

LEBANON BOARD OF EDUCATION

Board Meeting Room

700 Holbrook Ave.

May 20, 2019, 5:30pm

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on May 20, 2019 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio.

Call to Order

Mrs. Donna Davis Norris called the meeting to order at 5:30 pm

Roll Call

Mr. Ryan Patterson – Present

Mr. David Donovan - Present

Mrs. Esther Larson – Present

Mr. Chip Bonny – Present

Mrs. Donna Davis Norris – Present

Others Present

Mr. Eric Sotzing, Treasurer, Mr. Todd Yohey, Superintendent; Robert Buskirk, Mark Graler, Kelly O'Connell, Lisa Theuring, Melinda Cummins, Amanda Shafer, Debi Hess, Dave Silcox, Eilene Nielsen, Kristen Hodges, Rhadene Langdon, Robert Moreland, Libby Turpin, Susan Bost, Tyna Rehberg, Michelle Crockett, and Jen Anderson, LCS staff; and Steve Kerns, Resident

Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, members of the LHS AFJROTC introduce themselves. Present were; Nick Petty and Michael Wynkoop.

Resolution 42-19: Adoption of the Agenda

Mrs. Esther Larson moved to adopt the agenda. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Student Update – Jackson Beck

- Jackson gave updates on the following sports teams: Softball, ending their season with a 17-8 record, Baseball ended their season with a 15-10 record. Track & Field had a group make it to the regional meeting
- For graduation week, the Seniors visited all of the schools in the district, the baccalaureate ceremony was held at Urbancrest on Thursday, May 16th, with graduation on May 18th at Wright State University's Nutter Center.

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- The 2019-2020 Class president is Emily Flitner who will take over presentations during the next school year.

Resolution 43-19: Motion to approve the minutes of the April 15, 2019 Regular Board Meeting, and April 22, 2019 Special Meeting

Mr. David Donovan moved to approve the minutes from the meetings stated. Mrs. Esther Larson seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 44-19: Approval of Financial Items VIII, A-O except C.

Mr. Ryan Patterson moved to approve financial items VIII, A-L except C. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for April 2019 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2019 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2019 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at April 30, 2019 to eliminate negative fund balances. They will be repaid during May, 2019.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$4,176.28
General Fund, 001-0000	Berry Media Center, 018-9028	\$6,255.48
General Fund, 001-0000	Virginia Hamilton Grant, 019-9019	\$993.94

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General Fund, 001-0000	Girls Basketball Tournament, 022-9003	\$8.36
General Fund, 001-0001	Wrestling Tournament, 022-9004	\$65.12
General Fund, 001-0000	Baseball Tournament, 022-9005	\$3,530.00
General Fund, 001-0001	Softball Tournament, 022-9006	\$2,590.00
General Fund, 001-0000	LHS Musical, 200-9009	\$911.52
General Fund, 001-0000	LHS Class of 2019, 200-9014	\$12,484.17
General Fund, 001-0000	Orchestra, 200-9015	\$257.09
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$99.40
General Fund, 001-0000	Warrior Café, 200-9040	\$7.84
General Fund, 001-0000	LHS Beverage Cart, 200-9051	\$510.00
General Fund, 001-0000	LHS Athletics, 300-9500	\$50,662.23
General Fund, 001-0000	Making Middle Grades Work FY 19, 461-9019	\$3,035.30
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$275,930.58
General Fund, 001-0000	IDEA, Part B Restoration Funds FY 19, 516-9119	\$7,443.43
General Fund, 001-0000	Title III FY 19, 551-9019	\$10,243.34
General Fund, 001-0000	Title I FY 19, 572-9019	\$141,587.41
General Fund, 001-0000	Early Childhood Education FY 19, 587-9019	\$2,716.99
General Fund, 001-0000	Preschool Restoration Funds FY 19, 587-9119	\$1,378.98
General Fund, 001-0000	Title IVA FY 19, 599-9019	\$16,132.76

G. Fund Transfers

It is recommended to authorize the Treasurer to execute the following interfund transfers due to tournament losses or profits:

<u>From</u>	<u>To</u>	<u>Amount</u>
LHS Athletics Fund (300-9500)	Girls Basketball Tournament Fund (022-9003)	\$8.36
LHS Athletics Fund (300-9500)	Wrestling Tournament Fund (022-9004)	\$65.12

H. School Fees

It is recommended to approve School Fees for the 2019-2020 School Year. (copy included in packet)

I. Approval of a Service Order between Lebanon City Schools and Hamilton County Educational Service Center for the 2019-2020 School Year.

It is recommended to approve a service order between Lebanon City Schools and Hamilton County Educational Service Center for the 2019-2020 School Year. (copy included in packet)

J. Approval of a Memorandum of Understanding between Lebanon City Schools and Butler County Educational Service Center for the 2019-2020 School Year.

It is recommended to approve a Memorandum of Understanding between Lebanon City Schools and Butler County Educational Service Center for the provision of services from the Audiology Program for the 2019-2020 School Year. (copy included in packet)

K. Approval of an Independent Contractor Agreement between Lebanon City Schools and Applied Behavioral Services for the 2019-2020 School Year.

It is recommended to approve an Independent Contractor Agreement between Lebanon City Schools and Applied Behavioral Services for the 2019-2020 School Year. (copy included in packet)

L. Approval of a Memorandum of Understanding between Lebanon City Schools and the Warren County Vocational School District Satellite Program

It is recommended to approve a Memorandum of Understanding between Lebanon City Schools and the Warren County Vocational School District Satellite Program for the 2019-2020 School Year. (copy included in packet)

M. Approval of an Agreement between Lebanon City Schools and Steed Hammond Paul, Inc., dba SHP for professional design services for renovations to the District Events Center, formerly Lebanon Junior High School

It is recommended to approve an Agreement between Lebanon City Schools and Steed Hammond Paul Inc., dba SHP for professional design services for renovations to the District Events Center, formerly Lebanon Junior High School. (copy included in packet)

N. Approval of a Resolution to support Cupp Patterson School Funding Formula

It is recommended to approve a Resolution to support Cupp Patterson School Funding Formula.(copy included in packet)

O. Approval of a Payment in Lieu of Transportation

It is recommended to approve the list of transportation reimbursements for the 2018-2019 school year. (copy included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

IX. Communications

A. Superintendent's Update

- Construction
 - Bowman has some flooring that is being replaced.
 - Louisa Wright is near complete, however the land does need to be leveled out, which will be completed and charged back to the subcontractor.
 - The old JH is being converted into offices for the central office employees
 - The current central office location on Holbrook will be turned into green space for the time being.
- The turf and track at the High School stadium will be replaced this summer, which will cost around \$700,000 - \$800,000. Funds have been saved for this

project in the permanent improvement fund (\$300,000), along with funds (\$500,000) from Premier Heath from the naming rights contract on the field. This project should be completed in July.

- Levy Update - with the levy not passing in May, the board has an option to place this levy back on the agenda in November. The board will need to begin taking action at the June board meeting.
 - Due to the levy not passing, budget cuts are needed effective with the 2019-2020 school year. A second round will need to be in effect January of 2020 if the levy does not pass in November, and a 3rd round for the 2020-2021 school year.
 - Employee positions being eliminated include; 10 special education aides and 3 teaching positions.
 - Curriculum and technology expenses are being reduced.
 - Transportation is re-evaluating busing for high school. The 1st step is asking parents to confirm if they need busing or not to reduce the number of buses used each year. The 2nd step would be to eliminate high school busing all together if needed.

Resolution 45-19: Approval of New Business Items X, A-D 12, except C and D 11

Mr. Ryan Patterson moved to approve New Business Item X, A-D 12, except C and D 11. Mrs. Esther Larson seconded the motion and discussion followed.

A. Donations

It is recommended to approve the following donations:

Donor	Amount	Purpose
Rick and Donna Dorsch	\$50.00	LHS Athletics-Gloria Taylor Scholarship Fund
Kristie and Tom Hoverman	\$50.00	LHS Athletics-Gloria Taylor Scholarship Fund
Lebanon Junior High School PTO	\$5,591.39	Supplies for teachers to use in classroom at LJHS
Jill Bronson	\$5,000.00	Diversity & Achievement Scholarship at LHS
Denise Lacy	\$533.10	GSA Club at LHS
Lebanon Police Department	5 used bicycles (approx. value \$50.00)	To a needy family in our district to assist with transportation and health

B. Donations

Donor	Amount	Purpose
Ryan R. Patterson, Jr.	\$927.56	ROTC Program at LHS

C. Board Policies - Approval of First Reading

It is recommended to approve First Reading of the following Board Policies.
(copy included in packet)

1. 5113.02 - School Choice Options - STUDENTS
2. 5600 - Student Discipline - STUDENTS
3. 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students - STUDENTS
4. 5610.03 - Emergency Removal of Students - STUDENTS
5. 5611 - Due Process Rights - STUDENTS
6. 6320 - Purchasing and Bidding - FINANCES
7. 6325 - Procurement - Federal Grants/Funds - FINANCES
8. 6605 - Crowdfunding - FINANCES
9. 7540.02 - Web Accessibility, Content, Apps, and Services - PROPERTY
10. 8400 - School Safety - OPERATIONS
11. 8500 - Food Services - OPERATIONS

D. Personnel

1. Resignations

It is recommended to approve the following Resignations:

- a. Marlene Thomasson, Custodian, Class II, eff: 4/23/19
- b. Carla Reed, Bus Driver, eff: 4/15/19
- c. Carla Reed, Special Needs Bus Aide, eff: 4/15/19
- d. Suzy Kramer, Teacher, eff: 5/31/19
- e. Joe Muhlberg, Teacher, eff: 5/31/19
- f. Sri Ellison, Cafeteria Worker, eff: 5/23/19
- g. Jennifer Sokoloski, Science Olympiad Advisor, eff: 18/19 SY
- h. Rebecca McLaughlin, Teacher, eff: 5/31/19
- i. Darlene Reffitt, Cafeteria Worker, eff: 5/24/19

2. Retirements

It is recommended to approve the following Retirements:

- a. Roxana King, Teacher, eff: 5/31/19
- b. Karen Critzer, Special Education Teacher Assistant, eff: 5/31/19

3. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

- a. Taylor Newcomb, Intervention Specialist, BA-0, eff: 8/8/19
- b. Taylor Moon, Teacher, BA-0, eff: 8/8/19
- c. Corri Burns, Intervention Specialist, BA-0, eff: 8/8/19
- d. Karen Jackson, Intervention Specialist, BA-0, eff: 8/8/19
- e. Amanda Abbott, Occupational Therapist, BA-0, eff: 8/8/19

4. Approval of Employment Contract between the Lebanon City School District Board of Education and Superintendent Michael T. Yohey

It is recommended to approve the Employment Contract between the Lebanon City School District Board of Education and Superintendent Michael T. Yohey eff: 8/1/2019 - 7/31/2024. (copy included in packet)

5. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

It is recommended the following be employed as Substitutes for the 2018-2019 School Year:

Substitute Secretaries

Brooke Elkin
Natalie Anderson

Substitute Cafeteria Worker

Natalie Anderson

Substitute Media Aides

Natalie Anderson
Karen Jackson

6. Volunteers – Pending Acceptable BCI/FBI Checks

It is recommended to approve the following Volunteers for the 2018-2019 School Year:

Amy Land	Kelley Robinson
April Friedrichs	Regina Maag
Jennifer Webb	Stefanie Roe
Laurel Sharp	Lee Slaughterbeck
Brian Lahman	

7. Board Resolutions for Employment of Non-licensed Coaches for the 2019-2020 School Year

It is recommended to approve Board Resolutions for Employment of Non-licensed Coaches. (copy of resolutions included in packet)

8. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2019-2020 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2019-2020 School Year:

Lebanon High School

NAME	POSITION	LEVEL	STEP
Beal, Joe	LHS Lebanon Singers Choreographer	3	6
Bierkan, Margaret	LHS Assistant Cross Country	7	5
Bierkan, Mark	LHS Cross Country Co-ed	10	6
Burns, Trent	LHS Assistant Football	10	4
Chivington, Nathan	LHS Physical Fitness-Fall	3	6
Daniel, Earl	LHS Faculty Manager of Athletics-Fall	7	6
Duning, Coni	LHS Varsity Football Cheer (1/2)	5	6
Ellis, Ryan	LHS Fall Percussion Coordinator	7	2
Ellis, Ryan	LHS Marching Band Choreographer	4	2
Hersh, Ryan	LHS Band Guard Advisor	5	1
Hilen, Jamie	LHS Assistant Soccer-Boys	9	6
Hopkins, Matthew	LHS Head Football	12	6
Jaynes, Stephen	LHS Head Soccer - Boys	10	6
Johnson, Todd	LHS Head Golf - Boys	9	6
Keil, Chad	LHS Assistant Football	10	6
Lamb, Bethanie	LHS Varsity Football Cheer (1/2)	5	6
Nollen, Ryan	LHS Assistant Soccer-Girls	9	4
Pearce, Joe	LHS Assistant Football	10	1
Pierce, Tracey	LHS Assistant Soccer-Boys	9	0
Richardson, Steve	LHS Assistant Soccer-Girls	9	5
Russell, Pam	LHS Head Golf -Girls	9	6
Russell, Tom	LHS Assistant Golf-Girls	4	3
Sharp, Lynette	Dist Music Dept Staff Accompanist (6-12)	5	6

Simcoe, Jason	LHS Assistant Cross Country	7	6
Smith, Christy	LHS Assistant Cheerleader Freshman Football	3	1
Smith, Christy	LHS Assistant Cheerleader JV Football	3	1
Zsembik, Tom	LHS Tennis-Girls	9	5

Lebanon Junior High School

NAME	POSITION	LEVEL	STEP
Amaya, Richard	JRH Assistant Football (1/2)	6	1
Barsala, Beth	JRH Football Cheerleader	4	6
Bergman, Samantha	JRH Drama Club Advisor	3	2
Burton, Jared	JRH Assistant Football (1/2)	6	1
Duff, Jennifer	JRH Faculty Manager-Fall	2	6
Duncan, Bob	JRH Cross Country-Boys/Girls	6	5
Duning, James "Tyler"	JRH Assistant Football (1/2)	6	1
Dwire, Chadrik	JRH Head Football-7th Grade	8	1
English, Dan	JRH Assistant Girls Volleyball	5	6
Everitt, Chad	JRH Head Football-8th Grade	8	1
Johnson, Tyler	JRH Assistant Football (1/2)	6	1
Keil, Olen	JRH Assistant Football	6	0
Miller, Lauren	JRH Assistant Volleyball-Girls	5	1
Runnoe, Mary	JRH Drama Club Advisor	3	0
Speidel, Kristina	JRH Football Cheerleader	4	6
Stotts, Nick	JRH Assistant Football (1/2)	6	6
Thomas, Patty	JRH Faculty Manager-Fall	2	4
Whitsel, Karrie	JRH Assistant Cross Country (Boy/Girl)	5	2
Wilson, Pete	JRH Assistant Football (1/2)	6	1

9. Change of Status

It is recommended to approve the following Change of Status:

- a. Krista Chapman, OASPE Secretary, Class II, LHS Guidance, 209 Days, from Step 0, to Step 10, eff: 4/23/19

- b. Kristine Estepp, School Psychologist, from Step 0, to Step 11, eff: 8/1/19
- c. Tessa Molina, Teacher, from BA-0, to BA-3, eff: 8/8/19
- d. Christina Emory, from Kitchen Manager, Step 16, to Custodian, Class II, Step 10, eff: 5/6/19
- e. Sarah Mather, OT, change from Full time, to .65 FTE, eff: 19/20 SY
- f. Rachael Earley, Teacher, from 2 Year Contract, to Continuing Contract eff: 19/20 SY

10. Summer School Teacher for Summer Healthcare Internship Program 2019

It is recommended to approve the following Summer School Teacher at the rate of \$25.00 per hour.

Margaret Brooks

11. Job Description - First Reading

It is recommended to approve the following Job Description for First Reading. (copy included in packet)

School Psychologist

12. Stipends

It is recommended to approve the following Stipends

- a. Light/Sound Technician for outside rentals \$20.00 per hour 2018-2019 SY:

Josh Sotzing
Katherine Shaw

- b. Curriculum Leads \$800.00 2018-2019 SY:

Meghan Garuccio	Shellie Housley
Rachel Evans	Anna Sheanshang
Heather Bickford	Nicole Burger
Susan Herrmann	Pam Armstrong
Kitty Priest	Anne Bittman
Melissa Hensley	Sue Palmieri
Kelly Cummings	Emily Jefferson
Mary Bookman	Lyndi Jones

Lori Palmer	Amy Paul
Lauren Tarr	Krys Kreps
Carrie Cobb	Faith Elleman
Emily Linsley	Joanie Franklin
Betsy Thomas	Debbie Boylan
Amy Luke	Amanda Moore

13. Stipends

It is recommended to approve the following Stipend.

a. Curriculum Leads \$800.00 2018-2019 SY:

Robyn Buskirk

14. Extended School Year Services

It is recommended that the following extended school year Occupational Therapist support services be approved for the 18/19 School Year pending acceptable BCI/FBI background checks and appropriate Certification/licensure.

Ashton Atkins

15. Home Instruction Tutor

It is recommended that the following Home Instruction Tutor be approved for the 2018-2019 School Year pending acceptable BCI/FBI background checks and appropriate Certification/licensure.

Casey Collins

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

Resolution 50-19: Approval of New Business Items X, D 13

Mrs. Esther Larson moved to approve New Business Item X, D 13. Mr. Ryan Patterson seconded the motion and discussion followed.

16. Stipends

It is recommended to approve the following Stipend.

b. Curriculum Leads \$800.00 2018-2019 SY:

Robyn Buskirk

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Abstain, Mr. Donovan - Yes.

G Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Student graduation was held May 16th.
- Student Achievement Liaison – Chip Bonny
 - The Junior High and High School year end choir concerts, along with the HS production Aida were held in May, and all students performed well.
- Legislative Updates – David Donovan
 - HB 166 passed, and is now before the Senate.
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
 - Nothing to report at this time.

Resolution 47-19: Motion to enter Executive Session for the purpose of the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individuals unless such person requests a public hearing, and for matters required to be kept confidential by law, rules or state statutes. There will be no action taken following the executive session

Mr. Ryan Patterson moved to enter Executive Session for the purpose stated. Mr. David Donovan seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Executive Session began at 6:50pm, with Todd Yohey and Eric Sotzing included.
Executive Session ended at 7:19pm

Resolution 48-19: Motion to Adjourn Executive Session

Mr. Chip Bonny moved to adjourn Executive Session. Mr. Ryan Patterson seconded the motion.

Motion carried with the following 5- 0 vote:

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Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

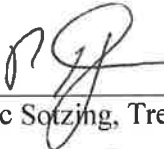
Resolution 49-19: Motion to Adjourn

Mr. Chip Bonny moved to adjourn. Mr. Ryan Patterson seconded the motion.


Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 7:21 p.m.



Eric Sotzing, Treasurer



Donna Davis Norris, President

