

## LEBANON BOARD OF EDUCATION

Board Meeting Room

700 Holbrook Ave.

September 18, 2017

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on September 18, 2017 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

### Call to Order

Mr. Chip Bonny called the meeting to order at 5:33 p.m.

### Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mr. Chip Bonny asked members of the LHS AFJROTC to introduce themselves. Present were; Hunter Quantz, Nick Petty, Austin Bullock, Chris Boyer, and Tony Powerll,

### Roll Call

Mr. Ryan Patterson – Present

Mr. Brian DeGennaro – Present

Mrs. Esther Larson – Present

Mr. Chip Bonny – Present

Mrs. Donna Davis Norris – Present

### Others Present

Mr. Todd Yohey, Superintendent; Mr. Eric Sotzing, Treasurer, and Mark Graler, Scott Butler, Beth Kletzly, Clifton Franz, Sheri McHenry and Laura Michaels, administrators; and Kathy Hytla, Eilene Nielsen, Angie Saunders, Jen Rodgers, and Sam Bergman, LCS teachers; and David Donovan, Board Candidate

### Resolution 73-17: Adoption of the Agenda

Mrs. Donna Davis Norris moved to adopt the agenda, Mr. Ryan Patterson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Resolution 74-17: Approval of the Minutes

Mr. Brian DeGennaro moved to approve and sign the minutes of the August 21, 2017, Regular Board Meeting. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Student Board Member update – Lauren Patterson

- Student Council – instead of 4 separate class floats, the Student Council decided to build 1 float to help raise money for hurricane relief. They are also collecting donations at the High School
- The After Prom color run was held on 9/17, and went well
- Homecoming week, which includes a separate spirit theme each day, a parade and powder puff game.
- LCS partnered with LifeHouse church to help collect items for the hurricane relief

Resolution 75-17: Approval of Financial Items VII A – M, except C.

Mr. Brian DeGennaro moved to approve financial items VII A – M, except C. Mrs. Donna Davis Norris seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VII. Financial Section

**A. Treasurer's General Fund Analysis & Financial Reports**

**B. Monthly Reports**

It is recommended to accept the financial reports for August 2017 as presented.

**C. Public Record Requests**

Report of public record requests as submitted.

**D. Amended Appropriations**

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

**E. Amended Certificate of Estimated Resources**

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

**F. Advances**

The Treasurer reports the following advances of funds were made at August 31, 2017 to eliminate negative fund balances. They will be repaid during September, 2017.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,192.37
General Fund, 001-0001	Donovan Building Fund, 018-9019	\$3,282.18
General Fund, 001-0000	Baseball Tournament Fund, 022-9005	\$42.43
General Fund, 001-0000	Renaissance Club, 200-9037	\$87.21
General Fund, 001-0000	LHS Athletics, 300-9500	\$65,974.74
General Fund, 001-0000	Making Middle Grades Work, 461-9017	\$231.36
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$239,406.25
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$35,582.93
General Fund, 001-0000	Title III FY 17, 551-9017	\$4,750.00
General Fund, 001-0000	Title III FY 18, 551-9018	\$4,910.00
General Fund, 001-0000	Title I FY 17, 572-9017	\$141,330.79
General Fund, 001-0000	Title I FY 18, 572-9018	\$3,809.72
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$15,997.87

**G. New Fund Approval**

It is recommended that the Board approve the establishment of the following fund:

Art to Remember Project 018-9008

The purpose of this fund is to operate fundraisers to support the Art Department at Berry Intermediate School.

**H. Substitute Salary Schedule**

It is recommended to approve the revised Substitute Salary Schedule (copy included in packet)

**I. Payment in Lieu of Transportation**

It is recommended to approve the list of transportation reimbursements for the 2016-2017 school year. (copy included in packet)

**J. Contract between Lebanon City Schools and Voices of America**

It is recommended to approve a Contract between Lebanon City Schools and Voices of America for the 2017-2018 School Year. (copy included in packet)

**K. Agreement between Lebanon City Schools and Cincinnati Children's Hospital Medical Center for the provision of private duty nursing.**

It is recommended to approve an Agreement between Lebanon City Schools and Cincinnati Children's Hospital Medical Center for the provision of private duty nursing. The student receiving the services is doing so at the authorization and expense of his resident district, Cincinnati Public Schools. (copy included in packet)

**L. Approval of a Purchase Order**

It is recommended to approve a Purchase Order. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order #</u>	<u>Amount</u>
Butler County ESC	1801317	\$37,000.00

**M. Approval of Reimbursements**

It is recommended to approve the following Reimbursements. (copy included in packet)

<u>Vendor</u>	<u>Amount</u>
Mary Jo Backus	\$55.00
Angela Rena Meyer	\$55.00

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**VIII. Communications**

**A. Superintendent's Update**

- The Junior High received an award for Making Middle Schools work
- The Junior High and Berry were recognized for the 2017 Niche Award which recognized the top 25 middle schools in the tri-state area.
- Construction updates:
  - The color sealer repair at Donovan and the Junior High has started, but then stopped due to poor work.
  - A tile adhesion issue is present at Donovan due to moisture.
  - The most of the original parquet flooring at Berry is not able to be reused. The entrance to the media center will have parts of the original parquet flooring pieced together
- OCR settlement has been reached, with a payout to the parents of the students involved. The Office of Civil Rights and Lebanon City Schools have reached

- an agreement regarding revising policies, training staff and educating students on anti-discrimination and anti-harassment.
- Discussion regarding ADA accommodations at the stadium
- The state report card was released recently, Mr. Mark Graler discussed the results

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Resolution 76-17: Approval of New Business Items IX-A-C-12

Mrs. Donna Davis Norris moved to approve new business items IX-A – C 12, Mr. Ryan Patterson seconded the motion and discussion followed.

I. New Business

**A. Donations**

It is recommended to approve the following donation.

Donor	Amount	Purpose
Motz Group	\$500.00	To go towards Raising The Bar for all Lebanon Athletes fundraiser
Barton J. Girdwood, DDS, Inc.	\$500.00	To go towards Raising The Bar for all Lebanon Athletes fundraiser
Warren County Foundation	\$800.00	Lebanon High School Outdoor Adventure Club

**B. Transportation**

1. It is recommended to accept a student from Lakota Local Schools for transportation purposes only. (copy included in background)
2. It is recommended to accept a student from Little Miami Schools for transportation purposes only. (copy included in background)
3. It is recommended to accept two students from Kings Local School District for transportation purposes only. (copy included in background)
4. It is recommended to accept a student from Blanchester Local Schools for transportation only. (copy included in background)

**C. Personnel**

1. Resignations/Retirements

It is recommended to approve the following Resignations:

- a. Courtney Wise, Special Education Teacher Assistant eff: 9/23/17

- b. Deborah Bryant, National Honor Society Advisor, eff: 8/21/17
  - c. Rebecca Oeder, OBI Instructor, eff: 9/26/17
  - d. Diann Alexander, OBI Instructor, eff: 9/22/17
2. Resignation corrected effective date
- a. Denise Yoder change effective date from 7/24/17 to 8/1/17
3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Katheryn Duda, Custodian Class II, Step 0, eff: 9/19/17
  - b. Jamie Kindell, Special Education Teacher Assistant, Step 0, eff: 9/5/17
  - c. Amy Boyer, Special Education Teacher Assistant, Step 0, eff: 8/28/17
  - d. Kalee Royster, Special Education Teacher Assistant, Step 0, eff: 8/30/17
4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended to approve the following Permanent Building Substitutes effective with the 2017-2018 school year:

Tonia Schepker-Berry Intermediate School

Substitute Teachers

Susan Richardson  
Steve Tufts  
Susan Saari  
Theresa Dearie  
Tim Martin

Substitute/Trainee Bus Drivers

Robert Cross, eff: 8/28/17  
Timothy Goins, eff: 9/12/17  
Tina Geselbracht, eff: 8/28/17  
Paula Shannon, eff: 9/8/17  
Jeffrey Stoudt, eff: 9/13/17  
Shahne Stone, eff: 9/14/17

Substitute Bus Aide

Tina Geselbracht

Substitute Clinic Aides

Lora Kinner, RN

Alicia Marques, RN

Jessica Callahan, RN

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Substitute Special Education Aides

James Boyer

Betty Offord

Rebecca Snyder

Denise Yoder

Substitute Media Aides

James Boyer

Dina Peffer

Denise Yoder

Substitute General Aides

James Boyer

Dina Peffer

Rebecca Snyder

Denise Yoder

Substitute Cafeteria Workers

Erica Collins

Rebecca Snyder

Substitute Custodian

Erica Collins

Substitute Secretaries

Erica Collins

Rebecca Snyder

Denise Yoder

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of  
Past Experience and Valid Pupil Activity Permits  
Effective 2017/2018 School/Contract Year.

Lebanon High School

- a. Michelle Leever, National Honor Society Advisor, ½ time, Level 4, Step 0
- b. Debbie Bryant, National Honor Society Advisor, ½ time, Level 4, Step 6
- c. Kristi Ross, Musical/Choral Director, Level 2, Step 0
- d. Kristi Ross, Choir Director, Level 8, Step 6
- e. Janis Rydalch, 5th & 6th Grade Orchestra Instructor, Level 10, Step 6
- f. Tina Winders, AFJROTC Drill Team Coach, Level 5, Step 0
- g. Andrew Sersion, Assistant Band Director, Level 10, Step 0
- h. William Kuhn, Drake Road Production Advisor, Level 5, Step 0
- i. John Joseph, Band Guard Advisor, Level 5, Step 2
- j. Joe Beal, Singers Advisor, Level 5, Step 0

Berry Intermediate School

- a. Ryan Ellis, Assistant Beginning Band Director, .4 FTE, Level 10, Step 0
  - b. Greg Matusak, Assistant Beginning Band Director, .6 FTE, Level 10, Step 0
6. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2017-2018 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2017-2018 School Year:

Lebanon High School

- a. David Rearick, Volunteer Bowling Coach

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Bryan Wallingford, Teacher, from BA-Step 14, to BA+15, Step 14, eff: 8/10/17
- b. Susan Mohler, RN, Clinic Aide, from .5 FTE to full time, eff: 8/10/17
- c. Rhonda Rockhold, from Custodian Class II, to Bus Driver, Step 9, eff: 8/10/17
- d. Kristen Nistel, Teacher, from BA-Step 0, to MA - Step 3, eff: 8/10/17
- e. Karin Kinkelaar, Teacher, from MA-Step 10, to MA +20 - Step 10, eff: 8/10/17
- f. Alicia Smith, Bus Driver, from Step 0, to Step 1, eff: 17/18 SY



- g. Tammy Diel, Bus Driver, from Step 7, to Step 8, eff: 17/18 SY
  - h. Wendy Anderson, Teacher, from BA-Step 2, to BA+15, Step 2, eff:  
8/10/17
  - i. Gentry Ellis, Teacher, from BA-Step 0, to MA +20, Step 0, eff: 8/10/17
  - j. Hope Magee Gatlin, Teacher, from MA-Step 10, to MA+20, Step 10,  
eff: 8/10/17
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8. Saturday School Monitors - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve Saturday School Monitors for the 2017-2018 school year.

Cameron Auer  
Josh Hannah  
Megan Lakes  
Ryan Nollen  
Marla Norman  
Alyssa Stewart  
Jodi Titmas

9. Game Workers - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Game Workers for the 2017-2018 school year:

Samantha Bergman  
Susan Bost  
Tyler Callahan  
Jennifer Duff  
Katie Gordin  
Jessica Kaiser  
Jami King  
Robert Moreland  
Patty Thomas  
Amanda Turner

10. Volunteers- Pending Acceptable BCI/FBI Checks

It is recommended to approve the list of Volunteers for the 2017-2018 School Year:

See Attached Addendum A

11. Job Description - Final Reading

It is recommended to approve the following Job Description for Final Reading. (copy included in packet)

- a. Transportation Safety Supervisor

12. Leaves of Absence

It is recommended to approve the following leaves of absence

- a. Emily Savage unpaid childcare leave 8/28/17 - 9/25/17
- b. Sandra Lonneman, unpaid childcare leave 9/28/17 - 11/8/17
- c. Tamara Robinson, unpaid medical leave 9/11/17 - 9/25/17

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 77-17: Approval of New Business Items X-13

Mrs. Donna Davis Norris moved to approve new business items X-13, Mr. Brian DeGennaro seconded the motion and discussion followed.

1. Volunteers-Pending Acceptable BCI/FBI Checks

It is recommended to approve the following volunteers for the 2017/2018 school year:

- Esther Larson

Motion carried with the following 4 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – abstain, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

H Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
  - July and August meeting notes were shared
  - Oct. 5<sup>th</sup> - the Fire Tower will be dedicated
  - The culinary department has an updated and new location will be open soon
- Student Achievement Liaison – Esther Larson
  - Saturday Sept 23 is the “Drive a Ford” fundraiser
  - The JH PTO is working on their annual Warrior Walk
  - The ROTC supported the Folds of Honor event for the 3<sup>rd</sup> year

- Legislative Updates – Brian DeGennaro
    - There are a few minor items on the watch list, but nothing major at this time.
  - Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
    - Nothing to report at this time
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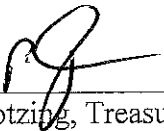
Resolution 78-17: Motion to adjourn

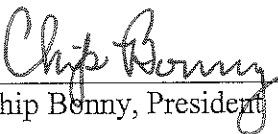
Mr. Brian DeGennaro moved to adjourn. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 7:20 p.m.

  
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Eric Sotzing, Treasurer

  
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Chip Bonny, President