of Contract between Lebanon City Schools and Maxim Healthcare Services

It is recommended to approve the contract between Lebanon City Schools and Maxim Healthcare Services for the provision of individual nursing services for the 2017-2018 School Year. (copy included in packet)

**K. Approval of Contract Lease between Lebanon City Schools and the Warren County Career Center Early Childhood Learning Lab.**

It is recommended to approve the contract lease between Lebanon City Schools and the Warren County Career Center Early Childhood Learning Lab for the 2017-2018 School Year. This lease agreement allows Lebanon to place one teacher for preschool students with disabilities and one special education teacher assistant into the Learning Lab Preschool program for the provision of special education and related services on the Learning Lab site. (copy included in packet)

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – absent, Mrs. Larson – Yes, Mr. Bonny – absent, Mrs. Davis Norris – Yes.

**VIII. Communications**

**A. Superintendent's Update**

- Construction Update
  - Berry – currently on time and on budget.
  - Junior High flooring is in the process of being replaced, with a deadline of Aug. 7, 2017 for completion.
  - Donovan/Junior High – The grout in kitchen area has become discolored in both buildings, which is a warranty issue, and is being addressed.
- A meeting with Children's Hospital occurred in preparation for the new program and the new school year. The next meeting will be with the administrators and school counselors.

**Resolution 64-17: Approval of New Business Items IX-A-D, except B**

Mrs. Donna Davis Norris moved to approve new business items X-A – D, except B, Mrs. Esther Larson seconded the motion and discussion followed.

**II. New Business**

**A. Reaffirmation of Emergency Adoption of Board Policy**

It is recommended to reaffirm emergency adoption of the following Board Policy.

1. 2464 - Gifted Education and Identification - PROGRAM

**B. Approval of First Reading of Board Policy**

It is recommended to approve a First Reading of the following Board Policy.

1. 2413-Career Advising - PROGRAM

C. Approval of Handbooks

It is recommended to approve the following handbooks for the 2017-2018 School Year:

Lebanon City School Parent and Student Handbook Grades PK-4  
Bowman Primary School Staff Handbook  
Donovan Elementary School Staff Handbook  
Berry Intermediate School Parent and Student Handbook  
Berry Intermediate School Staff Handbook  
Lebanon Junior High School Parent and Student Handbook  
Lebanon Junior High School Staff Handbook  
Lebanon High School Parent and Student Handbook  
Lebanon High School Staff Handbook  
Lebanon City Schools Band Handbook  
Lebanon High School Choral Handbook  
Lebanon City Schools Student-Athlete Handbook  
Lebanon City Schools Coaches Handbook  
Lebanon City Schools Transportation Student & Parent Handbook  
Lebanon City Schools Transportation Staff Policy and Procedure Manual

D. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations:

- a. Erica Riblet, Teacher eff: 7/8/17
- b. Cindy Schaffer, Teacher eff: 7/9/17
- c. Shahne Stone, Assistant Girls Basketball Coach eff: 17/18 SY
- d. Alissa Osborne, LJHS, Warrior Pride Newspaper Advisor eff 17/18 SY

2. Termination of Non-Teaching Employment

It is recommended to approve the following Termination:

- a. Hannah LeFevers, Custodian eff: 6/26/17

3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Alicia Smith, Bus Driver, Step 0 eff: 8/1/17
- b. Jessica Gilbert, Bus Driver, Step 0 eff: 8/4/17

c. Alanna Soehner Gilliam, Bus Driver, Step 0                      eff: 8/2/2017

4. Transportation Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended to approve the following Substitute Bus Driver Trainees, Sub Bus Aides, and Sub Crossing Guards – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing, and Aide Permits as applicable.

a. Substitute Bus Drivers

Earl Daniel	eff: 7/1/17
Darwin Herold	eff: 7/1/17
Debbie Hess	eff: 7/1/17
Mary McGowan	eff: 7/1/17
David Oglesby	eff: 7/1/17
Travis Phillips	eff: 7/1/17
Russ Rice	eff: 7/1/17
Rhonda Rockhold	eff: 7/1/17
Dave Silcox	eff: 7/1/17

b. Substitute Secretaries

Darrell Allen	eff: 7/1/17
Debbie Baker	eff: 7/1/17
Janet Essig	eff: 7/1/17
Jessica Gilbert	eff: 7/1/17
Lucinda Helsinger	eff: 7/1/17
Terrie Hunter	eff: 7/1/17
Ali Laird	eff: 7/1/17
Glenn Renner	eff: 7/1/17
Velma Riley	eff: 7/1/17
Alicia Smith	eff: 7/1/17

c. Substitute Bus Aide

Cheryl Bolin	eff: 7/1/17
--------------	-------------

d. CPR Instructors

Becky Oeder	eff: 7/1/17
Christian Terrill	eff: 7/1/17

e. Substitute Bus Driver

Terah Banta	eff: 7/1/17
-------------	-------------

5. OBI Instructors

Becky Oeder	eff: 7/1/17
Kim Tewart	eff: 7/1/17
Bobbie Dawes	eff: 7/1/17
Diann Alexander	eff: 7/1/17

6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2017-2018 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2017-2018 School Year:

Lebanon Junior High School

- a. Kala Steedly, Assistant Girls Volleyball Coach, Level 5, Step 0 eff: 17/18 SY

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. John Magness from LHS Assistant Freshman Football Coach, Level 6, Step 2, to LHS Head Freshman Football Coach, Level 8, Step 2, eff: 17/18 SY
- b. Shelly Kilgallon from Cafeteria Worker, Class I, Step 0, to Special Education Teacher Assistant, Class III, Step 0, eff: 8/15/17
- c. Zach Magness from LJHS Assistant Football Coach, Level 6, Step 1, to LHS Assistant Freshman Football Coach, Level 6, Step 1, eff: 17-18 SY
- d. Don Osborne, from LJHS Assistant Girls Basketball Coach, Level 6, Step 4, to LJHS Head Girls Basketball Coach, Level 8, Step 4, eff: 17/18 SY
- e. Dori Friend, from Teacher-Intervention Specialist, BA-0, to Teacher-Intervention Specialist, BA-0, 1 year only, eff: 8/10/17

8. Stipends

It is recommended to approve the following Stipends.

- a. Head Maintenance Worker Stipend Contract 2017-2018 SY  
\$7,500.00  
Taylor Secrist

b. Cooperating Teacher Stipends for the 2nd Semester of the 2016-2017

<u>Bldg.</u>	<u>Cooperating Teacher</u>	<u>Student Teacher</u>	<u>University</u>	<u>Amount</u>
Berry	Debbie Boylan	Tyler Trick	Miami University	\$300.00
Berry	Claire Brown	Tyler Trick	Miami University	\$300.00
Berry	Amy Luke	Jessica Miller	Miami University	\$600.00
Bowman	Beth Mele	Kelly Kohring	Miami University	\$300.00
Bowman	Kim Meyrose	Kaitlyn Smith	Miami University	\$600.00
LHS	Will Kuhn	Alec Vivian	Miami University	\$300.00
LHS	Jessica Orner	Rachel Nolan	Miami University	\$300.00
LHS	Kristi Ross	Colleen Hickey	Miami University	\$300.00
LHS	Austin Halsey	Lyndsey Maloney	Xavier University	\$500.00

9. Job Description - Final Reading

It is recommended to approve the following Job Description for Final Reading. (copy included in packet)

- a. Transportation Coordinator

10. Temporary Student Workers

It is recommended to approve the following Temporary Student Workers in the Technology Department for the 2017-2018 School Year at the rate of \$8.70 per hour with no benefits.

- a. Jake Schrichten

11. Extended Days for the 2017-2018 School Year

It is recommended to approve the following personnel for extended days for the 2017-2018 School Year.

- a. Alisa Russell 10 Days
- b. Alyssa Stewart 15 Days
- c. Andy King 11 Days
- d. Jennifer Ensman 10 Days
- e. Eilene Nielsen 20 Days
- f. Jessica Bacher 11 Days
- g. Justin Schneider 20 Days
- h. Laura Coffey 8 Days
- i. Libby Turpin 10 Days
- j. Lora Kendrick 3 Days
- k. Mardis Parker, Jr. 20 Days

- l. Pat Messner 10 Days
- m. Rachel Hahn 10 Days
- n. Kristi Nistel 15 Days
- o. Ryan “Liz” Hartley 15 Days
- p. Tanya Evans 8 Days

**12. Approve Tutors - Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure as applicable**

It is recommended to approve the following Tutors:

Classified Intervention Tutors for the 2017-2018 school year only (to be paid per approved OAPSE General Aide Step 0 Salary Schedule from Academic Reserve and/or Title Funds) Part-time, up to 19.75 hours per week average.

Bowman Primary School

Julie Harris  
Elizabeth McLagan

Lebanon Junior High School

Kala Steedly  
Patricia Engles

Lebanon High School

Ray Figary  
Edie Wilson  
Marlene Collins  
Nancy Cochran

Motion carried with the following 3 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – absent, Mrs. Larson – Yes, Mr. Bonny – absent, Mrs. Davis Norris – Yes.

**VII. New Business**

- Warren County Career Center Liaison – Esther Larson
  - Renovations are behind due to weather delays
- Student Achievement Liaison – Esther Larson
  - Nothing to report at this time
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
  - Nothing to report at this time

Regular Board Meeting  
7/17/2017

**Resolution 65-17: Motion to adjourn**

Mrs. Esther Larson moved to adjourn. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – absent, Mr. DeGennaro – absent, Mrs. Davis Norris – Yes.

Meeting was adjourned at 5:59 p.m.

---

Eric Sotzing, Treasurer

---

Chip Bonny, President