

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
January 22, 2019, 5:30pm

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on January 22, 2019 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

Call to Order

Mrs. Donna Davis Norris called the meeting to order at 5:32 pm

Roll Call

Mr. Ryan Patterson – Absent
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Eric Sotzing, Treasurer, Mr. Todd Yohey, Superintendent; Robert Buskirk, Mark Graler, Nielson, Lori Palmer, and Jordana Conger, LCS staff.

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, members of the LHS AFJROTC introduce themselves. Present were; Ben Napier, Austin Bullock, and Leigha Donner.

Resolution 16-19: Excuse Ryan Patterson

Mr. David Donovan moved to excuse Ryan Patterson. Mrs. Esther Larson seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 17-19: Adoption of the Agenda

Mr. Chip Bonny moved to adopt the agenda. Mrs. Esther Larson seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Student Update – Jackson Beck

- ROTC – JH recruiting day will be this week. The group are meeting all of their goals
- The Military Roll Call wall has names of LHS alumni who have served, or are currently serving in the armed forces.
- Boys Basketball have a 5-8 record
- Food Drive lead by the Captain's Council. HS students visited each building to promote.
- Bowling is doing well
- Student Council is planning for Prom and the Baccalaureate.

Resolution 18-19: Motion to approve the minutes of the January 14, 2019 Tax Budget hearing, Organizational Meeting, Federal Programs Budget hearing and the Special Board Meeting

Mrs. Esther Larson moved to approve the minutes from the meetings stated. Mr. David Donovan seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 19-19: Approval of Financial Items VIII, A-J except C.

Mr. David Donovan moved to approve financial items VIII, A-J except C. Mr. Chip Bonny seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for December 2018 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2019 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2019 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at December 31, 2018 to eliminate negative fund balances. They will be repaid during January, 2019.

From Fund	To Fund	Amount
General Fund, 001-0000	Summer School, 001-9800	\$4,211.28
General Fund, 001-0000	Permanent Improvement, 003-9099	\$129,110.16
General Fund, 001-0000	Uniform School Supplies, 009-9007	\$700.55
General Fund, 001-0000	Girls Basketball Tournament, 022-9003	\$20,100.00
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$6,499.08
General Fund, 001-0000	Baseball Tournament, 022-9005	\$219.25
General Fund, 001-0000	LHS Musical, 200-9009	\$7,798.18
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$206.40
General Fund, 001-0000	LHS Athletics, 300-9500	\$34,281.44
General Fund, 001-0000	LHS Captain's Council, 300-9505	\$141.74
General Fund, 001-0000	Making Middle Grades Work FY19,461-9019	\$202.70
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$194,647.91
General Fund, 001-0000	Title III FY 19, 551-9019	\$5,130.00
General Fund, 001-0000	Title I FY 19, 572-9019	\$94,529.81
General Fund, 001-0000	Early Childhood Education, 587-9019	\$1,563.88
General Fund, 001-0000	Preschool Restoration Funds, 587-9119	\$918.00
General Fund, 001-0000	Title IVA FY 19, 599-9019	\$12,696.67

G. Resolution to Accept a Tentative Agreement between Lebanon City Schools
Board of Education and Ohio Association of Public School Employees
(OAPSE)

It is recommended to accept a tentative agreement between Lebanon City Schools Board of Education and Ohio Association of Public School Employees (OAPSE) (copy included in packet)

H. Approval of Invoices

It is recommended to approve the following invoices. (copy included in packet)

<u>Vendor</u>	<u>Purchase Order</u>	<u>Amount</u>
Spirit Seminars & Consulting	1903479	\$3,500.00
Duke Energy	1903551	\$8,790.00

I. Approval of Fiscal Year FY19 Salary Schedules

- a. It is recommended to approve the Fiscal Year FY19 Administrative Salary Schedule effective retroactively to August 1, 2018. (copy included in packet)
- b. It is recommended to approve the Fiscal Year FY19 Exempt Classified Salary Schedule effective retroactively to July 1, 2018. (copy included in packet)
- c. It is recommended to approve the Fiscal Year FY19 Substitute Salary Schedule effective January 1, 2019 and the ESL Tutor Salary Schedule effective retroactively to August 1, 2018. (copy included in packet)
- d. It is recommended to approve the Fiscal Year FY19 Supervisor Salary Schedule effective retroactively to July 1, 2018. (copy included in packet)

J. Approval of the Resolution to proceed with Submission of a Tax Levy in excess of the ten-mil limitation.

It is recommended to approve the Resolution to proceed with submission of a Tax Levy in excess of the ten-mil limitation. (copy included in packet)

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

IX. Communications

A. Superintendent's Update

- Mr. Yohey attended a Kinship Care program at the YMCA which is a partnership program between Beach Acres, Lebanon Schools and the Countryside YMCA
- The annual Martin Luther King Jr. celebration at Resurrection Church was attended by Mr. Yohey and Mrs. Esther Larson. Lebanon Schools received another check from the Lunch on us Program.
- January is School Board Recognition Month. Each board member receives a certificate as appreciation
- Construction
 - Berry – issue with HVAC impacting the Cafetorium and gymnasium. This issue has been resolved.
 - Old JH work is moving along. The project is on schedule, but slightly above budget.
 - The district office campus is scheduled for demolition after the old JH is complete. Due to wind damage in November, the upper building will be taken down sooner than originally scheduled. Actual timing has not been finalized.
- Ohio Strategic Plan for Education – a packet was provided for each board member.

Resolution 20-19: Approval of New Business Items X, A-F 8

Mrs. Esther Larson moved to approve New Business Item X, A-F 8. Mr. David Donovan seconded the motion and discussion followed.

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Mary Jane Regan	\$50.00	Gloria Taylor Scholarship Fund
Michael Marcum	\$1,000.00	Gloria Taylor Scholarship Fund
Doris Nell	\$25.00	Gloria Taylor Scholarship Fund
Harold & Jonatha Wright	\$75.00	Gloria Taylor Scholarship Fund
Gail Rose	\$100.00	Gloria Taylor Scholarship Fund
Jane May	\$100.00	Gloria Taylor Scholarship Fund
Mrs. Jean Semler	\$50.00	Gloria Taylor Scholarship Fund
Jim & Rose VanDeGrift	\$200.00	Gloria Taylor Scholarship Fund
Linda Roberts Peckham	\$100.00	Gloria Taylor Scholarship Fund
Reta Wagner	\$25.00	Gloria Taylor Scholarship Fund
Judy Conrad	\$1000.00	Gloria Taylor Scholarship Fund
Dona Sarno	\$100.00	Gloria Taylor Scholarship Fund
Bill Stewart	\$100.00	Gloria Taylor Scholarship Fund
Frances C. Eden	\$25.00	Gloria Taylor Scholarship Fund
Betty Jo Conrad	\$400.00	Gloria Taylor Scholarship Fund
Neediast Kids Of All	\$300.00	Student supplies/needs at Berry Intermediate School
Hans Lenz	\$2,000.00	LHS Outdoor Adventure Club
Susanne LeFeber	\$250.00	The Ron LeFeber Scholarship Fund

Stine Funeral Home of Lebanon, Inc.	\$400.00	LJHS Orchestra music, instruments, costumes, t-shirts
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A. Approval of 2019-2020 High School Curriculum Guide

It is recommended to approve the 2019-2020 High School Curriculum Guide. (copy included in packet)

B. Approval of 2019-2020 Junior High School Curriculum Guide

It is recommended to approve the 2019-2020 Junior High School Curriculum Guide. (copy included in packet)

C. Approval of Overnight Student Trip

1. It is recommended to approve an overnight trip for the FBLA State Conference, March 13-15, 2019 at SpringHill Suites, The Ohio State University, Columbus OH (copy included in packet)

D. Approval of Final Reading of Board Policies

It is recommended to approve a final reading of the following Board Policies. (copy included in packet)

1. 0131 - Legislative - Bylaws
2. 0141.2 - Conflict of Interest - Bylaws
3. 0164 - Notice of Meetings - Bylaws
4. 0165.1 - Regular Meetings - Bylaws
5. 0165.2 - Special Meetings - Bylaws
6. 0165.3 - Recess/Adjournment - Bylaws
7. 0166 - Executive Session - Bylaws
8. 0168 - Minutes - Bylaws
9. 0169.1 - Public Participation at Board Meetings - Bylaws
10. 1240.01 - Non-Reemployment of the Superintendent - Administration
11. 1422 - Nondiscrimination and Equal Employment - Administration
12. 1541 - Termination and Resignation - Administration
13. 1662 - Anti-Harassment - Administration
14. 2111 - Parent and Family Engagement Program
15. 2260 - Nondiscrimination and Access to Equal Educational Opportunity - Program
16. 2261 - Title I Services - Program
17. 2261.01 - Parent and Family Member Participation in Title I Programs - Program
18. 2261.03 - District and School Report Card - Program
19. 2700 - School Report Card - Program
20. 3122 - Nondiscrimination and Equal Employment Opportunity - Professional Staff
21. 3140 - Termination and Resignation - Professional Staff

22. 3215 - Use of Tobacco by Professional Staff - Professional Staff
23. 3362 - Anti-Harassment - Professional Staff
24. 4122 - Nondiscrimination and Equal Employment Opportunity - Classified Staff
25. 4140 - Termination and Resignation - Classified Staff
26. 4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions - Classified Staff
27. 4215 - Use of Tobacco by Classified Staff - Classified Staff
28. 4362 - Anti-Harassment - Classified Staff
29. 5512 - Use of Tobacco - Students
30. 5530 - Drug Prevention - Students
31. 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students - Students
32. 5610.02 - In-school Discipline - Students
33. 5610.03 - Emergency Removal of Students - Students
34. 5611 - Due Process Rights - Students
35. 6605 - Crowdfunding - Finances
36. 6325 - Procurement - Federal Grants/Funds - Finances
37. 6423 - Use of Credit Cards - Finances
38. 7434 - Use of Tobacco on School Premises - Property
39. 8141 - Mandatory Reporting of Misconduct by Licensed Employees - Operations

E. Personnel

1. Retirement

It is recommended to approve the following Retirement:

- a. Peggy McCarty, Media Aide, Class II, eff: 3/31/19

2. Resignation

It is recommended to approve the following Resignation:

- a. Susan Chalecki, Permanent Building Substitute, eff: 1/25/19

3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Shawna Cloud, Special Education Teacher Assistant, Class III, Step 0, eff: 1/28/19

4. **Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable**

- a. It is recommended to approve certified and classified substitutes for the 2018-2019 School Year.

Substitute Teachers

Scott Taylor
Jennifer Johnson
Connor Cladwell
Curtis Lansaw
Maria Del Valle

Substitute Secretary

Karla Richardson

Substitute Cafeteria Worker

Karla Richardson

Substitute Custodians

Karla Richardson
Claude Phillips
Gregory Henry

- b. It is recommended to approve the permanent building substitutes for the 2018-2019 School Year.

Curtis Lansaw- Permanent Building Substitute- Bowman Primary School
Maria Del Valle-Permanent Building Substitute- Bowman Primary School/Berry Intermediate School

5. **Volunteers – Pending Acceptable BCI/FBI Checks**

It is recommended to approve the following Volunteers for the 2018-2019 School Year:

Adkins, Joshua	Leverage, Alison
Ameyaw, Thelma	Lynch, Heather
Combs, Megan	Nixon, Heather
Cropper, Dana	Quinn, Andrea
Fuller, Eric	Shaffer, Nancy
Fulmer, Tracy	Slaughter, Chris
Johnson, Jennifer	Spicer, Krista
Keeton, Jennifer	Tompkins, Sara

Kessler, Jennifer	Westfall, Lauren
Kniffen, Leanne	Wylds, Cheyenne

6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2018-2019 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2018-2019 School Year:

Lebanon High School

NAME	POSITION	LEVEL	STEP
Beal, Joe	LHS Singers Advisors	5	1
Bierkan, Mark	LHS Assistant Track-Girls	9	6
Bottles, Tim	LHS Assistant Baseball Coach 1/2	9	6
Collier, Marty	LHS Head Track - Girls	10	6
Cooper, Cherie	LHS Drama Advisor	5	5
Early, Ned	LHS Ultimate Frisbee	4	1
Edwards, Amber	LHS Freshman Softball	6	0
Fugate, Tyler	LHS Assistant Baseball	9	5
Smith, Gary	LHS Technical Director of Musicals	4	2
Hopkins, Matthew	LHS Physical Fitness-Spring	3	6
Keil, Chad	LHS Assistant Tennis Coach - Boys	7	5
Kindell, Brian	LHS Head Softball	10	6
Leichliter, Jim	LHS Assistant Track-Boys	9	6
Machen, Alexandra	LHS Assistant Softball 1/2	9	3
Nollen, Ryan	LHS Assistant Softball 1/2	9	3
Poitingner, Steve	LHS Assistant Track - Coed	9	6
Price, Larry	LHS Head Baseball	10	6
Ross, Kristi	LHS Musical/Choral Director	2	1
Shilt, Keith	LHS Assistant Baseball Coach 1/2	9	6
Simcoe, Jason	LHS Head Track - Boys	10	5
West, Michelle	LHS Assistant Softball	9	6
Zsembik, Tom	LHS Head Tennis - Boys	9	4

Lebanon Junior High School

NAME	POSITION	LEVEL	STEP
Barrett, Tim	JRH Assistant Track	6	6
Kaiser, Jessica	JRH Faculty Manager-Spring	1	4
Kemper, Paul	JRH Assistant Track	6	5
Moreland, Robert	JRH Assistant Track	6	1
O'Rourke, Tammy	JRH Assistant Track	6	6
Turner, Amanda	JRH Assistant Track	6	4
Vaughn, Kathy	JRH Head Track	7	6

7. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2019-2020 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2019-2020 School Year:

Lebanon High School

NAME	POSITION	LEVEL	STEP
Edmonds, Erin	LHS Head Soccer Coach - Girls	10	4

8. Stipends

Cooperating Teacher Stipend for the 1st Semester of the 2018-2019 SY:

Building	Cooperating Teacher	Student Teacher	University	Amount
Donovan	Jordana Conger	Autumn Rose	Wright State University	\$100.00
Berry	Joanie Franklin	Emily Wermes	Miami University	\$600.00
Bowman	Kara Patterson	Emily Miller	Miami University	\$600.00
High School	Will Kuhn	Kane Kallenberger	Miami University	\$300.00

9. Job Description - First Reading

It is recommended to approve the first reading of the following job description. (copy included in packet)

a. EMIS Data Clerk

Regular Board Meeting

1/22/2019

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan – Yes.

G Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Nothing to report at this time.
- Student Achievement Liaison – Chip Bonny
 - Nothing additional to report at this time
- Legislative Updates – David Donovan
 - HB 343/SB21 – Limit the School Board's ability to challenge tax valuations. This was not approved by the senate.
 - HB 342 – Ballot language
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
 - Nothing to report at this time.

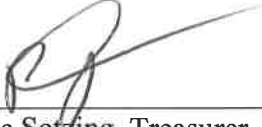
Resolution 21-19: Motion to adjourn

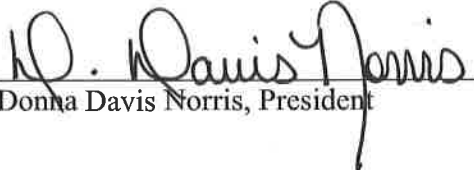
Mr. Chip Bonny moved to adjourn. Mr. David Donovan seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:16 p.m.


Eric Sotzing, Treasurer


Donna Davis Norris, President