

LEBANON BOARD OF EDUCATION

**Board Room
700 Holbrook Avenue
August 21, 2017
5:30 pm**

REGULAR MEETING

- I. Call to Order**
- II. Pledge to the Flag**
- III. Roll Call**
- IV. Adoption of the Agenda**
- V. Hearing of the Public**
- VI. Approval of the Minutes and Signing**

Approve and sign minutes of Regular Meeting, July 17, 2017.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for July 2017 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2017 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2017 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at July 31, 2017 to eliminate negative fund balances. They will be repaid during August, 2017.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,192.37
General Fund, 001-0001	LJHS School Supplies, 009-9004	\$7,748.15
General Fund, 001-0002	Bowman School Supplies, 009-9006	\$7,160.77
General Fund, 001-0003	Berry School Supplies, 009-9007	\$13,073.15
General Fund, 001-0000	Baseball Tournament Fund, 022-9005	\$102.43
General Fund, 001-0000	Renaissance Club, 200-9037	\$87.21
General Fund, 001-0000	LHS Athletics, 300-9500	\$103,552.43
General Fund, 001-0000	Lebanon United Methodist Preschool/Kindergarten FY 18, 401-9118	\$185.34
General Fund, 001-0000	Making Middle Grades Work, 461-9017	\$231.36
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$195,104.14
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$4,371.95
General Fund, 001-0000	Title III FY 17, 551-9017	\$4,750.00
General Fund, 001-0000	Title I FY 17, 572-9017	\$96,442.46
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$11,750.18

G. New Fund Approval

It is recommended that the Board approve the establishment of the following fund:

LJHS Science Club: 200-9045

The purpose of this fund is to raise funds for the LJHS Science Club

H. New Fund Approval

It is recommended that the Board approve the establishment of the following fund:

New Fund Approval

The purpose of this fund is to have the Lifeskills classes at the Junior High learn about running a store by selling school supplies.

I. New Grant Approval

It is recommended that the Board approve the establishment of the following fund to to the awarding of a grant.

Team Teaching Grant - Martha Holden Jennings (Kathleen McAndrews/Claire Browne) 019-9013

This grant will be used for creating raised bed gardens that help our students discover how to use soils, life science, graphing, ratios and percents, measures of central tendency and many other skills.

J. Salary Schedules

It is recommended to approve the following Salary Schedules. (copy included in packet)

1. Supplemental Schedule Revision
2. Supervisor Salary Schedule FY18 Revision

K. Cooperative Agreement between Lebanon City Schools and the Ohio State School for the Blind

It is recommended to approve a Cooperative Agreement between Lebanon City Schools and the Ohio School for the Blind. (copy included in packet)

L. Contract Agreement between Lebanon City Schools and Cumberland Therapy Group

It is recommended to approve a Contract Agreement between Lebanon City Schools and Cumberland Therapy Group for the provision of contracted Occupational Therapist Services for the 2017-2018 School Year. (copy included in packet)

M. Contract between Lebanon City Schools and ProLink Staffing

It is recommended to approve a Contract Agreement between Lebanon City Schools and ProLink Staffing for the provision of Occupational Therapy Services for the 2017-2018 School Year. (copy included in packet)

N. Contract between Lebanon City Schools and Sabrina Winchell for the Provision of Autism and Behavioral Consultation

It is recommended to approve a Contract Agreement between Lebanon City Schools and Sabrina Winchell for the Provision of Autism and Behavioral Consultation for the 2017-2018 School Year. (copy included in packet)

O. Contract between Lebanon City Schools and Applied Behavioral Services

It is recommended to approve a Contract between Lebanon City Schools and Applied Behavioral Services for the Provision of Special Education and related services for the named student for the 2017-2018 School Year. (copy included in packet)

P. Contract between Lebanon City Schools and St. Rita's School for the Deaf

It is recommended to approve a Contract between Lebanon City Schools and St. Rita's School for the Deaf for the 2017-2018 School Year. (copy included in packet)

Q. Contract between Lebanon City Schools and Hamilton County ESC Title III Consortium

It is recommended to approve a Contract between Lebanon City Schools and Hamilton County ESC Title III Consortium for the 2017-2018 School Year. (copy included in packet)

R. Contract between Lebanon City Schools and Abilities First

It is recommended to approve a Contract between Lebanon City Schools and Abilities First for the Provision of Evaluation Services for an individual student for the 2017-2018 School Year. (copy included in packet)

S. Contract between Lebanon City Schools and Jean Ann Obrebski, Parent Surrogate Services

It is recommended to approve a Contract between Lebanon City Schools and Jean Ann Obrebski for the purpose of providing Parent Surrogate Services to the students of Lebanon City Schools for the 2017-2018 School Year. (copy included in packet)

T. Contract between Lebanon City Schools and Therapy Learning Center

It is recommended to approve a Contract between Lebanon City Schools and Therapy Learning Center for the provision of Occupational Therapy Services for a homebound student for the 2017-2018 School Year. (copy included in packet)

U. Contract between Lebanon City Schools and Cincinnati Children's Hospital Medical Center Private Duty Nursing

It is recommended to approve a Contract between Lebanon City Schools and Cincinnati Children's Hospital Medical Center for Private Duty Nursing for the provision of individual nursing services for a student for the 2017-2018 School Year. (copy included in packet)

V. Contract between Lebanon City Schools and Secure Transportation

It is recommended to approve a Contract between Lebanon City Schools and Secure Transportation for the 2017-2018 School Year. (copy included in packet)

W. Contract between Lebanon City Schools and Complete Care Providers

It is recommended to approve a Contract between Lebanon City Schools and Complete Care Providers for the 2017-2018 School Year (copy included in packet)

X. Approval of Lebanon City School District Employee's Non-Resident Students to Attend Lebanon City Schools

It is recommended to approve a Lebanon City School District Employee's non-resident students to attend Lebanon City Schools for the 2017-2018 School Year. (copy included in packet)

Y. Approval of a Reimbursement

It is recommended to approve a Reimbursement. (copy included in packet)

<u>Vendor</u>	<u>Amount</u>
Ashton Atkins	\$285.00

Z. Approval of a Purchase Order

It is recommended to approve a Purchase Order. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order #</u>	<u>Amount</u>
Airgas Retail Solutions	#1800447	\$65.00

AA. A Resolution Amending Resolution NO. 40-17 to Provide for New Interest and Principal Payment Dates for the School District's Not to Exceed \$13,995,000 General Obligation Unlimited Tax Refunding Bonds, Series 2017.

It is recommended to approve a Resolution Amending Resolution NO. 40-17 to Provide for New Interest and Principal Payment Dates for the School District's Not to exceed \$13,995.00 General Obligation Unlimited Tax Refunding Bonds, Series 2017. (copy included in packet)

VIII. Communications

A. Superintendent's Update

- Construction Update
- Preliminary Report Card Report
- Staffing Update

IX. New Business

A. Donations

It is recommended to approve the following donation.

<u>Donor</u>	<u>Amount</u>	<u>Purpose</u>
Cristo Homes, Inc.	\$1,750.00	District Technology Needs

B. Approval of Final Reading of Board Policy

It is recommended to approve a Final Reading of the following Board Policy.

1. 2413-Career Advising-PROGRAM

C. Annual Review of Board Policies

The following Board policies have been reviewed in accordance with Title I regulations:

2. 2211 - Parent and Family Involvement
3. 2261 - Title I Services
4. 2261.01 - Parent Participation in Title I Programs
5. 2261.02 - Title I - Parents' Right to Know
6. 5111.01 - Homeless Students

D. Approval of Overnight/Out-Of-State Student Trips

It is recommended to approve an Overnight/Out-of-State Extended Student Trip for the Trinity/Valkyrie Cross Country Invitational at Tom Sawyer State Park, Louisville, Kentucky from September 15-16, 2017. (copy included in packet)

E. Transportation

1. It is recommended to approve the updated transportation routes for the 2017-2018 school year.
2. It is recommended to accept two students from Clinton-Massie Local Schools for transportation purposes only. (background included in packet)
3. It is recommended to accept two students from Clinton-Massie Local Schools for transportation purposes only. (background included in packet)
4. It is recommended to accept a student from Goshen Local School District for transportation purposes only. (background included in packet)
5. It is recommended to accept a student from Little Miami Schools for transportation purposes only. (background included in packet)
6. It is recommended to accept a student from Little Miami Schools for transportation purposes only. (background included in packet)

F. Fall Sports Handbooks

It is recommended to approve the following handbooks for the 2017-2018 school year (copy included in packet)

1. Cheerleading
2. Men's Soccer
3. Girls' Soccer
4. Cross Country
5. Football
6. Boys' Golf
7. Girls' Golf
8. Tennis
9. Volleyball

G. Personnel

1. Resignations/Retirements

It is recommended to approve the following **Resignations**:

- a. Darrell Allen, Bus Driver, eff: 8/7/17
- b. Christian Terrill, Bus Driver, eff: 8/9/17
- c. Travis Phillips, Mechanic, eff: 8/14/17
- d. Donna Caplinger, Bus Driver, eff: 7/27/17
- e. Denise Yoder, Special Education Teacher Assistant, eff: 7/24/17
- f. Hilary Morgan, Teacher, eff: 8/2/17

2. Termination of Employment

It is recommended to approve the following **Termination**:

- a. Joyce Money, Special Education Teacher Assistant, eff: 8/11/17

3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Brian O'Connor, Special Education Teacher Assistant, Class III, Step 0, eff: 8/15/17.
- b. Samantha Hauck, Teacher, BA-Step 0, eff: 8/10/17

- c. Ashley Dockery, Teacher, BA-Step 0, eff: 8/10/17
- d. Cynthia Hauser, Bus Driver, Step 0, eff: 8/9/17
- e. Allison Laird, Bus Driver, Step 0, eff: 8/8/17
- f. Marta Bellman, Special Needs Bus Aide, Step 0, eff: 8/15/17
- g. Lori Robertson, Transportation Safety Supervisor, Schedule 5, Level 2, eff: 8/15/17
- h. Ronnie Wilson, Bus Driver, Step 0, eff: 8/15/17
- i. Paula Christy Ellis, Special Needs Bus Aide, Step 0, eff: 8/8/17
- j. Gloria Ciccarelli, Special Needs Bus Aide, Step 0, eff: 8/7/17
- k. Leah Jeffery, Bus Driver, Step 0, eff: 8/15/17
- l. Rick Milligan, Bus Driver, Step 0, eff: 8/15/17
- m. Amy Flint, Cafeteria Worker, Step 0, eff: 8/22/17

4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Certified and Classified Substitutes

It is recommended to approve certified and classified substitutes for the 2017-2018 school year. (please see attached **Addendum A**)

a. Permanent Building Substitutes

It is recommended to approve the following Permanent Building Substitutes effective with the 2017-2018 school year:

Halle Page, BPS
 Susan Chalecki BPS
 Barbara Root, DES
 Hannah Hupke, LJHS
 Milton Davis, LHS
 Steve Butts, LHS
 Andrew Hutchinson LHS

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2017/2018 School/Contract Year.

Lebanon High School

- a. Corrie Meeks, Assistant Basketball Cheerleading Advisor, Level 3, Step 0

- b. Kristen Seiler, Lebanon High School, Assistant Cross Country Coach, Level 7, Step 0
- c. Staci Farmer, Freshman Basketball Cheerleading Advisor, Level 3, Step 1
- d. Tom Russell, Assistant Girls Golf Coach, Level 4, Step 0

Lebanon Junior High School

- a. Ty Ball, Assistant Girls Basketball Coach, Level 6, Step 0
- b. Scott Taylor, Assistant Football Coach, Level 6, Step 0

6. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet).

7. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2017-2018 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2017-2018 School Year:

Lebanon Junior High School

- a. Tyler Duning, Volunteer Assistant 8th Grade Football Coach
- b. Jordan White, Volunteer Assistant 7th Grade Football Coach

Lebanon High School

- a. Andy Palmer, Volunteer Assistant Cross Country Coach

8. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Velma Riley, sub secretary, change eff: date from 7/1/17 to 8/1/17
- b. Ron Cameron, School Psychologist, change of start date from 8/10/17 to 8/1/17 eff: 8/1/17, from Psych-Step 0 to Psych-Step 5 eff: 17-18 SY
- c. Stephanie Haylett, School Psychologist, change of start date from 8/10/17 to 8/1/17 eff: 8/1/17, from Psych-Step 0 to Psych-Step 5 eff: 17-18 SY

- d. Ashton Adkins, Occupational Therapist, from BA-Step 0 to MA-Step 5, eff:17-18 SY
- c. Rhonda Rockhold from Custodian, Class II, Step 6, to Bus Driver, Step 0, eff: 8/14/17
- f. Jenna Anderson, Teacher, from BA- Step 0 to MA- Step 3, eff:17-18 SY
- g. Anita Frambes, Teacher, from BA- Step 0 to MA- Step 4, eff:17-18 SY
- h. Dori Friend, Teacher, from BA- Step 0 to BA- Step 5, eff:17-18 SY
- i. Hope Magee Gatlin, Teacher, from MA- Step 0 to MA- Step 10, eff:17-18 SY
- j. Karin Kinklaar, Teacher, from BA- Step 0 to MA- Step 10, eff:17-18 SY
- k. Emily McNamara, Teacher, from BA- Step 0 to MA- Step 5, eff:17-18 SY
- l. Hilary Lindauer, Teacher, from BA- Step 0 to BA-Step 1, eff:17-18 SY
- m. Casey Oliver, Teacher, from BA-Step 0 to MA-Step 6, eff:17-18 SY
- n. Megan Riva, Teacher, from BA-Step 0 to BA-Step 2, eff:17-18 SY
- o. Andrew Sersion, Teacher, from BA-Step 0 to BA+15-Step 3, eff:17-18 SY
- p. Jessica Stuart, Teacher, from BA-Step 0 to BA-Step 1, eff:17-18 SY
- q. Melanie Zolnier, Teacher, from BA-Step 0 to MA+20-Step 11, eff:17-18 SY
- r. Jennifer Ensman, Teacher, from BA-Step 0 to MA-Step 5, eff:17-18 SY
- s. Bryan Wallingford, Teacher, from BA-Step 0 to BA-Step 14, eff:17-18 SY
- t. Wendy Anderson, Teacher, from BA-Step 0 to BA-Step 2, eff:17-18 SY
- u. Angela Saunders, Teacher from MA-Step 18, to MA+20, Step 18, eff: 17-18 SY
- v. Lynn Ellison, Teacher, from MA-Step 14, to MA+20-Step 14, eff: 17-18 SY
- w. Jeffrey Swanson, Teacher, from BA+15-Step 11, to MA-Step 11, eff: 17-18 SY

- x. Cameron Auer, Teacher, from BA-Step 3, to BA+15, Step 3, eff: 17-18 SY
- y. Jamie Jacobs, Teacher, from BA+15-Step 9, to MA-Step 9 eff: 17-18 SY
- z. Jennifer Gutzwiller, Teacher, from BA+15-Step 6 to MA-Step 6, eff: 17-18 SY
- aa. Tonya Martin, Special Ed. Aide, from Aide Class III-Step 0 to Aide Class III-Step 10, eff: 17-18 SY

9. Saturday School Monitors - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve Saturday School Monitors for the 2017-2018 school year.

Jessica Bacher
Susan Bost
Kimberly Stevens
Christa Stevens
Jami King
Samantha Bergman

10. Transition Coordinator Services

It is recommended to approve the following to provide Transition Coordinator Services to students with disabilities enrolled in Lebanon City Schools, to be paid at Curriculum Pay Rate up to 75 hours for the 2017-2018 School Year, according to ORC 3301-51-01 (B) (65) (b) (ii) (a-h).

- a. Scott Chamberlain

11. Game Workers - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Game Workers for the 2017-2018 school year:

Ryan Nollen
Sandra Dilbeck
Kristen Hodges
Mary McGowan
Diane Rodgers
Shellie Cornell
Heather Nixon

Libby Turpin
Jeff Swanson
Josh Chasteen
Ray Figary
Nick Hensley
Jeremy Hilen
Randy Callahan
Tyler Callahan
Ron Volmering
Mark Czyzewski

12. Surrogate Parent

It is recommended to approve the following Volunteer Surrogate Parent for the 2017/2018 school year.

Debra Delp

13. Stipend-Correction

It is recommended to approve the following Stipend Correction for the 2017/2018 school year:

Head Maintenance Worker, Taylor Secrist, change from \$7,500.00 to \$8,000.00 eff: 17/18 SY

14. Extended Days for the 2017 - 2018 School Year

It is recommended to approve the following personnel for extended days for the 2017 - 2018 School Year

a. Melanie Zolnier 10 Days

15. Lebanon Mentors/Mentees for the 2016-2017 School Year

It is recommended to approve the following Lebanon Mentors/Mentees for the 2016-2017 School Year.

Mentee	Lebanon Mentor
Melissa Jones	Jessica Bacher

16. Volunteers- Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2017-2018 School Year:

Audra Morrison
Sandra Parker
Katherine Hoffman
Jennifer Gallagher

17. Job Description - First Reading

It is recommended to approve the following Job Description for First Reading. (copy included in packet)

- a. Transportation Safety Supervisor

18. Substitute Bus Driver

Alex Gillen

19. Game Worker

Terah Banta

H. Board of Education Communications

- Warren County Career Center Liaison
Esther Larson
- Student Achievement Liaison
Esther Larson
- Legislative Information Liaison
Brian DeGennaro
- Community Audit Advisory Committee Liaison
Donna Davis Norris
Ryan Patterson, Jr.

X. Adjournment

ADDENDUM A
CERTIFIED/CLASSIFIED
SUBSTITUTES

August 21, 2017 Board Agenda

SECRETARY

Christi Ball
Chris Brennan
Jamie Buchert
Amber Boyer
Jean Campbell
Janet Essig
Amy Flint
Christina French
Karri Hathaway
Lucinda Helsinger
Debbie Jayson
Jamie Kindell
Brenda Lynch
Diana Mallin
Maureen McCarthy
Brandy McKeever
Elizabeth McLagan
Lisa Sarver
Beverly Sulfsted
Dee Dee Tewani
Susan Wheeler
Lana Whitaker

CAFETERIA

Christi Ball
Amy Boyer
Nancy Brown Messler
Jamie Buchert
Lori Chastain
Michele Dardis
Kathryn Duda
Janet Essig
Teresa Fee
Tammy Froehle
Jamie Kindell

CAFETERIA con't

Randy King
Susanna Klenk
Brandi McKeever
Rebecca Snyder

CAFETERIA con't

Margaret Vanderpool
Susan Wheeler
Richard Winkleman
Karen White

GENERAL AIDE

Christian Blankenship
Christi Ball
Amy Boyer
Nancy Brown Messler
Jamie Buchert
Jane Davis
Janet Essig
Karri Hathaway
Debbie Jayson
Randy King
Diana Mallin
Brandy McKeever
Elizabeth McLagan
Lisa Sarver
Beverly Sulfsted
Susan Wheeler

SPECIAL ED AIDE

Christian Blankenship
Christi Ball
Amy Bower
Nancy Brown Messler
Jamie Buchert
Jane Davis
Karri Hathaway
Debbie Jayson
Maureen McCarthy
Brandy McKeever
Susan Wheeler
Randy King
Diana Mallin
Elizabeth McLagan
Susan Miller
Velma Riley
Lisa Sarver

SPECIAL ED AIDE con't

Sheryl Schroder
Karena Sisco
Barbara Titmas

MEDIA AIDE

Christian Blankenship
Christi Ball
Nancy Brown Messler
Jamie Buchert
Jean Campbell
Karri Hathaway
Debbie Jayson
Jamie Kindell
Randy King
Elizabeth McLagan
Maureen McCarthy
Brandy McKeever
Mary Paulman
Lisa Sarver
Victoria Stec
Beverly Sulfsted

CLINIC AIDE

Jenna Bush, RN
Katherine Garlock, RN
Emilie Moore, RN
Heather Wright, RN

CUSTODIAN

Amy Cole
Erica Collins
Kathryn Duda
Janet Essig
Joseph Essig
Teresa Fee
Wain Hoover
Gina Hopkins
Clifford Kattwinkel
Donna Kattwinkel
Randy King
Rhonda Rockhold

CUSTODIAN con't

Nancy Waldbillig
Richard Winkleman
Kenneth Wysong

BUS DRIVER

Larry Baker
Doug Slusher
Darrell Allen
Christian Terrill
Gary Davis
Robert Henry
Kristina Holland
Joe Liechty
Joe N. Liechty
Bryan Miller
Suzanne Roberts
Pete Sweemer

TEACHERS

Teri Beattie
Donna Becker
Sue Benskin
Beverly Bowers
Jamie Buchert
Theresa Bunce
Steven Butts
Susan Chalecki
Kathy Ciupak
Shawna Cloud
Gary Coates
Aaryn Combs
Winona Coop
Anne-Marie Cors
James Crisp
Milton Davis
Sandra Dilbeck
Beverly Downie
Cynthia Early
Jennifer Edmonds
Patricia Engles
Sally Foster
Christina French

TEACHERS con't

Jennifer Fry
Katherine Garlock
Douglas Graves
Angela Greene
Terri Greene
David Gregory
Donna Gullickson
Karri Hathaway
Gretchen Hautzinger
Heather Hegarty
Nannette Hess
Hannah Hupke
Andrew Hutchinson
Heather Jolley
Kaitlyn Karney
Jeanette Kuschill
Jill Lane
Elizabeth Larson
Robert Lesan, Jr.
Brittainney Leuzinger
Faith Likins
Janet Maag
Karen Mackey
Diana Mallin
Jodi Malof
Julie Manchella
Kathryn Marchione
Gregory Matusak
Marc McEwan
Elizabeth McLagan
Cynthia Meadows
Sarah Messner
Holly Metzger
Susan Miller
Nancy Mitchell
Arlene Neilson
Rebecca Oswalt
Halle Page
Tracey Parrott
Mary Paulman
Beth Potthast
Carol Randall

TEACHERS con't

Anne Rolfes
Barbara Root
Cynthia Rovai
Tonia Schepker
Racheal Schlein
Sheryl Schroder
Courtney Sibcy
Karena Sisco
Aaron Skaags
Lewis Snyder
Barbara Sommer
Sherryl Sommer
Jane Stafford Davis
Anna Stephens
Victoria Stec
Britton Thornberry
David Toth
Denise Trammel
Emily Upper
Rachel VanHook
Ronald Volmering
Tammy West
Svetlana Whitaker
Debra Wolary
Cynthia Wood
Jim Woodford
Sonja Yates
Cynthia Zugaro