

LEBANON BOARD OF EDUCATION
Board Meeting Room
700 Holbrook Ave.
June 17, 2019, 5:30pm

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on June 17, 2019 at the Board Offices, 700 Holbrook Ave., Lebanon, Ohio.

Call to Order

Mrs. Donna Davis Norris called the meeting to order at 5:30 pm

Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Chip Bonny – Present
Mrs. Donna Davis Norris – Present

Others Present

Mr. Eric Sotzing, Treasurer, Mr. Todd Yohey, Superintendent; Robert Buskirk, Mark Graler, Terri Harris, Chrstina Vires, Deborah Hess, Dave Silcox, Beth Ann Tharp, Lisa Theuring, Amanda Shafer, and Tyna Rehberg, LCS staff; and Beth Potthast, Michael Shea, Tania Newman, Jeannette Stidham, and Julie Carrol, Members of the community.

Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

Resolution 50-19: Adoption of the Agenda

Mr. Ryan Patterson moved to adopt the agenda. Mr. David Donovan seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 51-19: Motion to approve the minutes of the May 20, 2019 Regular Board Meeting

Mrs. Esther Larson moved to approve the minutes from the May 20, 2019 Regular board meeting and Mr. Chip Bonny seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mrs. Larson – Yes

Resolution 52-19: Approval of Financial Items VII, A-H except C.

Mr. David Donovan moved to approve financial items VIII, A-H except C. Mr. Ryan Patterson seconded the motion and discussion followed regarding the Monthly Financial reports and advances.

VII. Financial Section

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for May 2019 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2019 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2019 as presented.

F. Advances

The Treasurer reports the following advances of funds were made at May 31, 2019 to eliminate negative fund balances. They will be repaid during June, 2019.

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
General Fund, 001-0000	Summer School, 001-9800	\$551.28
General Fund, 001-0000	Virginia Hamilton Grant, 019-9019	\$993.94
General Fund, 001-0000	Baseball Tournament, 022-9005	\$525.00
General Fund, 001-0000	LHS Science Olympiad, 200-9033	\$99.40
General Fund, 001-0000	LHS Athletics, 300-9500	\$30,374.82
General Fund, 001-0000	Making Middle Grades Work FY 19, 461-9019	\$1,046.29
General Fund, 001-0000	IDEA, Part B FY 19, 516-9019	\$163,382.50

General Fund, 001-0000	IDEA, Part B Restoration Funds FY 19, 516-9119	\$13,022.09
General Fund, 001-0000	Title III FY 19, 551-9019	\$6,786.59
General Fund, 001-0000	Title I FY 19, 572-9019	\$100,521.71
General Fund, 001-0000	Preschool Restoration Funds FY 19, 587-9119	\$1,423.46
General Fund, 001-0000	Title IVA FY 19, 599-9019	\$192.76

G. Transfer of Funds

It is recommended to authorize the Treasurer to execute the following interfund transfer due to transferability of Federal grants:

<u>From</u>	<u>To</u>	<u>Amount</u>
Title IIA FY19, 590-9019	Title I FY19, 572-9019	\$21,773.22

H. Approval of May 31, 2019 Five-Year Forecast

It is recommended to approve the May 31, 2019 Five-Year Forecast as presented.
(copy included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

Resolution 53-19: Approval of Financial Items VII, I-O except J.

Mr. Ryan Patterson moved to approve financial items VIII, I-O except J. Mr. David Donovan seconded the motion.

I. Approval of Resolution Declaring It Necessary to Levy a Tax in Excess of the Ten-Mill Limitation

It is recommended to approve a Resolution declaring it necessary to levy a tax in excess of the ten-mill limitation. (copy included in packet)

J. Approval of Agreement between Lebanon City Schools and Warren County Career Center for Preschool Program participation for the 2019-2020 School Year

It is recommended to approve an Agreement between Lebanon City Schools and Warren County Career Center for Preschool Program participation for the 2019-2020 School Year. (copy included in packet)

K. Approval of Contract between Lebanon City Schools and Maxim Healthcare Services for the provision of related services for the 2019-2020 School Year

It is recommended to approve a contract between Lebanon City Schools and Maxim Healthcare Services for the provision of related services for the 2019-2020 School Year. (copy included in packet)

L. Approval of Contract between Lebanon City Schools and St. Rita's School for the Deaf for the 2019-2020 School Year

It is recommended to approve a contract between Lebanon City Schools and St. Rita's School for the Deaf for services for the 2019-2020 School Year. (copy included in packet)

M. Approval of Service Agreement between Lebanon City Schools and the University of Cincinnati's CEES ESY Summer Program

It is recommended to approve a service agreement between Lebanon City Schools and the University of Cincinnati's CEES ESY Summer Program. (copy included in packet)

N. Breakfast and Lunch Prices for the 2019-2020 School Year

It is recommended to approve the Breakfast and Lunch Prices for the 2019-2020 School Year as presented (copy included in packet)

O. Free and Reduced Application for the 2019-2020 School Year

It is recommended to approve the Free and Reduced Application for the 2019-2020 School Year as presented (copy included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

Resolution 53-19: Approval of Financial Items VII, J.

Mr. Ryan Patterson moved to approve financial items VIII, J. Mr. David Donovan seconded the motion.

J. Approval of Agreement between Lebanon City Schools and Warren County Career Center for Preschool Program participation for the 2019-2020 School Year

It is recommended to approve an Agreement between Lebanon City Schools and Warren County Career Center for Preschool Program participation for the 2019-2020 School Year. (copy included in packet)

Motion carried with the following 4 - 0 vote:

Mrs. Larson – Abstain, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

IX. Communications

A. Superintendent's Update

- Construction Update
 - All projects are nearing completion
 - Final punch list at Berry
 - Footprint of District office space
- Stadium Update
 - On schedule, currently installing pad turf
- Budget Cuts Update
 - There are additional personnel savings due to not replacing open positions.
 - Current savings projection is approximately \$1 million

Resolution 55-19: Approval of New Business Items IX, A-E,

Mr. Ryan Patterson moved to approve New Business Item X, A-E. Mrs. Esther Larson seconded the motion and discussion followed.

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
Scott Lentz	\$2,000.00	To be awarded as the Carolyn Lambert Scholarship to a graduating LHS Senior majoring in nursing
David & Kimberly Ernst	\$500.00	To be awarded as a Scholarship to a graduating LHS Senior
Roland & Sandy Burton	\$1,000.00	To be awarded as The Lee Burton Scholarship to a LHS graduating Senior
Urbancrest Baptist Church	\$2,000.00	To be used to pay down lunch debt for students throughout the district
Martin Luther King Jr. Community Coalition	\$2,000.00	Payment on lunch accounts for five graduating LHS Seniors and towards lunch debt of other students
VFW Post 6069	Two American Flags (valued at \$76.00)	Replacement new flags for the outside poles at Bowman Primary School
Bowman Primary School PTO	\$15,000.00	Playground equipment at Bowman Primary School

B. Approval of 2019 Graduates

It is recommended to approve the 2019 graduates. (copy included in packet)

C. Approval of Overnight Student Trip

It is recommended to approve an Overnight Extended Student Trip for the Air Force JROTC Drill Team Competition at Midview High School, Grafton, Ohio November 1 - 2, 2019. (copy included in packet)

D. Board Policies - Approval of Final Reading

It is recommended to approve Final Reading of the following Board Policies. (copy included in packet)

1. 5113.02 - School Choice Options - STUDENTS
2. 5600 - Student Discipline - STUDENTS
3. 5610 - Removal, Suspension, Expulsion, and Permanent Exclusion of Students - STUDENTS
4. 5610.03 - Emergency Removal of Students - STUDENTS
5. 5611 - Due Process Rights - STUDENTS
6. 6320 - Purchasing and Bidding - FINANCES
7. 6325 - Procurement - Federal Grants/Funds - FINANCES
8. 6605 - Crowdfunding - FINANCES
9. 7540.02 - Web Accessibility, Content, Apps, and Services - PROPERTY
10. 8400 - School Safety - OPERATIONS
11. 8500 - Food Services - OPERATIONS

E. Board Policy - Review

It is recommended to review the following Board Policy. (copy included in packet)

1. 2413 - Career Advising - PROGRAM

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

Resolution 56-19: Approval of New Business Items X, F 1-15

Mr. David Donovan moved to approve New Business Item X, F 1-15. Mr. Ryan Patterson seconded the motion and discussion followed.

F. Personnel

1. Resignations/Retirements

a. It is recommended to approve the following Resignations:

1. Jennifer Ramage, School Counselor, eff: 5/31/19
2. Elizabeth Cooper, Intervention Tutor, eff: 5/31/19
3. Jennifer Martin, Special Education Teacher Assistant, eff: 8/1/19

b. It is recommended to approve the following Retirement:

1. Jim Leichliter, Teacher, eff: 5/31/19

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hire:

- a. Lauren Kreps, School Counselor, BA Step 0, eff: 8/8/19

3. Substitute Employment - Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aide Permits as applicable

Substitute Special Education Bus Aide
Kenneth Turner, eff: 6/3/19

4. Board Resolutions for Employment of Non-licensed Coaches for the 2019-2020 School Year

It is recommended to approve Board Resolutions for Employment of Non-licensed Coaches. (copy included in packet)

5. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2019-2020 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2019-2020 School Year:

Lebanon Junior High School

NAME	POSITON	LEVEL	STEP
Engles, Patty	JRH Assistant Cross Country (Boy/Girl)	5	0
Lay, Renee	JRH Head Volleyball-Girls	6	6

Lebanon High School

NAME	POSITION	LEVEL	STEP
Crofton, Michael	LHS Head Girls Volleyball	10	3
D'Orazio, Mike	LHS Assistant Football	10	6
Murphy, Vince	LHS Assistant Football	10	3
Shepherd, Jeff	LHS Assistant Football	10	1
Woods, Jonathan	LHS Assistant Golf Coach - Boys	7	4
Callahan, Randy	LHS Assistant Tennis - Girls	7	3
Davidson, Mike	LHS Head Freshman Football	8	2

6. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits - Effective 2018-2019 School/Contract Year

It is recommended to approve the following Supplemental Positions for the 2018-2019 School Year:

NAME	POSITION	LEVEL	STEP
Morgan, Douglas	LHS Assistant Track Coach - Coed	9	5

7. Changes of Status

It is recommended to approve the following Changes of Status:

- a. Amy Cain, from Special Education Teacher Assistant Class III, Step 4, to Cafeteria Worker, Step 10, eff: 19/20 SY
- b. Christy Smith, from LHS Assistant Cheerleader Advisor Freshman Football, Step 1, to Step 3, eff: 19/20 SY
- c. Christy Smith, from LHS Assistant Cheerleader Advisor JV Football, Step 1, to Step 3 eff: 19/20 SY

8. Volunteers - Pending Acceptable BCI/FBI

It is recommended to approve the following Volunteers for the 2018-2019 School Year:

Sarah Stevens	Timothy Stevens	Cathy Thayer
Amy Niswonger	Neil Stewart	Patrick Thayer

9. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2019-2020 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2019-2020 School Year:

a. Lebanon High School

1. Kevin Ketring, Volunteer Assistant Football Coach
2. Tyler Hawkins, Volunteer Assistant Football Coach
3. Alison Russell, Volunteer Assistant Girls Golf Coach
4. Brittany Whitesell, Volunteer Assistant Girls Soccer Coach
5. Tim Ellis, Volunteer Assistant Cross Country Coach
6. Andy Palmer, Volunteer Assistant Cross Country Coach
7. Tyler Hawkins, Volunteer Assistant Football Coach

b. Lebanon Junior High School

1. Lisa Duncan, Volunteer Assistant Cross Country Coach

10. Stipend

It is recommended to approve the following Stipend.

Taylor Secrist - Head Maintenance Worker 19/20 SY, \$8,250.00

11. Cooperating Teacher Stipends

It is recommended that the following Cooperating Teacher Stipends for the 2nd Semester of the 2018-2019 School Year be approved.

Building	Cooperating Teacher	Student Teacher	University	Amount
Bowman	Emily McNamara	Karen Jackson	Xavier University	\$500.00
LJHS	Robert Moreland	Benjamin Neidich	Wright State University	\$50.00
LHS	Mark Bierkan	Hannah Kirby	Grand Canyon University	\$500.00

12. Extended School Year Services

It is recommended that the following extended school year Instructional support services be approved for the 18/19 School Year pending acceptable BCI/FBI background checks and appropriate Certification/licensure.

- a. Aaron Bacon
- b. Michelle Dillon
- c. Emily McNamara
- d. Makayla Pitman
- e. Emily Bosdell
- f. Karen Jackson

13. Transportation Seasonal Workers 18/19 SY

It is recommended to approve the following for Transportation Seasonal Workers:

Jessica Gilbert	Brenda Rice
Kim Taulbee	Donna Kattwinkel
Natalie DeHaven	Alison Laird
Wanda York	Paula Louderback
Alainna Gilliam	

14. Job Description - Final Reading

It is recommended to approve the following Job Description for Final Reading. (copy included in packet)

School Psychologist

15. Leave of Absence

It is recommended to approve the following leave of absence:

- a. Jennifer Bruton, Speech & Language Therapist, unpaid childcare leave 5/21/19 - 5/24/19.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mrs. Davis Norris – Yes, Mr. Donovan - Yes.

G Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Meeting this Thursday to review Adult Education program
- Student Achievement Liaison – Chip Bonny
 - Nothing to report at this time
- Legislative Updates – David Donovan
 - Senate Financial committee
 - Discussed Amended HB 239 – reduce state required tests
 - Discussed House Bill 281 – require all schools to award valedictorian and salutatorian as a reaction from Mason schools eliminating this designation
- Community Audit Advisory Committee Liaison – Ryan Patterson, Donna Davis Norris
 - Reviewed and approve the Five Year Forecast for May 2019
 - Discussed potential property tax abatement, nothing decided at this point


Resolution 57-19: Motion to Adjourn

Mr. Ryan Patterson moved to adjourn. Mr. David Donovan seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Bonny – Yes, Mr. Donovan – Yes, Mrs. Davis Norris – Yes.

Meeting was adjourned at 6:09 p.m.



Eric Sotzing, Treasurer



Donna Davis Norris, President

