

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**January 8, 2018**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Organizational Meeting on January 9, 2018, at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio.

**Call to Order**

Mr. Chip Bonny called the meeting to order at 5:35 p.m.

**Roll Call**

Mrs. Esther Larson – Present  
Mr. Ryan Patterson – Present  
Mr. Chip Bonny – Present  
Mrs. Brian Donovan – Present  
Mrs. Donna Davis Norris – Present

**Others Present**

Mr. Todd Yohey, Superintendent; Mr. Eric Sotzing, Treasurer; Mr. Robert Buskirk, Director of HR; Kathleen Hytla, LCS Teacher.

Mr. David Donovan was sworn in as a new board member of the Lebanon City Schools Board of Education by Eric Sotzing.

**Resolution 02-18: Appointment of President Pro Tem**

Mrs. Donna Davis Norris made a motion to approve Mr. Chip Bonny as President Pro Tem. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Davis Norris – Yes, Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes.

Mr. Chip Bonny, President pro-tem, now presided over the meeting.

**Resolution 03-18: Nomination of President**

Mrs. Donna Davis Norris made a motion to nominate Mr. Ryan Patterson as President for 2018. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5 - 0 vote:

Organizational Board Meeting  
1/8/2018

Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes.

**Resolution 04-18: Motion to Close Nominations**

Mrs. Donna Davis Norris made a motion to close the nominations. Mr. David Donovan seconded the motion.

Motion carried with the following 5 - 0 vote:

Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes.

**Resolution 05-18: Motion to Elect**

Mrs. Donna Davis Norris made a motion to elect Mr. Ryan Patterson as Board President. Mrs. Ether Larson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes, Mr. Patterson – Yes.

Mr. Eric Sotzing administered the oath of office to board President, Mr. Ryan Patterson.

Mr. Ryan Patterson, President, now presided over the meeting.

**Resolution 06-18: Nomination of Vice President**

Mrs. Esther Larson made a motion to appoint Mrs. Donna Davis Norris as Vice President. Mr. Chip Bonny seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Davis Norris – Yes, Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes,

**Resolution 07-18: Motion to Close Nominations**

Mr. David Donovan made a motion to close the nominations. Mr. Chip Bonny seconded the motion.

Motion carried with the following 5 - 0 vote:

Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes.

**Resolution 08-18: Motion to Elect**

Mrs. Esther Larson made a motion to elect Mrs. Donna Davis Norris as Vice President. Mr. Chip Bonny seconded the motion.

Motion carried with the following 5 – 0 vote:

Mrs. Davis Norris – Yes, Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes.

Mr. Eric Sotzing administered the oath of office to board Vice President, Mrs. Donna Davis Norris.

**Resolution 09-18: Approval of Item VII-XXVIII.**

Mrs. Donna Davis Norris made a motion to approve items VII - XXVIII. Mrs. Esther Larson seconded the motion.

**VI. Set Dates, Times and Place for Regular Board of Education Meetings for 2018**

It is recommended the Lebanon City School District's regular scheduled meetings be held on the third Monday of every month, except when this Monday falls on a legal holiday and then the meeting will be the next day, Tuesday, starting at 5:30 p.m. and be held in the Board Room at Central Office, 700 Holbrook Avenue.

Monday, January 8, 2018 Tax Budget Hearing, Federal Programs  
Public Hearing & Organizational Meeting @5:30 pm

Monday, January 22, 2018  
Tuesday, February 20, 2018  
Monday, March 19, 2018  
Monday, April 16, 2018  
Monday, May 21, 2018  
Monday, June 18, 2018  
Monday, July 16, 2018  
Monday, August 20, 2018  
Monday, September 17, 2018  
Monday, October 15, 2018  
Monday, November 19, 2018  
Monday, December 17, 2018

**VIII. Authorization for Investments**

It is recommended the Treasurer of the Lebanon City School District be authorized to invest all interim and inactive funds as prescribed by the Ohio Revised Code and Board Policy.

**IX. Resolution Authorizing Advance of Tax Monies**

It is recommended the Treasurer be authorized to request from the County Auditor, school tax advances, when available, for the calendar year 2018.

**X. Board of Education Liability Insurance**

It is recommended the Treasurer be authorized to purchase liability insurance for the Board of Education and Lebanon City School District in accordance with O.R.C. 3313.203.

**XI. Resolution to Authorize the Treasurer to Pay Bills**

Treasurer to pay bills as they are presented, within availability of funds, report all bills paid monthly to the Board of Education and to include bills not paid due to unavailability of funds.

**XII. Resolution to Authorize the Treasurer as the District Signatory**

Treasurer will be authorized as the signatory required for the disbursement of all District Funds.

**XIII. Waive the Reading of the Minutes**

In accordance with O.R.C. 3313.26, it is recommended the Board of Education waive the reading of minutes from previous meetings.

**XIV. Resolution to Authorize the Superintendent to Apply for Funds**

It is recommended the Superintendent or his designee be authorized to apply for all available funds/grants for the Lebanon City School District.

**XV. Resolution to Authorize the Superintendent to Employ Temporary Personnel**

Whereas, it may become necessary to employ personnel for emergency or unexpected situations on a short-term casual, per diem/hourly basis; and

Whereas, it may be inefficient to call a special board meeting to employ such persons and/or not in the best interest of the District to wait until such time that the Board might meet.

Therefore, it is recommended that the Superintendent be authorized to employ such certificated and classified personnel as needed, as defined in O.R.C. 3313.47; and further, under the provisions of O.R.C. 3313.47 the Superintendent shall present such employment recommendations to the Board at the next regular scheduled meeting for formal action.

**XVI. Resolution to authorize the Superintendent to Accept Resignations**

It is recommended to authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.

The authorization provided by this resolution shall remain in effect until withdrawn by formal action of this Board.

**XVII. Resolution to Appoint Purchasing Agent**

It is recommended the Superintendent or his designee be appointed as purchasing agent for the Lebanon City School District.

**XVIII. Records Commission**

It is recommended the Board of Education establish a Records Commission comprised of the President of the Board of Education, the Treasurer of the Board and the Superintendent of Lebanon City Schools. The Commission shall meet at least once a year and establish rules for retention and disposal of records and to review same.

**XIX. Legal Council**

It is recommended the Lebanon City Schools Board of Education authorize the use of the following law firms:

- A. Ennis Britton Co., L.P.A.
- B. Peck, Shaffer & Williams
- C. Bricker and Eckler
- D. Frost, Brown & Todd

**XX. Tax Budget Adoption**

It is recommended to adopt the Tax Budget for fiscal year 2018 as submitted by the Treasurer.

**XXI. Board Members Compensation**

It is recommended that the Board of Education Members be compensated at the rate of \$125.00 per meeting attended for up to twenty-five Regular and/or Special Meetings per calendar year. It is also recommended that Board of Education Members be reimbursed for expenses incurred for attending meetings and District-related training in

accordance to O.R.C. 3313.12 and mileage reimbursed at the IRS rate at the time the expense incurred.

**XXII. News Media Sources**

It is recommended that Lebanon City School District will use the Pulse Journal as its primary news source, and the Cincinnati Enquirer, Lebanon Local and the Dayton Daily News as secondary and/or optional sources.

**XXIII. Appointment as the Capital Conference Liaison**

It is recommended that the Board of Education appoint Mr. David Donovan and Mrs. Esther Larson as the Board of Education's Capital Conference Liaison for calendar year 2018.

**XXIV. Appointment as the Student Achievement Liaison**

It is recommended that the Board of Education appoint Mr. Chip Bonny as the Student Achievement Liaison for calendar year 2018.

**XXV. Appointment as the Legislative Information Liaison**

It is recommended that the Board of Education appoint Mr. David Donovan as the Board of Education's Legislative Information Liaison for calendar year 2018.

**XXVI. Appointment as Community Audit Advisory Committee Liaison**

It is recommended that the Board of Education appoint Mr. Ryan Patterson and Mrs. Donna Davis Norris as the Board of Education's Community Audit Advisory Committee Liaison for the calendar year 2018.

**XXVII. Appointment as the Warren County Career Center Liaison**

It is recommended that the Board of Education appoint Mrs. Esther Larson as the Board of Education's Warren County Career Center Liaison for the Calendar year 2018.

**XXVIII. Appointment of Public Records Training Designee**

It is recommended to designate Eric Sotzing to attend the House Bill 9 Public Records training.

Motion carried with the following 5 - 0 vote:

Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes, Mr. Patterson – Yes.

Organizational Board Meeting  
1/8/2018

**Resolution 10-18: Motion to Adjourn**

Mrs. Donna Davis Norris made a motion to adjourn Mr. Chip Bonny seconded the motion.

Motion carried with the following 5 - 0 vote:

Mr. Donovan – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes.

Meeting was adjourned at 5:50 p.m.

  
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Eric Sotzing, Treasurer

  
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Ryan Patterson, Board President