

Lebanon City Schools

Gifted Education Handbook

Board Approved: July 2026

Guiding Statements

Lebanon City School District supports gifted students by providing challenging educational programs for identified students that vary in pace, complexity and/or content from that of the typical classroom.

Gifted students are capable of high performance by virtue of their outstanding ability and/or achievement.

We believe gifted students benefit from:

- instructional environments that challenge students of similar abilities to learn from each other;
- diversity in their educational experiences regarding instructional strategies, materials, and types of activities;
- exposure to activities which are complex and can stretch and expand their abilities;
- and a support system of district administration, teachers, and families who will guide and counsel in self-development, decision-making and future planning.

POLICY AND PLAN FOR THE IDENTIFICATION AND SERVICE OF STUDENTS WHO ARE GIFTED

Definition

"Gifted" means students who perform or show potential for performing at remarkably high levels of accomplishment when compared to others of their age, experience or environment and who are identified under division (A), (B), (C), or (D) of section 3324.03 of the Ohio Revised Code.

District Identification Plan

Lebanon City Schools accepts referrals, screens and identifies, or screens and reassesses students who perform or show potential for performing at high levels of accomplishment in the areas of superior cognitive ability, specific academic ability, creative thinking ability, and/or visual and/or performing arts. The district must follow policy and procedures established in Ohio Administrative Code 3301-51-15. These rules specify that assessment instruments must come from the list approved by the Ohio Department of Education and Workforce.

Superior Cognitive Ability

Assessments the district administers that provide for superior cognitive identification:

- The Cognitive Abilities Test Form 7 Grades 2 and 5 (CogAT) (Screening 127; Identification 128)
- Woodcock Johnson IV (WJIV), Tests of Cognitive Development (Screening 126; Identification 127)
- Wechsler Intelligence Scale for students (WISC), 5th Ed. (Screening 126; Identification 127)

Specific Academic Ability

Assessments the district administers that provide for specific academic identification:

- Woodcock-Johnson IV, Tests of Achievement (Screening 94; Identification 95th percentile)
- Measures of Academic Progress (MAP) (Screening 94; Identification 95th percentile)
- i-Ready Diagnostic (Screening 94; Identification 95th percentile)

Creative Thinking Ability

Assessments the district administers that provide for creative thinking identification:

- The Cognitive Abilities Test Form 7 Grades 2 and 5 (CogAT) (Screening 110; Identification 112)
- One of:
 - Gifted and Talented Evaluation Scales, second edition (GATES-2)

Visual and Performing Arts

Assessments the district administers that provide for visual and performing arts identification:

- Ohio Department of Education and Workforce Rubric for Visual Art
- Ohio Department of Education and Workforce Rubric for Performing Art
- Ohio Department of Education and Workforce Rubric for Drama/Theater
- Ohio Department of Education and Workforce Rubric for Dance

Identification Process

The district shall provide at least two opportunities each year for assessment for students requesting assessment or recommended for assessment by teachers, families or other students .

The district ensures there are ample and appropriate scheduling procedures for assessments and reassessment using:

Type of Assessment	Content Area(s)	Grade Level(s)
Whole-grade tests	Superior Cognitive Reading Reading Mathematics Mathematics Creative Thinking	2 and 5 (one time per year) 2-8 (three times per year) 11 (one time per year) 2-8 (three times per year) 11 (one time per year) 2 and 5 (one time per year)
Individually-administered tests	Available upon request	
Audition, performance		
Display of work		
Exhibition		
Checklists		

Referral

We accept referrals for potential gifted students twice a year-in the fall and in the spring. Referrals for assessment are processed for fall if received no later than October 15 and for spring if received no later than March 15. Families should submit this [referral form](#) if interested in possible gifted identification in Superior Cognitive ability, Creative Thinking ability, or Visual and Performing Arts giftedness. Identifications in Reading and Mathematics three times per year as referenced in the above chart.

Students may be referred in writing based on the following:

- Student request (self-referral);
- Teacher recommendation;
- Parent/guardian request;
- Student referral of peer; and
- Other (e.g., psychologist, community members, principal, gifted coordinator, etc.)

Upon receipt of a referral, the district will:

- Follow the process as outlined in this brochure; and
- Notify families of results of screening or assessment and identification within 30 days.

Screening

The district ensures equal access to screening and further assessment of all district students, including culturally or linguistically diverse students, students from low socio-economic backgrounds, students with disabilities and students who are learning English. Our district completes whole grade screenings in math and reading for students in grades 2-8 and in superior cognitive and creative thinking ability in grades 2 and 5.

Identification

When the screening assessment has been completed, if the data obtained is from an approved identification instrument and the score meets cut-off scores specified in the Ohio Department of Education and Workforce guidance, the identification decision is made and the student's educational needs are determined. Identification remains in effect for the remainder of the student's K-12 school experience.

Reassessment

When the screening assessment has been completed, if the data is from an approved screening instrument or from an identification instrument on which the student is within a district-specified range below the identification score, reassessment may occur for possible identification.

Out of District Scores

The district shall accept assessment results approved by the Ohio Department of Education and Workforce from other districts or from a trained individual outside the district. Upon enrollment, district representatives will request records from the student's previous district. If records include verifying assessment results, district representatives will ensure proper placement in the corresponding course(s) to offer gifted service.

Transfer

The district ensures that any Student transferring into the district will be assessed within 90 days of the transfer at the request of the parent. Families shall contact the building principal.

Appeal Procedure

An appeal by the parent is the reconsideration of the result of any part of the identification process which would include:

- Screening procedure or assessment instrument (which results in identification);
- The scheduling of students for assessment;
- The placement of a student in any program; and
- Receipt of services.

Families should submit a letter to the superintendent or designee outlining the nature of the concern. The superintendent or designee will convene a meeting with the parent/guardian, which may include other school personnel. The superintendent or designee will issue a written final decision within 30 days of the appeal. This written notice should include the reason for the decision(s). The superintendent's designee is Mark Graler, assistant superintendent.

District Service Plan

The district ensures equal opportunity for all district students identified as gifted to receive any services offered by the district for which the student meets the criteria.

District Name for Service	Service Setting	Grade Level	Criteria for Service	Service Provider
Cluster Grouping	Regular Classroom Cluster Group	2-8	Superior Cognitive Specific Academic Creative Thinking	General Education Teachers
Accelerated Math 7	Acceleration	7	Superior Cognitive Specific Academic Creative Thinking	General Education Teachers
Accelerated Algebra I	Acceleration	8	Superior Cognitive Specific Academic Creative Thinking	General Education Teachers
Honors Course	Honors	9-12	Superior Cognitive Specific Academic Creative Thinking	General Education Teachers
AP Course	Advanced Placement	10-12	Superior Cognitive Specific Academic Creative Thinking	General Education Teachers
CCP course	CCP course	7-12	Superior Cognitive Specific Academic Creative Thinking	CCP instructor

Note: Gifted enrichment is provided in grades K-1 through differentiation of instruction by the classroom teacher.

Written Education Plans

When students identified as gifted are reported to families and the Ohio Department of Education and Workforce as served, they must have a Written Education Plan in compliance with the *Operating Standards for Identifying*

and Serving Gifted Students. Written Education Plans will be e-mailed to families via the district's secure email delivery system.

Withdrawal

If at any time a student wishes to withdraw from gifted programs or services the parent/guardian should notify the building administrator in writing. If students request to withdraw, families will be notified.

Suggested Resources

[National Association for Gifted Children](#) (NAGC)

[Ohio Association of Gifted Children](#) (OAGC)

[Ohio Department of Education and Workforce](#) (ODEW)

[Supporting Emotional Needs of the Gifted](#) (SENG)

[Hoagies Gifted Education](#)