

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
May 21, 2018, 5:30pm

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on May 21, 2018 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mr. Ryan Patterson called the meeting to order at 5:34 pm

Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Eric Sotzing, Treasurer, Mr. Todd Yohey, Superintendent; Krista Foley, Robert Buskirk, Mark Graler, Mardis Parker, Kathy Hytla, Lisa Theuring, Randi Michna, Jill Woeste, Chrissy Vires, Heather Bickford, Celeste McGinness, Amy Luke, Debbie Bryant, Lori Palmer, Kathy Robinson, Claire Browne, Kath McAndrews, Jennifer Marsh, Jennifer Young, Kristen Hodges, Danielle Kries, Marla Norma, Amy Combs, Sara Chestnut, Andrea Conover, Shannon Elliott, Steve Richardson, Meggie Bierkan, Craig Spencer, and Nicole Burger LCS staff; Molly Guth, Cindy Deyo, and Wendel Deyo, community members.

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, the members of the LHS AFJROTC were asked to introduce themselves. Present were; Austin Bullock, Nick Petty, Caleb Emerson, Leah Bullock and Amanda Johnson.

Resolution 46-18: Adoption of the Agenda as Amended

Mrs. Donna Davis Norris moved to adopt the agenda as amended. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

V. Hearing of the Public

Mr. Wendel Dayo spoke regarding the Stadium Improvement and ADA bleachers at the football stadium.

Resolution 47-18: Motion to approve the minutes of the April 16, 2018 Regular Board Meeting

Mr. David Donovan moved to approve the minutes. Mrs. Donna Davis Norris seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Abstain, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Student Board Member update – Lauren Patterson

- The Fellowship of Christian Athletes has almost tripled in size in the last 4 years, and is expected to grow.
- Boys & Girls track has several athletes going to regionals this week.
- FBLA won the Gold Seal award for the 2nd year, and the state president is a Lebanon student for the 3rd year.
- Relay for Life has raised over \$2,000 throughout the year
- The mock car crash presentation was held this year for the Juniors and Seniors
- Prom had over 700 tickets sold. After Prom's theme was Road Trip.
- ROTC awards were presented recently
- Last day clap out – seniors wore their graduation robes and visited all of the school buildings throughout the district
- Baccalaureate was held May 16th
- Graduation was held on May 18th
- Jackson is the HS Student President for 2018-2019, and will be presenting at the board meetings next school year.

Resolution 48-18: Approval of Financial Items VIII A – S, except C.

Mrs. Donna Davis Norris moved to approve financial items VIII A – S, except C. Mrs. Esther Larson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VIII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for April 2018 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at April 30, 2018 to eliminate negative fund balances. They will be repaid during May, 2018.

G. New Fund Approval

It is recommended to approve the establishment of the following fund:

007-9017 Diversity and Achievement Scholarship Fund

This fund is established to account for the Diversity and Achievement Scholarship. The scholarship is designed to assist exceptional students who are members of traditionally underrepresented groups gain access to higher education.

H. New Fund Approval

It is recommended to approve the establishment of the following fund:

200-9047 LJHS Builder's Club

This fund is established to develop leadership through service to the school and community.

I. New Grant Approval

It is recommended to approve the establishment of the following fund due to the awarding of a grant:

019-9019 Virginia Hamilton Grant

The purpose of this grant is to integrate multicultural literature in the ELA curriculum to raise awareness of the need to respect and honor human diversity at Lebanon Junior High School. The grant is awarded through Kent State University.

J. School Fees

It is recommended to approve School Fees for the 2018-2019 School Year. (copy included in packet)

K. Approval of a Contract between Lebanon City Schools and Applied Behavioral Services for the 2018-2019 School Year

It is recommended to approve a contract between Lebanon City Schools and Applied Behavioral Services for the 2018-2019 School Year. (copy included in packet)

L. Approval of a Contract between Lebanon City Schools and Maxim Healthcare for the 2018-2019 School Year

It is recommended to approve a contract between Lebanon City Schools and Maxim Healthcare for the 2018-2019 School Year. (copy included in packet)

M. Approval of a Contract between Lebanon City Schools and St. Rita's School for the Deaf for the 2018-2019 School Year

It is recommended to approve a contract between Lebanon City Schools and St. Rita's School for the Deaf for the 2018-2019 School Year. (copy included in packet)

N. Approval of a Services Agreement between Lebanon City Schools and Social Sentinel for Warren County Educational Service Center Districts (Clients) for the 2018-2019 School Year

It is recommended to approve a services agreement between Lebanon City Schools and Social Sentinel for Warren County Educational Service Center Districts (Clients) for the 2018-2019 School Year to provide social media alert services. (copy included in packet)

O. Approval of a Summary of Services for contracted services between Lebanon City Schools and the Warren County Educational Service Center for the 2018-2019 School Year.

It is recommended to approve a summary of services for contracted services between Lebanon City Schools and the Warren County Educational Service Center for the 2018-2019 School Year. (copy included in packet)

P. Approval of a Service Order between Lebanon City Schools and Hamilton County Educational Service Center for the 2018-2019 School Year.

It is recommended to approve a service order between Lebanon City Schools and Hamilton County Educational Service Center for the 2018-2019 School Year. (copy included in packet)

Q. Approval of a resolution to direct County Auditor to Levy a tax outside of Ten Mill Limitation as authorized by vote.

It is recommended to approve a Resolution to direct County Auditor to levy a tax outside of Ten Mill Limitation as authorized by vote. (copy included in packet)

R. Approval of Change Order #0054 to fill gaps and voids in ceilings and walls at Berry Intermediate School

It is recommended to approve Change Order #0054 to fill gaps and voids in ceilings and walls at Berry Intermediate School. (copy included in packet)

S. Approval of Change Order #0183 for Fire Alarm Replacement at Berry Intermediate School

It is recommended to approve Change Order #0183 for fire alarm replacement at Berry Intermediate School. (copy included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

VIII. Communications

A. Superintendent's Update

- Mr. Yohey presented Eric Sotzing his 10 year service pin
- A postcard from Lucille Berry was donated last week, and shared with the board
- Construction update:
 - The commissioning at Donovan has been completed.
 - 2nd floor tile at the new Junior High will be replaced this summer.
 - The fire alarm devices at Berry are nearly all installed. Once the final fire alarm testing is complete, a certificate of occupancy will be awarded.
 - Louisa Wright demolition is still progressing. The Lebanon Fire and Police are conducting training at that location this week. It is hopeful that demolition will be complete prior to the start of the 2018-2019 school year.
- 2 visiting teachers from Spain have agreed to work for Lebanon City Schools, Spanish Immersion program.
- The varsity basketball coach interviews are near completion. Due to the coach's professional abilities, a new teaching position may need to be created.
- English Language Learners (ELL) – there are 105 of these students in the district. These students are being served by 5 ESL tutors. A recent Ohio Department of Education audit found us to be non-compliant in this area. It is recommended to hire an ELL lead teacher who is Teaching English as a Second Language (TESL) certified

- Kat McAndrews and Claire Browne shared information regarding a grant that they received after winning the Martha Holden Jennings Foundation Team Teaching Teachers of the Year Award. They used their grant funds to create a school garden, beginning inside, then moving outside, with 4 new raised beds. They would like to have 16 raised beds in the future, and will be working with Boy Scout troops, and Home Depot on future gardening projects.
- Robert Buskirk discussed the supplemental review process and recommendations resulting from the recent committee meeting.

Resolution 49-18: Approval of New Business Items X A-E including addenda

Mrs. Esther Larson moved to approve New Business Item X A-E, including addenda. Mr. Chip Bonny seconded the motion and discussion followed.

X. New Business

A. Donations

Donor	Amount	Purpose
Sandy & Lee Burton	\$1,000.00	Lee Burton Memorial Scholarship Fund to be awarded to a graduating Senior
Krista Foley	\$30.00	Administrators' Scholarship Fund to be awarded to a graduating Senior
Lebanon Kiwanis	\$200.00	Offset cost of busing to Warren County Historical Society and back to Donovan for 3rd Grade field trip.

B. Approval of OHSAA Resolution

It is recommended the Lebanon City School District participate in the Ohio High School Athletic Association (OHSAA) for grades 7-12 for the 2018-2019 School Year and permit participation in OHSAA sponsored tournaments. (copy included in packet)

C. Board Policies - Approval of Final Reading

It is recommended to approve Final Reading of the following Board Policies. (copy included in packet)

1. 4121 - Criminal History Record Check
2. 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
3. 5111 - Eligibility of Resident/Nonresident Students
4. 5112 - Entrance Requirements
5. 7530 - Lending of Board-Owned Equipment

6. 7530.02 - Staff Use of Personal Communication Devices
7. 7542 - Access to District Technology Resources and/or Information Resources from Personal Communication Devices
8. 7543 - Utilization of the District's Website and Remote Access to the District's Network
9. 8400 - School Safety

D. Board Policies-Approval of Revised Final Reading

1. 8600.04 - Bus Driver Certification
2. 9141 - Business Advisory Council

E. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Christy Johnson, LJHS Head Girls Volleyball Coach, eff: 18/19 SY
- b. Kevin Higgins, Teacher, eff: 8/1/18
- c. Kevin Higgins, LHS Varsity Boys Basketball Coach, eff: 18/19 SY
- d. Kevin Higgins, LHS Physical Fitness, Fall, eff: 18/19 SY
- e. Kala Steedly, LJHS Assistant Volleyball Coach, eff: 18/19 SY
- f. Hillary Lindauer, Teacher, eff: 8/1/18
- g. Bethanie Lamb, Freshman Basketball Cheerleading Advisor, eff: 18/19 SY
- h. Coni Duning, Freshman Basketball Cheerleading Advisor, eff: 18/19 SY
- i. Scott Taylor, LJHS Assistant Football Coach, eff: 18/19 SY
- j. Corri Meeks, Special Education Assistant, eff: 5/31/18
- k. Kristen Seiler, LHS Assistant Cross Country Coach, eff: 18/19 SY

2. Retirements

It is recommended to approve the following Retirement:

- a. Frank Anello, Bus Driver, eff: 5/31/18

3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Christina Emory, Custodian II/Courier, Step 0, eff: 5/7/18
- b. Christine Brennan, Data Management Coordinator, Step 0, eff: 7/1/18
- c. Brittany Whitesell, Teacher, BA-Step 0, eff: 8/9/18

d. Rhonda Rockhold, Special Needs Bus Aide, Step 0, eff:
4/16/18

4. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2017-2018 School Year:

Substitute Secretary
Mary Scott, eff: 5/8/18

5. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2017-2018 School Year:

Brittany Roberts
Michelle Harbeck
Steven Harbeck
Brian Geselbracht
Roberta Osborne
Angela Huden
Sarah Sprague

6. Board Resolution for Employment of Non-licensed Coaches for the 2018-2019 School Year

It is recommended to approve Board Resolution for Employment of Non-licensed Coaches. (copy of resolutions included in packet)

7. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2017-2018 School/Contract Year

Lebanon High School

NAME	POSITION	LEVEL	STEP
Doug Morgan	Assistant Girls Track Coach	9	4

8. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2018-2019 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2018-2019 School Year:

Lebanon Junior High School

NAME	POSITION	LEVEL	STEP
Everitt, Chad	Head Football Coach 8th grade	8	0

Lebanon High School

NAME	POSITION	LEVEL	STEP
Auer, Cameron*	Sophomore Class Advisor	4	1
Back, Frank	FBLA Advisor	4	6
Bartlett, Danny	Assistant Boys Soccer Coach	9	0
Bierkan, Meggie*	Senior Class Advisor 1/2	4	3
Bishop, Vickie*	Yearbook Advisor	6	3
Burns, Trent	Assistant Football Coach	10	3
Collier, Marty*	Science Dept. Head	5	6
D'Orazio, Mike	Assistant Football Coach	10	0
Davidson, Mike	Asst Freshman Football Coach	6	2
Duning, Coni*	English Dept. Head	5	6
Duning, Coni*	Future Teachers of America Advisor	2	4
Ellis, Ryan	LHS Fall Percussion Coordinator	7	1
Ellis, Ryan	LHS Marching Band Choreographer	4	1
Ellis, Ryan	LHS Winter Percussion Coordinator	8	1
Harris , Terri*	Social Studies Dept. Head 1/2	5	4
Harris, Terri	War of Wits	5	6
Ianelli, David*	Band Director	13	6
Iannelli, David	LHS Pep Band 1/2	2	6
Keil, Chad	Assistant Football Coach	10	6
Kuhn, Will*	District Coordinator Music	5	5
Kuhn, Will*	Drake Road Production Advisor	5	1
Kuntz, Deron*	District Coordinator Art 1/2	5	4
Kuntz, Deron*	District Art Portfolio	3	6

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Lakes, Megan*	Senior Class Advisor 1/2	4	3
Lamb, Bethanie	Prom Advisor	2	6
Lamb, Bethanie*	Social Studies Dept. Head 1/2	5	4
Lamb, Bethanie*	Student Council	5	6
Leever, Michelle*	French Club 1/2	3	3
Leever, Michelle*	National Honor Society Advisor	4	1
Marsh, Jennifer *	French Club 1/2	3	5
Magness, John	Head Freshman Football Coach	8	3
Martin, Tiffany*	Freshman Class Advisor	4	0
Martin, Tiffany*	Special Education Dept. Head	5	3
McCarty, Dan	Jr. Council of World Affairs	2	6
McCarty, Dan	LHS Intramurals	5	6
Murphy, Vince	Assistant Football Coach	10	2
Nielsen, Eilene	ROTC Drill Team	5	6
Pearce, Joe	Assistant Football Coach	10	0
Ross, Kristi	Director of Musicals	7	5
Ross, Kristi*	LHS Choir Director	8	6
Schneider, Justin*	Guidance Dept. Head	2	4
Sersion, Andrew	LHS Pep Band 1/2	2	1
Sersion, Andrew*	Assistant Band Director	10	1
Sheppard, Jeff	Assistant Football Coach	10	0
Smith, Christy	Freshman Basketball Cheerleading Advisor	3	0
Smith, Christy	Freshman Football Cheerleading Advisor	3	0
Sokoloski, Jennifer	Science Olympiad Advisor	4	1
Spencer, Craig*	District Coordinator Art 1/2	4	3
Stewart, Alyssa*	Junior Class Advisor	4	2
Swanson, Jeff*	District P.E. Coordinator	4	6
Turpin, Libby*	Vocational Arts Dept. Head	2	2
Winders, Tina	ROTC Drill Team	5	1

9. Change of Status

It is recommended to approve the following Change of Status:

- a. William Sexton, Custodian Class II, from start date 4/17/18, to 4/16/18.
- b. William Sexton, Custodian Class II, from Step 0, to Step 5, eff: 4/16/18
- c. Brad Maupin, LHS Freshman Baseball Coach ½, from Level 6, Step 0, to Level 6, Step 2, eff: 18-19 SY

10. Summer School Support Program 2018

It is recommended to approve the following Summer School Support Program Dates and Staff.

2018 Summer School Support Program Dates:

K-6 summer school will take place online (June 6 – August 3)

Students participating in 7-12 summer school will access course content through the WCESC Virtual Online Academy.

Teachers at a rate of \$28.88 per hour

Beth Tharp

Jerome Noe

11. Seasonal Technology Department Workers

It is recommended to approve the following Seasonal Technology Department Workers for the 2018-2019 School Year at the rate of \$8.70 per hour.

- a. Jake Schrichten

12. Teacher Contracts 2018-2019

It is recommended to approve the following teacher contracts.

2nd One Year Contract (2018-2019 SY)

Ashton Adkins

Anita Frambes

Jenna Anderson

Dorianne Friend

Wendy Anderson

Samantha Hauck

Trent Burns

Stephanie Haylett

Ronald Cameron

Karin Kinkelaar

Ashley Dockery

Hope Magee Gatlin

Mary Dulle

Emily McNamara

Gentry Ellis

Kristen Nistel

Jennifer Ensman

Jerome Noe

Kelly O'Connell	Jessica Stuart
Casey Oliver	Bryan Wallingford
Megan Riva	Sabrina Winchell
Mary Runnoe	Megan Zanola
Andrew Sersion	Melanie Zolnier

3rd One Year Contract (2018-2019 SY)

Jennifer Bruton
Steven Crago
Margaret Frommling
Sarah Hester
Melissa Jones
Ward Jones
Lora Kendrick
Jennifer List
Robyne Magness
Eryn McHale
Rebecca McLaughlin .5 fte
Melissa Spence
Victoria Spinner .5 fte
Amy Stevens

2 Year Contract (2018-2019 & 2019-2020 SY)

David Alford	Justin Guy
Tyler Ball	Susan Herrmann
Jeffery Bergman	Maggie Holtkamp
Samantha Bergman	Jamie Jacobs
Margaret Bierkan	Emily Jefferson
Kari Bolling	Kelly Johnson
Emily Bosdell	Kristin Kreps
Claire Browne	Deron Kuntz
Scott Chamberlain	Vanessa Kylander
Joshua Chasteen	Megan Lakes
Casey Collins	Melissa Lamb
Jordana Conger	Joseph Lavelle
Andrea Conover	Michelle Leever
Michelle Crockett	Sandra Lonneman
Tyler Fugate	Lisa Maynard
Cherie Gibson	Karen Miranda
Katherine Gordin	Kristin Neike
Whitney Gorsuch	Ryan Nollen
Jennifer Gutzwiller	Joseph Pearce

Steven Richardson
Alisa Russell
Janice Rydalch .85 fte
Jason Simcoe
Kala Steedly .6 fte
Lisa Stilwell

Barbara Sutton
Jeffrey Swanson
Janet Terrell
Amanda Turner
Hali Werner

Continuing Contract

Mark Bierkan
Tiffany Martin

13. Job Description - Final Reading

It is recommended to approve the following Job Description for Final Reading. (copy included in packet)

Technology Coordinator

14. Home Instruction Tutor

It is recommended that the following Home Instruction Tutor be approved for the 2017-2018 School Year pending acceptable BCI/FBI background checks and appropriate Certification/licensure.

Emmily Upper

Motion carried with the following 5 – 0 vote:

Mr. Patterson – Yes, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

H Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Approximately 350 students graduated the prior week.
 - The next board meeting will be May 24th
- Student Achievement Liaison – Chip Bonny
 - The Godspell musical went well.
- Legislative Updates – David Donovan
 - HB 591 – Removing letter grades for school evaluation/report cards
 - SB 216 – Public school deregulation act
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
 - Nothing to report at this time.

Resolution 50-18: Motion to adjourn

Mr. Chip Bonny moved to adjourn. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis
Norris – Yes.

Meeting was adjourned at 7:00 p.m.

Eric Sotzing, Treasurer

Ryan Patterson, President