

**LEBANON BOARD OF EDUCATION**  
**Board Meeting Room**  
**700 Holbrook Ave.**  
**March 18, 2019, 5:30pm**

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on March 18, 2019 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio. A copy of the audio version of the proceedings will be kept on file at the Treasurer's office.

**Call to Order**

Mrs. Donna Davis Norris called the meeting to order at 5:30 pm

**Roll Call**

Mr. Ryan Patterson – Absent  
Mr. David Donovan - Present  
Mrs. Esther Larson – Present  
Mr. Chip Bonny – Present  
Mrs. Donna Davis Norris – Present

**Others Present**

Mr. Eric Sotzing, Treasurer, Mr. Todd Yohey, Superintendent; Robert Buskirk, Mark Graler, Cherie Gibson, Scott Butler, Eilene Nielsen, Lori Palmer, Mary Bookman, Angie Saunders, and Jennifer Coleman, LCS staff; Mike Cope, Lori Viars, Mary Messer, Marcella Coffman, Kim Cope, Morgan Cope, Dana Perkins, Lebanon residents; and Kellie Grob, Neil Tunnison, and Martin Russell from the WCTID Project team

**Pledge of Allegiance**

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, members of the LHS AFJROTC introduce themselves. Present were; Austin Bullock, Neck Petty, Caleb Emerson, and Nate Beckman.

**Resolution 29-19: Excuse Ryan Patterson**

Mrs. Esther Larson moved to excuse Ryan Patterson. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

**Resolution 30-19: Adoption of the Agenda**

Mr. David Donovan moved to adopt the agenda. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4- 0 vote:

Regular Board Meeting  
3/18/2019

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

**Warren County Engineer**, Neil Tunnison from the WCTID Project team presented a St. Rt. 63 widening project.

**Student Update – Jackson Beck** – not present

**Hearing of the public** – Michael Cope shared his concerns regarding the superintendent's contract renewal, and issues in the Lebanon School district over the past 3 years.

**Resolution 31-19: Motion to approve the minutes of the February 19, 2019 Regular Board Meeting**

Mrs. Esther Larson moved to approve the minutes from the meetings stated. Mr. David Donovan seconded the motion.

Motion carried with the following 4- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

**Resolution 32-19: Approval of Financial Items VIII, A-M except C.**

Mr. Chip Bonny moved to approve financial items VIII, A-M except C. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

**A. Treasurer's General Fund Analysis & Financial Reports**

**B. Monthly Reports**

It is recommended to accept the financial reports for February 2019 as presented.

**C. Public Record Requests**

Report of public record requests as submitted.

**D. Amended Appropriations**

It is recommended to adopt the amended appropriations for fiscal year 2019 as presented.

**E. Amended Certificate of Estimated Resources**

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2019 as presented.

**F. Advances**

The Treasurer reports the following advances of funds were made at February 28, 2019 to eliminate negative fund balances. They will be repaid during March, 2019.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,176.28
General Fund, 001-0000	Permanent Improvement, 003-9099	\$249,233.78
General Fund, 001-0000	Virginia Hamilton Grant, 019-9019	\$1,000.00
General Fund, 001-0000	Girls Basketball Tournament, 022-9003	\$451.00
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$240.36
General Fund, 001-0000	Baseball Tournament, 022-9005	\$219.25
General Fund, 001-0000	LHS Musical, 200-9009	\$3,717.33
General Fund, 001-0000	LHS Class of 2019, 200-9014	\$1,660.19
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$99.40
General Fund, 001-0000	LHS Athletics, 300-9500	\$24,824.23
General Fund, 001-0000	Making Middle Grades Work FY 19, 461-9019	\$800.89
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$97,312.20
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 19, 516-9119	\$225.00
General Fund, 001-0000	Title III FY 19, 551-9019	\$5,130.00
General Fund, 001-0000	Title I FY 19, 572-9019	\$61,000.99

**G. Tax Rates for 2019**

Whereas, the Board of Education in accordance with the provisions of law has previously adopted as Tax Budget for the next succeeding fiscal year commencing July 1, 2019 and

Whereas, the Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

Resolved, by the Board of Education of the Lebanon City School District, Warren County Ohio, that the amounts and rates, as determined by the Budget

Commission in its certification, be and the same are hereby accepted; and be it further

Resolved, that there be and is hereby levied on the tax duplicate of said school District the rate of each tax necessary to be levied within v and without the ten mill limitation as follows:

	Amount to be Derived from Levies Outside 10 Mil Limitation	Amount Approved by the Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied Outside 10 Mill Limitation
*General Fund	\$23,665,000		4.61	49.66
Bond Retirement Fund	\$4,340,000			4.6
*Permanent Improvement Fund	\$1,270,000			2.00
Special Levy Funds	\$415,000			0.50
Total All Funds	\$29,690,000			

#### **H. Reimbursements**

It is recommended to approve the following reimbursements (copy included in packet)

<u>Vender</u>	<u>Purchase Order</u>	<u>Amount</u>
Michelle Leever	1904034	\$245.00
Cherie Gibson	1902935	\$108.40

#### **I. Fund Transfers**

1. It is recommended to authorize the Treasurer to execute the following interfund transfers due to tournament losses or profits.

From	To	Amount
Boys Soccer Tournament Fund (022-9001)	LHS Athletics Fund (300-9500)	\$239.80
Girls Soccer Tournament Fund (022-9002)	LHS Athletics Fund (300-9500)	\$565.91
LHS Athletics Fund (300-9500)	Baseball Tournament Fund (022-9005)	\$219.25

2. It is recommended to authorize the Treasurer to execute the following interfund transfers due to transferability of Federal grants.

From	To	Amount
Title IIA FY 19, 590-9019	Title I FY 19, 572-9019	\$29,772.54

**J. New Grant Approval**

It is recommended to approve the establishment of the following fund due to the awarding of grants

Hope Squad Suicide Prevention Grant                      019-9022

The purpose of this grant is to fund the Hope Squad, Suicide Prevention program, starting at Lebanon HS and Lebanon Junior HS during the 2019-2020 school year. Hope Squad is an evidence-based program that seeks to reduce self-destructive behavior and youth suicide by training, building, and creating change in schools and communities. The Hope Squad suicide prevention program deploys trained students to do intentional outreach with distressed peers. In collaboration with Grant Us Hope, LHS and LJHS aim to create a school community of leadership and advocacy that enhances mental wellness, trauma support, safety and suicide prevention in our school. The mini-grant will cover the implementation costs associated with the program which include, but are not limited to: training for the building staff, program advisors and Hope Squad members in the components of the QPR Curriculum.

**K. Joint Venture Agreement**

It is recommended to approve a Joint Venture Agreement between Lebanon City Schools and the City of Lebanon for the Berry Plaza project. (copy included in packet)

**L. 2019 Warren County Preschool Interagency Agreement**

It is recommended to approve the 2019 Warren County Preschool Interagency Agreement. (copy included in packet)

**M. Approval of Fiscal Year FY20 Salary Schedules**

- a. It is recommended to approve the Fiscal Year 20 Administrative Salary Schedule. (copy included in packet)
- b. It is recommended to approve the Fiscal Year 20 Exempt Classified Salary Schedule. (copy included in packet)

- c. It is recommended to approve the Fiscal Year 20 Supervisor Salary Schedule. (copy included in packet)

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

## **IX. Communications**

### **A. Superintendent's Update**

- OSBA Board Recognition Gold Level Award plaque was presented to the board, along with a 10+ year plaque. Mr. Patterson was recognized for 10 years of service and Donna Davis Norris was recognized for 20 years of service at a recent OSBA meeting.
- St. Rt 63 project – additional conversation regarding the widening project and land
- Construction
  - 11 month walk through at Berry will be in April
  - Demolition of the old JH is still underway, with clearing of the debris in progress. The next phase is the reconstruction of the interior space for Central office staff. Anticipated duration is 18-24 months.
  - Mr. Yohey has spoken with local youth sports organizations to discuss funding for the turf at the High School field.
- Berry Plaza – a brief overview was given. This is a city project that will be a green space with the brick sidewalk continuing from down town while maintaining the flag flower box and including an area to recognize Lebanon Hall of Fame Members
- Levy Update – the levy committee has been working on communication pieces, and planning public forums regarding state funding in general.

### **Resolution 33-19: Approval of New Business Items X, A-D 11 except D-8a2**

Mrs. Esther Larson moved to approve New Business Item X, A-D 11, except D-8a2. Mr. Chip Bonny seconded the motion and discussion followed.

### **A. Donations**

Donor	Amount	Purpose
Ray Figary	\$24.00	Gloria Taylor Scholarship Fund
Randy Lane	\$20.00	Gloria Taylor Scholarship Fund
Lisa Farquer-Stocker	\$25.00	Gloria Taylor Scholarship Fund
Robyn Thomas	\$100.00	Gloria Taylor Scholarship Fund
Donna Balzer	\$50.00	Gloria Taylor Scholarship Fund

Beaver Family	\$1,000.00	Gloria Taylor Scholarship Fund
Cobalt	Miscellaneous scrap computer parts (approx. value \$100.00)	IT Early College Program at Lebanon High School
Bethel AME Church	\$1,000.00	To pay on lunch accounts at Bowman Primary School
Lebanon Junior High School PTO	\$400.00	To cover costs for Power of the Pen group at LJHS
Warren County Historical Society	\$3,537.22	Lebanon High School Boys Baseball Team
Kiwanis Club	\$300.00	For hats, gloves and mittens for students in need at Bowman Primary School
Jeannette & Jim Kuschill	Cycle Trainer 390R Exercise Bike from Gold's Gym (approx. value \$599.00)	For Morning Movers and for children in P.E. class that need no contact exercise options at Berry Intermediate School.

B. Approval of 2020-2021 School Year Calendar

It is recommended to approve the 2020-2021 School Year Calendar. (copy included in packet)

C. Approval of Overnight/Out-of-State Extended Student Trips

It is recommended to approve the following overnight/out-of-state extended student trips. (copy included in packet)

1. Performance at Winter Guard International (WGI) Competition, March 23-24, 2019 at Northern Kentucky University, Kentucky.
2. Performance at the Bands of America Indianapolis Super Regional, October 25-26, 2019 at Lucas Oil Stadium, Indianapolis, Indiana.
3. Internship Opportunity for FBLA and Internship Students at NCAA Final Four in Minneapolis, MN, April 4-8, 2019.
4. Outdoor Adventure Club local camp out and ziplining at Morgan's Riverside Campground or Ft. Ancient and Ozone Zipline at YMCA Camp Kern, April 13-14, 2019.

5. Outdoor Adventure Club white water rafting at Adventures on the Gorge, West Virginia, May 10-12, 2019.

D. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Margaret Kenning, Teacher, eff: 5/31/19
- b. Jessica Stuart, Teacher, eff: 5/31/19
- c. Corri Meeks, LHS Assistant Cheerleader Football, eff: 19/20 SY
- d. Corri Meeks, LHS Assistant Cheerleader Basketball, eff: 19/20 SY
- e. Vanessa Kylander, Teacher, eff: 5/31/19
- f. Kim Tepe, Secretary, eff: 7/5/19
- g. Andrew King, Guidance Counselor, eff: 5/31/19

2. Retirement

It is recommended to approve the following Retirement:

- a. Donna Hersman, Kitchen Manager, eff: 2/28/19

3. Employment - Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Sarah Griffin, Bus Driver, Step 0, eff: 3/1/19
- b. Sarah Mockabee, Bus Driver, Step 0, eff: 3/5/19
- c. James Jones, Custodian, Class II, Step 0, eff: 3/20/19
- d. Martina Voet, Teacher, BA Step 0, eff: 8/8/19
- e. Deandra Williams-Cornett, EMIS Data Clerk, 250 days, Step 7, eff: 4/1/19

4. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits – Effective 2018-2019 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2018-2019 School Year:

Lebanon High School

- a. Rob Hodges, LHS Freshman Baseball Coach (½), Level 6, Step 6, eff: 18/19 SY



Lebanon Junior High School

- a. Brannon Hicks, LJHS Assistant Boys Basketball Coach, Level 6,  
Step 0, eff: 18/19 SY

5. Substitute Employment – Pending Acceptable BCI/FBI Checks and Proper  
Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2018-  
2019 School Year:

Substitute Special Education Aide  
Rachel Bunch

6. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2018/2019  
School Year:

Coffman, Kaye
Crowe, Heather
Hart, David
Horn, Allison
Johnson, Joshua
Kirby, Amberly
Kuhns, Krista
Langdon, William
Mathews, Gabrielle
Mathews, Michael
Micklem, Parker
Nelson, Leah
Renner, Diana
Richardson, Alan
Winter, Theresa
Wood, Joseph

7. Change of Status

It is recommended to approve the following Change of Status:

- a. Sheryl Maynard, from Assistant Cook, Step 8, to Kitchen Manager, Step 8, eff: 3/1/19

8. Administrative Contracts

- a. It is recommended by the Superintendent to approve the following administrators to receive a three-year contract effective 8/1/2019:
  1. Mark Graler, Director of Curriculum and Instruction, 260 Days, Schedule A, Level 1
  2. Robert Buskirk, Director of Human Resources, 260 Days, Schedule A, Level 1
- b. It is recommended by the Superintendent to approve the following administrators to receive a two-year contract effective 8/1/2019:
  1. Casey Wood, Assistant High School Principal, 220 Days, Schedule G, Level 2
  2. Elizabeth Kletzly, Elementary School Principal, 220 Days, Schedule F, Level 3
  3. Carissa Womack, Assistant Elementary Principal, 220 Days, Schedule J, Level 4
  4. Sheri McHenry, Elementary Principal, 220 Days, Schedule F, Level 3
- c. It is recommended by the Superintendent to approve the following administrator to receive a one-year contract effective 8/1/2019:
  1. William Stewart, Athletic Director, 260 Days, Schedule I, Level 1

9. Coordinator Contract

- a. It is recommended by the Superintendent to approve the following coordinator to receive a two-year contract effective 7/1/2019
  1. David Oglesby, Transportation Coordinator, 260 Days Schedule K, Level 4

10. Supervisor Contracts

- a. It is recommended by the Superintendent to approve the following supervisors to receive two-year contracts effective 7/1/2019

1. Patsy Tibbs, Supervisor of Food Services, 220 Days, Schedule 4, Level 1
2. Lori Robertson, Transportation Safety Supervisor, 260 Days, Schedule 5, Level 2

11. Leaves of Absence

It is recommended to approve the following leaves of absence:

- a. Kristin Neike, Teacher, unpaid child care leave for the 2019-2020 School Year.
- b. Whick Gross, Bus Driver, unpaid medical leave 2/15/19 to 5/23/19.
- c. Stephanie Haylett, School Psychologist, unpaid childcare leave 2/27/19-6/27/2019.
- d. Casey Oliver, Teacher, unpaid childcare leave 3/11/19-5/24/19.
- e. Megan Riva. Teacher, unpaid childcare leave 3/11/19-4/11/19.
- f. Stephanie Tucker, Special Education Teacher Assistant, unpaid medical leave 1/11/19-1/25/19

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

**Resolution 34-19: Approval of New Business Items X, D-8a2**

Mr. David Donovan moved to approve New Business Item X, D-8a2. Mrs. Esther Larson seconded the motion and discussion followed.

8. Administrative Contracts

- a. It is recommended by the Superintendent to approve the following administrators to receive a three-year contract effective 8/1/2019:
  2. Robert Buskirk, Director of Human Resources, 260 Days, Schedule A, Level 1

Motion carried with the following 3 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mrs. Davis Norris – Abstain, Mr. Donovan - Yes.

**G Board of Education Communications**

- Warren County Career Center Liaison – Esther Larson
  - The next meeting will be Thursday, 3/21
  - The Ohio Secretary of State visited the Career Center recently
- Student Achievement Liaison – Chip Bonny

- Nothing to report at this time
- Legislative Updates – David Donovan
  - SB 10, sponsored by Steve Wilson, addresses increased penalties for theft in office
  - Biennial State budget and details
  - Mr. Yohey shared that the Ohio Lieutenant Governor will be in Warren County in May to recognize school districts in Warren County regarding effort made in work force development. Lebanon High School is hosting a work force development signing day.
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
  - Nothing to report at this time.

**Hearing of the Public continued** – Mark Messner briefly addressed the work at Berry Field and the Berry Project and Partnership agreement.

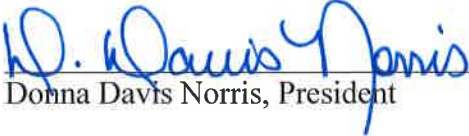
Mrs. Esther Larson moved to adjourn. Mr. Chip Bonny seconded the motion.

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Absent, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:35 p.m.

  
Eric Sotzing, Treasurer

  
Donna Davis Norris, President