

LEBANON BOARD OF EDUCATION
Lebanon Board of Education, Boardroom
160 Miller Rd, Lebanon, OH 45036
November 22, 2021

The Lebanon City School District Board of Education met Regular Session for the purpose of the Regular Board Meeting on November 22, 2021 at the Lebanon Board of Education Boardroom, 160 Miller Rd, Lebanon, Ohio. The meeting was open to the public as well as streamed on Facebook Live.

Call to Order

Mr. Ryan Patterson called the meeting to order at 6:00 pm

III. Roll Call

Mr. Ryan Patterson – Present
Mr. David Donovan - Present
Mrs. Esther Larson – Present
Mr. Mike Lane – Present
Mrs. Kim Cope – Present

Others Present

Mr. Isaac Seevers, Superintendent; Mrs. Karen Ervin, Treasurer, Rebecca Strole, Jeannette Stidham, Penny Bayne, Roy MacCutcheon, Jennifer Daulton, Beth Levering, community members; and Michelle Bayne, Logan Steiner, Hailey Johnson, and Sydney Cook, students

II. Pledge of Allegiance

The LHS AFJROTC Color Guard was on hand to Present the Colors and lead the Pledge of Allegiance.

After the Pledge was recited, members of the LHS AFJROTC introduced themselves. Present were; Andrew Gabriel, Aiden Willcox and Grace Gabriel.

Resolution 118-21: Adoption of the Agenda

Mrs. Esther Larson moved to adopt the agenda. Mr. David Donovan seconded the motion.

Motion carried with the following 5-0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

V. Student Board member update – Abby McKellop no update at this time

VI. Presentation by Invited Guests – No Presentation at this meeting

VII. Hearing of the Public – No public requested to speak

Resolution 119-21: Motion to approve the minutes of the October 18, 2021 Regular Board Meeting

Mr. Mike Lane moved to approve the minutes from the October 18, 2021 Regular Board meeting. Mrs. Kim Cope seconded the motion.

Motion carried with the following 5- 0 vote:

Mr. Donovan – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mrs. Larson – Yes

Resolution 120-21: Approval of Financial Items IX, A-D except C.

Mrs. Esther Larson moved to approve financial items IX, A-D except C. Mr. David Donovan seconded the motion and discussion followed regarding the Monthly.

A. Treasurer's General Fund Analysis & Financial Reports

B. Monthly Reports

It is recommended to accept the financial reports for October 2021 as presented.

C. Public Record Requests

Report of public record requests as submitted.

D. Amended Appropriations

It is recommended to adopt the amended appropriations for fiscal year 2022 as presented.

E. Amended Certificate of Estimated Resources

It is recommended to adopt the amended certificate of estimated resources for fiscal year 2022 as presented.

F. 5-year Forecast

It is recommended to approve the 5-year Forecast that will be submitted to the state on November 30, 2021. (background included in packet)

G. Title I D agreement between Lebanon City Schools and Warren County ESC for the 2021-2022 School Year

It is recommended to approve a Title I D agreement between Lebanon City Schools and Warren County ESC (WCESC) that allows the WCESC to manage the federal funds to operate the education at the Juvenile Detention Center. (background included in packet)

H. Lebanon City Schools and the Dyslexia Testing and Information Services, LLC contract for services

It is recommended to approve a contract between Lebanon City Schools and the Dyslexia Testing Information Services, LLC for the purpose of conducting an Independent Educational Evaluation for a student under IDEA. (background included in packet)

I. Contracts for abatement and demolition of Holbrook Elementary School

It is recommended to approve the following contracts for the abatement and demolition of Holbrook Elementary School. (background included in packet)

	Company	Purpose
a.	Rainbow Environmental	Abatement of the former Holbrook Elementary School
b.	Fillmore Construction	Demolition of the former Holbrook Elementary School

J. Revised Salary Schedule

It is recommended to approve the following revised FY 2022 Salary Schedule. (background included in packet)

Administrative Salary Schedule

K. Travel Expenses for Athletic Director to attend National Conference as a Presenter

It is recommended to approve the out-of-state professional development opportunity for Keith Pantling to attend the National Athletic Directors Conference in Denver, CO. for December 10-14, 2021. Keith will present at the conference and his registration fee has been waived. It is recommended to approve the reimbursement for his travel and lodging expenses. (background included in packet)

L. Ohio Association of School Business Officials (OASBO) 457 Plan Document

It is recommended to approve the updated Ohio Association of School Business Officials 457 Plan Document that allows an "Eligible Employer" to establish its own "eligible deferred compensation plan" under Section 457 (b) of the Internal Revenue IRC ("IRC"). (background included in packet)

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mrs. Cope – Yes, Mr. Donovan - Yes.

VIII. Communications

A. Superintendent's Update

- OSBA Professional Development for new board members – Work session will be scheduled for all board members in January
- Peach Jar is a digital communication tool that the school purchased right before the initial Covid shutdown. The goal is to restart this project.
- Calendar Committee – a meeting is scheduled with the intent to have a revised calendar to present to the board members for approval
- OSBA Transportation Study to determine timeline to purchase new buses
- EPC Food Service Study will be held to evaluate staffing and purchasing
- Business Manager Position – proposal to consider recreating this position at Lebanon schools

Resolution 116-21: Approval of New Business Items XI, A-D except C

Mr. Mike Lane moved to approve New Business Item XI, A-D except C. Mrs. Kim Cope seconded the motion and discussion followed.

A. Donations

It is recommended to approve the following donations.

Donor	Amount	Purpose
VFW Post 6069 - Mike Milam Quartermaster	Two American Flags \$60 value	Replacement of outside Flags at Bowman Primary
Lebanon High School Athletic Boosters	\$2,100.00	To help pay athletic participation fees for kids in need at LJHS/LHS
Lebanon Optimist Club	\$12,000.00	\$4,000 for the FUSE Program at Donovan Elementary and \$8,000 for REDO Day at LJHS
Touching Hearts @ Home - Jenni Blake	\$500.00	To be used at the discretion of Bunny Brooks for the needs of her classroom at LHS

B. Overnight Extended Student Trip

It is recommended to approve the following overnight extended student trips.
(background included in packet)

1. UCA National High School Cheerleading Championship, Orlando FL, February 9-14, 2022

C. Board Policies - First Reading

It is recommended to approve the first reading for the following Board Policies.
(background included in packet)

1. Policy 0113 - Address - BYLAWS
2. Policy 0169.01 - Public Participation at Board Meetings - BYLAWS
3. Policy 1530 - Evaluation of Principals and other Administrators -
ADMINISTRATION
4. Policy 1670 - Weapons - NEW - ADMINISTRATION
5. Policy 2271 - College Credit Plus Program - PROGRAM
6. Policy 2370.01 - Blended Learning - PROGRAM
7. Policy 3217 - Weapons - PROFESSIONAL STAFF
8. Policy 4217 - Weapons - CLASSIFIED STAFF
9. Policy 5111 - Eligibility of Resident/NonResident Students - STUDENTS
10. Policy 5111.02 - Educational Opportunity for Military Children -
STUDENTS
11. Policy 5200 - Attendance - STUDENTS
12. Policy 5350 - Student Mental Health and Suicide Prevention -
STUDENTS
13. Policy 5464 - Early High School Graduation - STUDENTS
14. Policy 5516 - Student Hazing - STUDENTS
15. Policy 5630.01 - Positive Behavior Intervention and Supports and Limited
Use of Restraints and Seclusion - STUDENTS
16. Policy 6114 - Cost Principles - Spending Federal Funds - FINANCES
17. Policy 7300 - Disposition of Real Property/Personal Property -
PROPERTY
18. Policy 8330 - Student Records - OPERATIONS
19. Policy 8400 - School Safety - OPERATIONS
20. Policy 8462 - Student Abuse and Neglect - OPERATIONS
21. Policy 8600 - Transportation - OPERATIONS
22. Policy 8651 - Non Routine Use of School Buses - OPERATIONS
23. Policy 8740 - Bonding - OPERATIONS

D. Personnel

1. Resignations

It is recommended to approve the following Resignations:

	Last Name	First Name	Position	Effective Date
a.	Bullock	Jennifer	Cafeteria Worker	11/10/2021
b.	Limpert	Robin	Classified Intervention Tutor	11/11/2021
c.	Eisinger	Tara	Special Education Teacher Assistant	11/12/2021
d.	Chamberlin	Paula	Cafeteria Worker	11/12/2021
e.	Likins	Faith	Cafeteria Worker	11/12/2021

Regular Board Meeting
11/22/2021

f.	Woehrmyer	Matthew	LJHS Assistant Football Coach (½)	11/9/2021
g.	Hopkins	Matthew	LHS Head Football Coach	11/12/2021
h.	Tewart	Kimberly	Bus Driver	11/28/2021

2. Employment-Pending Acceptable BCI/FBI Checks and Verification of Past Employment/Transcripts/Proper Licensure/CDL's/Aide Permits as applicable

It is recommended to approve the following New Hires:

	Last Name	First Name	Position	Step	Effective Date
a.	Balogh	Randolph	Bus Driver	6	10/25/2021
b.	Jaster	Judy	Cafeteria Worker	0	11/11/2021
c.	Haddix	Ginger	Cafeteria Worker	0	11/22/2021
d.	Barnum	Jessica	Cafeteria Worker	0	11/19/2021
e.	Campbell	Ronald	Cafeteria Worker	0	11/29/2021
f.	Parker	Amberly	Special Education Teacher Assistant, Class III	0	12/13/2021
g.	Carter	Steve	Custodian, Class II	0	11/29/2021

3. Administrative Contract

It is recommended by the Superintendent to approve the following Administrative Contract:

	Last Name	First Name	Position	Days	Schedule/Level	Effective Date
a.	Planicka	Wendy	Communications Coordinator	FY22- 130 FY23- 220	Schedule J/ Level 0	FY22-12/6/2021 thru 6/30/2022 FY23 7/1/2022 thru 6/30/2023

4. Administrative Contract- Status Change

It is recommended to approve the following Changes of Status:

	Last Name	First Name	From	Schedule/Level	To	Schedule/Level	Effective Date
a.	Greene	Casey	Supervisor of Technology	Schedule 1/ Level 1	Technology Coordinator	Schedule K /Level 1	01/01/2022

5. Supervisor Contract

It is recommended by the Superintendent to approve the following Supervisor Contract:

	Last Name	First Name	Position	Days	Schedule/Level	Effective Date
a.	Tewart	Kimberly	Assistant Transportation Supervisor	260	Schedule 5/Level 2	11/29/2021 thru 6/30/2023

6. Substitute Employment-Pending Acceptable BCI/FBI Checks and Proper Licensure/Transcripts/Current CDL's/Aid Permits as applicable

It is recommended to approve the following Substitutes effective for the 2021-2022 school year:

Classified Substitutes

	Last Name	First Name	Effective Date
a.	Green	Tamberly	11/09/2021
b.	Cornett	Samantha	11/23/2021
c.	Carter	Amanda	11/23/2021
d.	Sprague	Melody	11/23/2021
e.	White	Jennifer	11/23/2021

Substitute/Trainee Bus Drivers/Bus Aide

	Last Name	First Name	Effective Date
a.	Bausmith	Bonnie	11/22/2021
b.	Klinkhardt	Jim	11/15/2021
c.	Julien	David	11/22/2021
d.	Moorhead	Cynthia	11/22/2021
e.	Hall	Terry	11/22/2021
f.	Pilkerton	David	11/17/2021
g.	Lovely	Samantha	11/22/2021

Special Needs Bus Driver/Aide Trainer

	Last Name	First Name
a.	Oeder	Becky

Permanent Building Substitute

	Last Name	First Name	Effective Date
a.	French	Christina	11/17/2021
b.	Charlton	Joshua	11/8/2021

7. Board Resolution for Employment of Non-Licensed Coaches

It is recommended to approve Board Resolutions for Employment of Non-Licensed Coaches. (copy of resolutions included in packet)

8. Supplementals - Pending Acceptable BCI/FBI Checks and Verification of Past Experience and Valid Pupil Activity Permits Effective 2021/2022 School/Contract Year

Lebanon High School

	Last Name	First Name	Position	Level	Step
a.	Woesman	Shelby	LHS Advisor - Winter Guard	5	2
b.	Eads	Ryan	LHS Basketball Assistant Coach Boys	10	0
c.	Hegarty	Shaelynn	LHS Track Assistant Coach Coed	9	0

9. Changes of Status

It is recommended to approve the following Changes of Status:

	Last Name	First Name	From	Step	Effective Date	To	Step	Effective Date
a.	Mace	Kaci	Special Education Teacher Assistant	0	8/27//2021	Special Education Teacher Assistant	3	8/27/2021
b.	Rotello	Alisha	Asst. Cook	8	8/15/2021	Kitchen Manager	8	11/22/2021

10. Supplemental Volunteer Coaches - Pending Acceptable BCI/FBI Checks and Valid Pupil Activity Permits - Effective 2021-2022 School/Contract Year

It is recommended to approve the following Volunteer Coaches for the 2021-2022 School Year:

Lebanon High School

	Last Name	First Name
a.	Andrews	Fred

Lebanon Junior High School

	Last Name	First Name
a.	Woehrmeyer	Matthew

11. Volunteers- Pending Acceptable BCI/FBI Checks

It is recommended to approve the list of Volunteers for the 2021-2022 School Year:

NAME	NAME
Beard, Jessica	Jaeger, Eva
Bohman, Gina	Lewis, Christopher
Boyd, James	Long, Kristine
Campbell (Smith), Sara	McColley, Lori
Copenhaver, Jessica	Meyers, Megan
Fields, Kathleen	Peterson, Heidi
Fisher, Matthew	Price, Kenny
Garter, Jennifer	Rolph, Charles
Haas, Joanna	Rutter, Lori
Jacobs, Stephen	Short, Jamie

12. Home Instruction Tutors - Pending Acceptable BCI/FBI Background Checks

It is recommended to approve the following Home Instruction Tutors

for the 2021-2022 School Year:

Last Name	First Name
Rodgers	Diane

13. Stipend

It is recommended to approve the following Stipend for the 2021-2022 School Year:

	Last Name	First Name	Purpose	Amount
a.	Miranda	Karen	Volleyball Coaching Responsibilities	\$548.00
b.	Fugate	Tyler	Winter Warrior Stack	\$1096.50
c.	Hensley	Nick	Winter Warrior Stack	\$1096.50
d.	Planicka	Wendy	Communications Coordinator- up to 10 additional work days	\$385.25/day

14. Leave of Absence

A. It is recommended to approve the following leaves of absence:

	Last Name	First Name	Type of Leave	Period Of Time
a.	Gregg	Ashley	Unpaid Childcare	11/23/2021 thru 02/10/2022
b.	Robinson	Tamara	Unpaid Medical	11/01/2021 thru 11/30/2021

B. It is recommended to approve additional unpaid leave days as detailed in the report from the Treasurer's Office. (copy of report included in packet)

15. Extended Hours for the 2021-2022 School Year

It is recommended to approve the following personnel for extended hours for the 2021-2022 School Year:

	Last Name	First Name	Maximum Hours	Hourly Rate
a.	Cummins	Wade	20	\$54.70

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

D Board of Education Communications

- Warren County Career Center Liaison – Esther Larson
 - Of the 88 counties, the WCCC ranks 9th in the state.
 - Over 1,000 in house served by WCCC in 3 programs: Teacher Academy, Project Lead the Way and Business IT
 - High School sophomores had the opportunity to visit and said it was a great experience for all students.
- Student Achievement Liaison – David Donovan
 - No update at this time
- Legislative Updates – Kim Cope –
 - No update at this time
- Community Audit Advisory Committee Liaison – Mike Lane
 - November meeting was canceled

Mr. Ryan Patterson commented on the good jobs of the 1st Community Builders event since COVID and the JH production, Elf Jr. the Musical

Mrs. Esther Larson said she is thankful for the staff and how hard they are working. **Mr. David Donovan** also thanked the staff.


Resolution 122-21: Motion to adjourn

Mr. Mike Lane moved to adjourn. Mrs. Kim Cope seconded the motion.

Motion carried with the following 5 - 0 vote:

Mrs. Larson – Yes, Mr. Patterson – Yes, Mr. Lane – Yes, Mr. Donovan – Yes, Mrs. Cope – Yes.

Meeting was adjourned at 7:35 pm



Karen Ervin, Treasurer



Ryan Patterson, President

