

LEBANON BOARD OF EDUCATION

Board Meeting Room

700 Holbrook Ave.

October 16, 2017, 5:30pm

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on October 16, 2017 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mr. Chip Bonny called the meeting to order at 5:30pm

Roll Call

Mr. Ryan Patterson – Present

Mr. Brian DeGennaro - Present

Mrs. Esther Larson – Present

Mr. Chip Bonny – Present

Mrs. Donna Davis Norris – Present

Others Present

Mr. Eric Sotzing, Treasurer; Mr. Todd Yohey, Superintendent; Mardis Parker, Venia Papanikolou, and Kathleen Hytla, LCS teachers

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mr. Chip Bonny asked members of the LHS AFJROTC to introduce themselves. Present were; Maya Sanchez, Marissa Franz, Austin Bullock, Tony Powell, Shawn Frazier

Resolution 85-17: Adoption of the Agenda

Mrs. Donna Davis Norris moved to adopt the agenda. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. DeGennaro – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 86-17: Motion to approve the minutes of the October 4, 2017 Special board meeting

Mrs. Donna Davis Norris moved to approve the minutes. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. DeGennaro – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Student Board Member update – Lauren Patterson

- Homecoming sold around 1,150 tickets for the Homecoming dance
- Seniors won the power puff game
- Approximates \$700 was raised for the hurricane relief
- Cross country GWOC was the previous weekend
- The marching band did well at their tournament
- On 10/12, there was a collection drive at senior night for the Child Advocacy, Center of Warren County
- Fields of Faith was recently held, with approx. 120 in attendance
- Bring your Bible to school day was on Oct. 2nd.
- Student Council participating in Trick or Treat for Cans again this year, for the Lebanon Food Pantry

Resolution 87-17: Approval of Financial Items VII A – M, except C.

Mrs. Donna Davis Norris moved to approve financial items VII A – I, except C. Mrs. Esther Larson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

I. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for September 2017 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at September 30, 2017 to eliminate negative fund balances. They will be repaid during October, 2017.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,399.60
General Fund, 001-0001	Berry School Fees, 009-9007	\$119.76
General Fund, 001-0001	Bowman Media Center, 018-9013	\$529.22
General Fund, 001-0001	Donovan Building Fund, 018-9019	\$4,440.86
General Fund, 001-0001	Berry Media Center, 018-9028	\$7,556.69
General Fund, 001-0001	Volleyball Tournament, 022-9000	\$8,494.59
General Fund, 001-0001	Boys Soccer Tournament, 022-9001	\$6,773.13
General Fund, 001-0000	Girls Soccer Tournament, 022-9002	\$7,279.66
General Fund, 001-0000	Baseball Tournament, 022-9005	\$42.43
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$289.95
General Fund, 001-0000	LHS Athletics, 300-9500	\$22,393.30
General Fund, 001-0000	Making Middle Grades Work, 461-9017	\$231.36
General Fund, 001-0000	Making Middle Grades Work - Berry, 461-9118	\$500.00
General Fund, 001-0000	IDEA, Part B FY 17, 516-9017	\$236,766.45
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$140,235.09
General Fund, 001-0000	Title III FY 17, 551-9017	\$4,750.00
General Fund, 001-0000	Title III FY 18, 551-9018	\$5,145.00
General Fund, 001-0000	Title I FY 17, 572-9017	\$141,330.79
General Fund, 001-0000	Title I FY 18, 572-9018	\$69,683.86
General Fund, 001-0000	IDEA, Early Childhood Education, 587-9018	\$9,618.93
General Fund, 001-0000	Title IIA FY 17, 590-9017	\$14,892.39

G. Approval of Purchase Orders

It is recommended to approve Purchase Orders. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order #</u>	<u>Amount</u>
Marshall Memo	1801451	240.00
Warren County ESC	1802050	595.00

H. Approval of Memorandum of Understanding Between the Ohio Association of Public School Employees and Its Local No. 511 And The Lebanon City School District Board of Education

It is recommended to approve a Memorandum of Understanding between the Ohio Association of Public School Employees and Its Local No. 511 and the Lebanon City School District Board of Education. (copy included in packet)

I. Approval of Berry Intermediate Change Order #77 Floor Leveling

It is recommended to approve a Berry Intermediate Change Order #77 Floor Leveling. (copy included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. DeGennaro - Yes.

VIII. Communications

A. Superintendent's Update

- Construction Projects
 - Berry is progressing. There was an issue with water intrusion on the switch gear, which is being addressed
 - Donovan – this project is close to completion, with only a few items left to address
 - Junior High school – Commissioning still needs to be completed, the pump has been redesigned, corridor tile on the 2nd floor will be replaced next summer, and there is one leak left on the canopy.
- Workforce development is changing in the district
 - IT partnership with UC is going well, with 120 students participating
 - Running a pilot program with the United Way and JBM Envelope manufacturing
 - Looking into partnerships with other companies as well

Resolution 88-17: Approval of New Business Items X-A C1-10

Mr. Brian DeGennaro moved to approve new business items X-A C1-10, Mr. Ryan Patterson seconded the motion and discussion followed.

I. New Business

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Jodean Jones	Yamaha Clavinova CLP-130 Electric Piano Approx. Value \$600.00	For use in the music classroom of Heather Hutchinson at Donovan Elementary School.
LJHS PTO	\$1,200.00	To provide supplies for Renaissance Program at LJHS
LJHS PTO	\$800.00	To provide lunches for Mentor Luncheons at LJHS
Lebanon Optimist Club	\$4,000.00	To cover ½ of cost of ReDo Day at LJHS
Kim & Christa Stevens	Subway Gift Card \$30.00 Game Stop Gift Card \$45.00 Chick Fil A Gift Card \$10.00	Prizes for Red Ticket Program at LJHS

B. Overnight/Out of State Extended Student Trip

1. It is recommended to approve an overnight/out of state extended student trip for FBLA State/National Fall Leadership Conference from November 2 - 4, 2017 at Hyatt Regency Hotel, Buffalo, NY. (copy included in packet)

C. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations:

- a. Patty Thomas - Faculty Manager Winter- LJHS, eff: 17-18 SY
- b. Cathie Cuffman - Teacher, eff: 10/20/17
- c. Nancy Cochran - LHS-Intervention Tutor, eff: 10/6/17
- d. Staci Farmer - LHS - Freshman Basketball Cheer Coach, eff: 17-18 SY
- e. Greg Riley, Custodian, eff: 9/29/17

- f. Lauren Miller, Special Education Teacher Assistant, eff: 10/20/17

It is recommended to approve the following Retirement:

- a. Alice Scott, Principal Secretary, eff: 12/31/17

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Melissa Smith, Special Education Teacher Assistant, Class III, Step 0, eff: 10/18/17

- b. Michael Loge, Mechanic, Step 0, eff: 10/23/17

3. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended to approve the following Permanent Building Substitutes effective with the 2017-2018 school year:

Bowman Primary School- Lauren Miller
Lebanon Junior High School-Tracey Parrott

Substitute Teachers

Melissa Brooks	Ashley Sweet
Charles DeMasie	Bridget Faler
Robin Limpert	Cheryl Spillman
Roben Logsdon	Brooke Elkin
Tim Martin	Sara Huber
Krysalea Monheim	Julie Hengle
Adam Ping	Julia Zody
Anda Roberts-Bryant	Sandra Simpkins
Patricia Siebert	Mary Engel
Cheryl Zotter	Jill Davidson
Roy Nickerson	Lauren Miller

Substitute/Trainee Bus Drivers

Christy Ellis, eff: 10/2/17
James Sargent, eff: 10/10/17
Alisha LeMaster, eff: 10/11/17
Cassandra Bunnell, eff: 10/11/17

Special Board Meeting
10/16/2017

Substitute Special Needs Bus Aide
Jennifer Collier

Substitute Special Education Aides

Sherri Yaekle	Dena Schroeder
Tina Hull	Julie Everitt
Reba Cassini	Elaine Finch
Jill Davidson	Amy Holbrook-Roddy
Kelly Vance	Mary Engel
Angelina Maxwell	Courtney Wise

Substitute Media Aides

Jill Davidson
Tina Hull
Sherri Yaekle
Angelina Maxwell
Dean Schroeder
Julie Everitt
Elaine Finch
Amy Holbrook-Roddy
Courtney Wise

Substitute General Aides

Sherri Yaekle
Tina Hull
Julie Everitt
Jill Davidson
Angelina Maxwell
Dena Schroeder
Elaine Finch
Amy Holbrook-Roddy
Courtney Wise

Substitute Cafeteria

Workers

Dena Schroeder
Julie Everitt
Elaine Finch

Substitute Clinic Aides

Angela Woods, RN

Substitute Secretaries

Sherri Yaekle
Tina Hull
Angelina Maxwell
Dena Schroeder
Julie Everitt
Elaine Finch
Amy Holbrook-Roddy
Tammy Diel

4. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet)

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits

Effective 2017/2018 School/Contract Year.

Lebanon High School

- a. Milton Davis, Varsity Boys Assistant Basketball Coach, Level 10, Step 0, eff: 17/18 SY
- b. Jeremy Lovy, ½ Assistant Wrestling Coach, Level 9, Step 0, eff: 17/18 SY
- c. Jennifer Sokoloski, - LHS - Science Olympiad Advisor, Level 4, Step 0, eff: 17/18 SY

Lebanon Junior High School

- a. Jeromy Guerra, ½ Assistant Wrestling Coach, Level 5, Step 1, eff: 17/18 SY
- b. Chad Hilyard, ½ Assistant Wrestling Coach, Level 5, Step 0, eff: 17/18 SY
- c. Jacob Strahm, Assistant Boys Basketball Coach, Level 6, Step 0, eff: 17/18 SY
- d. Whitney Gorsuch, Warrior Pride Newspaper, Level 3, Step 0, eff: 17/18 SY
- e. Ryan Taylor, Faculty Manager of Athletics-Winter, Level 2, Step 0, eff: 17/18 SY

6. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2017-2018 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2017-2018 School Year:

Lebanon High School

- a. Jordan Jacobs, Assistant Boys Basketball Coach, eff: 17/18 SY

Lebanon Junior High School

- a. Alison Russell, Assistant Girls Basketball Coach, eff: 17/18 SY

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Kari Fuerst, Special Education Teacher Assistant, from Step 0, to Step 5, eff: 8/15/17
- b. Tom Russell, LHS Assistant Girls Golf Coach, from Level 4 Step 0, to Level 4, Step 1, eff: 17/18 SY
- c. Erica Hudson, Special Education Teacher Assistant, from Step 0 to Step 2, eff: 8/15/17
- d. Allison Laird, Bus Driver, from Step 0, to Step 3, eff: 8/10/17
- e. Mary Dulle, Teacher, from BA-Step 0 to BA+15-Step 0, eff: 8/10/17
- f. Trent Burns, Teacher, from BA-Step 0, to MA-Step 0, eff: 8/10/17
- g. Faith Elleman, Teacher, from MA-Step 13, to MA+20-Step 13, eff: 8/14/17
- h. Rachel Evans, Teacher, from MA-Step 10, to MA+20-Step 10, eff: 8/14/17
- i. Joan Lauricella Franklin, Teacher, from MA-Step 16, to MA+20-Step 16, eff: 8/14/17.
- j. Whitney Gorsuch, Teacher, from BA-Step 3, to BA+15-Step 3, eff: 8/14/17
- k. Shelly Housley, Teacher, from MA-Step 21, to MA+20-Step 21, eff: 8/14/17
- l. Melissa Hutchinson, Teacher, from MA-Step 8, to MA+20-Step 8, eff: 8/14/17
- m. Megan Lakes, Teacher, from BA-Step 5, to BA+15-Step 5, eff: 8/14/17
- n. Sandra Lonneman, Teacher, from BA+15-Step 7, to MA-Step 7, eff: 8/14/17
- o. Brenda Schwieterman, Teacher, from BA+15-Step 10, to MA-Step 10, eff: 8/14/17
- p. Christine Shaw, Teacher, from BA-Step 7, to BA+15-Step 7, eff: 8/14/17
- q. Jessica Stuart, Teacher, from BA-Step 1, to BA+15, Step 1, eff: 8/10/17
- r. Jennifer Young, Teacher, from MA-Step 8, to MA+20-Step 8, eff: 8/14/17
- s. Rebecca McLaughlin, Teacher, from .8 FTE, to .5 FTE, eff: 11/1/17
- t. Melissa Spence, Teacher, from MA-Step 5, to MA- Step 9, for the 16-17 SY
- u. Melissa Spence, Teacher, from MA-Step 6, to MA- Step 10, for the 17-18 SY

- v. Cynthia Hauser, Bus Driver, from Step 0, to Step 10, eff: 8/10/17

8. Home Instruction Tutors

It is recommended to approve the following Home Instruction Tutors for the 2017-2018 school year:

Emily McNamara	Wendy Ferguson
Heather Nixon	Elizabeth Rutherford
Diane Rodgers	Betsy Thomas
Karen Miranda	Melissa Hensley
Steve Richardson	Sara Dixon
Coni Dunning	Beth Tharp

9. Volunteers-Pending Acceptable BCI/FBI Checks

It is recommended to approve the following volunteers for the 2017-2018 school year:

Kristina Tully	Nancy Ludwick
Frank Wright	Rachel Penny
Janna Coates	Kayla Francis
Jill Meyer	Shawna Lynch
Melissa Dubois	Kathleen Ross
Sharon Hardy	Kristie Layhart
Amy Schelfaut	Brian Dalton
Jessica Miller	Elizabeth Dalton
Elizabeth Hounshell	Christia Fleig
Amy Carpenter	Rebecca Milton
Corey Smith	Evangelina Giron
Kristie Pacak	Frances Cathcart
Sandra Simpkins	April Friedrichs
Rachel Howard	Michelle Huber
Cassie Hammons	Susan Miller
Barbara Kuhns	Angela Preston
Angela Sawyer	Rachel Vanhook
Dawn Preston	Sonja Yates

10. Seasonal Work

It is recommended to approve the following for Seasonal Work:

Tracey Pierce
Ron Brooks

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. DeGennaro – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

H Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Information shared from the WCCC
 - The culinary facility is complete, and in the final stages for use
 - Making connections with UC & Sinclair Community College for student programs in the technology fields
 - The Fire Building had their ribbon cutting ceremony, and Clearcreek Township has conducted the 1st fire burn.
 - Enrollment data was shared
- Student Achievement Liaison – Esther Larson
 - Donovan's pumpkin drop is coming up
- Legislative Updates – Brian DeGennaro
 - House Bill 216 is the only current bill to watch
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
 - Nothing to report at this time


Resolution 89-17: Motion to adjourn

Mrs. Donna Davis Norris moved to adjourn. Mrs. Esther Larson seconded the motion.


Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. DeGennaro – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:31 p.m.



Eric Sotzing, Treasurer



Chip Bonny, President