LEBANON BOARD OF EDUCATION

Board Meeting Room 700 Holbrook Ave. July 16, 2018, 5:30pm

The Lebanon City School District Board of Education met in Regular Session for the purpose of the Regular Board Meeting on July 16, 2018 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mr. Ryan Patterson called the meeting to order at 5:33 pm

Roll Call

Mr. Ryan Patterson - Present

Mr. David Donovan - Present

Mrs. Esther Larson – Present

Mr. Chip Bonny – Present

Mrs. Donna Davis Norris – Present

Others Present

Mr. Eric Sotzing, Treasurer, Mr. Todd Yohey, Superintendent; Krista Foley, Robert Buskirk, Mark Graler, Lisa Theuring, Marla Norman, Christina Vires, Terri Harris, Kelly O'Connell, Jamie Jacobs, Randi Michna, Paula Hogan, Claire Browne, Andrea Conover, Jen Coleman, Kathie Pendell, Amy Stevens, Mary Bookman, Jamee Spatz, Kelly Chartrand, Amy Luke, Tyna Rehberg, Michelle Crockett, Julie Meno, Jennie Marsh, Jill Woeste, Debbie Bryant, Shannon Elliott, Jeanie Franklin, Susan Bost, and Melisa Johnson LCS staff.

Pledge of Allegiance

Those in attendance recited the pledge of allegiance

Resolution 66-18: Adoption of the Agenda

Mrs. Donna Davis Norris moved to adopt the agenda. Mr. David Donovan seconded the motion.

Motion carried with the following 5-0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

V. Hearing of the Public

Ms. Amy Luke spoke on behalf of the Lebanon athletic facility improvement planning committee, regarding the handicap accessibility, and asking the board of education for their commitment and engagement in the improvement of the school's facilities.

Resolution 67-18: Motion to approve the minutes of the July 9, 2018 Special Board Meeting

Mrs. Donna Davis Norris moved to approve the minutes. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5-0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 68-18: Approval of Financial Items VIII A – O, except D.

Mrs. Donna Davis Norris moved to approve financial items VIII A - O, except D. Mrs. Esther Larson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VII. Financial Section

- A. Treasurer's General Fund Analysis & Financial Reports
- B. <u>Energy Management Update</u> Doug Cox from Vista Consulting shared results from an Energy Analysis Report.

C. Monthly Reports

It is recommended to accept the financial reports for June 2018 as presented.

D. Public Record Requests

Report of public record requests as submitted.

E. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2018 as presented.

F. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2018 as presented.

G. Advances

The Treasurer reports the following advances of funds were made at June 30, 2018 to eliminate negative fund balances. They will be repaid during July, 2018.

| From Fund | To Fund | Amount |
|------------------------|---------------------------------|-------------|
| General Fund, 001-0000 | Summer School, 001-9800 | \$4,249.60 |
| General Fund, 001-0000 | Permanent Improvement, 003-9099 | \$38,655.25 |

| Regular Board Meeting | | |
|------------------------|--|--------------|
| 7/16/2018 | | |
| General Fund, 001-0001 | Wrestling Tournament, 022-9004 | \$74.87 |
| General Fund, 001-0000 | Baseball Tournament, 022-9005 | \$219.25 |
| General Fund, 001-0000 | LHS Science Olympiad, 200-9033 | \$172.95 |
| General Fund, 001-0000 | St. Francis Auxiliary Services, 401-9019 | \$2,690.10 |
| General Fund, 001-0000 | Making Middle Grades Work - LJHS, 461-9018 | \$250.00 |
| General Fund, 001-0000 | IDEA, Part B FY 18, 516-9018 | \$128,817.14 |
| General Fund, 001-0000 | Title III FY 18, 551-9018 | \$3,363.15 |
| General Fund, 001-0000 | Title I FY18, 572-9018 | \$47,481.87 |
| General Fund, 001-0000 | Title IIA FY 18, 590-9018 | \$3,150.64 |
| General Fund, 001-0000 | Title IVA FY 18, 599-9018 | \$3,458.81 |

H. New Fund Approval

It is recommended to approve the establishment of the following funds:

401-9019 Saint Francis Auxiliary Service Fund FY19
401-9119 LUMK Auxiliary Service Fund FY 19
401-9219 Lebanon Christian Auxiliary Service Fund FY 19
516-9019 IDEA-B Special Education FY 19
551-9019 Title III FY 19
572-9019 Title I FY 19
572-9119 Title I Delinquent FY 19
587-9019 IDEA Early Childhood FY 19
590-9019 Title II-A Teacher Quality FY 19

I. Temporary Appropriations FY19

It is recommended to adopt the temporary appropriations resolution for the fiscal year 2019 as presented.

J. <u>Approval of Contract Lease between Lebanon City Schools and the Warren County Career Center Early Childhood Learning Lab.</u>

It is recommended to approve the contract lease between Lebanon City Schools and the Warren County Career Center Early Childhood Learning Lab for the 2018-2019 School Year. This lease agreement allows Lebanon to place one teacher for preschool students with disabilities and one special education teacher assistant into the Learning Lab Preschool program for the provision of special education and related services on the Learning Lab site. (copy included in packet)

K. Approval to Ratify the Public Bidding for the High School Parking Lot Resurfacing including Alternate 1, Alternate 2, an Alternate 3 and award the contract to Pinnacle Paving and Sealing.

It is recommended to ratify the public bidding for the High School Parking Lot Resurfacing including Alternate 1, Alternate 2, and Alternate 3 and award the contract to Pinnacle Paving and Sealing. (copy of Bid Tabulation included in packet)

L. <u>Approval of Software and Services Agreement between Lebanon City Schools and Terrace Metrics, Inc.</u>

It is recommended to approve a Software and Services Agreement between Lebanon City Schools and Terrace Metrics, Inc., for the purpose of utilizing the company's proprietary analytical software tools. (copy of Agreement included in packet)

M. Approval of Summary of Services with Warren County Educational Services for the 2018-2019 School Year

It is recommended to approve a Summary of Services with Warren County Educational Services for the 2018-2019 School Year. (copy included in packet)

N. <u>Approval of Contract between Lebanon City Schools and Butler County</u>

<u>Educational Service Center for the provision of educational programming while</u>

<u>students are enrolled at Beckett Springs Changes for the 2018-2019 School Year</u>

It is recommended to approve a Contract between Lebanon City Schools and Butler County Educational Service Center for the provision of educational programming while student are enrolled at Beckett Springs Changes for the 2018-2019 School Year. (copy included in packet)

O. <u>Approval of Contract between Lebanon City Schools and Hamilton County</u>
Educational Service Center for an ESL Consultant for the 2018-2019 School Year

It is recommended to approve a Contract between Lebanon City Schools and Hamilton County Educational Service Center for an ESL Consultant for the 2018-2019 School Year. (copy included in packet)

Motion carried with the following 5 - 0 vote: Mrs. Larson - Yes, Mr. Patterson - Yes, Mr. Bonny - Yes, Mrs. Davis Norris - Yes, Mr. Donovan - Yes.

VIII. Communications

A. Superintendent's Update

- Construction update
 - ADA compliant temporary bleachers have been delivered and installed at the football stadium.
 - The Berry move is scheduled for July 25th. An open house will be held on September 16th from 1pm-3pm.
 - The Junior High school has resolved all construction issues, including the 2nd floor tile and kitchen grout.
 - Demolition continues on Louisa Wright
 - The old Junior High has bidding has been delayed due to discovery of asbestos in the concrete block filler. The cost to abate the material for the demolition portion is \$350,000. To abate the rest of the building is an additional \$850,000.

- The Spanish Immersion teachers are due to arrive in the US within the week. They will have some training prior to arriving in Lebanon.
- The City of Lebanon has approached Lebanon Schools regarding an Amphitheater on the front lawn of Berry Intermediate. Discussions will continue regarding this.
- Athletic Facility Planning includes:
 - Renovation of current stadium
 - Renovation of the field at Berry
 - Construction of new facility at the High School
 - Costs for renovations/construction ranges from \$3million \$10million
 - The people on this committee have said that they want to know what kind of commitment the board is willing to offer, before donors are approached.

Resolution 69-18: Approval of New Business Items X B-G 6 including addenda

Mr. David Donovan moved to approve New Business Item IX B-G 6. Mrs. Donna Davis Norris seconded the motion and discussion followed.

IX. New Business

A. Approval of First Reading of Board Policy

It is recommended to approve a First Reading of the following Board Policy.

1. 2271-College Credit Plus Program

B. Approval of Handbooks

It is recommended to approve the following handbooks for the 2018-2019 School Year:

Lebanon City School Parent and Student Handbook Grades PK-4

Bowman Primary School Staff Handbook

Donovan Elementary School Staff Handbook

Berry Intermediate School Parent and Student Handbook

Berry Intermediate School Staff Handbook

Lebanon Junior High School Parent and Student Handbook

Lebanon Junior High School Staff Handbook

Lebanon High School Parent and Student Handbook

Lebanon High School Staff Handbook

Lebanon City Schools Band Handbook

Lebanon High School Choral Handbook

Lebanon City Schools Student-Athlete Handbook

Lebanon City Schools Coaches Handbook

Lebanon City Schools Transportation Student & Parent Handbook

Lebanon City Schools Transportation Staff Policy and Procedure Manual

Lebanon City Schools Volleyball Handbook

Lebanon City Schools Girls Soccer Handbook

Lebanon City Schools Boys Soccer Handbook

Lebanon City Schools Girls Golf Handbook

Lebanon City Schools Boys Golf Handbook

Lebanon City Schools Cheerleading Handbook

Lebanon City Schools Football Handbook

Lebanon City Schools Cross Country Handbook

Lebanon City Schools Tennis Handbook

C. Approval of Revised List of 2018 Graduates

It is recommended to approve the revised list of 2018 Graduates (copy included in packet)

D. Donations

| Donor | Amount | Purpose |
|---------------------|------------|--|
| VFW Post 6069 | \$3,000.00 | Toward the Construction of the LHS Military Veterans' Wall |
| Mr. Brian DeGennaro | \$1,000.00 | Toward the Construction of the LHS Military Veterans' Wall |
| Beverly Barr | \$400.00 | To be awarded as the Dennis Barr Jeffery Memorial Scholarship to a graduating LHS senior |
| Christo Homes, Inc. | \$7,000.00 | To be used for technology needs for the district. |

E. Donations

| Donor | Amount | Purpose |
|--------------------|----------|---|
| Donna Davis-Norris | \$150.00 | Toward the Construction of the LHS Military Veterans' Wall |

F. Donations

| Donor | Amount | Purpose |
|-------------------------|--------|---|
| Mr. Ryan Patterson, Jr. | | Toward the Construction of the LHS Military Veterans' Wall |

G. Personnel

1. Resignations/Retirements

It is recommended to approve the following Resignations:

- a. Tiffany Martin, LHS Special Education Department Head, eff: 18/19 SY
- b. Tiffany Martin, LHS Freshman Class Advisor, eff: 18/19 SY
- c. Jennifer List, Teacher, eff: 8/1/18
- d. Kathleen Hytla, Teacher, eff: 8/10/18
- e. Angela Nichols, Supervisor of Special Education, eff: 7/31/18
- f. Diana Davis, Cafeteria Worker, eff: 7/10/18
- g. Mardis Parker, ROTC Instructor, eff: 7/13/18
- h. Christy Shepherd, Kitchen Manager, eff: 7/12/18

2. Changes of Status

It is recommended to approve the following changes of status.

- a. Holly Barger, from Teacher, BA Step 0, to Teacher, MA Step 5, eff: 8/9/18
- b. Nick Stotts, from Teacher, BA Step 0, to Teacher, BA Step 2, eff: 8/9/18
- c. Jennifer Ramage, from School Counselor, BA Step 0, to School Counselor, MA+20 Step 11, eff: 8/9/18
- d. Jose Fernandez, from Teacher, BA Step 0, to Teacher, BA+15 Step 7, eff: 8/9/18
- e. Lola Lopez, from Teacher, BA Step 0, to Teacher, MA Step 12, eff: 8/9/18
- f. Jennifer McKinney, from Teacher, BA Step 0, to Teacher, MA Step 6, eff: 8/9/18
- g. Sarah Mather, from Teacher, BA Step 0, to Teacher, MA Step 4, eff: 8/9/18
- h. Alfredo Umali, from Teacher, BA Step 0, to Teacher, MA+20 Step 12, eff: 8/9/18
- i. Hannah Keeton, from Teacher, BA Step 0, to Teacher, BA Step 2, eff: 8/9/18
- j. Lindsay Collins, from Teacher, BA Step 0, to Teacher, MA Step 4, eff: 8/9/18
- k. Mikayla Pitman, from Teacher, BA Step 0, to Teacher, BA Step 1, eff: 8/9/18
- 1. Shawn Harrington, from Teacher, BA Step 0, to Teacher, MA Step 6, eff: 8/9/18
- m. Addison Hilkert, from Teacher, BA Step 0, to Teacher, BA Step 5, eff: 8/9/18
- n. Nate Imhoff, from Teacher, BA Step 0, to Teacher, BA Step 8, eff: 8/9/18
- o. Amanda Martin, from Teacher, BA Step 0, to Teacher, MA Step 5, eff: 8/9/18
- p. Jigisha Nayak, ESL Tutor, from 5 hours per day (.6 FTE), to 8.0 hours per day (1.0 FTE), eff: 8/14/18

- q. Olivia French, from General Aide, Class I, Step 1, to Central Office Secretary, Exempt, Step 2, eff: 8/1/18
- r. Cindy Larez, from Cafeteria Worker, Step 4, to Assistant Cook, Step 4, eff: 8/1/18
- s. Scott Butler, High School Principal 260 Days, from Schedule B, Level 2 to Schedule C, Level 2, eff: 8/1/18
- t. Gerald Ferrero, Assistant High School Principal 220 Days, from Schedule F, Level 3 to Schedule G, Level 3, eff: 8/1/18
- u. Brian Dalton, Junior High School Principal, 260 Days, from Schedule C, Level 2 to Schedule D, Level 2, eff: 8/1/18
- v. Clifton Franz, Elementary School Principal, 220 Days, from Schedule E, Level 3 to Schedule F, Level 3, ef: 8/1/18
- w. Laura Michaels, Elementary School Principal, 220 Days, from Schedule E, Level 3 to Schedule F, Level 3, eff: 8/1/18
- x. William Stewart Athletic Director, 260 Days, from Schedule H, Level 1 to Schedule I, Level 1, eff: 8/1/18
- y. Matthew Hopkins, Student Services Administrator, LHS from Schedule L, Level 0 to Schedule M, Level 0, eff: 8/1/18
- z. Samantha Bergman, from LJHS Drama Club Advisor ½, Level 3, Step 1, to LJHS Drama Club Advisor full, Level 3, Step 1, eff: 18/19 SY
- aa. Jennifer Marsh, from .5 FTE, to 1.0 FTE eff: 8/13/18
- 3. Substitute Employment Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Permanent Building Substitutes

It is recommended to approve the following Permanent Building Substitutes effective with the 2018-2019 school year:

Halle Page, BPS
Susan Chalecki, BPS
Lauren Miller, BPS
Barbara Root, DES
Becky Oswalt, LJHS
Hannah Hupke, LJHS
Steve Butts, LHS
Rebecca Colemann, LHS
Lewis Snyder, (½) LHS

Transportation Substitute Employment - Pending Acceptable BCI/FBI
 Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended to approve the following Substitute Bus Driver Trainees, Sub Bus Aides, and Sub Crossing Guards – pending successful completion of the following: T-8 Physical, BCI/FBI background checks,

TB, DOT drug/alcohol, temporary CDL licensing, and Aide Permits as applicable.

6. CPI Instructors

Bobbie Dawes

Becky Oeder eff: 8/1/18

Motion carried with the following 5 - 0 vote:

5.

Mr. Patterson – Yes, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 70-18: Approval of New Business Items X G 7 including addenda

Mr. David Donovan moved to approve New Business Item X G 7. Mrs. Donna Davis Norris seconded the motion and discussion followed.

Transportation Substitute Employment - Pending Acceptable BCI/FBI
 Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

eff: 8/1/18

It is recommended to approve the following Substitute Bus Driver Trainees, Sub Bus Aides, and Sub Crossing Guards – pending successful completion of the following: T-8 Physical, BCI/FBI background checks, TB, DOT drug/alcohol, temporary CDL licensing, and Aide Permits as applicable.

Substitute Bus Driver

Terah Banta eff: 8/1/18

Motion carried with the following 4 - 0 vote:

Mr. Patterson – Yes, Mr. Donovan – Yes, Mrs. Larson – Abstain, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

Resolution 71-18: Approval of New Business Items X G8-G18 including addenda

Mrs. Donna Davis Norris moved to approve New Business Item X G8-G18. Mr. Chip Bonny seconded the motion and discussion followed.

 Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2018-2019 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2018-2019 School Year:

Lebanon High School

- a. Maggie Holtkamp*, LHS Special Education Department Chair, Level 5, Step 0
- b. Terri Harris*, LHS Freshman Class Advisor, Step 6
- c. Lynette Sharp, District Music Department Accompanist, Level 5, Step 6
- d. Ryan Hersh, LHS Band Guard Advisor, Level 5, Step 0
- e. Ryan Hersh LHS Winter Guard Advisor, Level 5, Step 3

Lebanon Junior High School

- Jacob Strahm, LJHS Head Boys Basketball Coach 8th Grade, Level 8, Step 1
- b. Jordan Jacobs, LJHS Assistant Boys Basketball Coach, Level 6, Step 0

Berry Intermediate School

- a. Greg Matusak*, Assistant Beginning Band Director .6 FTE, Level 10, Step 1
- b. Ryan Ellis*, Assistant Beginning Band Director .4 FTE, Level 10, Step 1
- Janis Rydalch*, 5th & 6th Grade Orchestra Instructor, Level 10,
 Step 6
- 8. Resolution for Employment of Non-Licensed Coach
 It is recommended to approve Board Resolution for employment of non-licensed coach. (copy included in packet)

9. <u>Approved ESL Tutors 2018-2019 SY - Pending Acceptable BCI/FBI checks and appropriate Certificate/Licensure</u>

It is recommended to approve the following ESL Tutors for the 2018-2019 School Year:

Kathi McComb - Bowman Beth McGarry - Bowman Pam Tamplin - Donovan Jigisha Nayak - LHS

10. Volunteers-Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2018-2019 School Year:

Casey Wheeler Heather Wheeler

11. Stipends

It is recommended to approve the following Stipends.

a. Head Maintenance Worker Stipend 2018-2019 SY \$8,000.00

Taylor Secrist

b. Cooperating Teacher Stipends for the 2nd Semester of the 2017-2018 SY

| Bldg. | Cooperating Teacher | Student Teacher | University | Amount |
|--------|---------------------|-----------------|----------------------|----------|
| Bowman | Heather Bickford | Curtis Lansaw | Miami University | \$600.00 |
| Bowman | Lori Palmer | Monica Ferraro | Miami University | \$600.00 |
| LHS | David Iannelli | Jack Lambert | Miami University | \$600.00 |
| Bowman | Mary Faul | Holly Rouse | Mt. St. Joseph Univ. | \$400.00 |

12. Job Description - First Reading

It is recommended to approve the following Job Description for First Reading. (copy included in packet)

- a. Central Office Secretary Public Relations/Reception
- 13. Extended Days for the 2018-2019 School Year

It is recommended to approve the following personnel for extended days for the 2018-2019 School Year.

| NAME | POSITION | DAYS |
|-------------------------|------------------------|---------|
| Bacher, Jessica | Counselor | 11 days |
| Coffey, Laura | Nurse | 8 days |
| Ensman, Jennifer | Media | 10 days |
| Evans, Tanya | Nurse | 8 days |
| Hahn, Rachel | Media | 10 days |
| Hartley, Ryan Elizabeth | Counselor | 15 days |
| Kendrick, Lora | Consumer Science | 3 days |
| King, Andy | Counselor | 11 days |
| Messner, Pat | Media | 10 days |
| Nielsen, Eilene | ROTC | 20 days |
| Nistel, Kristi | Counselor | 15 days |
| Russell, Alisa | Counselor | 10 days |
| Schneider, Justin | Counselor | 20 days |
| Stewart, Alyssa | Counselor | 15 days |
| Turpin, Libby | Consumer Science | 10 days |
| Zoliner, Melanie | Integration Specialist | 10 days |

14. Interpreter Services

It is recommended to approve the following Interpreter Services for the 2018-2019 School Year:

Melida Skipworth, \$20.00 per hour Anna Estrada, \$20.00 per hour

15. Home Instruction Tutors

It is recommended to approve the following Home Instruction Tutors, at the rate of \$28.88 per hour for the 2018-2019 School Year: Emily Upper

16. Approve Tutors - Pending Acceptable BCI/FBI Checks and Appropriate Certification/Licensure as applicable

It is recommended to approve the following Tutors:

Classified Intervention Tutors for the 2018-2019 school year only (to be paid per approved OAPSE General Aide, Step 0, Salary Schedule from

Academic Reserve and/or Title Funds) Part-time, up to 19.75 hours per week average.

Bowman Primary School

Julie Harris

Elizabeth McLagan

Lebanon Junior High School

Kala Steedly

Patricia Engles

Lebanon High School

Ray Figary

Edie Wilson

Elizabeth Cooper

Lewis Snyder (½)

17. Leaves of Absence

It is recommended to approve the following Leaves of Absence:

- a. Jennifer Francis, unpaid childcare leave for the 2018-2019 SY
- b. Kristin Neike, unpaid childcare leave for the 2018-2019 SY

Motion carried with the following 5 - 0 vote:

Mr. Patterson – Yes, Mr. Donovan – Yes, Mrs. Larson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes.

H Board of Education Communications

- Warren County Career Center Liaison Esther Larson
 - Preparations for the new school year are continuing
 - Regarding the Greentree facilities, which holds the medical classes, Miami University is pulling their classes/usage of this facility. The WCCC superintendent is working to determine the best use of this space.
- Student Achievement Liaison Chip Bonny
 - Summer athletic camps are being held this summer
- Legislative Updates David Donovan
 - The house bill to eliminate the state Board of Education has come to a halt
- Community Audit Advisory Committee Liaison Ryan Patterson, Donna Davis Norris
 - Expenses are beginning to tap into the Cash Reserves

- Employee insurance is expected to increase 8% next year, after remaining at 0% for the past few years.
- A new development in Lebanon has begun, with the building of 3,500 new homes. Farm land at the Lebanon Correctional Institute may be sold for commercial development

Resolution 72-18: Motion to Enter Executive Session for the purpose of preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of employment. No action will be taken.

Mrs. Esther Larson moved to enter Executive Session for the purpose listed. Mr. David Donovan seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Executive Session began at 7:21pm, and included Eric Sotzing, Todd Yohey, Robert Buskirk and Bill Deters, attorney

Executive Session ended at 8:12pm

Resolution 73-18: Motion to adjourn

Mrs. Donna Davis Norris moved to adjourn. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 8:13 p.m.

Eric Sotzing, Treasurer

Ryan Patterson, President