

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**February 20, 2018, 5:30pm**

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on February 20, 2018 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

**Call to Order**

Mr. Ryan Patterson called the meeting to order at 5:30pm

**Roll Call**

Mr. Ryan Patterson – Present  
Mrs. Esther Larson – Present  
Mr. Chip Bonny – Present  
Mrs. Donna Davis Norris – Present  
Mr. David Donovan - Present

**Others Present**

Mr. Eric Sotzing, Treasurer; Mr. Todd Yohey, Superintendent; Mardis Parker, Jr., Kathy Hytla and Venia Papanikolou, LCS employees.

**Pledge of Allegiance**

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, Mr. Ryan Patterson asked members of the LHS AFJROTC to introduce themselves. Present were; Eaton Tinsman, Austin Bullock, and Maya Sanchez.

**Resolution 23-18: Adoption of the Agenda**

Mrs. Donna Davis Norris moved to adopt the agenda. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

**Resolution 24-18: Motion to approve the minutes of the January 24, 2018 Special Board Meeting**

Mrs. Donna Davis Norris moved to approve the minutes. Mr. David Donovan seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

**Student Board Member update** – Lauren Patterson

- Future Business Leaders of America is preparing for the State Leadership Conference
- Relay for Life- Hoops for hope fundraiser was recently held, and raised \$1,500, they are also working on a March fundraiser
- Boys basketball completed their regular season with a 14-8 record. 2 students won GWOC awards
- Girls basketball completed their regular season with a 18-4 record.
- Singers have won at least 7<sup>th</sup> place at each of their competitions this year, the home competition will be March 10<sup>th</sup>.
- NHS – blood drive was very successful with 117% of their donation goal reached, including 69 first time donors
- Several groups from LHS are working together to support the Answer the Call to Serve Food Drive, which supports the local food pantry.
- The newly formed Captain’s council has started working on sports communications, collaboration and school spirit

**Resolution 25-18: Approval of Financial Items VIII A – H, except C.**

Mrs. Esther Larson moved to approve financial items VIII A – H, except C. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. **Treasurer’s General Fund Analysis & Financial Reports**

B. Monthly Reports

It is recommended to accept the financial reports for January 2018 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at January 31, 2018 to eliminate negative fund balances. They will be repaid during February, 2018.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,399.60
General Fund, 001-0000	Donovan Building Fund, 018-9019	\$977.94
General Fund, 001-0000	Berry Building Fund, 018-9023	\$8,151.00
General Fund, 001-0001	Girls Basketball Tournament, 022-9003	\$19,209.90
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$6,253.95
General Fund, 001-0000	Baseball Tournament, 022-9005	\$42.43
General Fund, 001-0000	LHS Musical, 200-9009	\$7,859.53
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$172.95
General Fund, 001-0000	LHS Class of 2018, 200-9034	\$4,381.35
General Fund, 001-0000	LJHS Science Club, 200-9045	\$79.00
General Fund, 001-0000	Making Middle Grades Work - Berry, 461-9118	\$935.39
General Fund, 001-0000	IDEA, Part B FY 18, 516-9018	\$77,057.50
General Fund, 001-0000	Title I FY 18, 572-9018	\$116,342.28
General Fund, 001-0000	IDEA, Early Childhood Education, 587-9018	\$19,853.25
General Fund, 001-0000	Title IIA FY 18, 590-9018	\$195.00
General Fund, 001-0000	Title IVA FY 18, 599-9018	\$6,678.12

G. Transfer of Funds

It is recommended to authorize the Treasurer to make the following transfers for tournament administrative costs.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
Boys Soccer Tournament Fund, 022-9001	LHS Athletic Fund, 300-9500	\$505.10
Girls Soccer Tournament Fund, 022-9002	LHS Athletic Fund, 300-9500	\$571.78

#### H. Approval of Purchase Order

It is recommended the Board approve payment of the following purchase order (copy included in packet).

<u>Purchase Order Number</u>	<u>Vendor</u>	<u>Amount</u>
1803052	LHS After Prom Committee	\$265.00

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

#### VIII. Communications

##### A. Superintendent's Update

- Mr. Rick Smith, Superintendent of the Warren County Career Center (WCCC) gave a brief update
  - 3 students also shared their experiences at the WCCC
- Construction
  - Berry is on schedule and on budget, with project completion in April. The original plans called for a refinishing of the stage floor, but upon closer inspection, all new wood will need to be installed. We are looking to have an open house prior to school starting, with an official dedication after the start of the school year.
- The Spanish immersion pilot program will begin next year. 116 students have registered for the program. This is more than the program can handle, so a lottery will be held in early March to set a final enrollment roster.
- Mental Health Services partnership with Children's Hospital has a therapists at the Junior High and High School, with a 3<sup>rd</sup> currently being interviewed. A nurse practitioner will be in the district on Tuesdays to help with renewing and managing prescriptions of students with mental health issues.
- Sports facilities –
  - The football stadium renovation conversations continue, with possible fundraising packages to help fund improvements.
  - Lebanon Youth Lacrosse and the Warren County Soccer Academy are both looking for turf field space. A meeting was held and possible ideas of a multi-use facility were discussed.
- Lunch on Us – The Martin Luther King Coalition from Bethal AME church reached out to Mr. Yohey and Mr. Sotzing regarding a Lunch on Us program which would help families pay off outstanding lunch fees and pay for lunches for students who cannot afford them.

#### **Resolution 26-18: Approval of New Business Items X A-F**

Mrs. Donna Davis Norris moved to approve new business items X A–F. Mr. Chip Bonny seconded the motion and discussion followed.

X. New Business

A. Donations

It is recommended to approve the following donations. (copy included in packet)

Donor	Amount	Purpose
Beverly A. Barr	\$200.00	To be deposited into The Dennis Barr Jeffery Scholarship fund to be awarded to a graduating senior at Lebanon High School.
Ryan Patterson, Jr.	\$709.66	To be given to the Lebanon High School Student Council.
Warren County Foundation	\$1,000.00	To be used for Lebanon High School Outdoor Adventure Club for activities and transportation costs.

B. Approval of 2018-2019 & 2019-2020 School Year Calendars

It is recommended to approve the revised 2018-2019 & the 2019-2020 School Year Calendars (copy included in packet).

C. Approval of Out of State Student Trip

1. It is recommended to approve the All Lebanon High School Winter Drumline to attend the WGI Regional Competition at North Kentucky University in Highland Heights, Kentucky on March 24 & 25, 2018. (copy included in packet).

D. Approval of Spring Sports Handbooks

It is recommended to approve the Spring Sports Handbooks (copy included in packet).

1. Lebanon High School Tennis
2. Lebanon High School Track and Field
3. Lebanon High School Baseball
4. Lebanon High School Girls Softball

E. Approval of Final Reading of Board Policy

It is recommended to approve the final reading and approval of the following Board Policy (copy included in packet).

1. 5517 - Anti-Harassment

F. Personnel

1. Resignations/Retirements

a. It is recommended to approve the following Resignations:

1. Jason Strickland, Custodian Class II, eff: 2/7/18
2. Ruth Roark, Bus Driver, eff: 2/8/18
3. Karrington Martin, Computer Technician, eff: 3/2/18

2. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Paula Shannon, Bus Driver, Step 0, eff: 1/30/18
- b. Jennifer Collier, Special Needs Bus Aide, Step 0, eff: 2/5/18
- c. Jeff Stoudt, Bus Driver, Step 0, eff: 2/5/18
- d. Paula Christy Ellis, Bus Driver, Step 0, eff: 2/12/18

3. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2017-2018 School Year:

Substitute General Aide

Brenda Meece

Substitute Media Aide

Brenda Meece

Substitute Special Education Aide

Brenda Meece

Substitute Secretary

Brenda Meece

Substitute Teachers

Richard Markich

Erin Wallace

Jennifer Morris

Lisa Howard

James J. Bennett

Ashley Gregg

Substitute Special Needs Bus Aide

Darlene Murray eff: 1/24/18

Substitute Crossing Guards

Darlene Murray eff: 1/24/18

Mark Wiesmann eff: 2/1/18

Morganne McDuffee eff: 2/2/18

Substitute Custodians

Jason Strickland

Christy Brehm

Brian Adams

Jennifer Melzer

Jeffrey Davidson

Marlene Thomasson

Substitute/Trainee Bus Driver

Mark Wiesmann eff: 2/1/18

**4. Volunteers – Pending Acceptable BCI/FBI Checks**

It is recommended to approve the following Volunteers for the 2017-2018 School Year:

Angela Burlingame	Melissa LoseKamp
Robert Burlingame	Elizabeth Berry
Hayley Coomer	Hillary Todd
Jennifer Carroll	Sean Moore
Flora Harris-	Rebecca Scranton
Thompson	Jessica Stohlmann
Andrew Johnson	Sandra Vaughn

**5. Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permit**

Kevan Taulbee - LHS Bowling

**6. Board Resolutions for Employment of Non-Licensed Coaches**

It is recommended to approve Board Resolutions for employment of non-licensed coaches. (copy included in packet)

**7. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2017-2018 School/Contract Year**

It is recommended to approve the following Supplemental Positions for the 2017-2018 School Year:

a. Lebanon High School

1. Alexander Arovits, LHS, Freshman Baseball Coach, ½ contract, Level 6, Step 2
2. Brad Maupin, LHS, Freshman Baseball Coach, ½ contract, Level 6, Step 0
3. Andrew Sersion, LHS Pep Band ½, Level 2, Step 0
4. Casandra Hutchinson, Freshman Softball Coach, Level 6, Step 0

b. Lebanon Junior High School

1. Robert Moreland, LJHS Assistant Track Coach, Level 6, Step 0

**8. Changes of Status**

It is recommended to approve the following Changes of Status:

- a. David Iannelli, LHS Pep Band from full contract to ½ contract level 2, Step 6, eff: 17-18 SY
- b. Amy Flint, from Cafeteria Worker, Step 0, to Assistant Cook, Step 0, eff: 2/7/18
- c. Heidi Calvert, Teacher, from MA-Step 20, to MA+20-Step 20, eff: 2nd Semester 17-18 SY
- d. Stephen Jaynes, Teacher, from MA-Step 11, to MA+20-Step 11, eff: 2nd Semester 17-18 SY
- e. Megan Riva, Teacher, from BA-Step 2, to BA+15-Step 2, eff: 2nd Semester 17-18 SY
- f. Meghan Garuccio, Teacher, from BA+15-Step 6, to MA-Step 6, eff: 2nd Semester 17-18 SY
- g. Kim Reber, Occupational Therapist, from MA-Step 18, .80 fte, to MA+20-Step 18, .80 fte, eff: 2nd Semester 17-18 SY
- h. Jodi Titmas, Teacher, from MA-Step 28, to MA+20-Step 28, eff: 2nd Semester 17-18 SY
- i. James Morgan, from Head Custodian, Class III, Step 25, to Custodian Class II, Step 25, eff: 3/1/18
- j. Ella Wadl, from Special Education Teacher Assistant Class III, Step 3, to Special Education Teacher Assistant Class III, Step 5, eff: 2/5/18

**9. Stipends**

It is recommended that the following Stipends for the 2017-2018 School Year be approved.

LHS Spring Musical 2017-2018 School Year

It is recommended to approve the following LHS Spring 2017-2018 School Year Musical Stipends.

- a. Katherine Gordin, Stage Manager, LHS Spring Musical 2017-2018 SY, \$1,000.00
- b. David Iannelli, Orchestra Director, LHS Spring Musical 2017-2018 SY, \$1,000.00
- c. Will Kuhn, Sound Technician, LHS Spring Musical 2017-2018 SY, \$800.00

**10. Job Description-Final Reading**

It is recommended to approve the final reading of the following job description. (copy included in packet)

- a. High School Student Services Administrator

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

**H Board of Education Communications**

- Warren County Career Center Liaison – Esther Larson
  - Thursday, 2/22 at 8am is the National Tech Honor Society induction
- Student Achievement Liaison – Chip Bonny
  - The Junior High wrestling team won their GWOC tournament
- Legislative Updates – David Donovan
  - Mr. Donovan has had contact with the state senator and representative in the past, and will try to forward information directly from them in the future.
  - House Bill 378 proposes to combine Ohio Department of Education, Department of Commerce and Board of Higher Education which would all fall under the Governor, which would essentially dissolve the state Board of Education.
  - Senate Bill 216 has had some changes made, and items removed

- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
  - Nothing to report at this time.
- Additional Discussions:
  - Mr. Patterson asked for an update on the perfect attendance incentive at the High School due to concerns expressed from parents in the district. Mr. Yohey shared that in 2016, there were 60 students with perfect attendance in the 1st semester. In 2017, there were over 300 students with perfect attendance.
  - Mrs. Donna Davis Norris brought up the recent Florida school shooting incident, and asked for an update from Mr. Yohey as to items being addressed to keep our students safe. Mr. Yohey indicated that in addition to the School Resource Officer and the Mental Health services, the district is looking at a program called Social Sentinel which monitors social media posts and looks for key words and identifiers from individuals threatening others and / or themselves.
  - ROTC students are working to raise funds for a military wall.
  - Mrs. Donna Davis Norris acknowledged the increased communications on social media regarding events and activities occurring around the district, and expressed her appreciation of this improvement.
  - Mrs. Esther Larson shared a recent conversation she had with 2 individuals regarding their impressed opinion of the schools, the classrooms and students they have encountered while substitute teaching.

Resolution 27-18: Motion to adjourn

Mrs. Donna Davis Norris moved to adjourn. Mr. Chip Bonny seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 7:10 p.m.

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Eric Sotzing, Treasurer

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Ryan Patterson, President